

**COLONIAL COUNTRY CLUB
COMMUNITY DEVELOPMENT DISTRICT**



JANUARY 27, 2020
BOARD OF SUPERVISORS MEETING
AGENDA PACKET



COLONIAL COUNTRY CLUB COMMUNITY DEVELOPMENT DISTRICT

PREMIER DISTRICT MANAGEMENT

3820 Colonial Boulevard - Suite 101 • Fort Myers • FL 33966

Phone (239) 690-7100 • Fax (239) 214-6074

Board of Supervisors
Colonial Country Club CDD

January 20, 2020

Dear Supervisors,

The regular meeting of the Colonial Country Club CDD Board of Supervisors will be held on January 27, 2020 at 2 PM, at the Colonial Country Club Activity Room in the Community Center on 9171 Independence Way in Fort Myers, Florida. The Agenda is included in Section 2 and some points of interest are as follows:

- As per usual, enclosed are the Regular Meeting Minutes from December 16, 2019, the Financials for December, and the Field Manager Report for January
- There will be an update on treatment of Spatterdock and lilies from several affected lakes
- The District Manager will update on FEMA reimbursement, the ADA compliant website, and discuss CDD email
- The FY2020 Budget Schedule will be presented and discussed

Any supporting documents not enclosed will be distributed at the meeting. The **next meeting is scheduled for Monday February 24, 2020 at 2PM**. If there are any questions or requests prior to the meeting, feel free to contact me.

Respectfully,



Calvin Teague
District Manager

Colonial Country Club Community Development District Meeting Agenda

January 27, 2020 at 2:00 PM

1. Call to Order and Roll Call
2. Approval of the Agenda
3. Audience Comments on Agenda Items
4. Approval of Meeting Minutes
 - A. Regular Meeting Minutes from December 16, 2019
5. Old Business
6. New Business
 - A. FY2021 Budget Schedule
 - B. Project List for 2021
 - C. CDD Board Inspection Schedule
 - D. Preserve Non-Compliance Letter from SFWMD
7. District Manager
 - A. Financial Statements for December 31, 2019, Including Supervisors Report
 - B. Follow-Up
 - i. FEMA Funding
 - ii. Website Development/ Email
8. Field Manager
 - A. Field Manager Report for January
 - i. Follow-up Items
 - a. Mold on Boardwalk
 - b. Gateway Canal Floating Catch Basin
 - c. Spatterdock & Lilies from Affected Lakes
 - B. Project Tracking/Maintenance Log
9. Attorney
10. Engineer
11. Supervisor Requests/Comments
12. Audience comments
13. Adjournment **Next Meeting: February 24, 2020 at 2:00 PM**

**DRAFT
MINUTES OF MEETING**

The following is a summary of the actions taken at the Colonial Country Club Community Development District (CDD) Board of Supervisors meeting.

**COLONIAL COUNTRY CLUB
COMMUNITY DEVELOPMENT DISTRICT**

A meeting of the Colonial Country Club Community Development District was held Monday December 16, 2019 at 2:00 p.m. in the Activity Room of the Community Center at 9171 Independence Way in Fort Myers, Florida.

Present and constituting a quorum were:

Tony DeSantis	Chairman
Joe Zajac	Vice Chairman
Sally Hefti	Assistant Secretary
Giovanna Scuderi	Assistant Secretary
Medge Wahrer	Assistant Secretary

Also present were:

Cal Teague	District Manager
Sam Marshall	District Engineer
Chris Dudak	Assistant to the District Manager

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

The Colonial Country Club Community Development District meeting was called to order and the District Manager called the roll. All were present for today's meeting. Also present was the District Engineer Sam Marshall and the Assistant to the District Manager Chris Dudak.

SECOND ORDER OF BUSINESS

Approval of the Agenda

The Agenda was presented and accepted.

On MOTION by Vice Chairman Zajac, seconded by Supervisor Wahrer, with all in favor, the Agenda was approved as presented.

THIRD ORDER OF BUSINESS

Audience Comments on Agenda Items

There being none, the next Order of Business followed.

December 16, 2019

Colonial Country Club CDD

FOURTH ORDER OF BUSINESS**Approval of Meeting Minutes****A. Regular Meeting Minutes from November 25, 2019**

The Regular Meeting Minutes were presented and amended to include the motion allowing Supervisor Wahrer to participate in the Board meeting by telephone.

On MOTION by Supervisor Wahrer, seconded by Supervisor Scuderi, with all in favor, the Meeting Minutes from November 25, 2019 were approved as amended.

FIFTH ORDER OF BUSINESS**Old Business****A. NPDES Water Quality Standards**

The District Engineer discussed the water quality standards briefly with the Board. The Board asked that Lake 6 be added to the lakes being tested for the next sampling.

B. Lake 22 Fountain Repair Update

The District Manager reported that the repair is complete, and the fountain is running again.

SIXTH ORDER OF BUSINESS**New Business**

There being none, the next Order of Business followed.

SEVENTH ORDER OF BUSINESS**District Manager****A. Financial Statements for Month Ending November 30, 2019, Including Supervisor's Report**

The financials were presented and accepted.

On MOTION by Supervisor Wahrer, seconded by Supervisor Hefti, with all in favor, the financials for the month of November were accepted as presented.

B. Follow-Up**i. FEMA Funding**

The District Manager updated the Board on the status of the FEMA refund.

96 **ii. Website Compliance Update**

97
98 The District Manager updated the Board on the status of the website. The Board
99 asked to remove this topic from the Agenda until the website it ready or a final
100 completion date is set.

101
102 **EIGHTH ORDER OF BUSINESS**

Field Manager

103
104 **A. Field Manager's Report for December**

105
106 The Field Report was presented, and comments were as follows:

- 107
108 • The Board requested that a letter be sent to the homeowner that dumped Styrofoam
109 into the lake behind his home identified on page 3 of the report.
110 • The Field Manager identified "ruts" where a mower damaged the lake bank for Lake
111 8. Therefore, the Board asked that a letter be sent to the HOA asking that their
112 landscaper repair the damages.
113 • The Board asked that the hog trap be removed from the preserve.
114 • The Board approved a trash clean up by the Field Manager.
115

116 **i. Follow Up Items**

117
118 **a. Weeds on L-14**

119
120 The District Manager reported that Spike Rush is receding on Lake 14 from the
121 treatment by Lake and Wetland Management. Therefore, he felt the treatment is
122 working well.
123

124 **b. Mold on Boardwalk**

125
126 The Field Manager is going to use bleach on the mold, as requested by the
127 Board of Supervisors.
128

129 **c. Gateway Canal Floating Catch Basin**

130
131 The District Manager stated that a concrete rim can be poured around the catch
132 basin to weigh it down. The Board approved the Field Manager completing this
133 project.
134

135 **d. Drought Tolerant Plantings at the Butterfly Gardens**

136
137 Several options were presented for drought tolerant plants and the Board agreed
138 to have Tea Bush and Lantana planted at the butterfly garden.
139

140 **e. Lake 25 Washout Repairs**

141
142 The repairs have been completed and the Board asked that the Field Manager
143 go ahead and have sod installed.

December 16, 2019

Colonial Country Club CDD

f. Lake 23 Bank Restoration Update

The District Manager reported that the washout has been repaired.

B. Project Tracking/Maintenance Log

There being no questions or comments, the next Order of Business followed.

NINTH ORDER OF BUSINESS

Attorney

There being none, the next Order of Business followed.

TENTH ORDER OF BUSINESS

Engineer

There being none, the next Order of Business followed.

ELEVENTH ORDER OF BUSINESS

Supervisor's Requests/Comments

There being none, the next Order of Business followed.

TWELFTH ORDER OF BUSINESS

Audience Comments

There being none, the next Order of Business followed.

