

**COLONIAL COUNTRY CLUB
COMMUNITY DEVELOPMENT DISTRICT**



OCTOBER 28, 2019
BOARD OF SUPERVISORS MEETING
AGENDA PACKET

COLONIAL COUNTRY CLUB COMMUNITY DEVELOPMENT DISTRICT

PREMIER DISTRICT MANAGEMENT, LLC
3820 Colonial Blvd. Suite 101 • Fort Myers • FL 33966
Telephone: (239) 690-7100

Board of Supervisors
Colonial Country Club CDD

October 21, 2019

Dear Supervisors,

The regular meeting of the Colonial Country Club CDD Board of Supervisors will be held on October 28, 2019 at 2 PM, at the Colonial Country Club Activity Room in the Community Center on 9171 Independence Way in Fort Myers, Florida. The Agenda is included in Section Two and some points of interest are as follows:

- As per usual, enclosed are the regular Meeting Minutes, the Financials for September, and the Field Manager Report for October.
- There will be an update on Aerator installation, and a work order for Board approval to treat the boardwalk.
- The Board might want to have the Storm Water System inspected this year and so we have included a Storm Water Management System Inspection Proposal.

Any supporting documents not enclosed will be distributed at the meeting. The **next meeting is scheduled for November 25, 2019**. If there are any questions or requests prior to the meeting, feel free to contact me.

Respectfully,



Calvin Teague
District Manager

Colonial Country Club CDD Meeting Agenda

October 28, 2019 at 2:00 PM

1. Call to Order and Roll Call
2. Approval of the Agenda
3. Audience Comments on Agenda Items
4. Approval of Meeting Minutes
 - A. Regular Meeting Minutes from September 23, 2019
5. Old Business
 - A. Aerators Lakes 11, 12, 14 Update
6. New Business
 - A. Storm Water Management System Inspection Proposal
7. District Manager
 - A. Financial Statements for month ending September 30, 2019
 - B. Follow-Up
 - i. FEMA Funding
 - ii. Website Compliance Update
8. Field Manager
 - A. Field Manager Report for October
 - B. Project Tracking/Maintenance Log
9. Attorney
10. Engineer
11. Supervisor Requests/Comments
12. Audience comments
13. Adjournment

Next Meeting: November 25, 2019 at 2:00 PM

**DRAFT
MINUTES OF MEETING**

The following is a summary of the actions taken at the Colonial Country Club Community Development District (CDD) Board of Supervisors meeting.

**COLONIAL COUNTRY CLUB
COMMUNITY DEVELOPMENT DISTRICT**

A meeting of the Colonial Country Club Community Development District was held Monday September 23, 2019 at 2:00 p.m. in the Activity Room of the Community Center at 9171 Independence Way in Fort Myers, Florida.

Present and constituting a quorum were:

Tony DeSantis	Chairman
Joe Zajac	Vice Chairman
Sally Hefti	Assistant Secretary
Giovanna Scuderi	Assistant Secretary

Not Present:

Medge Wahrer	Assistant Secretary
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Also present were:

Cal Teague	District Manager
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FIRST ORDER OF BUSINESS

Call to Order and Roll Call

The Colonial Country Club Community Development District meeting was called to order and the District Manager called the roll. All were present for today's meeting, except for Supervisor Wahrer.

SECOND ORDER OF BUSINESS

Approval of the Agenda

The Agenda was presented and accepted.

On MOTION by Vice Chairman Zajac, seconded by Supervisor Scuderi, with all in favor, the Agenda was approved as presented.

THIRD ORDER OF BUSINESS

**Audience Comments on Agenda
Items**

There being no audience members, the next Order of Business followed.

FOURTH ORDER OF BUSINESS**Approval of the Meeting Minutes****A. Regular Meeting Minutes from August 26, 2019**

The Regular Meeting Minutes were presented and accepted.

On MOTION by Supervisor Scuderi, seconded by Supervisor Hefti, with all in favor, the Meeting Minutes from August 26, 2019 were approved as presented.

FIFTH ORDER OF BUSINESS**Old Business****A. Washout Repairs Update**

The District Manager reported that the repairs have been completed and that the Field Manager has inspected them.

SIXTH ORDER OF BUSINESS**New Business****A. Aerator Proposal**

Chris Byrne from Solitude was in attendance to discuss the aerator proposal that was submitted and answer questions.

On MOTION by Supervisor Hefti, seconded by Supervisor Scuderi, with all in favor, the Board approved the aerator proposal from Solitude for \$19,788.

B. Gateway Canal Washout Repair Update

The District Manager reported that this repair has been completed. The Field Manager has inspected the repair and is happy with the work that was done.

SEVENTH ORDER OF BUSINESS**District Manager****A. Financial Statements for August**

The financials were presented and accepted.

On MOTION by Vice Chairman Zajac, seconded by Supervisor Hefti, with all in favor, the financials for the month of August were accepted as presented.

B. Website Update

The District Manager stated that the website should be ready by the end of the year.

C. Setting FY 2020 Meeting Schedule

It was discussed that the Board had previously approved a Fiscal Year 2020 meeting schedule. Chairman DeSantis stated that the one presented in the Agenda Packet is incorrect as the December meeting was moved to December 16th.

On MOTION by Vice Chairman Zajac, seconded by Supervisor Scuderi, with all in favor, the Board approved the FY 2020 meeting schedule as amended.

D. Insurance Update

The District Manager presented a summary of insurance premiums with the current provider as well a new provider, EGIS.

On MOTION by Supervisor Hefti, seconded by Supervisor Scuderi, with all in favor, the Board ratified the change in insurance carriers to EGIS.

E. Follow-Up

The District Manager updated the Board on the progress with FEMA.

EIGHTH ORDER OF BUSINESS

Field Manager

A. Field Manager's Report for September

The Field Manager's report was presented with questions and comments as follows:

- The Board requested more information from the Field Manager on why the Dissolved Oxygen was so low for Lake 20.
- It was discussed that the signs in the preserves need to have their posts converted from metal to another material that won't rust.
- The Board discussed the floating drain that was on last month's Agenda and requested alternative ideas be presented at next month's meeting.
- The Board requested the Field Manager fix the uplifted deck on the boardwalk and spray the mold.
- The Board discussed the lack of rain recently and how it is impacting the appearance of the lakes.

B. Project Tracking

Reviewed with no comments or questions.

NINTH ORDER OF BUSINESS

Attorney's Report

There being none, the next Order of Business followed.

TENTH ORDER OF BUSINESS

Engineer's Report

There being none, the next Order of Business followed.

ELEVENTH ORDER OF BUSINESS

Supervisor's Requests/Comments

There being none, the next Order of Business followed.

TWELFTH ORDER OF BUSINESS

Audience Comments

There being none, the next Order of Business followed.

THIRTEENTH ORDER OF BUSINESS

Adjournment

There being no further Orders of Business and,

<p>On MOTION by Vice Chairman Zajac, seconded by Supervisor Hefti, with all in favor, the meeting was adjourned.</p>
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Next Meeting: October 28, 2019 at 2:00 p.m.

Secretary/Assistant Secretary

Chair/Vice Chair



M.R.I. Inspection LLC
17891 Wetstone Rd.
N. Ft. Myers, FL. 33917
239-984-5241 Office
239-707-5034 Mike
239-236-1234 Fax



CGC 1507963

Name

Proposal

Date

Estimate #

10/2/2019

1930

Colonial Country Club CDD
 C/O Primere District Mgmt.
 1922 Victoria Ave unit B
 Fort Myers, FL. 33901

Project

Colonial Country Club
Stormwater System Inspection

Description	Cost
This proposal is for the total cost to inspect all interconnect pipes, curb inlets, junction boxes, control structures, pipe ends and storm structures within Colonial Country Club. We will utilize a diver to physically inspect and determine the amount of sand, debris and blockage within each structure. We will provide an inspection report and a proposal cost to clean all structures found to contain 25% or more obstruction and any repairs needed. This price includes all labor, material and equipment needed to complete this job.	6,000.00
Total	\$6,000.00

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Additional charges may occur if any changes are made during scope of work and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by workman's Compensation insurance. We will not be responsible for any unforeseen incidents, when we dewater any wet well system. Due to sink holes crevasses or breeches etc. in and around wet well. This proposal does not include replacing any landscaping(Grass,trees, shrubs.etc.) all Jobsites will be left clean,

Authorized Signature Mike Radford
 Mike Radford President

This proposal may be withdrawn if not accepted within 30 days.

