

**APPROVED  
MINUTES OF MEETING**

**COLONIAL COUNTRY CLUB  
COMMUNITY DEVELOPMENT DISTRICT**

A meeting of the Colonial Country Club Community Development District was held Monday January 27, 2020 at 2:00 p.m. in the Activity Room of the Community Center at 9171 Independence Way in Fort Myers, Florida.

**Present and constituting a quorum were:**

Tony DeSantis	Chair
Joe Zajac	Vice Chair
Sally Hefti	Assistant Secretary
Giovanna Scuderi	Assistant Secretary
Medge Wahrer	Assistant Secretary

**Also present were:**

Cal Teague	District Manager
Chris Dudak	Assistant to the District Manager

*The following is a summary of the actions taken at the Colonial Country Club Community Development District (CDD) Board of Supervisors meeting.*

**FIRST ORDER OF BUSINESS**

**Call to Order and Roll Call**

The Colonial Country Club Community Development District meeting was called to order and the District Manager called the roll. All were present for today's meeting. Also present was the Assistant to the District Manager, Chris Dudak.

**SECOND ORDER OF BUSINESS**

**Approval of the Agenda**

The Agenda was presented and accepted.

On MOTION by Vice Chair Zajac, seconded by Supervisor Hefti, with all in favor, the Agenda was approved as presented.
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**THIRD ORDER OF BUSINESS**

**Audience Comments on Agenda Items**

There being none, the next Order of Business followed.

**FOURTH ORDER OF BUSINESS**

**Approval of Meeting Minutes**

**A. Regular Meeting Minutes from December 16, 2019**

The Regular Meeting Minutes were presented and approved as presented.

On MOTION by Supervisor Wahrer, seconded by Supervisor Scuderi, with all in favor, the Meeting Minutes from December 16, 2019 were approved as presented.

**FIFTH ORDER OF BUSINESS**

**Old Business**

There being none, the next Order of Business followed.

**SIXTH ORDER OF BUSINESS**

**New Business**

**A. FY 2021 Budget Schedule**

FY2021 budget schedule was reviewed and goals will be discussed at the next meeting.

**B. Project List for 2021**

Project list for 2021 was discussed as part of the budget discussion.

**C. CDD Board Inspection Schedule**

This will be discussed at the February meeting.

**D. Preserve Non-Compliance Letter from SFWMD**

The South Florida Water Management District has issued a notice of non-compliance, and Lake & Wetlands was notified, and they have manually cut the vegetation and have also applied a chemical treatment. The Field Manager will be checking the area during next site inspection to ensure compliance.

**SEVENTH ORDER OF BUSINESS**

**District Manager**

**A. Financial Statements for December 31, 2019, including Supervisor's Report**

The financials were presented and accepted with a question regarding an \$82.50 increase in employer liability which staff will research and reply.

On MOTION by Supervisor Hefti, seconded by Supervisor Wahrer, with all in favor, the financials for the month of December were accepted as presented.

**B. Follow-Up**

**i. FEMA Funding**

The application has been accepted and has been forwarded to the State for funding.

**ii. Website Development / Email**

The initial web template is complete and the Board agreed to the following:

- The monthly field report will be text only, no pictures. The full version with pictures will be emailed separately from the packet.
- The financials in the packet will consist only of the balance sheet, investment report, assessment collections summary and the check register. The full version that has previously been sent will be provided under separate cover.
- The meeting packets won't include any PDF support material, only a summary of important issues to assist with making a decision. The Supervisors will be able to request copies, but they will be provided only upon request by the Board members or the public.
- The agenda packets emailed seven days in advance will not be sent as a separate email. The Board members will be able to access them on the website seven days before the meeting. Hard copies will still be sent to those requesting them.
- The Board will be getting new CDD email accounts for District business which will assist when email copies are requested as part of a public documents request.

## **EIGHTH ORDER OF BUSINESS**

### **Field Manager**

#### **A. Field Manager's Report for January**

The issue with lack of sod for the completed Lake 25 washout repairs is a large concern and the Board would like to have it completed ASAP.

##### **i. Follow Up Items**

###### **a. Mold on Boardwalk**

The Field Manager scrubbed the mold with bleach and he removed approximately 80% of it. However, it was very time consuming to scrub one small area. He would have had to use a lot of bleach to clean the mold areas which would create environmental concerns within the preserve. The Board also discussed having the Boardwalk stained since the last time it was done was in April/May 2018 for \$5,750. Chris Pepin offered to stain the entire Boardwalk for \$5,000 if the Board was interested. The Board asked this be placed on the May agenda for consideration.

###### **b. Gateway Canal Floating Catch Basin**

A concrete collar has been installed around the basin and screws were used to secure the basin to the concrete. The Field Manager will monitor it.

###### **c. Spatterdock & Lilies from Affected Lakes**

This issue was reported to Gonzalo, Lakes & Wetlands, on 1/14/2020 to manually remove the spatterdock and lilies from the lake. The Field Manager will inspect the lakes to see if this task has been completed.

#### **B. Project Tracking/Maintenance Log**

There being no questions or comments, the next Order of Business followed.

**NINTH ORDER OF BUSINESS**

**Attorney**

There being none, the next Order of Business followed.

**TENTH ORDER OF BUSINESS**

**Engineer**

There being none, the next Order of Business followed.

**ELEVENTH ORDER OF BUSINESS**

**Supervisor's Requests/Comments**

There being none, the next Order of Business followed.

**TWELFTH ORDER OF BUSINESS**

**Audience Comments**

There being none, the next Order of Business followed.

**THIRTEENTH ORDER OF BUSINESS**

**Adjournment**

There being no further Orders of Business and,

On MOTION by Supervisor Wahrer, seconded by Supervisor Scuderi, with all in favor, the meeting was adjourned at 3:08 p.m.

**Next Meeting: February 24, 2020 at 2:00 p.m.**

  
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Secretary/Assistant Secretary  
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Chair/Vice Chair