THIRTEENTH ORDER OF BUSINESS

Adjournment

There being no further Orders of Business and,

<p>On MOTION by Vice Chairman Zajac, seconded by Supervisor Wahrer, with all in favor, the meeting was adjourned at 2:50 p.m.</p>

Next Meeting: January 27, 2020 at 2:00 p.m.

Secretary/Assistant Secretary

Chair/Vice Chair

COLONIAL COUNTRY CLUB COMMUNITY DEVELOPMENT DISTRICT

FISCAL YEAR 2021 BUDGET SCHEDULE

January 27, 2020 - Budget Schedule is distributed and will be discussed and goals requested.

February 24, 2020 - Budget goals and objectives will be discussed. Scheduling of Special Workshops will also be considered.

March 23, 2020 - Draft Budget will be distributed and any special workshops established.

April 27, 2020 - Working on any changes needed for the Budget.

May 18, 2020 (3rd Monday) - Tentative Budget approved and Public Hearing set. The Proposed Budget must be approved before June 15th. The June meeting (06/22) is after the deadline, therefore if not approved at this meeting a special meeting must be set. It can be a continuation of the meeting but must occur **no later than June 15th**. The Budget Public Hearing must be at least 60 days after the approval of the Proposed Budget. After the Proposed Budget is approved, it can be adjusted at the Public Hearing. However, the assessment rate can't be increased, only lowered. If increased, we will need to do a mailed notice to every property owner in the community explaining the increase and that there will be a Public Hearing to discuss the need for the increase.

June 22, 2020 - The Budget can be discussed, and suggested changes can be prepared for the Public Hearing in August.

July 27, 2020 - The Budget can be discussed, and suggested changes can be prepared for the Public Hearing in August.

August 24, 2020 - This is the date we are proposing for adoption of the Budget. The Public Hearing will be held and after comments from the community the Board will consider adoption of your Financial Planning Document for Fiscal Year 2021. If needed, the adoption can be later but has to be before September 10th.



SOUTH FLORIDA WATER MANAGEMENT DISTRICT

January 15, 2020

Colonial Country Club CDD
Premier District Management
Attn: Christopher Peppin
3820 Colonial Blvd. Suite 101
Fort Myers, FL 33901

**Subject: Colonial Golf and Country Club
Notice of Noncompliance - First Notice
Permit No. 36-00678-S-12; Application No. 060508-18
Lee County, S34,35/T44S/R25E**

Dear Mr. Peppin:

This letter is to provide notification that an inspection of the above-referenced project was conducted by the South Florida Water Management District (District) on January 10, 2020. The inspections revealed that the project is not in compliance with the conditions of Environmental Resource Permit Number 36-00678-S-12. Specifically, those items that need to be addressed include the following:

1. Coverage by exotic vegetation species within the preserves exceeds 5 percent. Exotic species observed during the inspection included melaleuca (*Melaleuca quinquenervia*), earleaf acacia (*Acacia auriculiformis*), and Old World climbing fern (*Lygodium microphyllum*). In addition, seed bearing sized melaleuca and earleaf acacia were observed in the large preserve. Old World climbing fern was observed nearly throughout the large preserve. These species along with all other exotic (Category I and II) and nuisance species should be targeted for treatment.

The District requests correction of the deficiencies noted above, or submittal of an acceptable plan for corrective actions, within thirty (30) days of receiving this notice.

The District now has the capability of receiving wetland monitoring reports, conservation easements, conversion/transfer forms and other documents electronically via the District's ePermitting website at www.sfwmd.gov/ePermitting. For first-time users, an account will need to be created. Reports can be submitted through eCompliance/Environmental Resource.



Exhibit No: 1

Exhibit Created On:
2017-05-22

LEE COUNTY, FL

REGULATION DIVISION

Project Name: COLONIAL GOLF AND COUNTRY
CLUB

0 0.325 0.65
Miles



Application

Permit No: 36-00678-S-12

Application Number: 060508-18



South Florida Water Management District

**COLONIAL COUNTRY CLUB
COMMUNITY DEVELOPMENT DISTRICT**

Financial Report

December 31, 2019

unaudited

Prepared by:
Premier District Management

Balance Sheet
Colonial Country Club Community Development District
December 31, 2019

	<u>GENERAL FUND</u>	<u>SERIES 2013 DEBT SERVICE FUND</u>	<u>TOTAL</u>
<u>ASSETS</u>			
Cash - Iberia Checking Account	1,441,529.48	0.00	1,441,529.48
Due To/From 001/202	(1,006,022.49)	0.00	(1,006,022.49)
Due To/From 001/202	0.00	1,006,022.49	1,006,022.49
Investments - Money Market Account	518,710.90	0.00	518,710.90
Investments-Prepayment Account	0.00	5,642.39	5,642.39
Investments-Reserve Fund	0.00	595,292.50	595,292.50
Investments-Revenue Fund	0.00	575.61	575.61
Prepaid Items	5,250.01	0.00	5,250.01
Deposits	502.00	0.00	502.00
TOTAL ASSETS	959,969.90	1,607,532.99	2,567,502.89
<u>LIABILITIES AND FUND BALANCES</u>			
LIABILITIES			
Accounts Payable	65.00	0.00	65.00
TOTAL LIABILITIES	65.00	0.00	65.00
FUND BALANCES			
Nonspendable			
Prepaid Items	5,250.01	0.00	5,250.01
Deposits	502.00	0.00	502.00
Restricted			
Debt Service	0.00	1,607,532.99	1,607,532.99
Assigned			
Operating Reserves	75,000.00	0.00	75,000.00
Reserves - Boardwalk Replacement	150,000.00	0.00	150,000.00
Reserves - Erosion Control	75,000.00	0.00	75,000.00
Unassigned			
Unassigned	654,152.89	0.00	654,152.89
TOTAL FUND BALANCES	959,904.90	1,607,532.99	2,567,437.89
TOTAL LIABILITIES AND FUND BALANCES	959,969.90	1,607,532.99	2,567,502.89

Statement of Revenues, Expenditures and Changes in Fund Balance
Colonial Country Club Community Development District
For the Period Ending December 31, 2019

Operating Fund

	<u>ANNUAL BUDGET</u>	<u>YEAR TO DATE BUDGET</u>	<u>YEAR TO DATE ACTUAL</u>	<u>VARIANCE (\$)</u>	<u>YTD ACTUAL % OF BUDGET</u>	<u>DEC 31, 2019 ACTUAL</u>
Revenues						
Interest Income	4,000	1,000	2,514	1,514	(63)	1,239
Interest - Tax Collector	0	0	1,301	1,301	0	0
Special Assmnts- Tax Collector	477,410	412,000	413,460	1,460	(87)	272,933
Special Assmnts- Discounts	(19,097)	(16,480)	(16,473)	7	(86)	(10,802)
Other Miscellaneous Revenues	1,000	250	962	712	(96)	0
Total Revenues	463,313	396,770	401,764	4,994	(87)	263,370
Expenses						
Administrative						
P/R-Board Of Supervisors	12,000	3,000	4,000	(1,000)	33	1,000
Payroll-Processing Fees	600	150	380	(230)	63	190
Payroll Taxes	918	230	330	(101)	36	83
Profserv-Arbitrage Rebate	600	150	0	150	0	0
Profserv-Dissemination Agent	1,000	250	0	250	0	0
Profserv-Engineering	10,000	2,500	1,483	1,017	15	0
Profserv-Field Management	14,328	3,582	3,582	0	25	1,194
Profserv-Legal Services	5,000	1,250	423	828	8	65
Profserv-Mgmt Consulting Serv	76,772	19,193	19,193	0	25	6,398
Profserv-Property Appraiser	1,779	445	0	445	0	0
Profserv-Special Assessment	8,357	2,089	2,089	0	25	696
Profserv-Trustee Fees	4,500	1,125	0	1,125	0	0
Auditing Services	5,500	1,375	0	1,375	0	0
Postage & Shipping	500	125	113	12	23	38
Insurance-General Liability	8,000	2,000	1,750	250	22	583
Copying & Printing	1,000	250	0	250	0	0
Legal Advertising	2,100	525	462	63	22	0
Misc-Assessmnt Collection Cost	2,669	667	719	(52)	27	360
Misc-Web Hosting	1,200	300	150	150	13	50
Annual District Filing Fee	175	44	175	(131)	100	0
Total Administrative	156,998	39,250	34,849	4,401	22	10,657
Operations & Maintenance						
R&M-Outside Maintenance	4,000	1,000	0	1,000	0	0
Total Operations & Maintenance	4,000	1,000	0	1,000	0	0
Flood Control/Stormwater Mgmt						
Contracts-Preserve Maintenance	25,500	6,375	6,375	0	25	0
Contracts-Lake & Wetland	68,760	17,190	17,190	0	25	5,730
Electricity-Fountain	8,000	2,000	3,764	(1,764)	47	1,184
R&M-Aeration	10,000	2,500	872	1,628	9	872
R&M-Aquascaping	3,000	750	0	750	0	0
R&M-Fountain	500	125	0	125	0	0
R&M-Lake	10,000	2,500	4,985	(2,485)	50	4,400