Arreptaur of Proposal The Above price, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made within 30 days after invoiced. If not we will agree to pay a 10% late fee.

This proposal may be withdrawn if not accepted within thirty (30) days.

Signature_____

Date of acceptance_____

**COLONIAL COUNTRY CLUB
COMMUNITY DEVELOPMENT DISTRICT**

Financial Report

September 30, 2019

unaudited

Prepared by:
Premier District Management

Balance Sheet
Colonial Country Club Community Development District
September 30, 2019

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	<u>GENERAL FUND</u>	<u>SERIES 2013 DEBT SERVICE FUND</u>	<u>TOTAL</u>
<u>ASSETS</u>			
Cash - Iberia Checking Account	41,874.32	0.00	41,874.32
Due To/From 001/202	(16,468.33)	0.00	(16,468.33)
Due To/From 001/202	0.00	16,468.33	16,468.33
Investments - Money Market Account	627,016.75	0.00	627,016.75
Investments-Reserve Fund	0.00	595,395.00	595,395.00
Investments-Revenue Fund	0.00	208,376.63	208,376.63
Deposits	502.00	0.00	502.00
TOTAL ASSETS	652,924.74	820,239.96	1,473,164.70
<u>LIABILITIES AND FUND BALANCES</u>			
LIABILITIES			
Accounts Payable	130.61	0.00	130.61
TOTAL LIABILITIES	130.61	0.00	130.61
FUND BALANCES			
Nonspendable			
Deposits	502.00	0.00	502.00
Restricted			
Debt Service	0.00	820,239.96	820,239.96
Assigned			
Operating Reserves	75,000.00	0.00	75,000.00
Reserves - Boardwalk Replacement	150,000.00	0.00	150,000.00
Reserves - Erosion Control	75,000.00	0.00	75,000.00
Unassigned			
Unassigned	352,292.13	0.00	352,292.13
TOTAL FUND BALANCES	652,794.13	820,239.96	1,473,034.09
TOTAL LIABILITIES AND FUND BALANCES	652,924.74	820,239.96	1,473,164.70

Statement of Revenues, Expenditures and Changes in Fund Balance Colonial Country Club Community Development District For the Period Ending September 30, 2019

Operating Fund

	ANNUAL BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$)	YTD ACTUAL % OF BUDGET	SEP 30, 2019 ACTUAL
Revenues						
Interest Income	4,000	4,000	13,590	9,590	(340)	681
Interest - Tax Collector	0	0	847	847	0	0
Special Assmnts- Tax Collector	477,416	477,416	477,647	231	(100)	0
Special Assmnts- Discounts	(19,097)	(19,097)	(17,253)	1,844	(90)	0
Other Miscellaneous Revenues	0	0	3,999	3,999	0	0
Total Revenues	462,319	462,319	478,830	16,511	(104)	681
Expenses						
Administrative						
P/R-Board Of Supervisors	12,000	12,000	13,400	(1,400)	112	800
Payroll-Processing Fees	600	600	926	(326)	154	188
Payroll Taxes	918	918	996	(78)	108	66
Profserv-Arbitrage Rebate	600	600	0	600	0	0
Profserv-Dissemination Agent	1,000	1,000	0	1,000	0	0
Profserv-Engineering	10,000	10,000	744	9,256	7	555
Profserv-Field Management	14,328	14,328	14,328	0	100	1,194
Profserv-Legal Services	5,000	5,000	1,685	3,315	34	130
Profserv-Mgmt Consulting Serv	76,772	76,772	76,772	0	100	6,398
Profserv-Property Appraiser	1,779	1,779	1,779	0	100	0
Profserv-Special Assessment	8,357	8,357	8,357	0	100	696
Profserv-Trustee Fees	4,500	4,500	4,284	216	95	0
Auditing Services	5,500	5,500	4,475	1,025	81	0
Postage & Shipping	500	500	51	449	10	38
Insurance-General Liability	8,000	8,000	7,862	138	98	239
Copying & Printing	1,000	1,000	0	1,000	0	0
Legal Advertising	2,100	2,100	801	1,299	38	659
Misc-Assessmnt Collection Cost	2,669	2,669	720	1,949	27	0
Misc-Web Hosting	600	600	600	0	100	50
Annual District Filing Fee	175	175	175	0	100	0
Total Administrative	156,398	156,398	137,955	18,443	88	11,013
Flood Control/Stormwater Mgmt						
Contracts-Preserve Maintenance	25,500	25,500	25,500	0	100	0
Contracts-Lake & Wetland	68,760	68,760	68,760	0	100	5,730
Electricity-Fountain	8,000	8,000	14,450	(6,450)	181	1,275
R&M-Aeration	10,000	10,000	8,179	1,821	82	0
R&M-Aquascaping	3,000	3,000	0	3,000	0	0
R&M-Fountain	250	250	5,116	(4,866)	2,047	0
R&M-Lake	10,000	10,000	9,162	838	92	0
R&M-Signage	1,000	1,000	0	1,000	0	0
R&M-Preserves	46,598	46,598	20,075	26,523	43	1,161
R&M-Wash Out Repair	60,000	60,000	4,800	55,200	8	0
Misc-NPDES Program	3,000	3,000	5,680	(2,680)	189	0

Statement of Revenues, Expenditures and Changes in Fund Balance
Colonial Country Club Community Development District
For the Period Ending September 30, 2019

Operating Fund

	<u>ANNUAL BUDGET</u>	<u>YEAR TO DATE BUDGET</u>	<u>YEAR TO DATE ACTUAL</u>	<u>VARIANCE (\$)</u>	<u>YTD ACTUAL % OF BUDGET</u>	<u>SEP 30, 2019 ACTUAL</u>
Misc-Contingency	20,000		3,546	16,455	18	0
Total Flood Control/Stormwater Mgmt	256,108	256,108	165,268	90,841	65	8,166
Capital Expenditures & Projects						
Capital Outlay - Aeration	0	0	33,660	(33,660)	0	0
Total Capital Expenditures & Projects	0	0	33,660	(33,660)	0	0
Debt Service						
Principal Line of Credit/Note	18,752	18,752	18,752	0	100	0
Total Debt Service	18,752	18,752	18,752	0	100	0
Other Sources/Uses						
Total Expenses	431,258	431,258	355,635	75,624	82	19,179
Excess Revenue Over (Under) Expenditures	31,061	31,061	123,195	(59,113)	(397)	(18,498)

Statement of Revenues, Expenditures and Changes in Fund Balance
Colonial Country Club Community Development District
For the Period Ending September 30, 2019

