

**COLONIAL COUNTRY CLUB
COMMUNITY DEVELOPMENT DISTRICT**



SEPTEMBER 23, 2019
BOARD OF SUPERVISORS MEETING
AGENDA PACKET



COLONIAL COUNTRY CLUB COMMUNITY DEVELOPMENT DISTRICT

PREMIER DISTRICT MANAGEMENT, LLC

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Board of Supervisors
Colonial Country Club CDD

September 16th, 2019

Dear Supervisors,

The regular meeting of the Colonial Country Club Community Development District Board of Supervisors will be held on Monday, September 23rd, 2019 at 2:00 p.m. at the Colonial Country Club Activity Room in the Community Center, 9171 Independence Way in Fort Myers, FL. The Agenda is included in Section 3 and the points of interest are as follows:

- As per usual, enclosed are the regular Meeting Minutes and the Financials for August.
- An Update will be given on the washout repair.
- The Field manager's report & project finance tracker enclosed.
- An Insurance update will be distributed at the meeting.
- Any other information or handouts will be distributed at the meeting

Any supporting documents not enclosed will be distributed at the meeting. The **next special meeting is scheduled for September 30, 2019**, if there are any questions or requests prior to the meeting, feel free to contact me.

Respectfully,



Calvin Teague
District Manager

Colonial Country Club Community Development District Meeting Agenda

September 23, 2019 at 2:00 PM

1. Call to Order and Roll Call
2. Approval of the Agenda
3. Audience Comments on Agenda Items
4. Approval of Meeting Minutes
 - A. Regular Meeting Minutes from August 26, 2019
5. Old Business
 - A. Washout Repairs Update
6. New Business
 - A. Aerator Proposal
 - B. Gateway Canal Washout Repair Update
7. District Manager
 - A. Financial Statements for August
 - B. Website Update
 - C. Setting FY 2020 Meeting Schedule
 - D. Insurance Update
 - E. Follow-up
8. Field Manager
 - A. Field Manager's Report for September
 - B. Project Tracking
9. Attorney's Report
10. Engineer's Report
11. Supervisor's Requests/Comments
12. Audience comments
13. Adjournment

Next Special Meeting: September 30, 2019 at 8:00 AM

Next Regular Meeting: October 28, 2019 at 2:00 PM

**DRAFT
MINUTES OF MEETING**

The following is a summary of the actions taken at the Colonial Country Club Community Development District (CDD) Board of Supervisors meeting.

**COLONIAL COUNTRY CLUB
COMMUNITY DEVELOPMENT DISTRICT**

A meeting of the Colonial Country Club Community Development District was held Monday August 26, 2019 at 2:00 p.m. in the Activity Room of the Community Center at 9171 Independence Way in Fort Myers, Florida.

Present and constituting a quorum were:

Tony DeSantis	Chairman
Joe Zajac	Vice Chairman
Sally Hefti	Assistant Secretary
Giovanna Scuderi	Assistant Secretary
Medge Wahrer	Assistant Secretary

Also present were:

Cal Teague	District Manager
Residents	

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

The Colonial Country Club Community Development District meeting was called to order and the District Manager called the roll. All were present for today's meeting.

SECOND ORDER OF BUSINESS

Pledge of Allegiance

The Board elected to skip this Agenda item as it was mistakenly placed on the Agenda.

THIRD ORDER OF BUSINESS

Approval of the Agenda

The Agenda was presented and accepted.

On MOTION by Supervisor Hefti, seconded by Supervisor Scuderi, with all in favor, the Agenda was approved as presented.

FOURTH ORDER OF BUSINESS

Audience Comments on Agenda Items

There being none, the next Order of Business followed.

FIFTH ORDER OF BUSINESS**Budget Public Hearing**

The District Manager discussed the budget briefly with the Board and then the Board opened the public hearing for public comment.

On MOTION by Supervisor Wahrer, seconded by Supervisor Hefti, with all in favor, the budget public hearing is open at 2:05 p.m.

There being no public comment, the public hearing was closed.

On MOTION by Supervisor Wahrer, seconded by Supervisor Hefti, with all in favor, the budget public hearing is closed at 2:06 p.m.

A. Resolution 2019-03

On MOTION by Supervisor Wahrer, seconded by Supervisor Scuderi, with all in favor, Resolution 2019-03 is approved.

B. Resolution 2019-04

On MOTION by Supervisor Wahrer, seconded by Supervisor Scuderi, with all in favor, Resolution 2019-04 is approved.

SIXTH ORDER OF BUSINESS**Approval of the Meeting Minutes****A. Regular Meeting Minutes from July 22, 2019**

The Regular Meeting Minutes were presented and accepted.

On MOTION by Supervisor Hefti, seconded by Supervisor Scuderi, with all in favor, the Meeting Minutes from July 22, 2019 were approved as presented.