Statement of Revenues, Expenditures and Changes in Fund Balance
Colonial Country Club Community Development District
For the Period Ending December 31, 2019

Operating Fund

	<u>ANNUAL BUDGET</u>	<u>YEAR TO DATE BUDGET</u>	<u>YEAR TO DATE ACTUAL</u>	<u>VARIANCE (\$)</u>	<u>YTD. ACTUAL % OF BUDGET</u>	<u>DEC 31, 2019 ACTUAL</u>
R&M-Signage	809	202	0	202	0	0
R&M-Preserves	36,000	9,000	2,361	6,639	7	0
R&M-Wash Out Repair	5,000	1,250	0	1,250	0	0
Misc-NPDES Program	3,000	750	4,168	(3,418)	139	0
Misc-Contingency	1,000	250	0	250	0	0
Total Flood Control/Stormwater Mgmt	171,569	42,892	39,715	3,177	23	12,186
<u>Capital Expenditures & Projects</u>						
Capital Outlay	0	0	10,194	(10,194)	0	0
Capital Outlay - Aeration	112,000	28,000	9,894	18,106	9	0
Total Capital Expenditures & Projects	112,000	28,000	20,088	7,912	18	0
<u>Debt Service</u>						
Principal Line of Credit/Note	18,752	4,688	0	4,688	0	0
Total Debt Service	18,752	4,688	0	4,688	0	0
<u>Other Sources/Uses</u>						
Total Expenses	463,319	115,830	94,652	21,178	20	22,843
Excess Revenue Over (Under) Expenditures	(6)	280,940	307,112	(16,184)	5,118,533	240,527

Statement of Revenues, Expenditures and Changes in Fund Balance
Colonial Country Club Community Development District
For the Period Ending December 31, 2019

Series 2013 Debt Service Fund

	<u>ANNUAL BUDGET</u>	<u>YEAR TO DATE BUDGET</u>	<u>YEAR TO DATE ACTUAL</u>	<u>VARIANCE (\$)</u>	<u>YTD ACTUAL % OF BUDGET</u>	<u>DEC 31, 2019 ACTUAL</u>
Revenues						
202.361001.0000 Interest - Investments	1,000	250	2,426	2,176	(243)	575
202.363010.0000 Special Assmnts- Tax Collector	1,234,580	1,060,000	1,069,006	9,006	(87)	705,673
202.363090.0000 Special Assmnts- Discounts	(49,383)	(42,400)	(42,592)	(192)	(86)	(27,928)
Total Revenues	1,186,197	1,017,850	1,028,840	10,990	(87)	678,320
Expenses						
Debt Service						
202.571001.0000 Principal Debt Retirement	720,000	180,000	0	180,000	0	0
202.572001.0000 Interest Expense	479,580	119,895	239,688	(119,793)	50	0
Total Debt Service	1,199,580	299,895	239,688	60,207	20	0
Other Sources/Uses						
202.591000.0000 Interfund Transfers - Out	(982)	(245)	0	(245)	0	0
Total Other Sources/Uses	(982)	(245)	0	(245)	0	0
Total Expenses	1,198,598	299,650	239,688	59,962	20	0
Excess Revenue Over (Under) Expenditures	(12,401)	718,200	789,152	(48,972)	6,364	678,320

Statement of Revenues, Expenditures and Changes in Fund Balance
Colonial Country Club Community Development District
For the Fiscal Year Ending September 30, 2020

Operating Fund - Trend Report

	<u>October</u> <u>Actual</u>	<u>November</u> <u>Actual</u>	<u>December</u> <u>Actual</u>	<u>January</u> <u>Budget</u>	<u>February</u> <u>Budget</u>	<u>March</u> <u>Budget</u>	<u>April</u> <u>Budget</u>	<u>May</u> <u>Budget</u>	<u>June</u> <u>Budget</u>	<u>July</u> <u>Budget</u>	<u>August</u> <u>Budget</u>	<u>September</u> <u>Budget</u>	<u>Annual</u> <u>Budget</u>	<u>Year to</u> <u>Date</u> <u>Actual</u>
Revenues														
Interest Income	655	620	1,239	333	333	333	333	333	333	333	333	333	4,000	2,514
Interest - Tax Collector	1,301	0	0	0	0	0	0	0	0	0	0	0	0	1,301
Special Assmnts- Tax Collector	0	140,526	272,933	21,000	14,300	5,000	15,000	5,000	5,110	0	0	0	477,410	413,460
Special Assmnts- Discounts	0	(5,672)	(10,802)	(840)	(572)	(200)	(600)	(200)	(205)	0	0	0	(19,097)	(16,473)
Other Miscellaneous Revenues	962	0	0	83	83	83	83	83	83	83	83	83	1,000	962
Total Revenues	2,918	135,474	263,370	20,576	14,144	5,216	14,816	5,216	5,321	416	416	416	463,313	401,764
Expenses														
Administrative														
P/R-Board Of Supervisors	2,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000	4,000
Payroll-Processing Fees	95	95	190	50	50	50	50	50	50	50	50	50	600	380
Payroll Taxes	165	83	83	77	77	77	77	77	77	77	77	77	918	330
Profserv-Arbitrage Rebate	0	0	0	50	50	50	50	50	50	50	50	50	600	0
Profserv-Dissemination Agent	0	0	0	83	83	83	83	83	83	83	83	83	1,000	0
Profserv-Engineering	1,483	0	0	833	833	833	833	833	833	833	833	833	10,000	1,483
Profserv-Field Management	1,194	1,194	1,194	1,194	1,194	1,194	1,194	1,194	1,194	1,194	1,194	1,194	14,328	3,582
Profserv-Legal Services	65	293	65	417	417	417	417	417	417	417	417	417	5,000	423
Profserv-Mgmt Consulting Serv	6,398	6,398	6,398	6,398	6,398	6,398	6,398	6,398	6,398	6,398	6,398	6,398	76,772	19,193
Profserv-Property Appraiser	0	0	0	148	148	148	148	148	148	148	148	148	1,779	0
Profserv-Special Assessment	696	696	696	696	696	696	696	696	696	696	696	696	8,357	2,089
Profserv-Trustee Fees	0	0	0	375	375	375	375	375	375	375	375	375	4,500	0
Auditing Services	0	0	0	458	458	458	458	458	458	458	458	458	5,500	0
Postage & Shipping	0	75	38	42	42	42	42	42	42	42	42	42	500	113
Insurance-General Liability	583	583	583	667	667	667	667	667	667	667	667	667	8,000	1,750
Copying & Printing	0	0	0	83	83	83	83	83	83	83	83	83	1,000	0
Legal Advertising	462	0	0	175	175	175	175	175	175	175	175	175	2,100	462
Misc-Assessmnt Collection Cost	0	360	360	222	222	222	222	222	222	222	222	222	2,669	719
Misc-Web Hosting	50	50	50	100	100	100	100	100	100	100	100	100	1,200	150
Annual District Filing Fee	0	175	0	15	15	15	15	15	15	15	15	15	175	175
Total Administrative	13,191	11,002	10,657	13,083	13,083	13,083	13,083	13,083	13,083	13,083	13,083	13,083	156,998	34,849
Operations & Maintenance														
R&M-Outside Maintenance	0	0	0	333	333	333	333	333	333	333	333	333	4,000	0
Total Operations & Maintenance	0	0	0	333	333	333	333	333	333	333	333	333	4,000	0
Flood Control/Stormwater Mgmt														
Contracts-Preserve Maintenance	6,375	0	0	2,125	2,125	2,125	2,125	2,125	2,125	2,125	2,125	2,125	25,500	6,375
Contracts-Lake & Wetland	5,730	5,730	5,730	5,730	5,730	5,730	5,730	5,730	5,730	5,730	5,730	5,730	68,760	17,190
Electricity-Fountain	1,292	1,289	1,184	667	667	667	667	667	667	667	667	667	8,000	3,764
R&M-Aeration	0	0	872	833	833	833	833	833	833	833	833	833	10,000	872
R&M-Aquascaping	0	0	0	250	250	250	250	250	250	250	250	250	3,000	0
R&M-Fountain	0	0	0	42	42	42	42	42	42	42	42	42	500	0
R&M-Lake	324	261	4,400	833	833	833	833	833	833	833	833	833	10,000	4,985