Series 2013 Debt Service Fund

	<u>ANNUAL BUDGET</u>	<u>YEAR TO DATE BUDGET</u>	<u>YEAR TO DATE ACTUAL</u>	<u>VARIANCE (\$)</u>	<u>YTD ACTUAL % OF BUDGET</u>	<u>SEP 30, 2019 ACTUAL</u>
<u>Revenues</u>						
202.361001.0000 Interest - Investments	360	360	2,854	2,494	(793)	1,037
202.363010.0000 Special Assmnts- Tax Collector	1,234,579	1,234,579	1,234,348	(231)	(100)	0
202.363090.0000 Special Assmnts- Discounts	(49,383)	(49,383)	(44,586)	4,797	(90)	0
Total Revenues	1,185,556	1,185,556	1,192,616	7,060	(101)	1,037
<u>Expenses</u>						
<u>Debt Service</u>						
202.571001.0000 Principal Debt Retirement	692,877	692,877	700,000	(7,123)	101	0
202.571006.0000 Principal Prepayments	0	0	10,000	(10,000)	0	0
202.572001.0000 Interest Expense	497,985	497,985	497,883	103	100	0
Total Debt Service	1,190,862	1,190,862	1,207,883	(17,020)	101	0
<u>Other Sources/Uses</u>						
202.591000.0000 Interfund Transfers - Out	(982)	(982)	0	(982)	0	0
Total Other Sources/Uses	(982)	(982)	0	(982)	0	0
Total Expenses	1,189,880	1,189,880	1,207,883	(18,002)	102	0
Excess Revenue Over (Under) Expenditures	(4,324)	(4,324)	(15,267)	25,062	(353)	1,037

Statement of Revenues, Expenditures and Changes in Fund Balance Colonial Country Club Community Development District For the Fiscal Year Ending September 30, 2019

Operating Fund - Trend Report

	October Actual	November Actual	December Actual	January Actual	February Actual	March Actual	April Actual	May Actual	June Actual	July Actual	August Actual	September Actual	Annual Budget	Year to Date Actual
Revenues														
Interest Income	646	503	1,337	1,947	1,782	1,987	1,776	735	712	753	732	681	4,000	13,590
Interest - Tax Collector	847	0	0	0	0	0	0	0	0	0	0	0	0	847
Special Assmnts- Tax Collector	0	134,039	279,098	22,247	13,271	5,270	12,960	5,514	5,248	0	0	0	477,416	477,647
Special Assmnts- Discounts	0	(5,426)	(11,060)	(670)	(288)	(52)	(3)	88	157	0	0	0	(19,097)	(17,253)
Other Miscellaneous Revenues	985	0	0	0	0	0	0	3,013	0	0	0	0	0	3,999
Total Revenues	2,479	129,116	269,375	23,524	14,765	7,205	14,733	9,350	6,117	753	732	681	462,319	478,830
Expenses														
Administrative														
P/R-Board Of Supervisors	2,000	1,000	800	1,000	1,000	800	1,000	1,000	2,000	1,000	1,000	800	12,000	13,400
Payroll-Processing Fees	100	50	115	50	0	140	93	190	0	0	0	188	600	926
Payroll Taxes	165	83	66	83	33	72	17	83	165	83	83	66	918	996
Profserv-Arbitrage Rebate	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Profserv-Dissemination Agent	0	0	0	0	0	0	0	0	0	0	0	0	1,000	0
Profserv-Engineering	0	0	0	189	0	0	0	0	0	0	0	555	10,000	744
Profserv-Field Management	1,194	1,194	1,194	1,194	1,194	1,194	1,194	1,194	1,194	1,194	1,194	1,194	14,328	14,328
Profserv-Legal Services	163	0	521	205	0	65	0	341	130	130	0	130	5,000	1,685
Profserv-Mgmt Consulting Serv	6,398	6,398	6,398	6,398	6,398	6,398	6,398	6,398	6,398	6,398	6,398	6,398	76,772	76,772
Profserv-Property Appraiser	0	0	1,779	0	0	0	0	0	0	0	0	0	1,779	1,779
Profserv-Special Assessment	696	696	696	696	696	696	696	696	696	696	696	696	8,357	8,357
Profserv-Trustee Fees	0	0	0	0	0	0	4,284	0	0	0	0	0	4,500	4,284
Auditing Services	0	0	0	0	0	0	0	4,475	0	0	0	0	5,500	4,475
Postage & Shipping	0	0	13	0	0	0	0	0	0	0	0	38	500	51
Insurance-General Liability	5,239	239	239	239	239	239	239	239	239	239	239	239	8,000	7,862
Copying & Printing	0	0	0	0	0	0	0	0	0	0	0	0	1,000	0
Legal Advertising	0	0	0	0	0	0	0	0	142	0	0	659	2,100	801
Misc-Assessmnt Collection Cost	0	360	360	0	0	0	0	0	0	0	0	0	2,669	720
Misc-Web Hosting	50	50	50	50	50	50	50	50	50	50	50	50	600	600
Annual District Filing Fee	175	0	0	0	0	0	0	0	0	0	0	0	175	175
Total Administrative	16,180	10,070	12,231	10,104	9,610	9,654	13,971	14,666	11,014	9,790	9,660	11,013	156,398	137,955
Flood Control/Stormwater Mgmt														
Contracts-Preserve Maintenance	6,375	0	0	6,375	0	0	6,375	0	0	6,375	0	0	25,500	25,500
Contracts-Lake & Wetland	5,730	5,730	5,730	5,730	5,730	5,730	5,730	5,730	5,730	5,730	5,730	5,730	68,760	68,760
Electricity-Fountain	1,128	1,042	1,115	1,237	1,109	1,142	1,224	1,243	1,309	1,389	1,237	1,275	8,000	14,450
R&M-Aeration	0	991	0	6,316	0	0	0	872	0	0	0	0	10,000	8,179
R&M-Aquascaping	0	0	0	0	0	0	0	0	0	0	0	0	3,000	0
R&M-Fountain	0	0	0	0	457	0	0	160	0	0	4,499	0	250	5,116
R&M-Lake	3,002	457	409	0	56	655	2,229	457	1,440	0	457	0	10,000	9,162
R&M-Signage	0	0	0	0	0	0	0	0	0	0	0	0	1,000	0
R&M-Preserves	480	0	5,235	1,713	2,551	160	0	1,829	4,441	2,507	0	1,161	46,598	20,075
R&M-Wash Out Repair	0	0	0	0	0	0	0	0	0	0	4,800	0	60,000	4,800
Misc-NPDES Program	1,395	0	1,565	560	0	720	0	0	720	0	720	0	3,000	5,680

Statement of Revenues, Expenditures and Changes in Fund Balance Colonial Country Club Community Development District

For the Fiscal Year Ending September 30, 2019

Operating Fund - Trend Report

	October	November	December	January	February	March	April	May	June	July	August	September	Annual	Year to
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Budget	Date
	3,546	0	0	0	0	0	0	0	0	0	0	0	20,000	Actual
	21,656	8,220	14,054	21,931	9,903	8,407	15,558	10,291	13,640	16,001	17,443	8,166	256,108	3,546
Misc-Contingency														
Total Flood Control/Stormwater														165,268
Mgmt														
Capital Expenditures & Projects														
Capital Outlay - Aeration	3,610	0	0	0	0	0	30,050	0	0	0	0	0	0	33,660
Total Capital Expenditures & Projects	3,610	0	0	0	0	0	30,050	0	0	0	0	0	0	33,660
Debt Service														
Principal Line of Credit/Note	0	0	0	0	0	0	18,752	0	0	0	0	0	18,752	18,752
Total Debt Service	0	0	0	0	0	0	18,752	0	0	0	0	0	18,752	18,752
Other Sources/Uses														
Total Expenses	41,446	18,290	26,285	32,035	19,513	18,061	78,331	24,957	24,654	25,791	27,103	19,179	431,258	355,635
Excess Revenue Over (Under) Expenditures	(38,967)	110,826	243,090	(8,511)	(4,748)	(10,856)	(63,598)	(15,607)	(18,537)	(25,038)	(26,371)	(18,498)	31,061	123,195

Statement of Revenues, Expenditures and Changes in Fund Balance Colonial Country Club Community Development District

