

DATE DISTRIBUTED: MARCH 16, 2020

COLONIAL COUNTRY CLUB COMMUNITY IMPROVEMENT DISTRICT



MARCH 23, 2020
BOARD OF SUPERVISORS MEETING
AGENDA PACKET



COLONIAL COUNTRY CLUB COMMUNITY DEVELOPMENT DISTRICT

March 16, 2020

Board of Supervisors

Colonial Country Club

Community Development District

Dear Supervisors,

The regular meeting of the Colonial Country Club Community Development District Board of Supervisors will be held on March 23, 2020 at 2 PM at the Colonial Country Club Activity Room in the Community Center on 9171 Independence Way in Fort Myers, Florida. The Agenda is included in Section 2 and a few points of interest are as follows:

- Enclosed are the regular meeting minutes from February 24, 2020, the web field report for March, and the web financials for February; the full financials and invoices for the period have been sent under separate cover
- The District Manager will present the draft budget for FY 2021, it will be sent under separate cover
- The District Manager will start a discussion on potential changes to the law regarding Board meetings, memorializing Estoppel requests, and a website management agreement for Board consideration
- There will be updates on field projects and review of the prior month's water testing results

Supporting documents can be distributed upon request. The **next meeting is scheduled for April 27, 2020**. If there are any questions or requests prior to the meeting, feel free to contact me.

Respectfully,



Calvin Teague

District Manager

Colonial Country Club
Community Development District
Meeting Agenda

March 23, 2020 at 2:00 PM

1. Call to Order and Roll Call

2. Approval of the Agenda

3. Audience Comments on Agenda Items

4. Meeting Minutes

A. Draft Meeting Minutes for February 24, 2020

5. Old Business

6. New Business

A. Water Testing Discussion

7. District Manager

A. FY 2021 Draft Budget Presentation

B. FEMA Funding

C. Estoppel

D. Website Launch

i. Senate Bill 1466 Proposed Changes

ii. Website Management Agreement

E. Arbitrage Report

8. Financial Report

9. Field Manager Report

A. Field Report

B. Follow-up Items

i. Spatterdock & Lilies from Affected Lakes

ii. SFWMD Preserve Non-Compliance Letter

C. Project Tracking/Maintenance Logs

10. Attorney

11. Engineer

12. Supervisor Requests/Comments

13. Audience Comments

**DRAFT
MINUTES OF MEETING**

**COLONIAL COUNTRY CLUB
COMMUNITY DEVELOPMENT DISTRICT**

A meeting of the Colonial Country Club Community Development District was held Monday February 24, 2020, 2:00 p.m. in the Activity Room of the Community Center at 9171 Independence Way in Fort Myers, Florida.

Present and constituting a quorum were:

Tony DeSantis	Chair
Joe Zajac	Vice Chair
Sally Hefti	Assistant Secretary
Giovanna Scuderi	Assistant Secretary
Medge Wahrer	Assistant Secretary

Also present were:

Cal Teague	District Manager
Chris Dudak	Assistant to the District Manager

The following is a summary of the actions taken at the Colonial Country Club Community Development District (CDD) Board of Supervisors meeting.

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

The Colonial Country Club Community Development District meeting was called to order and the District Manager called the roll. All were present for today's meeting. Also present was the Assistant to the District Manager Chris Dudak.

SECOND ORDER OF BUSINESS

Approval of the Agenda

The Agenda was presented and accepted.

On MOTION by Vice Chair Zajac, seconded by Supervisor Scuderi, with all in favor, the Agenda was approved as presented.
--

THIRD ORDER OF BUSINESS

Audience Comments on Agenda Items

Resident Mike Courk asked about fountain placement and the Chair stated that the CDD will not spend money to add more fountains.

FOURTH ORDER OF BUSINESS

Approval of Meeting Minutes

A. Regular Meeting Minutes from January 27, 2020

The Regular Meeting Minutes were presented and accepted.

On MOTION by Supervisor Hefti, seconded by Supervisor Wahrer, with all in favor, the Meeting Minutes from January 27, 2020 were approved as submitted.

FIFTH ORDER OF BUSINESS

Old Business

There being none, the next Order of Business followed.

SIXTH ORDER OF BUSINESS

New Business

A. FY2021 Budget

There will be no increase for the upcoming year. A draft budget will be presented at the next meeting.