Statement of Revenues, Expenditures and Changes in Fund Balance
Colonial Country Club Community Development District
For the Fiscal Year Ending September 30, 2020

Operating Fund - Trend Report

	<u>October</u>	<u>November</u>	<u>December</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>August</u>	<u>September</u>	<u>Annual</u>	<u>Year to</u>
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Date</u>
R&M-Signage	0	0	0	67	67	67	67	67	67	67	67	67	809	0
R&M-Preserves	747	1,615	0	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	36,000	2,361
R&M-Wash Out Repair	0	0	0	417	417	417	417	417	417	417	417	417	5,000	0
Misc-NPDES Program	0	4,168	0	250	250	250	250	250	250	250	250	250	3,000	4,168
Misc-Contingency	0	0	0	83	83	83	83	83	83	83	83	83	1,000	0
Total Flood Control/Stormwater Mgmt	14,468	13,063	12,186	14,297	14,297	14,297	14,297	14,297	14,297	14,297	14,297	14,297	171,569	39,715
Capital Expenditures & Projects														
Capital Outlay	0	10,194	0	0	0	0	0	0	0	0	0	0	0	10,194
Capital Outlay - Aeration	9,894	0	0	9,333	9,333	9,333	9,333	9,333	9,333	9,333	9,333	9,333	112,000	9,894
Total Capital Expenditures & Projects	9,894	10,194	0	9,333	9,333	9,333	9,333	9,333	9,333	9,333	9,333	9,333	112,000	20,088
Debt Service														
Principal Line of Credit/Note	0	0	0	1,563	1,563	1,563	1,563	1,563	1,563	1,563	1,563	1,563	18,752	0
Total Debt Service	0	0	0	1,563	1,563	1,563	1,563	1,563	1,563	1,563	1,563	1,563	18,752	0
Other Sources/Uses														
Total Expenses	37,553	34,259	22,843	38,609	38,609	38,609	38,609	38,609	38,609	38,609	38,609	38,609	463,319	94,652
Excess Revenue Over (Under) Expenditures	(34,635)	101,215	240,527	(18,033)	(24,465)	(33,393)	(23,793)	(33,393)	(33,288)	(38,193)	(38,193)	(38,193)	(6)	307,112

Statement of Revenues, Expenditures and Changes in Fund Balance
Colonial Country Club Community Development District
For the Fiscal Year Ending September 30, 2020

Series 2013 Debt Service Fund - Trend Report

	<u>October</u> <u>Actual</u>	<u>November</u> <u>Actual</u>	<u>December</u> <u>Actual</u>	<u>January</u> <u>Budget</u>	<u>February</u> <u>Budget</u>	<u>March</u> <u>Budget</u>	<u>April</u> <u>Budget</u>	<u>May</u> <u>Budget</u>	<u>June</u> <u>Budget</u>	<u>July</u> <u>Budget</u>	<u>August</u> <u>Budget</u>	<u>September</u> <u>Budget</u>	<u>Annual</u> <u>Budget</u>	<u>Year to</u> <u>Date</u> <u>Actual</u>
<u>Revenues</u>														
Interest - Investments	951	901	575	83	83	83	83	83	83	83	83	83	1,000	2,426
Special Assmnts- Tax Collector	0	363,333	705,673	56,000	36,000	14,000	41,000	13,300	14,280	0	0	0	1,234,580	1,069,006
Special Assmnts- Discounts	0	(14,664)	(27,928)	(2,240)	(1,440)	(560)	(1,640)	(532)	(571)	0	0	0	(49,383)	(42,592)
Total Revenues	951	349,570	678,320	53,843	34,643	13,523	39,443	12,851	13,792	83	83	83	1,186,197	1,028,840
<u>Expenses</u>														
<u>Debt Service</u>														
Principal Debt Retirement	0	0	0	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000	720,000	0
Interest Expense	0	239,688	0	39,965	39,965	39,965	39,965	39,965	39,965	39,965	39,965	39,965	479,580	239,688
Total Debt Service	0	239,688	0	99,965	99,965	99,965	99,965	99,965	99,965	99,965	99,965	99,965	1,199,580	239,688
<u>Other Sources/Uses</u>														
Interfund Transfers - Out	0	0	0	(82)	(82)	(82)	(82)	(82)	(82)	(82)	(82)	(82)	(982)	0
Total Other Sources/Uses	0	0	0	(82)	(82)	(82)	(82)	(82)	(82)	(82)	(82)	(82)	(982)	0
Total Expenses	0	239,688	0	99,883	99,883	99,883	99,883	99,883	99,883	99,883	99,883	99,883	1,198,598	239,688
Excess Revenue Over (Under) Expenditures	951	109,882	678,320	(46,040)	(65,240)	(86,360)	(60,440)	(87,032)	(86,091)	(99,800)	(99,800)	(99,800)	(12,401)	789,152

COLONIAL COUNTRY CLUB
COMMUNITY DEVELOPMENT DISTRICT

Non-Ad Valorem Special Assessments
(Lee County Tax Collector - Monthly Collection Distributions)
Fiscal Year Ending September 30, 2020

GROSS ASSESSMENTS LEVIED

\$ 477,410 \$ 1,234,580
27.89% 72.11%

Distribution	Gross Amount Received	Discounts/ (Penalties)	Collection Cost	Net Amount Received	ALLOCATION	
					General Fund	Debt Fund
October	-	-	-	-	-	-
November	50,910.66	(2,232.18)	-	48,678.48	14,198.98	36,711.68
	452,948.82	(18,103.12)	(1,289.78)	433,555.92	126,327.43	326,621.39
December	864,729.70	(34,568.13)	(1,289.77)	828,871.80	241,173.11	623,556.59
	113,877.02	(4,162.04)	-	109,714.98	31,760.30	82,116.72
January	-	-	-	-	-	-
February	-	-	-	-	-	-
March	-	-	-	-	-	-
April	-	-	-	-	-	-
May	-	-	-	-	-	-
June	-	-	-	-	-	-
July	-	-	-	-	-	-
August	-	-	-	-	-	-
September	-	-	-	-	-	-
TOTAL	1,482,466.20	(59,065.47)	(2,579.55)	1,420,821.18	413,459.82	1,069,006.38
BALANCE REMAINING					\$ 63,950	\$ 165,574