For the Fiscal Year Ending September 30, 2019

Series 2013 Debt Service Fund - Trend Report

	October Actual	November Actual	December Actual	January Actual	February Actual	March Actual	April Actual	May Actual	June Actual	July Actual	August Actual	September Actual	Annual Budget	Year to Date Actual
Revenues														
Interest - Investments	164	154	149	154	154	139	154	168	207	201	173	1,037	360	2,854
Special Assmnts- Tax Collector	0	346,389	721,254	57,491	34,295	13,618	33,491	14,250	13,561	0	0	0	1,234,579	1,234,348
Special Assmnts- Discounts	0	(14,023)	(28,582)	(1,731)	(744)	(135)	(7)	228	407	0	0	0	(49,383)	(44,586)
Total Revenues	164	332,520	692,821	55,914	33,705	13,622	33,638	14,646	14,175	201	173	1,037	1,185,556	1,192,616
Expenses														
Debt Service														
Principal Debt Retirement	0	0	0	0	0	0	0	700,000	0	0	0	0	692,877	700,000
Principal Prepayments	0	5,000	0	0	0	0	0	5,000	0	0	0	0	0	10,000
Interest Expense	0	248,993	0	0	0	0	0	248,890	0	0	0	0	497,985	497,883
Total Debt Service	0	253,993	0	0	0	0	0	953,890	0	0	0	0	1,190,862	1,207,883
Other Sources/Uses														
Interfund Transfers - Out	0	0	0	0	0	0	0	0	0	0	0	0	(982)	0
Total Other Sources/Uses	0	0	0	0	0	0	0	0	0	0	0	0	(982)	0
Total Expenses	0	253,993	0	0	0	0	0	953,890	0	0	0	0	1,189,880	1,207,883
Excess Revenue Over (Under)	164	78,527	692,821	55,914	33,705	13,622	33,638	(939,244)	14,175	201	173	1,037	(4,324)	(15,267)
Expenditures														

COLONIAL COUNTRY CLUB
COMMUNITY DEVELOPMENT DISTRICT

Non-Ad Valorem Special Assessments
(Lee County Tax Collector - Monthly Collection Distributions)
Fiscal Year Ending September 30, 2019

GROSS ASSESSMENTS LEVIED					\$ 477,410	\$ 1,234,580
					28%	72%
					ALLOCATION	
Distribution	Gross Amount Received	Discounts/ (Penalties)	Collection Cost	Net Amount Received	General Fund	Debt Fund
October	-	-	-	-	-	-
November	59,541.40	(2,619.43)	-	56,921.97	16,603.87	42,937.53
	420,886.51	(16,829.48)	(1,289.78)	402,767.25	117,369.51	303,517.00
December	926,203.57	(37,046.45)	(1,289.77)	887,867.35	258,283.55	667,920.02
	74,148.11	(2,595.90)	-	71,552.21	20,677.14	53,470.97
January	79,737.44	(2,400.17)	-	77,337.27	22,235.79	57,501.65
February	47,566.08	(1,031.33)	-	46,534.75	13,264.40	34,301.68
March	18,888.04	(187.21)	-	18,700.83	5,267.17	13,620.87
April	46,450.95	(9.66)	-	46,441.29	12,953.43	33,497.52
May	19,763.57	316.89	-	20,080.46	5,511.32	14,252.25
June	18,809.06	564.27	-	19,373.33	5,245.14	13,563.92
July	-	-	-	-	-	-
August	-	-	-	-	-	-
September	-	-	-	-	-	-
TOTAL	1,711,994.73	(61,838.47)	(2,579.55)	1,647,576.71	477,411.32	1,234,583.41
BALANCE REMAINING					\$ (1)	\$ (3)

TOTAL ASSESSMENTS	\$ 1,711,990	PERCENT COLLECTED	100.00%
--------------------------	---------------------	--------------------------	----------------

COLONIAL COUNTRY CLUB COMMUNITY DEVELOPMENT DISTRICT

Cash and Investment Report

September 30, 2019

Account Name	Bank Name	Yield	Balance
<u>General Fund</u>			
Iberia Operating Checking (1859)	Iberia	0.85%	42,308
Iberia Money Market Account (1867)	Iberia	1.26%	627,016
		<i>Subtotal</i>	669,324
<u>Debt Service Fund</u>			
Series 2013 - Revenue Fund (0001)	US Bank	0.00%	208,377
Series 2013 - Reserve Fund (0003)	US Bank	0.00%	595,395
Series 2013 - Prepayment Fund (0006)	US Bank	0.00%	-
		<i>Subtotal</i>	803,772
		TOTAL	\$ 1,473,096

Colonial Country Club Community Development District Reconciliation - Iberia 1859 OP

Run: 10/09/2019 @ 12:01 PM

Page: 1

Closing Balance from Previous Statement.....	9/02/2019	61,015.26
0 Deposits and Other Additions Totaling.....		0.00
12 Checks and Other Withdrawals Totaling.....		18,743.67
0 Adjustments Totaling.....		0.00
0 Voids Totaling.....		0.00
Service Charge.....		0.00
Interest Earned.....	9/30/2019	37.13
Closing Balance for this Statement.....	9/30/2019	42,308.72
Difference.....		0.00

Cash Balance from General Ledger.....	9/30/2019	41,874.32
Open Activity from Bank Register.....		(434.40)
Adjustment for Service Charges and Interest.....		0.00
General Ledger Reconciliation to Statement.....		42,308.72

Date	Check	To	Check Description	Amount
✓ 8/29/2019	0050015	ADP	BOS Meeting Payroll - 08/27/19 (Checks)	184.70
✓ 8/29/2019	0050016	ADP	BOS Meeting Payroll - 08/27/19 (Checks)	184.70
✓ 9/06/2019	EFT	ADP	Payroll Processing Fees	95.00
✓ 9/10/2019	0010106	Coleman, Yovanovich & Koester	General Legal Services	65.00
✓ 9/10/2019	0010107	Community Field Services	Work Order 1323 - CFS to Remove Dead Palm Fronds and Other Dead Brush	1,161.00
✓ 9/10/2019	0010108	Lake & Wetland Management West Coast Inc.	September Lake Maintenance	5,730.00
✓ 9/17/2019	0010109	Premier District Management	District Management & Field Services - SEP 2019	8,338.09
✓ 9/20/2019	0010110	Banks Engineering	General Engineering Services	555.00
✓ 9/20/2019	EFT	FPL	08/07/2019 - 09/07/2019 Electric	1,274.70
✓ 9/25/2019	0010111	The News Press Media	FY 2020 Meeting Schedule, Budget, and Assessment Roll	658.88
✓ 9/25/2019	EFT	ADP	BOS Meeting Payroll - 09/26/19 (Direct Deposit)	369.40
✓ 9/25/2019	EFT	ADP	BOS Meeting Payroll - 09/26/19 (Taxes)	127.20
Total Checks:				18,743.67

Date	Reference	Adjustment Description	Amount
✓ 9/30/2019		Interest Earned	37.13
Total Adjustments:			37.13

Run: 10/09/2019 04:13 PM

Colonial Country Club Community Development District

Page: 1

Check Register from 9/01/2019 to 9/30/2019**Iberia 1859 OP**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
EFT	9/06/2019	[ADP] ADP (Payroll Processing Fees)	95.00
0010106	9/10/2019	[COLEMAN] Coleman, Yovanovich & Koester (General Legal Services)	65.00
0010107	9/10/2019	[COMMUNITY FIELD] Community Field Services (Work Order 1323 - CFS to Remove Dead Palm Fronds and Other Dead Brush)	1,161.00
0010108	9/10/2019	[LAKE & WETLAND] Lake & Wetland Management West Coast Inc. (September Lake Maintenance)	5,730.00
0010109	9/17/2019	[PREMIER DISTRICT] Premier District Management (District Management & Field Services - SEP 2019)	8,338.09
0010110	9/20/2019	[BANKS] Banks Engineering (General Engineering Services)	555.00
EFT	9/20/2019	[FPL] FPL (08/07/2019 - 09/07/2019 Electric)	1,274.70
0010111	9/25/2019	[THE NEWS PRESS] The News Press Media (FY 2020 Meeting Schedule, Budget, and Assessment Roll)	658.88
0050017	9/25/2019	[ADP] ADP (BOS Meeting Payroll - 09/26/19 (Checks))	184.70
0050018	9/25/2019	[ADP] ADP (BOS Meeting Payroll - 09/26/19 (Checks))	184.70
EFT	9/25/2019	[ADP] ADP (BOS Meeting Payroll - 09/26/19 (Direct Deposit))	369.40
EFT	9/25/2019	[ADP] ADP (BOS Meeting Payroll - 09/26/19 (Taxes))	127.20
0010112	9/26/2019	[COLEMAN] Coleman, Yovanovich & Koester (General Legal Services)	65.00
Total Checks:			<u>18,808.67</u>