B. CDD Board Inspection Schedule

The CDD inspections will be June 8, 2020 and September 21, 2020 at 8 a.m.

On MOTION by Supervisor Hefti, seconded by Supervisor Wahrer, with all in favor, the two outside inspection dates will be June 8, 2020 and September 21, 2020 at 8 a.m.

C. Lake & Wetlands Service and Inspection Reports for January

The report will be sent under separate cover.

SEVENTH ORDER OF BUSINESS

District Manager

A. Financial Statements for January 2020

The financial statements for January 2020 were presented and accepted.

On MOTION by Supervisor Wahrer, seconded by Supervisor Scuderi, with all in favor, the financials for the month of January 2020 were accepted as presented.

B. Other Follow-Up Items

i. FEMA Funding

The District Manager reports that all projects from Irma have been obligated and the Board will invoice the District for 5% administrative funding to be reimbursed by FEMA.

ii. Website Launch

The District Manager reports that the template is done and should be live by next meeting.

EIGHTH ORDER OF BUSINESS

Field Manager

A. Field Manager's Report for February

The Field Report was presented, and comments were as follows:

- Lake bank restoration will occur on Lakes 16, 18 and 20.
- The Field Manager will stain the boardwalk, but if it doesn't remove the mold, then the boards will be replaced. Staining should be on a two-year cycle.
- The floaters on the aerators are fine.
- Lake 50 has a substance floating on it.
- The Board wants a high water marker off one of the platforms in the preserve.
- The dead spike rush in Lake 25 needs to be raked.
- The butterfly garden sprinklers need to be checked and more heads may need to be added for the best irrigation coverage.
- The preserve catch basin vegetation behind 9192 and 9194 Independence needs to be cleaned up.

i. Follow Up Items

a. Spatterdock and Lilies from Affected Lakes

The District Manager reported that the plants have been reduced and only minimal new growth is present. Lakes & Wetlands was made aware of this.

b. Preserve Non-Compliance Letter from SFWMD

Lakes & Wetlands was onsite multiple times in January and February treating the preserves and SFWMD has been notified of this and will conduct a follow-up inspection soon.

c. Lake 25 Washout Repair Sod Replacement

Patrick Towhill, the Club's grounds superintendent, told the Field Manager he had Bermuda sod onsite and he was going to have his crew lay it down over the washout. The Field Manager will check in March to see if this task has been completed.

B. Project Tracking/Maintenance Log

There being no questions or comments, the next Order of Business followed.

NINTH ORDER OF BUSINESS

Attorney

There being none, the next Order of Business followed.

TENTH ORDER OF BUSINESS

Engineer

There being none, the next Order of Business followed.

ELEVENTH ORDER OF BUSINESS

Supervisor's Requests/Comments

Questions were asked about the lake testing results.

TWELFTH ORDER OF BUSINESS

Audience Comments

There being none, the next Order of Business followed.

THIRTEENTH ORDER OF BUSINESS

Adjournment

There being no further Orders of Business and,

On MOTION by Supervisor Wahrer, seconded by Vice Chair Zajac, with all in favor, the meeting was adjourned at 3:02 p.m.
--

Next Meeting: March 23, 2020 at 2:00 p.m.

Secretary/Assistant Secretary

Chair/Vice Chair

5. Old Business

6. New Business

A. Water Testing Discussion

7. District Manager

C. Website

a. Senate Bill 1466 Proposed Changes

CS/SB 1466 excludes certain acts or omissions by board members or employees of special districts or community development districts from being considered abuse of public position under Article II, section 8(h)(2) of the Florida Constitution if such acts or omissions are authorized under specific provisions of the Florida Code of Ethics.

CS/SB 1466 alters current required reporting of information on a special district's official website. Specifically, the bill allows a special district to satisfy the required posting of its most recent final, complete audit report on its own website by providing a link to this report maintained on the Auditor General's website. **In addition, the bill removes the requirement for online posting of** a special district's public facilities report and **any of a special district's meeting or workshop materials**. Required postings of a special district meeting or workshop, and the agendas of such events, remain.

This Website Management Agreement (hereinafter "Agreement") is entered into this ___ day of March 2020 by and between **Premier District Management LLC**, a Florida limited liability company (hereinafter, "Manager") and the _____ Community Development District (hereinafter, the "District").