TOTAL ASSESSMENTS	\$ 1,711,990	PERCENT COLLECTED	86.59%
--------------------------	---------------------	--------------------------	---------------

COLONIAL COUNTRY CLUB COMMUNITY DEVELOPMENT DISTRICT

Cash and Investment Report

December 31, 2019

Account Name	Bank Name	Yield	Balance
<u>General Fund</u>			
Iberia Operating Checking (1859)	Iberia	0.85%	1,441,567
Iberia Money Market Account (1867)	Iberia	1.26%	518,711
		<i>Subtotal</i>	<i>1,960,278</i>
<u>Debt Service Fund</u>			
Series 2013 - Revenue Fund (0001)	US Bank	0.00%	576
Series 2013 - Reserve Fund (0003)	US Bank	0.00%	595,293
Series 2013 - Prepayment Fund (0006)	US Bank	0.00%	5,642
		<i>Subtotal</i>	<i>601,511</i>
		TOTAL	\$ 2,561,789

Colonial Country Club Community Development District Reconciliation - Iberia 1859 OP

Run: 1/17/2020.@ 12:14 PM

Page: 1

Closing Balance from Previous Statement.....	11/29/2019	540,180.25
2 Deposits and Other Additions Totaling.....		938,586.78
19 Checks and Other Withdrawals Totaling.....		37,888.77
0 Adjustments Totaling.....		0.00
0 Voids Totaling.....		0.00
Service Charge.....		0.00
Interest Earned.....	12/31/2019	688.86
Closing Balance for this Statement.....	12/31/2019	1,441,567.12
Difference.....		0.00

Cash Balance from General Ledger.....	12/31/2019	1,441,529.48
Open Activity from Bank Register.....		(37.64)
Adjustment for Service Charges and Interest.....		0.00
General Ledger Reconciliation to Statement.....		1,441,567.12

Date	Reference	Deposit Description	Amount
✓ 12/16/2019	DEP	FY 2020 Assessment Distribution 03 Run 02	828,871.80
✓ 12/30/2019	DEP	FY 2020 Assessment Distribution 04 Run 02	109,714.98
Total Deposits:			938,586.78

Date	Check	To	Check Description	Amount
✓ 11/27/2019	0010128	Banks Engineering	NPDES Annual Report Preparation	3,447.50
✓ 11/27/2019	0010129	Coleman, Yovanovich & Koester	General Legal Services	292.50
✓ 11/27/2019	0010130	Community Field Services	Work Order 1377 - Retreat Mold on Boardwalk, Paint Metal Benches, Cut Back Palmettos, Work Order 1379 -Remove Cabbage Palms and Cordgrass	859.63
✓ 11/27/2019	0010131	Florida Department of Economic Opportunity	Special District - Annual Fee FY 2019/20	175.00
✓ 11/29/2019	0050023	ADP	BOS Meeting Payroll - 11/30/19 (CHECKS)	184.70
✓ 11/29/2019	0050024	ADP	BOS Meeting Payroll - 11/30/19 (CHECKS)	184.70
✓ 12/03/2019	0010132	Community Field Services	Work Order 1358 - Remove Dead Palm Fronds and Other Dead Brush	1,016.00
✓ 12/03/2019	0010133	Lake & Wetland Management West Coast Inc.	December Lake Maintenance	5,730.00
✓ 12/03/2019	0010134	Solitude Lake Management	Aerator Installation at Sites 11, 12, & 14	9,894.00
✓ 12/04/2019	0010135	FedEx	Shipping	37.64
✓ 12/06/2019	EFT	ADP	Payroll Processing Fees	95.00
✓ 12/19/2019	EFT	FPL	Electric - 11/06/19 - 12/06/19	1,184.13
✓ 12/20/2019	0010136	Premier District Management	District Management & Field Services - DEC 2019	8,338.07
✓ 12/20/2019	0010137	Solitude Lake Management	Invoices PI-A00318558, PI-A00318559, PI-A00334314	5,272.40
✓ 12/20/2019	0050025	ADP	BOS Meeting Payroll - 12/31/19 (Checks)	184.70
✓ 12/20/2019	0050026	ADP	BOS Meeting Payroll - 12/31/19 (Checks)	184.70
✓ 12/20/2019	EFT	ADP	BOS Meeting Payroll - 12/31/19 (Direct Deposit)	554.10
✓ 12/20/2019	EFT	ADP	BOS Meeting Payroll Taxes - 12/31/19	159.00
✓ 12/27/2019	EFT	ADP	Payroll Processing Fees	95.00
Total Checks:			37,888.77	

Date	Reference	Adjustment Description	Amount
✓ 12/31/2019		Interest Earned	688.86
Total Adjustments:			688.86

Colonial Country Club Community Development DistrictPage: 22
1Check Register from 12/01/2019 to 12/31/2019
Iberia 1859 OP

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0010132	12/03/2019	[COMMUNITY FIELD] Community Field Services (Work Order 1358 - Remove Dead Palm Fronds and Other Dead Brush)	1,016.00
0010133	12/03/2019	[LAKE & WETLAND] Lake & Wetland Management West Coast Inc. (December Lake Maintenance)	5,730.00
0010134	12/03/2019	[SOLITUDE] Solitude Lake Management (Aerator Installation at Sites 11, 12, & 14)	9,894.00
0010135	12/04/2019	[FEDEX] FedEx (Shipping)	37.64
EFT	12/06/2019	[ADP] ADP (Payroll Processing Fees)	95.00
EFT	12/19/2019	[FPL] FPL (Electric - 11/06/19 - 12/06/19)	1,184.13
0010136	12/20/2019	[PREMIER DISTRICT] Premier District Management (District Management & Field Services - DEC 2019)	8,338.07
0010137	12/20/2019	[SOLITUDE] Solitude Lake Management (Invoices PI-A00318558, PI-A00318559, PI-A00334314)	5,272.40
0050025	12/20/2019	[ADP] ADP (BOS Meeting Payroll - 12/31/19 (Checks))	184.70
0050026	12/20/2019	[ADP] ADP (BOS Meeting Payroll - 12/31/19 (Checks))	184.70
EFT	12/20/2019	[ADP] ADP (BOS Meeting Payroll - 12/31/19 (Direct Deposit))	554.10
EFT	12/20/2019	[ADP] ADP (BOS Meeting Payroll Taxes - 12/31/19)	159.00
0010138	12/23/2019	[FEDEX] FedEx (Shipping)	37.64
EFT	12/27/2019	[ADP] ADP (Payroll Processing Fees)	95.00

Total Checks:**32,782.38**

**Colonial Country Club Community Development District
Reconciliation - Iberia 1867 MM**

Run: 1/17/2020 @ 12:16 PM

Page: 1

Closing Balance from Previous Statement.....	11/30/2019	518,160.80	
0 Deposits and Other Additions Totaling.....		0.00	
0 Checks and Other Withdrawals Totaling.....		0.00	
0 Adjustments Totaling.....		0.00	
0 Voids Totaling.....		0.00	
Service Charge.....		0.00	
Interest Earned.....	12/31/2019	550.10	
Closing Balance for this Statement.....	12/31/2019	518,710.90	
Difference.....		0.00	
Cash Balance from General Ledger.....	12/31/2019	518,710.90	
Open Activity from Bank Register.....		0.00	
Adjustment for Service Charges and Interest.....		0.00	
General Ledger Reconciliation to Statement.....		518,710.90	
Date	Reference	Adjustment Description	Amount
✓ 12/31/2019		Interest Earned	550.10
Total Adjustments:			550.10