**Colonial Country Club Community Development District
Reconciliation - Iberia 1867 MM**

Run: 10/09/2019 @ 12:02 PM

Page: 1

Closing Balance from Previous Statement.....	9/02/2019	626,373.21
0 Deposits and Other Additions Totaling.....		0.00
0 Checks and Other Withdrawls Totaling.....		0.00
0 Adjustments Totaling.....		0.00
0 Voids Totaling.....		0.00
Service Charge.....		0.00
Interest Earned.....	9/30/2019	643.54
Closing Balance for this Statement.....	9/30/2019	627,016.75
Difference.....		0.00
Cash Balance from General Ledger.....	9/30/2019	627,016.75
Open Activity from Bank Register.....		0.00
Adjustment for Service Charges and Interest.....		0.00
General Ledger Reconciliation to Statement.....		627,016.75

Date	Reference	Adjustment Description	Amount
✓ 9/30/2019		Interest Earned	643.54
Total Adjustments:			<u>643.54</u>

**Colonial Country Club Community Development District
Reconciliation - US Bank 0001**

Run: 10/09/2019 @ 12:04 PM

Page: 1

Closing Balance from Previous Statement.....	8/31/2019	207,339.78	
0 Deposits and Other Additions Totaling.....		0.00	
0 Checks and Other Withdrawls Totaling.....		0.00	
1 Adjustments Totaling.....		769.05	
0 Voids Totaling.....		0.00	
Service Charge.....		0.00	
Interest Earned.....	9/04/2019	267.80	
Closing Balance for this Statement.....	9/30/2019	208,376.63	
Difference.....		0.00	
<hr/>			
Cash Balance from General Ledger.....	9/30/2019	208,376.63	
Open Activity from Bank Register.....		0.00	
Adjustment for Service Charges and Interest.....		0.00	
General Ledger Reconciliation to Statement.....		208,376.63	
<hr/>			
Date	Reference	Adjustment Description	Amount
✓ 9/04/2019		Interest Earned	267.80
✓ 9/04/2019	TXFR	To Transfer from 0003 to 0001	769.05
Total Adjustments:			1,036.85

Colonial Country Club Community Development District
Reconciliation - US Bank 0003 (Reserve)

Run: 10/09/2019 @ 12:04 PM

Page: 1

Closing Balance from Previous Statement.....	8/31/2019	595,395.00	
0 Deposits and Other Additions Totaling.....		0.00	
0 Checks and Other Withdrawals Totaling.....		0.00	
1 Adjustments Totaling.....		-769.05	
0 Voids Totaling.....		0.00	
Service Charge.....		0.00	
Interest Earned.....	9/03/2019	769.05	
Closing Balance for this Statement.....	9/30/2019	595,395.00	
Difference.....		0.00	
<hr/>			
Cash Balance from General Ledger.....	9/30/2019	595,395.00	
Open Activity from Bank Register.....		0.00	
Adjustment for Service Charges and Interest.....		0.00	
General Ledger Reconciliation to Statement.....		595,395.00	
<hr/>			
Date	Reference	Adjustment Description	Amount
✓ 9/03/2019		Interest Earned	769.05
✓ 9/04/2019	TXFR		-769.05
Total Adjustments:			0.00



Colonial Country Club CDD

FIELD MANAGEMENT REPORT FOR OCTOBER 2019

Prepared for:

PREMIER DISTRICT MANAGEMENT | 3820 COLONIAL BLVD., SUITE 101 FORT MYERS, FL 33966

Colonial Country Club CDD

Community Field Services – Field Management Report
Site Inspection on 10/07/2019

1. Lake Management:

- a. Lake Maintenance:** The lakes were overall in good shape this month. Shoreline weeds along most banks have been heavily reduced, water levels are average for this time of year, submerged weeds have been reduced, and algae is minimal. Below is the rating sheet for October.

COLONIAL COUNTRY CLUB																								
LAKE RATING SHEET FOR FIELD REPORT																								
October 7th 2019																								
Individual Lake Ratings			Total Individual Lake Ratings																					
1 = Unsatisfactory			1-5 = Unsatisfactory			37-185 = Unsatisfactory																		
2 = Room for Improvement			6-10 = Room for Improvement			222-370 = Room for Improvement																		
3 = Satisfactory			11-15 = Satisfactory			407-555 = Satisfactory																		
Lake #	October 7th 2019																							
	Clarity	Algae	Shoreline Weeds	Submerged Weeds	Spike Rush Width	January Scores	February Scores	March Scores	April Scores	May Scores	June Scores	July Scores	August Scores	Sept. Scores	Oct. Scores	Nov. Scores	Dec. Scores	Oct. Scores 2018						
Lake #1	3	3	2	3	2	14	14	14	14	13	13	12	12	12	13			12						
Lake #2	2	2	2	3	2	13	13	13	13	13	10	10	12	11	11			13						
Lake #3	3	3	2	3	2	12	12	12	12	11	9	11	12	12	13			12						
Lake #4	3	3	3	3	3	14	14	13	13	13	13	13	14	14	15			14						
Lake #5	3	3	2	3	2	14	14	14	14	13	13	13	13	13	13			12						
Lake #6	3	2	2	3	2	12	14	13	14	13	12	11	13	12	12			10						
Lake #7	3	2	2	2	2	14	14	14	14	14	13	13	14	11	11			12						
Lake #8	3	3	2	2	2	12	13	13	13	12	12	13	14	12	12			14						
Lake #9	3	3	3	2	2	13	14	14	14	14	13	13	14	12	13			12						
Lake #10	3	3	3	3	2	14	13	12	13	13	13	13	14	13	14			12						
Lake #11	3	2	2	2	3	13	13	13	13	12	12	12	12	12	12			13						
Lake #12	3	3	2	3	2	12	12	12	13	13	12	12	13	13	13			14						
Lake #13	2	2	3	3	3	14	14	14	14	14	13	13	13	13	13			13						
Lake #14	2	3	1	2	1	12	11	11	11	11	9	9	11	10	9			14						
Lake #15	3	3	2	3	3	12	13	13	13	13	13	14	14	14	14			14						
Lake #16	3	3	2	3	2	12	12	12	12	12	10	12	12	12	13			12						
Lake #17	3	3	3	3	2	15	15	15	15	15	15	14	14	14	14			14						
Lake #18	3	3	3	3	3	13	13	13	13	14	12	12	12	12	15			12						
Lake #19	3	3	3	3	3	15	15	15	15	14	15	14	14	15	15			13						
Lake #20	3	3	2	3	3	13	13	14	14	14	13	12	13	14	14			13						
Lake #21	3	2	3	3	2	14	14	14	14	12	12	10	12	12	13			11						
Lake #22	3	2	2	3	1	13	13	14	13	12	11	11	12	11	11			13						
Lake #23	3	2	3	3	3	13	14	14	13	13	13	13	13	14	14			12						
Lake #24	3	2	2	3	3	14	14	14	14	13	13	13	13	13	13			13						
Lake #25	3	3	3	3	1	14	14	14	13	13	11	11	12	12	13			12						
Lake #26	3	3	3	3	2	14	15	14	14	14	14	14	14	14	14			13						
Lake #27	3	3	3	3	3	14	15	15	15	14	14	14	15	15	15			13						
Lake #28	3	3	2	3	2	13	13	12	14	13	13	13	13	13	13			13						
Lake #29	3	3	2	3	2	14	14	13	14	13	13	13	13	14	13			14						
Lake #30	3	3	3	3	3	15	15	15	15	15	15	15	15	15	15			15						
Lake #31	3	2	2	3	3	14	14	13	15	15	13	13	13	14	13			13						
Lake #32	2	3	3	3	2	12	13	13	13	13	12	12	13	14	13			13						
Lake #33	2	3	3	3	3	13	13	14	14	14	13	12	13	14	14			12						
Lake #40	3	3	2	3	2	13	13	13	13	14	14	14	14	14	13			13						
Lake #50	3	2	2	3	2	13	14	12	12	12	12	12	12	12	12			12						
Lake #60	3	2	2	2	3	13	13	14	14	14	14	14	13	13	12			13						
Lake #70	3	3	3	3	2	13	14	14	15	14	14	14	14	14	14			13						
Grand Total						492	501	496	502	489	466	464	484	479	484	0	0	473						
Fountains			Aerator Systems			Aerator Systems																		
Lake #			Lake #			Lake #																		
21	Operating - Clock Ad		5, 8, 9 & 32	Operating		6	Operating																	
22	Operating		15 & 16	Operating		29	Operating																	
28	Operating - Lights On		17	Operating		31	Operating																	
50	Both Operating		20	Operating		4 & 40	Operating - Compressor on, no air at air stations																	
			23 & 24	Operating		50	Operating																	
			25, 26 & 27	Operating		11, 12, 14	New system on order																	