WHEREAS the District is required by Florida Statutes, Chapters 189 and 282 to create and maintain a website for posting public information that is assessable to all persons, including persons who are disabled; and

WHEREAS Manager has the ability to create such website and manage it so as to be compliant with Florida Statutes, Chapters 189 and 282; and

WHEREAS the District needs such website meet ADA guidelines, and Manager can create and manage a new website that will utilize formatting compatible with screen-readers and other assistive technologies;

WHEREAS the Parties have entered into a Management Services Agreement (on or about the ____ day of _____, 20__ (hereinafter, "Management Services Agreement").

NOW THEREFORE, IT IS HEREBY UNDERSTOOD AND AGREED:

1. **Terms:** Manager will create, manage and maintain on behalf of the District a website that will comply with Florida Statutes, Chapters 189 and 282, as set forth unless or until the Management Services Agreement is terminated by either party or by its terms.
- **Ownership:** The domain name and the contents therein shall remain the property of the District.

The intellectual property and components used for creating the website and content thereon, as well as for uploading, downloading and updating the website shall remain the property of the Manager.

- **Termination:** This Agreement shall terminate at the same time and under the same conditions as the Management Services Agreement. Upon termination of this Agreement, Manager shall provide the District, or its designee, all domain names, authorizations, usernames, passwords, and documents in a standard business format such as PDF, text documents, and image files. Manager and its contractors use proprietary and/or licensed software to provide the website to the District, and Manager will coordinate with the District as to the transfer of documents without transfer of the proprietary software or website functionality, i.e. the Website and its code, which remain the property of the Manager.

Except for the content belonging to the District, the websites as created by Manager and its contractors belong to Manager, and all such websites (including all copies thereof) are subject to copyright, trademark, patent, and other intellectual property laws of the United States and foreign countries. Manager grants the District an unrestricted license in the website for the duration of the Management Services Agreement. Cancellation or termination of your Agreement by either party or for any reason terminates your license to the website thereafter. You agree to prevent any unauthorized copying of the website. Unless otherwise specifically provided in this Agreement, no right or license under any copyright, trademark, patent, or other intellectual property right or license is granted by this Agreement.

- **Intellectual Property:** Manager shall retain all right, title, and interest in and to all contractor materials which shall include but not be limited to: (i) all patents, trademarks, service marks, copyrights, and other intellectual property or proprietary rights of Manager used in or otherwise associated with the services and other materials provided to the District; and (ii) all trade secrets, technical specifications and data to the extent they are intellectual property, and inventions which are authored, conceived, devised, developed, reduced to practice, or otherwise performed by Manager or its sub-contractors, which arise out of Manager's performance of the Services, none of which shall be deemed a "work made for hire" under the Copyright Act of 1976 (collectively, "Contractor Materials"). Nothing contained herein shall be construed to restrict, impair, transfer, license, convey, or otherwise alter or deprive Manager of any of its intellectual property and proprietary interests associated therewith. Subject to the foregoing, Manager grants to the District a non-exclusive, non-transferable worldwide perpetual limited right and license to access and use the Website and its materials in connection with the ordinary and intended use by the District, including viewing, downloading and printing the Website Materials for the District's use, and without removing Manager's copyright, trademark or other intellectual property ownership notices so long as this Agreement shall remain in effect.

The websites created by Manager and its contractors are built on and integrated with the hosting platform, and any attempt to migrate or otherwise transfer any such website to another hosting provider is a violation of this Agreement.

- **District Materials: Publicity and Trademarks:** The District shall own the domain name, all e-mail addresses, and all website documents and e-mail content under all circumstances. In the event of termination of this Agreement for any reason, Manager will take all steps reasonably necessary for the District to transfer, or otherwise allow the District to retain the domain name and e-mail addresses.

The District grants Manager an unrestricted license (i) to use District content for the purpose of including in your website, and (ii) to display screenshots of website in marketing materials.