**Colonial Country Club Community Development District
Reconciliation - US Bank 0001 - Revenue**

Run: 1/17/2020 @ 12:18 PM

Page: 1

Closing Balance from Previous Statement.....	11/30/2019	0.97	
0 Deposits and Other Additions Totaling.....		0.00	
0 Checks and Other Withdrawals Totaling.....		0.00	
2 Adjustments Totaling.....		574.64	
0 Voids Totaling.....		0.00	
Service Charge.....		0.00	
Interest Earned.....		0.00	
Closing Balance for this Statement.....	12/31/2019	575.61	
Difference.....		0.00	
<hr/>			
Cash Balance from General Ledger.....	12/31/2019	575.61	
Open Activity from Bank Register.....		0.00	
Adjustment for Service Charges and Interest.....		0.00	
General Ledger Reconciliation to Statement.....		575.61	
<hr/>			
Date	Reference	Adjustment Description	Amount
✓ 12/03/2019	TXFR	Transfer from 0003 to 0001	570.49
✓ 12/03/2019	TXFR	Transfer from 0006 to 0001	4.15
Total Adjustments:			574.64

**Colonial Country Club Community Development District
Reconciliation - US Bank 0003 - Reserve**

Run: 1/17/2020.@ 12:19 PM

Page: 1

Closing Balance from Previous Statement.....	11/30/2019	595,292.50	
0 Deposits and Other Additions Totaling.....		0.00	
0 Checks and Other Withdrawals Totaling.....		0.00	
1 Adjustments Totaling.....		-570.49	
0 Voids Totaling.....		0.00	
Service Charge.....		0.00	
Interest Earned.....	12/02/2019	570.49	
Closing Balance for this Statement.....	12/31/2019	595,292.50	
Difference.....		0.00	
<hr/>			
Cash Balance from General Ledger.....	12/31/2019	595,292.50	
Open Activity from Bank Register.....		0.00	
Adjustment for Service Charges and Interest.....		0.00	
General Ledger Reconciliation to Statement.....		595,292.50	
<hr/>			
Date	Reference	Adjustment Description	Amount
✓ 12/02/2019		Interest Earned	570.49
✓ 12/03/2019	TXFR		-570.49
Total Adjustments:			0.00

Colonial Country Club Community Development District Reconciliation - US Bank 0006 - Prepayment

Run: 1/17/2020 @ 12:24 PM

Page: 1

Closing Balance from Previous Statement.....	11/30/2019	5,642.39	
0 Deposits and Other Additions Totaling.....		0.00	
0 Checks and Other Withdrawals Totaling.....		0.00	
1 Adjustments Totaling.....		-4.15	
0 Voids Totaling.....		0.00	
Service Charge.....		0.00	
Interest Earned.....	12/02/2019	4.15	
Closing Balance for this Statement.....	12/31/2019	5,642.39	
Difference.....		0.00	
<hr/>			
Cash Balance from General Ledger.....	12/31/2019	5,642.39	
Open Activity from Bank Register.....		(0.28)	
Adjustment for Service Charges and Interest.....		0.00	
General Ledger Reconciliation to Statement.....		5,642.67	
<hr/>			
Date	Reference	Adjustment Description	Amount
✓ 12/02/2019		Interest Earned	4.15
✓ 12/03/2019	TXFR		-4.15
Total Adjustments:			0.00

Year to Date Variable Expenses (Supervisor's Report)
Colonial Country Club Community Development District
For the Period Ending September 30, 2020

Operating Fund

	<u>Annual Budget</u>	<u>Year to Date Actual</u>
<u>Revenues</u>		
001.361001.0000 Interest Income	4,000	2,514
001.361006.0000 Interest - Tax Collector	0	1,301
001.363010.0000 Special Assmnts- Tax Collector	477,410	413,460
001.363090.0000 Special Assmnts- Discounts	(19,097)	(16,473)
001.369900.0000 Other Miscellaneous Revenues	1,000	962
Total Revenues	463,313	401,764
<u>Expenses</u>		
<u>Administrative</u>		
001.511001.0000 P/R-Board Of Supervisors	12,000	4,000
001.512001.0000 Payroll-Processing Fees	600	380
001.521001.0000 Payroll Taxes	918	330
001.531002.0000 Profserv-Arbitrage Rebate	600	0
001.531012.0000 Profserv-Dissemination Agent	1,000	0
001.531013.0000 Profserv-Engineering	10,000	1,483
001.531016.0000 Profserv-Field Management	14,328	4,776
001.531023.0000 Profserv-Legal Services	5,000	423
001.531027.0000 Profserv-Mgmt Consulting Serv	76,772	25,591
001.531038.0000 Profserv-Special Assessment	8,357	2,786
001.531045.0000 Profserv-Trustee Fees	4,500	0
001.532002.0000 Auditing Services	5,500	0
001.541006.0000 Postage & Shipping	500	113
001.545002.0000 Insurance-General Liability	8,000	7,000
001.547001.0000 Copying & Printing	1,000	0
001.548002.0000 Legal Advertising	2,100	462
Total Administrative	151,175	47,344
<u>Flood Control/Stormwater Mgmt</u>		
001.534076.0000 Contracts-Preserve Maintenance	25,500	6,375
001.534084.1001 Contracts-Lake & Wetland	68,760	17,190
001.543043.0000 Electricity-Fountain	8,000	5,290
001.546003.0000 R&M-Aeration	10,000	872
001.546006.0000 R&M-Aquascaping	3,000	0
001.546032.0000 R&M-Fountain	500	0
001.546042.0000 R&M-Lake	10,000	4,985
001.546085.0000 R&M-Signage	809	0
001.546123.0000 R&M-Preserves	36,000	2,361
001.546142.0000 R&M-Wash Out Repair	5,000	0
001.549037.0000 Misc-NPDES Program	3,000	5,653
001.549900.0000 Misc-Contingency	1,000	0
Total Flood Control/Stormwater Mgmt	171,569	42,726
<u>Operations & Maintenance</u>		
001.546150.0000 R&M-Outside Maintenance	4,000	0
Total Operations & Maintenance	4,000	0
Total Expenses	326,744	90,070
Excess Revenue Over (Under) Expenditures	136,569	311,694



Colonial Country Club CDD

FIELD MANAGEMENT REPORT FOR JANUARY 2020

Colonial Country Club CDD

Community Field Services – Field Management Report Site Inspection on 1/06/20120

1. Lake Management:

- a. Lake Maintenance:** The lakes remain in good shape this month. Shoreline weeds are minimal, water levels are average for this time of year, submerged weeds are low, and no algae is present. Below is the rating sheet for January.