b. Dissolved Oxygen (DO) Tests: Next test is scheduled for February 2020.

c. Littoral Plants:

- i. Spike rush width that is too wide and needs to be treated by Lake & Wetlands includes:
 1. High priority Lakes to address: 14, 22 & 25. (Treatments observed)
 2. Medium priority Lakes to address: 1-3, 5-10, 12, 16, 17, 21, 26, 28, 29, 32, 40, 50 & 70. (Some treatments observed)
- ii. Between the lower water levels and chemical treatments, we observed several areas with clumps of dead spike rush. As the vegetation begins to decompose, we may see some additional algae accumulate along the shorelines which is normal.



d. Shoreline Weeds: Issues observed this month include:

- i. Torpedo Grass in Lakes:
 1. Low presence in Lakes: 1-4, 7, 8, 15, 16, 20, 22, 24, 31, 40, 50 & 60.
 2. Medium presence in Lakes: 6.
- ii. Alligator Weed in Lakes: 3. Medium presence.
- iii. Cattails in Lakes: 31. Low presence.
- iv. Climbing Hemp Vine in Lakes: 5 & 28. Low presence.
- v. Spatterdock & Lily Pads in Lakes: 29. Low presence. Heavy treatments observed in Lakes 11, 12, 14, 16, 32 & 60.

New Spatterdock in Lake 29**Treated Spatterdock in Lake 60**

- e. Submerged Weeds:** Excessive chara growth was observed along Lakes: 7, 8, 9, 11, 14 & 60. Some of the areas showed signs of recent treatment.



f. Algae:

- i. Very Low to Low density was observed on Lakes: 2, 6-8, 11, 13, 21-24, 31, 50 & 60.
- ii. Medium density was observed on Lakes: None.
- iii. High density was observed on Lakes: None.

- g. Fish:** No concerns reported or observed this month.

- h. Trash:** Trash was only observed in Lakes 10, 21, 24, 27 & 60 this month. A trash pick-up is recommended for November or December.

i. Lake Aeration:

- i. Lakes 4 & 40: Compressor is operating but no air is making it to the air stations. Solitude has been informed of this.
- ii. New System for Lakes 11, 12 & 14 Update: West Coast Electrical has completed the 230v 30-amp GFI breaker and plumbed 6 feet of flex conduit for the cabinet hook up. Solitude has been informed of this and they should be installing the new system within the next couple of weeks.

j. Lake Fountains:

- i. The timers were adjusted for the fountain in Lake 21. They were off by 30 minutes.
- ii. The lights were observed on for the fountain in Lake 28. The photocell for this fountain has a light guard which was completely covering the photocell, so we slightly adjusted it and the lights turned off.

**k. Shoreline Landscaping / Grass Clippings:**

- i. There are several small to medium sized cabbage palms growing along Lakes 18, 31 & 60 that haven't been pruned in a while. These palms are in common areas that can be seen from residential homes. The Board may want to have the palms pruned or removed.



- ii. Cordgrass is beginning to grow back around Lake 28. Prior to the geo tubes being install on this lake the Board had the grasses removed.



l. Bulkheads / Rip Rap: No concerns observed this month.

m. Lake Bank Erosion:

- i. Lake 23: An irrigation line break has caused a small washout to form along the side of the golf course. Onsite maintenance staff are already working on the issue, but we'll check with Patrick to see if he plans on restoring the shoreline.



- ii. Lake 25: No repairs were observed again during this inspection. We'll touch base with Lake & Wetlands to see what's the hold up.

n. Gateway Canal:

- i. A high presence of limnophila was observed growing within the waterway. Some of the plant material continues to show signs of treatment.



- ii. Heavy presence of cattails remains on the Botanica Lakes side of the canal.
- iii. Torpedo grass on the Colonial side needs to be treated by Lake & Wetlands.

2. Preserves:

- a. The next quarterly clean-up will be completed in November 2019.
- b. The slash pine saplings are continuing to do well.



- c. As requested, we're going to begin replacing the rusted out preserve signposts with new one's next month. We're going to try replacing the metal posts with 2 or 3-inch pvc pipe that will be painted green. The pvc pipe won't rust when the preserves are holding water during the summer months.



- d. The fallen over palm tree that was observed on the preserve edge during last week's inspection tour has been cut up and removed.

Before & After



- e. The paint on the boardwalk benches is starting wear down in some areas. It's minimal for now and they shouldn't have to be painted again for another year.



- f. Palmettos from the preserve islands are beginning to encroach onto the walking path and will eventually need to get cut back.
- g. Someone has thrown a large piece of glass over the perimeter fence and into the preserve behind 9100 & 9102 Shadow Glen Way. We'll go ahead and remove the glass the next time our maintenance technician is onsite.



3. Butterfly Gardens:

- a. **Boardwalk Entrance:** All plants have been pruned and dead plants have been removed. The Board may want to have some additional plants planted.

Before & After



- b. South End of Lake 21:** All plants have been pruned and dead plants have been removed. The Board may want to have some additional plants planted.



- 4. Storm Water Drainage System:** The last time all the storm water structures were inspected for sediment build up was conducted in January 2018 by MRI.

- a. Roadway Catch Basins:** No concerns observed this month.
- b. Dry Retention Catch Basins:** A fair amount of silt was observed around several of the catch basins in the retention areas behind Independence Way & Links Drive this month. To ensure that the pipe inlets within the structures aren't filled in it may be a good idea to have these basins & pipes inspected prior to next rainy season.



- c. Outfall Structures:** No new concerns observed this month.
- d. Preserve Catch Basins:** No visual issues observed this month. All basins were clear of debris.
- e. Catch Basins between Buildings:** No visual issues observed this month.
- f. Inter-Connect Pipes:** All pipes currently submerged.
- g. Illicit Discharges:** No new illicit discharges were found this month.

h. Spill Prevention: No concerns observed this month.

i. Maintenance Yard Inspection: No concerns observed this month.

5. Perimeter / Preserve Fence: Besides for a small presence of Climbing Hemp Vine no other concerns were observed this month.