- **Complete Agreement:** This Agreement shall serve as a supplement to the Management¹⁴ Services Agreement, and together shall represent the full and complete agreement between Manager and the District.
 - **Counterparts:** This Agreement may be executed in several counterparts (including by means of facsimile or electronically transmitted signature pages), each of which shall be deemed an original but all of which shall constitute one and the same instrument.
 - **Headings:** The headings of the sections, subsections, paragraphs, and subparagraphs hereof are provided merely for convenience of reference only, and shall not be construed as defining or limiting in any way the scope or intent of the provisions of this Agreement.
 - **Waiver:** Any waiver by Manager or the District of any breach or threatened breach hereunder shall not constitute a waiver of any provision of this Agreement or of any subsequent breach or threatened breach of the same or different kind.
1. **Severability:** Wherever possible, each provision of this Agreement shall be interpreted so as to be effective and valid to the maximum extent possible under applicable law. If any one or more of the provisions contained in this Agreement is for any reason held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision hereof, and this Agreement will be construed as if the invalid, illegal or unenforceable provision was never contained herein.

IN WITNESS WHEREOF, Manager and the District have executed this Website Management Agreement on the Effective Date.

PREMIER DISTRICT MANAGEMENT, LLC

Signature

By:

Date:

_____ **DISTRICT**

Signature:

By:

Date:

8. Financial Report

Balance Sheet Colonial Country Club Community Development District February 29, 2020

	<u>GENERAL FUND</u>	<u>SERIES 2013 DEBT SERVICE FUND</u>	<u>TOTAL</u>
<u>ASSETS</u>			
Cash - Iberia Checking Account	203,301.07	0.00	203,301.07
Due To/From 001/202	(1,099,760.81)	0.00	(1,099,760.81)
Due To/From 001/202	0.00	1,099,760.81	1,099,760.81
Investments - Money Market Account	1,861,971.96	0.00	1,861,971.96
Investments-Prepayment Account	0.00	5,642.39	5,642.39
Investments-Reserve Fund	0.00	595,292.50	595,292.50
Investments-Revenue Fund	0.00	1,766.74	1,766.74
Prepaid Items	4,083.35	0.00	4,083.35
Deposits	502.00	0.00	502.00
TOTAL ASSETS	970,097.57	1,702,462.44	2,672,560.01
<u>LIABILITIES AND FUND BALANCES</u>			
LIABILITIES			
Accounts Payable	815.00	0.00	815.00
TOTAL LIABILITIES	815.00	0.00	815.00
FUND BALANCES			
Nonspendable			
Prepaid Items	4,083.35	0.00	4,083.35
Deposits	502.00	0.00	502.00
Restricted			
Debt Service	0.00	1,702,462.44	1,702,462.44
Assigned			
Operating Reserves	75,000.00	0.00	75,000.00
Reserves - Boardwalk Replacement	150,000.00	0.00	150,000.00
Reserves - Erosion Control	75,000.00	0.00	75,000.00
Unassigned			
Unassigned	664,697.22	0.00	664,697.22
TOTAL FUND BALANCES	969,282.57	1,702,462.44	2,671,745.01
TOTAL LIABILITIES AND FUND BALANCES	970,097.57	1,702,462.44	2,672,560.01

COLONIAL COUNTRY CLUB
COMMUNITY DEVELOPMENT DISTRICT

Non-Ad Valorem Special Assessments
(Lee County Tax Collector - Monthly Collection Distributions)
Fiscal Year Ending September 30, 2020

GROSS ASSESSMENTS LEVIED

\$ 477,410 \$ 1,234,580
27.89% 72.11%

Distribution	Gross Amount Received	Discounts/ (Penalties)	Collection Cost	Net Amount Received	ALLOCATION	
					General Fund	Debt Fund
October	-	-	-	-	-	-
November	50,910.66	(2,232.18)	-	48,678.48	14,198.98	36,711.68
	452,948.82	(18,103.12)	(1,289.78)	433,555.92	126,327.43	326,621.39
December	864,729.70	(34,568.13)	(1,289.77)	828,871.80	241,173.11	623,556.59
	113,877.02	(4,162.04)	-	109,714.98	31,760.30	82,116.72
January	77,098.05	(2,319.75)	-	74,778.30	21,502.65	55,595.40
February	56,363.20	(1,147.98)	-	55,215.22	15,719.70	40,643.50
March	-	-	-	-	-	-
April	-	-	-	-	-	-
May	-	-	-	-	-	-
June	-	-	-	-	-	-
July	-	-	-	-	-	-
August	-	-	-	-	-	-
September	-	-	-	-	-	-
TOTAL	1,615,927.45	(62,533.20)	(2,579.55)	1,550,814.70	450,682.17	1,165,245.28
BALANCE REMAINING					\$ 26,728	\$ 69,335