COLONIAL COUNTRY CLUB LAKE RATING SHEET FOR FIELD REPORT January 6th 2020																		
Individual Lake Ratings			Total Individual Lake Ratings															
1 = Unsatisfactory			1-5 = Unsatisfactory			37-185 = Unsatisfactory												
2 = Room for Improvement			6-10 = Room for Improvement			222-370 = Room for Improvement												
3 = Satisfactory			11-15 = Satisfactory			407-555 = Satisfactory												
Lake #	January 6th 2020					January Scores	February Scores	March Scores	April Scores	May Scores	June Scores	July Scores	August Scores	Sept. Scores	Oct. Scores	Nov. Scores	Dec. Scores	Jan. Scores 2019
	Clarity	Algae	Shoreline Weeds	Submerged Weeds	Spike Rush Width													
Lake #1	2	3	2	3	3	13												14
Lake #2	2	3	3	3	2	13												13
Lake #3	3	3	2	3	2	13												12
Lake #4	3	3	3	3	3	15												14
Lake #5	3	3	2	3	2	13												14
Lake #6	2	3	2	3	1	11												12
Lake #7	3	3	2	3	2	13												14
Lake #8	3	3	3	2	2	13												12
Lake #9	3	3	3	2	2	13												13
Lake #10	3	3	2	3	2	13												14
Lake #11	3	3	2	3	3	14												13
Lake #12	3	3	2	3	1	12												12
Lake #13	2	3	3	3	3	14												14
Lake #14	2	3	2	3	1	11												12
Lake #15	3	3	3	3	3	15												12
Lake #16	3	3	3	3	2	14												12
Lake #17	3	3	3	3	2	14												15
Lake #18	3	3	2	3	2	13												13
Lake #19	3	3	3	3	3	15												15
Lake #20	3	3	2	3	3	14												13
Lake #21	3	3	2	3	2	13												14
Lake #22	3	3	3	3	2	14												13
Lake #23	3	3	3	3	3	15												13
Lake #24	3	3	2	3	3	14												14
Lake #25	3	3	2	3	2	13												14
Lake #26	3	3	3	3	2	14												14
Lake #27	3	3	3	3	3	15												14
Lake #28	3	3	2	3	2	13												13
Lake #29	3	3	2	3	2	13												14
Lake #30	3	3	3	3	3	15												15
Lake #31	3	3	2	3	3	14												14
Lake #32	3	3	2	3	2	13												12
Lake #33	2	3	3	3	3	14												13
Lake #40	3	3	3	3	3	15												13
Lake #50	3	3	2	3	2	13												13
Lake #60	3	3	2	3	3	14												13
Lake #70	3	3	3	3	3	15												13
Grand Total						503	0	0	0	0	0	0	0	0	0	0	0	492
Fountains			Aerator Systems			Aerator Systems												
Lake #			Lake #			Lake #												
21	Operating		5, 8, 9 & 32	Operating		6	Operating											
22	Operating		15 & 16	Operating		29	Operating											
28	Operating		17	Operating		31	Operating											
50	Both Operating		20	Operating		4 & 40	Operating											
			23 & 24	Operating		50	Operating											
			25, 26 & 27	Operating		11, 12, 14	Operating											

- b. Dissolved Oxygen (DO) Tests:** Next test is scheduled for February 2020.

c. Littoral Plants:

- i. Spike rush width that is too wide and needs to be treated by Lake & Wetlands includes:
 1. High priority Lakes to address: 6, 12 & 14.
 2. Medium priority Lakes to address: 2, 3, 5, 7-10, 16-18, 21, 22, 25, 26, 28, 29, 32, 40 & 50.
 3. Specialty requested Lakes to address: 14 & 40. The spike rush in both lakes is continuing to die off. Once the dead vegetation breaks down, we'll ask Lake & Wetlands to hit these areas again to treat any missed spike rush.

Treated Spike Rush along Lake 40



d. Shoreline Weeds: Issues observed this month include:

- i. Torpedo Grass in Lakes:
 1. Low presence in Lakes: 2, 3, 5, 7, 12, 18, 20, 21, 24, 25, 28, 29, 31, 32, 40 & 50.
 2. Medium presence in Lakes: 3.
- ii. Alligator Weed in Lakes: 26. Low presence.
- iii. Spatterdock & Lily Pads in Lakes: 2, 11, 12, 14, 16, 29, 32 & 60. Low presence. Continue treatments.

e. Submerged Weeds: Excessive chara growth was observed along Lakes: 8 & 9.

f. Algae: No concerns observed this month.

g. Fish: No concerns reported or observed this month.

- h. Trash:** We observed a new 10 to 15' blue tubing floating in the canal this month. We'll have it removed during the next lake bank clean-up which is scheduled to be completed during the week of January 27th, 2020. During this clean-up we'll also remove as many of the packing peanuts we observed last month in Lake 8.



i. Lake Aeration:

- i. New System for Lakes 11, 12 & 14 Update: The system was observed up and running this month. The three lakes still have floats in the lakes to show where the air stations are located at. We'll check with Solitude to see if or when they will be removing these floats. The floats are typically removed after the installation is completed.

Floats still in Lakes 11, 12 & 14



- ii. No other concerns were observed this month.

- j. Lake Fountains:** All fountains were observed operating during this inspection.
- k. Shoreline Landscaping / Grass Clippings:** No concerns observed this month.
- l. Bulkheads / Rip Rap:** Weeds within the rip rap on Lake 10 need to be treated.

m. Lake Bank Erosion:

- i. Lake 8: Ruts that were observed last month in the lake behind 9042 Prosperity Way appear to be naturally filling in by the recent rains and higher lake levels.

Lake 8 in December



Lake 8 in January



- ii. Lake 10: The small washout that we reported back in August on the southwest corner of the lake has slightly increased in size.



- iii. Lake 25: We haven't yet been able to find a plant nursery where we can purchase just a few pieces of Bermuda grass for the washout repair on Lake 25. We also asked Patrick Tohill to see if he has any available and never heard back from him. We'll continue to look around.



- n. Gateway Canal:** medium A presence of torpedo grass was present along the Colonial shoreline. Lake & Wetlands needs to treat the area.

2. Preserves:

- a. The next quarterly preserve island clean-up is scheduled for February 2020.
- b. Uplifted handrail boards along the main boardwalk will be fixed during the week of January 27th, 2020.
- c. The old hog trap that we came across in the preserve last month behind 9954 Horse Creek Road will be removed during the week of January 27th, 2020.



3. Butterfly Gardens:

- a. **Boardwalk Entrance:** No new concerns observed this month.
- b. **South End of Lake 21:** Besides for some minor weed growth no other concerns were observed this month.

Boardwalk Entrance



South End of Lake 21



4. Storm Water Drainage System: The last time all the storm water structures were inspected for sediment build up was conducted in January 2018 by MRI.

- a. Roadway Catch Basins:** The “No Dumping” storm drain marker that was found missing last month at the entrance to the clubhouse has been replaced. We removed the old glue, cleaned out the location and put down a new marker during this inspection.



- b. Preserve Catch Basins:** No visual issues observed this month. All basins were clear of debris.
- c. Outfall Structures:** No concerns observed this month.
- d. Dry Retention Catch Basins:** The catch basin grates behind 9210/9212 & 9214/9216 Independence Way are beginning to fill in with gravel and sand and should be cleaned out to allow for optimal water flow.



- e. Catch Basins between Buildings:** No concerns were observed this month.
- f. Inter-Connect Pipes:** All pipes currently submerged.
- g. Illicit Discharges:** No new illicit discharges were found this month.
- h. Spill Prevention:** No concerns observed this month.

- i. **Maintenance Yard Inspection:** No concerns observed this month.
5. **Perimeter / Preserve Fence:** No concerns with the perimeter fence this month. During this inspection a bobcat was observed behind the home at 9044 Shadow Glen Way.
6. **Non CDD Issues / Concerns Observed:** Below are items that were observed this month.

- a. The berm behind 9080 Shadow Glen Way has washed out and communication wires are still exposed.