6. Non CDD Issues / Concerns Observed: No issues or concerns observed this month.

7. Fish/Wildlife Observations:

<input type="checkbox"/> Bass	<input checked="" type="checkbox"/> Bream	<input type="checkbox"/> Catfish	<input type="checkbox"/> Gambusia
<input checked="" type="checkbox"/> Egrets	<input checked="" type="checkbox"/> Herons	<input checked="" type="checkbox"/> Coots	<input type="checkbox"/> Gallinules
<input checked="" type="checkbox"/> Anhinga	<input type="checkbox"/> Cormorant	<input type="checkbox"/> Osprey	<input checked="" type="checkbox"/> Ibis
<input type="checkbox"/> Woodstork	<input type="checkbox"/> Otter	<input checked="" type="checkbox"/> 1 Alligator	<input type="checkbox"/> Snakes
<input checked="" type="checkbox"/> Turtles	<input checked="" type="checkbox"/> Other Species: <u>Ducks, Bald Eagle</u>		

8. Residential Complaints / Concerns: Resident concerns or complaints for FY 2019:

Colonial Country Club CDD Concern / Complaint Log As of 10/07/19					
Reported Date:	Notified By:	Address	Issue	Action	Follow Up Action
10/6/2018	Joe Sucato	Driving Range	Reported weeds are growing around the driving range peninsula. The weeds catch the golf balls, and present a danger with gators hiding in them.	Goncalo has been contacted and requested one of the techs to please treat the spike rush and any other plant material within the driving range portion of Lake 1.	Monitor - Weeds & littorals showed signs of treatment on 10/30/18.
10/25/2018	Donna	9920 Horse Creek Way	Reported that the fountain in Lake 28 has been down for 2 days.	Inspected the fountain on 10/25 and found a tripped circuit breaker and loose wire. Tightened the wire back into the breaker and reset it and the system came back online.	None.
10/31/2018	Kurt Wulschleger	9529 Hemingway	Concerned that 2 dead pine trees along the preserve edge could damage his lanai if they were to fall towards his home.	Confirmed that the trees are dead and that they could reach his home. Obtaining an estimate to have them removed.	Coastline Tree Service has been approved to cut down the trees.
1/28/2019	Michael Parks	N/A	Had concerns why the aerator unit was placed directly across from 9243 / 9245 Independence Way.	We're working with Vertex to have them relocate the compressor cabinet behind the bushes and to have plants installed around the electrical pedestal.	The compressor cabinet has been moved behind the existing shrubs and plants are going to be installed in front of the electrical pedestal.
3/4/2019	Tony Desantis	N/A	Reported algae is looking bad on Lake 6.	Issue was reported to Lake & Wetlands.	Monitor.
4/2/2019	Joe Sucato	Driving Range	Reported a nuisance alligator in the range lake.	Issue was reported to the Alligator Hotline. Reference #453325.	2 alligators were removed from the lake on 4/4/19.
4/5/2019	Karen Miller	11029 Mill Creek Way #408	Asked if additional littorals can be planted on the west end of Lake 50 where there is a very large brown area.	Informed Karen that we would obtain a proposal from L&W for additional littorals and we would present her request to the CDD Board.	Lake & Wetlands heavily planted the area on 5/06/19 at no charge to the community.
4/12/2019	Joe Sucato	Driving Range	Reported that they are having trouble with their boom and golf balls are going beyond it. Joe asked if we can have the littorals spray out along the homes and 18th tee boxes.	Informed Joe that we keep a 5 foot littoral shelf behind the homes and would ask L&W to make sure the plants don't exceed that width. Littorals will be sprayed out at the 18th tee box.	Areas have been treated by Lake & Wetlands.
5/6/2019	Kathryn Greger	Clubhouse	Resident reported to her that the aerator unit for Lake 31 had stopped working over the weekend.	Inspected the unit and found that the cooling fan has gone back. Informed Vertex of the issue which will be looked at during the maintenance event this month.	None.
5/6/2019	Neal	10013 Majestic Ave.	Reported that the 1/2 the lights have stopped working on the fountain in Lake 22.	Reported the issue to Vertex on 5/06/19. They will be looking at the issue during the maintenance event this month.	Monitor.
6/25/2019	Resident	10112 Colonial Country Club Blvd #202	Reported algae growth has greatly increased on Lake 29.	Reported to L&W and they were onsite on 6/25 to treat it.	Lake was looked at on 7/9 and the amount of algae has been greatly reduced.
9/27/2019	John Powers	Lake 21	Reported that the fountain in the Lake has been out for a few days and came back on Thursday evening however the timer was off on it.	We went ahead and adjusted the clock on 9/27. It was off by 12 hours.	None.
10/2/2019	John Powers	Lake 21	Reported that the fountain is running from 7:15 am to 9:15 pm when it should be on from 8am to 9pm.	Fountain timers were adjusted on 10/07 by Field Manager.	None.

9. Completed events in September / October:

- a. Inform Lake & Wetlands of the lake concerns. [Reported on 9/10/19.](#)
- b. Inform Vertex Water Features of any fountain / aerator concerns. [Reported on 9/10/19.](#)

10. Follow up & Upcoming event for October / November:

- a. Inform Lake & Wetlands of the lake concerns. [Reported on 10/08/19.](#)
- b. Inform Vertex Water Features of any fountain / aerator concerns. [Reported on 10/07/19.](#)

11. Maintenance Technician Task List:

Reported on 07/09/19:

- a. Board Approved: Prune the plants at the butterfly gardens. [Work Order 1357. Task completed.](#)
- b. Board Approved: Remove the oak tree branches out of Lake 22 and remove the dead tree from Lake 24. [Work Order 1357. Task completed.](#)
- c. Board Approved: Cut down and remove the dead trees along Lake 11. [Work Order 1357. Task completed.](#)
- d. Board Approved: Cut down and remove the dead cordgrass along Lake 30. [Work Order 1357. Task completed.](#)



- e. Board Approved: Remove the Brazilian Pepper and melaleuca tree next to the Lake 10 outfall structure. [Work Order 1357. Task completed.](#)

Reported on 08/05/19:

- a. Board Approved: Remove dead vegetation off the perimeter fence behind Shadow Glen. [Work Order 1357. Task completed.](#)

- b. Board Approved: Cut down and remove the 4 dead pine trees next to the preserve walking path south entrance. [Work Order 1357. Task completed.](#)

Reported on 09/09/19:

- a. Board Approved: Treat mold on the preserve boardwalk deck boards. [Work Order 1357. Task completed. Results weren't as good as we thought they would be. We're going to try a different product the next time we're onsite.](#)



Reported on 10/07/19:

- a. Board Approved: Replace the rusted out preserve signposts with new ones around Preserve CE-3.
- b. Board Approval Needed: Prune or remove all the cabbage palms growing on the lake banks.