TOTAL ASSESSMENTS	\$ 1,711,990	PERCENT COLLECTED	94.39%
--------------------------	---------------------	--------------------------	---------------

COLONIAL COUNTRY CLUB COMMUNITY DEVELOPMENT DISTRICT

Cash and Investment Report

February 29, 2020

Account Name	Bank Name	Yield	Balance
<u>General Fund</u>			
Iberia Operating Checking (1859)	Iberia	0.85%	205,677
Iberia Money Market Account (1867)	Iberia	1.26%	1,861,972
		<i>Subtotal</i>	<i>2,067,649</i>
<u>Debt Service Fund</u>			
Series 2013 - Revenue Fund (0001)	US Bank	0.00%	1,767
Series 2013 - Reserve Fund (0003)	US Bank	0.00%	595,293
Series 2013 - Prepayment Fund (0006)	US Bank	0.00%	5,642
		<i>Subtotal</i>	<i>602,702</i>
		TOTAL	\$ 2,670,351

Colonial Country Club Community Development District

Page: 1

 Check Register from 2/01/2020 to 2/29/2020
 Iberia 1859 OP

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0010146	2/07/2020	[COMMUNITY FIELD] Community Field Services (Work Order 1392 - Remove and Dispose of Hog Trap, Repair Boardwalk Handrail and Loose Boards, Trash Cleanup.)	571.85
0010147	2/07/2020	[FEDEX] FedEx (Shipping)	40.24
EFT	2/07/2020	[ADP] ADP (Payroll Process Fees)	95.00
0010148	2/18/2020	[PREMIER DISTRICT] Premier District Management (District Management & Field Services - FEB 2020)	9,223.67
EFT	2/19/2020	[FPL] FPL (Electric - 01/08/20 - 02/06/20)	1,286.42
0010149	2/27/2020	[COLEMAN] Coleman, Yovanovich & Koester (General Legal Services)	195.00
0010150	2/27/2020	[COMMUNITY FIELD] Community Field Services (Work Order 1384 - Remove Dead Palm Fronds and Other Small Brush)	1,088.00
0010151	2/27/2020	[SOLITUDE] Solitude Lake Management (Invoices PI-A00355761, PI-A00362190)	539.00
0050029	2/27/2020	[ADP] ADP (BOS Meeting Payroll - 02/29/20 (Checks))	184.70
0050030	2/27/2020	[ADP] ADP (BOS Meeting Payroll - 02/29/20 (Checks))	184.70
EFT	2/27/2020	[ADP] ADP (BOS Meeting Payroll - 02/29/20 (Direct Deposit))	554.10
EFT	2/27/2020	[ADP] ADP (BOS Meeting Payroll Taxes - 02/29/20)	159.00
<u>Total Checks:</u>			<u>14,121.68</u>

9. Field Manager Report

Colonial Country Club CDD Community Field Services – Field Management Report Site Inspection on 3/04/2020

1. Lake Management:

a. Lake Maintenance: The lakes remain in good shape this month. Shoreline weeds are minimal, water levels are average for this time of year, no concerns with submerged weeds, and no algae is present.

b. Dissolved Oxygen (DO) Tests: All the lakes that were tested by L&W last month are doing well. Environmental factors such as temperature, wind, sun or clouds can affect the dissolved oxygen levels. Aerators-diffusers are in the following lakes: 17, 20 & 32. Next test is scheduled for August 2020.

c. Littoral Plants: Spike rush width that is too wide and needs to be treated by Lake & Wetlands includes:

- High priority Lakes to address: 6, 12, 14 & 16.
- Medium priority Lakes to address: 2-5, 7-10, 17-18, 21, 22, 25, 26, 28, 29, 40 & 50.
- Specialty requested Lakes to address: 14 & 40.
 - The treated spike rush along Lake 14 & Lake 40 (golf course side) remains decaying away.

d. Shoreline Weeds: Issues observed this month include:

- Torpedo Grass in Lakes: Low presence in Lakes: 1, 6, 20, 22, 28, 29, 31, 40 & 50.
- Alligator Weed in Lakes: 3. Low presence.
- Spatterdock & Lily Pads in Lakes: Lake & Wetlands has been continuing the treatments of this invasive aquatic and the following observations were made this month.
- Lakes: 11, 12, 14, 16, 29, 32 & 50. Low presence of spatterdock. Treatments observed on almost all plant material.

e. Submerged Weeds: No concerns observed this month.

f. Algae: No concerns observed this month.

g. Fish: No concerns reported or observed this month.

i. Trash:

- i. Directly across from the last condo building on Mill Creek Way someone has thrown a red fold-up chair into the canal. We'll report this to the Botanica Lakes HOA. Picture on the following page.
- ii. We were informed that something was floating in Lake 50 and was asked to check it out. The only thing that we observed was a spatterdock plant growing on the east end of the lake near the fountain. Picture on the following page.

j. Lake Aeration:

- One of the GFI outlets was found tripped again for Lakes 5, 8, 9 & 32. The outlet was reset, and the system came back online. This is the second month in a row the same GFI was found tripped during our inspection.
- Lake 4: Only 1 air station was observed working. We'll inform Solitude of this issue.

k. Lake Fountains:

- All fountains were observed operating during this inspection.
- All fountain timers were adjusted during this inspection for the upcoming daylight savings.
- All locks for the fountain timer boxes were oiled during this inspection.

l. Shoreline Landscaping / Grass Clippings: No concerns observed this month.

m. Lake Bank Erosion:

- Lake 25 Update: Patrick Tohill had his guys cover the washout repair on the south end of Lake 25 with Bermuda sod.
- ii. Lakes 18 & 20 Update: Both HOA Presidents and CAM's have been notified of the upcoming repairs. We also asked them to have their irrigation technicians adjust the spray heads to reach the new sod once it has been put down. We also spoke with American Shoreline Restoration this week and Bill the owner informed us that he's currently ahead of schedule at his current jobsite and will be potentially starting at Colonial Country Club the first full week of April.

n. Gateway Canal: Besides for a little bit of new torpedo grass growth no other concerns were observed this month.

2. Preserves:

- a.** The latest quarterly preserve island clean-up was completed during the week of February 24th, 2020.

b. Preserve Noncompliance Update: Lake & Wetlands has completed all their follow-up treatments to the area that was identified in the SFWMD noncompliance letter. Matt Brosious from SFWMD is scheduled to conduct his follow-up inspection within the next week. Once the inspection is completed, we'll know if the preserve is back in compliance or not.

c. We're currently working with Banks Engineering on having an elevation guide installed in the preserve just beyond the boardwalk observation platform.

d. There are approximately over 150 boards with mold on them and we've been researching ways to remove it. The latest method we're going to try is a mixture of vinegar and dishwasher detergent. The vinegar will kill the mold and the dishwasher detergent will act as an emulsifier which should make the mold easier to remove. The boardwalk is also scheduled to be stained during the last week in April.

3. Butterfly Gardens:

a. We met with the owner of Rodgers Landscaping (Irrigation Contractor for Hemingway Lane) on 3/04/20 to review the irrigation issues at both butterfly gardens. Rodgers Landscaping is going to inspect both systems and verify that all irrigation zones are included in the weekly watering schedule. They are also going to prepare an estimate to repair any damaged irrigation heads, add heads where needed and to repair a broken pipe that we found in the garden on Lake 21. Once all repairs have been completed, we'll proceed with replanting both gardens.

b. Boardwalk Entrance: No new plant issues observed this month.

c. South End of Lake 21: During our inspection with Rodgers Landscaping we found that the irrigation line running through one of the plant beds is broken and needs to be repaired. Rodgers Landscaping will be sending over an estimate to complete the repairs.

4. Storm Water Drainage System:

The last time all the storm water structures were inspected for sediment build up was conducted in January 2018 by MRI.

a. Roadway Catch Basins: No concerns observed this month.

b. Dry Retention Catch Basins: No visual issues observed this month. All basins were clear of debris.

c. Preserve Catch Basins: Vegetation that was growing over the catch basin behind the homes located at 9192 / 9194 Independence Way has been trimmed back.

d. Outfall Structures: No concerns observed this month.

e. Catch Basins between Buildings: No concerns were observed this month.

f. Inter-Connect Pipes: All pipes currently submerged.

g. Illicit Discharges: No new illicit discharges were found this month.

h. Spill Prevention: No concerns observed this month.

i. Maintenance Yard Inspection: No concerns observed this month.