7. **Fish/Wildlife Observations:**

- | | | | |
|---|---|---|--|
| <input type="checkbox"/> Bass | <input checked="" type="checkbox"/> Bream | <input type="checkbox"/> Catfish | <input type="checkbox"/> Gambusia |
| <input checked="" type="checkbox"/> Egrets | <input checked="" type="checkbox"/> Herons | <input checked="" type="checkbox"/> Coots | <input type="checkbox"/> Gallinules |
| <input checked="" type="checkbox"/> Anhinga | <input type="checkbox"/> Cormorant | <input checked="" type="checkbox"/> Osprey | <input checked="" type="checkbox"/> Ibis |
| <input type="checkbox"/> Woodstork | <input type="checkbox"/> Otter | <input checked="" type="checkbox"/> 1 Alligator | <input type="checkbox"/> Snakes |
| <input checked="" type="checkbox"/> Turtles | <input checked="" type="checkbox"/> Other Species: <u>Ducks, Bobcat</u> | | |

8. **Residential Complaints / Concerns:** Resident concerns or complaints for FY 2020:

Reported Date:	Notified By:	Address	Issue	Action	Follow Up
10/2/2019	John Powers	Lake 21	Reported that the fountain is running from 7:15 am to 9:15 pm when it should be on from 8am to 9pm.	Fountain timers were adjusted on 10/07 by Field Manager.	None
10/8/2019	John Powers	Lake 21	Reported that the fountain came on at 7:00 am and not at 8:00 am.	Inspected the timers on 10/09/19 and everything was set for the correct time.	Monitor
10/10/2019	John Powers	Lake 21	Reported that the fountain came on at 7:00 am and not at 8:00 am.	Reported issue to Solitude and they inspected the timer on the same day and found that the start pin was bent. The pin was replaced.	None.
11/10/2019	Neil Benson	Lake 22	Reported that the fountain stopped working in 11/10/19.	Issue reported to Solitude on 11/11/19. Solitude found a bad motor & pump.	Fountain has been repaired.

9. **Completed events in December / January.**

- a. Inform Lake & Wetlands of the lake concerns. Completed on 12/11/19.
- b. Inform Vertex Water Features of any fountain / aerator concerns. No new issues to report.

10. Follow up & Upcoming event for January / February:

- a. Inform Lake & Wetlands of the lake concerns. Completed on 1/07/20.
- b. Inform Vertex Water Features of any fountain / aerator concerns. No new issues to report.

11. Maintenance Technician Task List:

- a. Conduct a trash clean-up around the lakes. Task scheduled for later this month. Work order 1393.
- b. Pick up the packing peanuts on lake bank behind 10035 Turtle Hill Drive. Task scheduled for later this month. Work order 1393.
- c. Remove the old hog trap in the preserve approximately behind 9954 Horse Creek Road. Task scheduled for later this month. Work order 1392.
- d. Repair the handrail that has popped up along the board walk near the octagon. Task scheduled for later this month. Work order 1392.
- e. Replace the “No Dumping” storm drain marker at the entrance to the clubhouse. Task completed on 1/06/20.

Colonial Country Club CDD

Project Finance Tracker

Fiscal Year 2020							
Updated: 1/07/20							
PROJECTS / MAINTENANCE TASKS	DATE APPROVED	COST APPROVED	Paid to Date	VENDOR / CFS HOURS	APPROVED BY	FINAL DATE PAID	INVOICE / WORK ORDER
R&M - Aeration 546003.0000							
			\$10,000.00				
	Totals:	\$0.00	\$0.00				
		Balance:	\$10,000.00				
R&M-Lake 546042.0000							
			\$10,000.00				
Remove branches from Lakes 22 & 24. Remove pepper and melaleuca from Lake 10 & cut down the dead cord grass along Lake 30.	08/27/19	\$334.00	\$334.00	CFS	Board	10/2/2019	WO 1357 - Completed
Remove cabbage palms from Lake 18 and the cord grass from Lake 28.	10/28/19	\$261.00	\$261.00	CFS	Board	11/15/2019	WO 1379 - Completed
Conduct trash clean-up & Concrete Collar Install	12/16/19			CFS	Board		WO 1393 - Pending
	Totals:	\$595.00	\$595.00				
		Balance:	\$9,405.00				
R&M-Preserves: 546123.0000							
			\$36,000.00				
Prune Butterfly Garden, Cut down 4 dead pine trees & remove dead branches from perimeter fence.	08/27/19	\$566.00	\$566.00	CFS	Board	10/2/2019	WO 1357 - Completed
November 2019 - Quarterly dead vegetation maintenance along the preserve walking path.	08/27/19	\$1,016.00	\$1,016.00	CFS	Board	11/26/2019	WO 1358 - Completed
Replace rusted preserve sign posts with green painted pvc posts around Preserve CE-3.	10/11/19	\$170.79	\$170.79	CFS	Tony	10/17/2019	WO 1373 - Completed
Retreat the mold on boardwalk, Paint all the metal benches and cut back palmettos encroaching onto the walking path.	10/28/19	\$598.63	\$598.63	CFS	Board	11/15/2019	WO 1377 - Completed
Dispose of the hog trap, treat boardwalk decking & repair handrails.	12/16/19			CFS	Board		WO 1392 - Pending
	Totals:	\$2,351.42	\$2,351.42				
		Balance:	\$33,648.58				
R&M Washout Repair: 546142.0000							
			\$5,000.00				
	Totals:	\$0.00	\$0.00				
		Balance:	\$5,000.00				
R&M - Aquascaping: 546006.0000							
			\$3,000.00				
	Totals:	\$0.00	\$0.00				
		Balance:	\$3,000.00				
R&M - Fountain: 546032.0000							
			\$500.00				
Lake 22 - Motor & Pump Replacement	11/27/19	\$3,943.40	\$3,943.40	Solitude	Tony	12/17/2019	PI-A00334314
	Totals:	\$3,943.40	\$3,943.40				
		Balance:	-\$3,443.40				

Misc - Contingency: 549900.0000			\$5,000.00				
	Totals:	\$0.00	\$0.00				
		Balance:	\$5,000.00				
R&M - Signage: 546085.0000			\$809.00				
	Totals:	\$0.00	\$0.00				
		Balance:	\$809.00				
Capital Outlay - Erosion: 564043.0000			\$112,000.00				
Lakes 18 & 20 - Vertical Erosion Repairs	08/06/19	\$71,680.00		American Shoreline Restoration	Board		Start Date - April 2020
	Totals:	\$71,680.00	\$0.00				
		Balance:	\$112,000.00				
Capital Improvements: 564024.0000			\$0.00				
New Aerator System for Lakes 11, 12 & 14	09/23/19	\$19,788.00	\$19,788.00	Solitude	Board	12/2/2019	PI-A00322502
Power hookup for New Aerator System for L 11-14	09/23/19	\$300.00	\$300.00	West Coast Electrical	Board	10/29/2019	39666
	Totals:	\$20,088.00	\$20,088.00				
		Balance:	-\$20,088.00				
Budget Line Item	Budget	Approved	Actuals	Difference			
R&M - Aeration 546003.0000	\$10,000	\$0.00	\$0	\$10,000			
R&M-Lake 546042.0000	\$10,000	\$595.00	\$595	\$9,405			
R&M-Preserves: 546123	\$36,000	\$2,351.42	\$2,351	\$33,649			
R&M Washout Repair: 546142.0000	\$5,000	\$0.00	\$0	\$5,000			
R&M-Aquascaping: 546006.0000	\$3,000	\$0.00	\$3,000	\$0			
R&M - Fountain 546032.0000	\$500	\$3,943.40	\$3,943	-\$3,443			
Misc - Contingency: 549900.0000	\$5,000	\$0.00	\$0	\$5,000			
R&M - Fountain 546032.0000	\$0			\$0			
R&M - Signage: 546085.0000	\$809	\$0.00	\$0	\$809			
Capital Outlay-Erosion: 564043.0000	\$112,000	\$71,680.00	\$112,000	\$0			
Capital Improvements: 564024.0000	\$0	\$9,864.00	\$9,864	-\$9,864			
Totals	\$182,309	\$88,433.82	\$131,754	\$50,555			