Colonial Country Club CDD							
Project Finance Tracker							
Fiscal Year 2019							
Updated: 10/08/19							
PROJECTS / MAINTENANCE TASKS	DATE APPROVED	COST APPROVED	Paid to Date	VENDOR / PDM HOURS	APPROVED BY	FINAL DATE PAID	INVOICE / WORK ORDER
R&M - Aeration 546003.0000			\$10,000.00				
New Aerator Systems for Lakes 6, 25, 26 & 27	09/24/18	\$30,049.54	\$30,049.54	Vertex	Board	4/23/2019	880033891
New Electrical Service for Aerator Systems	09/24/18	\$7,220.00	\$7,570.00	P.I. Electric	Board	1/15/2019	56730-DEP & 56730-FE
Replace old air stations on Lakes 4 & 40.	12/17/18	\$1,268.10	\$1,268.10	Vertex	Board	1/22/2019	Invoice I2914
New compressor & fan for Lakes 15 & 16.	12/17/18	\$1,087.78	\$1,087.78	Vertex	Board	1/15/2019	I2817
	Totals:	\$39,625.42	\$39,975.42				
		Balance:	-\$29,975.42				
R&M-Lake 546042.0000			\$5,000.00				
Remove the debris and pine straw off the catch basins located behind: 9019 Shadow Glen, 9343 Independence Way & 9335 Independence Way.	08/07/18	\$73.00	\$73.00	CFS	Tony / Board	10/3/2018	WO 1231 - Completed
Remove the dead pine tree on the north end of Lake 27 adjacent to 10072 Oakhurst Way. At the same location prune any low branches that interfere with the lawn mowers passing by. Remove the 7-8 foot palm tree top from Lake 28 behind 11029 Iron Horse Way.	09/26/18	\$58.00	\$58.00	CFS	Board	10/3/2018	WO 1236 - Completed
Trimming of the weeds & grass along Lake 11 bank.	09/26/18	\$276.00	\$276.00	CFS	Board	10/3/2018	WO 1244 - Completed
Remove vegetation around the catch basins between the condo buildings on Lakes 21 & 22.	10/22/18	\$189.00	\$189.00	CFS	Board	11/28/2018	WO 1253 - Completed
Replacement of dead plants at the Lake 21 butterfly garden.	10/22/18	\$139.83	\$139.83	CFS	Board	6/21/2019	WO 1255 - Completed
Inspection & debris cleaning of 4 roadway catch basins at the end of Sky View Way & Majestic Ave.	10/15/18	\$2,625.00	\$2,625.00	Extreme Divers	Tony	11/1/2018	22545
Repaired washout on Lake 28 next to the fountain valve box with rip rap. Repalced 2 fountain cabinet locks.	12/18/18	\$45.41	\$45.41	CFS	CFS	2/28/2019	WO 1272 - Completed
Install 253 aluminum storm drain markers along all roadway catch basins throughout the community. 50 extra markers were ordered and are being stored as backups. Markers colored blue with the fish symbol on center. Says: Drains to Lake.	02/23/29	\$2,200.00	\$2,116.74	CFS	Board	3/28/2019	WO 1289 - Completed
Conduct a trash clean-up around all of the lakes, along the wooden boardwalks and concrete walking path. Remove the fallen over dahoon holly tree on the Lake 11 bank (back side). Restack the fallen rip rap around the catch basin behind 9192 Independence Way.	02/27/19	\$567.28	\$567.28	CFS	Board	3/7/2019	WO 1294 - Completed
Bulkhead Pressure Cleaning on Lakes 29 & 50.	5/20/2019	\$1,300.00	1300	JL23	Board	6/4/2019	7516
Remove branches from Lakes 22 & 24. Remove pepper and melaleuca from Lake 10 & cut down the dead cord grass along Lake 30.	08/27/19			CFS	Board		WO 1357 - Pending
	Totals:	\$7,473.52	\$7,390.26				
		Balance:	-\$2,390.26				
R&M-Preserves: 546123.0000			\$46,598.00				
Remove all of the dead vegetation from the preserve edge behind the homes at 10010 to 10022 Oakhurst Way. Move dead vegetation out of sight for homeowners, Phase 2. Removed the recently cut branches from the common area behind 11027 Millcreek. Return to 9096 Shadow Glen & cut back the missed willow tree along fence.	08/07/18	\$319.50	\$319.50	CFS	Tony / Board	10/3/2018	WO 1231 - Completed
De-weed the 2 butterfly gardens. Trim the firebush. Remove the pile of branches that have been placed along side the walking path behind 9976 Horse Creek Road. Remove the tree top that has fallen around the educational preserve sign near the walking path entrance across from 10015 Colonial Country Club Blvd.	09/26/18	\$130.50	\$130.50	CFS	Board	10/3/2018	WO 1236 - Completed
Quarterly dead vegetation maintenance along the preserve walking path. November 2018	10/01/18	\$1,524.00	\$1,524.00	CFS	Board	11/19/2018	WO 1235 - Completed
Fence repairs along preseve / Shadow glen. Fixing animal holes and rusted out fence ties.	10/22/2018	\$841.15	\$841.15	CFS	Board	11/28/2018	WO 1254 - Completed
Leaning Tree Removal along Lake 11 Preserve Fence	10/29/2018	\$495.00	\$495.00	Coastline Tree Service	Board	11/26/2018	Invoice 504
General Preserve Audit	12/5/2018	\$750.00	\$750.00	BearPaws Environmental	Board	1/22/2019	Invoice 03
Hemingway Dead Pine Trees Removal	12/05/18	\$2,375.00	\$2,375.00	Coastline Tree Service	Board	12/20/2018	Completed - Invoice 572
Remove the cut tree material along the preserve walking path deeper into the preserve preferably out of sight.	12/05/18	\$508.00	\$508.00	CFS	Board	1/23/2019	WO 1260 - Completed

Colonial Country Club CDD

Project Finance Tracker

Fiscal Year 2020							
Updated: 10/07/19							
PROJECTS / MAINTENANCE TASKS	DATE APPROVED	COST APPROVED	Paid to Date	VENDOR / PDM HOURS	APPROVED BY	FINAL DATE PAID	INVOICE / WORK ORDER
R&M - Aeration 546003.0000							
			\$10,000.00				
	Totals:	\$0.00	\$0.00				
		Balance:	\$10,000.00				
R&M-Lake 546042.0000							
			\$5,000.00				
Remove branches from Lakes 22 & 24. Remove pepper and melaleuca from Lake 10 & cut down the dead cord grass along Lake 30.	08/27/19	\$334.00	\$334.00	CFS	Board	10/2/2019	WO 1357 - Completed
	Totals:	\$334.00	\$334.00				
		Balance:	\$4,666.00				
R&M-Preserves: 546123.0000							
			\$35,000.00				
Prune Butterfly Garden, Cut down 4 dead pine trees & remove dead branches from perimeter fence.	08/27/19	\$566.00	\$566.00	CFS	Board	10/2/2019	WO 1357 - Completed
November 2019 - Quarterly dead vegetation maintenance along the preserve walking path.	08/27/19			CFS	Board		WO 1358 - Pending November
	Totals:	\$566.00	\$566.00				
		Balance:	\$34,434.00				
R&M Washout Repair: 546142.0000							
			\$60,000.00				
	Totals:	\$0.00	\$0.00				
		Balance:	\$60,000.00				
R&M - Fountain: 546032.0000							
			\$250.00				
	Totals:	\$0.00	\$0.00				
		Balance:	\$250.00				
Misc - Contingency: 549900.0000							
			\$20,000.00				
	Totals:	\$0.00	\$0.00				
		Balance:	\$20,000.00				
R&M - Signage: 546085.0000							
			\$1,000.00				
	Totals:	\$0.00	\$0.00				
		Balance:	\$1,000.00				
Capital Improvements: 564024.0000							
			\$0.00				
New Aerator System for Lakes 11, 12 & 14	09/23/19	\$9,864.00		Vertex	Board		

	Totals:	\$9,864.00	\$0.00				
	Balance:	\$0.00					
FY 2020							
Budget Line Item	Budget	Approved	Actuals	Difference			
R&M - Aeration 546003.0000	\$10,000	\$0.00	\$0	\$10,000			
R&M-Lake 546042.0000	\$5,000	\$334.00	\$334	\$4,666			
R&M-Preserves: 546123	\$35,000	\$566.00	\$566	\$34,434			
R&M Washout Repair: 546142.0000	\$60,000	\$0.00	\$0	\$60,000			
R&M - Fountain 546032.0000	\$250	\$0.00	\$0	\$250			
Misc - Contingency: 549900.0000	\$6,762	\$0.00	\$0	\$6,762			
R&M - Signage: 546085.0000	\$1,000	\$0.00	\$0	\$1,000			
Capital Improvements: 564024.0000	\$0	\$9,864.00	\$9,864	-\$9,864			
Totals	\$118,012	\$10,764.00	\$10,764	\$107,248			