5. Perimeter / Preserve Fence:

Besides for vegetation starting to creep through and over the fence in some areas no other concerns observed this month. We typically cut the vegetation back every May just before the rainy season.

6. Non CDD Issues / Concerns Observed:

Below are items that were observed this month.

- a.** The little wooded area just east of Lake 50 which is part of the Master Association is filled with Earleaf Acacia which is a Category 1 exotic on Florida Exotic Pest Plant list. The trees should be cut down and removed before they continue to spread.
- b.** Several large tripping hazards were observed on the Colonial Country Club Blvd. sidewalk between the entrances to Horse Creek Road. The Master Board should have these spots grinded down.
- c.** The berm behind 9080 Shadow Glen Way remains washed out in two spots exposing the communication wires. The washouts need to be filled back in.

7. Wildlife Observations:

<input type="checkbox"/> Bass	<input checked="" type="checkbox"/> Egrets	<input checked="" type="checkbox"/> Anhinga	<input checked="" type="checkbox"/> Woodstork
<input checked="" type="checkbox"/> Turtles	<input checked="" type="checkbox"/> Bream	<input checked="" type="checkbox"/> Herons	<input checked="" type="checkbox"/> Cormorant
<input type="checkbox"/> Otter	<input type="checkbox"/> Catfish	<input checked="" type="checkbox"/> Coots	<input type="checkbox"/> Osprey
<input checked="" type="checkbox"/> Alligators (5)	<input type="checkbox"/> Gambusia	<input type="checkbox"/> Gallinules	<input checked="" type="checkbox"/> Ibis
<input type="checkbox"/> Snakes	<input checked="" type="checkbox"/> Ducks	<input type="checkbox"/> Other Species	

8. Residential Complaints / Concerns:

Resident concerns or complaints for FY 2020:

- 10/2/2019

- John Powers
- Lake 21
- Reported that the fountain is running from 7:15 am to 9:15 pm when it should be on from 8am to 9pm.
- Fountain timers were adjusted on 10/07 by Field Manager.
- None
- 10/8/2019
- John Powers
- Lake 21
- Reported that the fountain came on at 7:00 am and not at 8:00 am.
- Inspected the timers on 10/09/19 and everything was set for the correct time.
- Monitor
- 10/10/2019
- John Powers
- Lake 21
- Reported that the fountain came on at 7:00 am and not at 8:00 am.
- Reported issue to Solitude and they inspected the timer on the same day and found that the start pin was bent. The pin was replaced.
- None
- 11/10/2019
- Neil Benson
- Lake 22
- Reported that the fountain stopped working in 11/10/19.
- Issue reported to Solitude on 11/11/19. Solitude found a bad motor & pump.
- Fountain has been repaired.
- 1/13/2020
- Cal Teague
- Lake 22
- Reported that the fountain has been out for 3 days.
- Put in a work order to have Vertex investigate the issue.
- Fountain Repaired
- 1/30/2020
- Charlie H.

- Lake 31
- Reported that the aerator compressor for this lake is much louder than normal.
- Contacted Solitude on 1/30/20 and requested that they inspect the unit.
- Noise resolved

9. Completed events in February / March:

- a. Inform Lake & Wetlands of the lake and or preserve concerns. Completed on 2/06/20.
- b. Inform Solitude of any fountain / aerator concerns. No issues to report.

10. Follow up & Upcoming event for March / April:

- a. Inform Lake & Wetlands of the lake and or preserve concerns. Completed on 3/05/20.
- b. Inform Solitude of any fountain / aerator concerns. Completed on 3/05/20.

11. Maintenance Technician Task List:

- a. Board Approval Required: Conduct annual vegetation cutbacks along the perimeter fence behind Shadow Glenn Way.

10. Attorney

No Supporting Documents

11. Engineer

No Supporting Documents

12. Supervisor Requests/Comments

13. Audience Comments

14. Adjournment – Next Meeting April 27, 2020