SEVENTH ORDER OF BUSINESS**Old Business****A. Washout Repairs Update**

The District Manager reported that the washout repairs are continually being monitored by the Field Manager. The District Manager explained that the drain is floating because

there is not enough weight to hold it down. He stated that the Field Manager is recommending attaching a block to the bottom of the drain to weight it down. The Board asked that staff come up with alternatives to the block.

B. Fence Repairs Behind 9078 Shadow Glen Update

These repairs have been completed.

C. Repairs Being Completed on Lakes 21 & 28 Update

These repairs have been completed.

EIGHTH ORDER OF BUSINESS

New Business

A. Aerator Locations

The Board asked that staff get a proposal from Solitude to put aerators in Lakes 11, 12 and 14. The Board also asked to have Lake 13 listed as not applicable for an aerator.

NINTH ORDER OF BUSINESS

District Manager

A. Financial Statements for July

The financials were presented and accepted.

On MOTION by Vice Chairman Zajac, seconded by Supervisor Hefti, with all in favor, the financials for month ending July were accepted as presented.

B. Website Update

The Board asked the District Manager to give them a completion date for the new website.

C. Follow-Up

The District Manager stated that everything is going well with FEMA.

TENTH ORDER OF BUSINESS

Field Manager

A. Field Manager's Report for July

The Field Manager's report was presented with questions and comments as follows:

- The Board agreed to allow the Field Manager to complete the maintenance task list on page 54 of the Agenda packet.

B. Project Tracking/Maintenance Log

Reviewed with no comments or questions.

ELEVENTH ORDER OF BUSINESS**Attorney's Report**

There being none, the next Order of Business followed.

TWELFTH ORDER OF BUSINESS**Engineer's Report**

There being none, the next Order of Business followed.

THIRTEENTH ORDER OF BUSINESS**Supervisor's Requests/Comments**

The Board agreed to have a workshop meeting on September 30th at 8 a.m.

On MOTION by Vice Chairman Zajac,
seconded by Supervisor Wahrer, with all in
favor, the Board set a workshop meeting for
September 30th at 8 a.m.

FOURTEENTH ORDER OF BUSINESS**Audience Comments**

There being none, the next Order of Business followed.

FIFTEENTH ORDER OF BUSINESS**Adjournment**

There being no further Orders of Business and,

On MOTION by Supervisor Wahrer,
seconded by Vice Chairman Zajac, with all
in favor, the meeting was adjourned at 2:51
pm.

Next Meeting: September 23, 2019 at 2:00 p.m.

Secretary/Assistant Secretary

Chair/Vice Chair

**COLONIAL COUNTRY CLUB
COMMUNITY DEVELOPMENT DISTRICT**

Financial Report

August 31, 2019

unaudited

Prepared by:
Premier District Management

Balance Sheet
Colonial Country Club Community Development District
August 31, 2019

	GENERAL FUND	SERIES 2013 DEBT SERVICE FUND	TOTAL
ASSETS			
Cash - Iberia Checking Account	60,645.86	0.00	60,645.86
Due To/From 001/202	(16,468.33)	0.00	(16,468.33)
Due To/From 001/202	0.00	16,468.33	16,468.33
Investments - Money Market Account	626,373.21	0.00	626,373.21
Investments-Reserve Fund	0.00	595,395.00	595,395.00
Investments-Revenue Fund	0.00	207,339.78	207,339.78
Prepaid Items	238.50	0.00	238.50
Deposits	502.00	0.00	502.00
TOTAL ASSETS	671,291.24	819,203.11	1,490,494.35
LIABILITIES AND FUND BALANCES			
LIABILITIES			
FUND BALANCES			
Nonspendable			
Prepaid Items	238.50	0.00	238.50
Deposits	502.00	0.00	502.00
Restricted			
Debt Service	0.00	819,203.11	819,203.11
Assigned			
Operating Reserves	75,000.00	0.00	75,000.00
Reserves - Boardwalk Replacement	150,000.00	0.00	150,000.00
Reserves - Erosion Control	75,000.00	0.00	75,000.00
Unassigned			
Unassigned	370,550.74	0.00	370,550.74
TOTAL FUND BALANCES	671,291.24	819,203.11	1,490,494.35
TOTAL LIABILITIES AND FUND BALANCES	671,291.24	819,203.11	1,490,494.35

Statement of Revenues, Expenditures and Changes in Fund Balance
Colonial Country Club Community Development District
For the Period Ending August 31, 2019

Operating Fund

	ANNUAL BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$)	YTD ACTUAL % OF BUDGET	AUG 31,2019 ACTUAL
Revenues						
Interest Income	4,000	3,667	12,910	9,243	(323)	732
Interest - Tax Collector	0	0	847	847	0	0
Special Assmnts- Tax Collector	477,416	437,631	477,647	40,015	(100)	0
Special Assmnts- Discounts	(19,097)	(17,506)	(17,253)	253	(90)	0
Other Miscellaneous Revenues	0	0	3,999	3,999	0	0
Total Revenues	462,319	423,792	478,150	54,357	(103)	732
Expenses						
Administrative						
P/R-Board Of Supervisors	12,000	11,000	12,600	(1,600)	105	1,000
Payroll-Processing Fees	600	550	738	(188)	123	0
Payroll Taxes	918	842	930	(88)	101	83
Profserv-Arbitrage Rebate	600	550	0	550	0	0
Profserv-Dissemination Agent	1,000	917	0	917	0	0
Profserv-Engineering	10,000	9,167	189	8,977	2	0
Profserv-Field Management	14,328	13,134	13,134	0	92	1,194
Profserv-Legal Services	5,000	4,583	1,555	3,029	31	0
Profserv-Mgmt Consulting Serv	76,772	70,374	70,374	0	92	6,398
Profserv-Property Appraiser	1,779	1,631	1,779	(148)	100	0
Profserv-Special Assessment	8,357	7,661	7,661	0	92	696
Profserv-Trustee Fees	4,500	4,125	4,284	(159)	95	0
Auditing Services	5,500	5,042	4,475	567	81	0
Postage & Shipping	500	458	13	445	3	0
Insurance-General Liability	8,000	7,333	7,624	(290)	95	239
Copying & Printing	1,000	917	0	917	0	0
Legal Advertising	2,100	1,925	142	1,783	7	0
Misc-Assessmnt Collection Cost	2,669	2,447	720	1,727	27	0
Misc-Web Hosting	600	550	550	0	92	50
Annual District Filing Fee	175	160	175	(15)	100	0
Total Administrative	156,398	143,366	126,943	16,424	81	9,660
Flood Control/Stormwater Mgmt						
Contracts-Preserve Maintenance	25,500	23,375	25,500	(2,125)	100	0
Contracts-Lake & Wetland	68,760	63,030	63,030	0	92	5,730
Electricity-Fountain	8,000	7,333	13,175	(5,842)	165	1,237
R&M-Aeration	10,000	9,167	8,179	988	82	0
R&M-Aquascaping	3,000	2,750	0	2,750	0	0
R&M-Fountain	250	229	5,116	(4,886)	2,047	4,499
R&M-Lake	10,000	9,167	9,162	4	92	457
R&M-Signage	1,000	917	0	917	0	0
R&M-Preserves	46,598	42,715	18,914	23,801	41	0
R&M-Wash Out Repair	60,000	55,000	4,800	50,200	8	4,800
Misc-NPDES Program	3,000	2,750	5,680	(2,930)	189	720

Statement of Revenues, Expenditures and Changes in Fund Balance
Colonial Country Club Community Development District
For the Period Ending August 31, 2019

Operating Fund

	ANNUAL BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$)	YTD ACTUAL % OF BUDGET	AUG 31, 2019 ACTUAL
Misc-Contingency	20,000	18,333	3,546	14,788	18	0
Total Flood Control/Stormwater Mgmt	256,108	234,766	157,102	77,665	61	17,443
Capital Expenditures & Projects						
Capital Outlay - Aeration	0	0	33,660	(33,660)	0	0
Total Capital Expenditures & Projects	0	0	33,660	(33,660)	0	0
Debt Service						
Principal Line of Credit/Note	18,752	17,189	18,752	(1,563)	100	0
Total Debt Service	18,752	17,189	18,752	(1,563)	100	0
Other Sources/Uses						
Total Expenses	431,258	395,321	336,457	58,866	78	27,103
Excess Revenue Over (Under) Expenditures	31,061	28,471	141,693	(4,509)	(456)	(26,371)

Statement of Revenues, Expenditures and Changes in Fund Balance
Colonial Country Club Community Development District
For the Period Ending August 31, 2019

Series 2013 Debt Service Fund

	ANNUAL BUDGET	YEAR TO DATE BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$)	YTD ACTUAL % OF BUDGET	AUG 31,2019 ACTUAL
Revenues						
202.361001.0000 Interest - Investments	360	330	1,817	1,487	(505)	173
202.363010.0000 Special Assmnts- Tax Collector	1,234,579	1,131,697	1,234,348	102,651	(100)	0
202.363090.0000 Special Assmnts- Discounts	(49,383)	(45,268)	(44,586)	682	(90)	0
Total Revenues	1,185,556	1,086,759	1,191,579	104,820	(101)	173
Expenses						
Debt Service						
202.571001.0000 Principal Debt Retirement	692,877	635,138	700,000	(64,862)	101	0
202.571006.0000 Principal Prepayments	0	0	10,000	(10,000)	0	0
202.572001.0000 Interest Expense	497,985	456,486	497,883	(41,396)	100	0
Total Debt Service	1,190,862	1,091,624	1,207,883	(116,258)	101	0
Other Sources/Uses						
202.591000.0000 Interfund Transfers - Out	(982)	(900)	0	(900)	0	0
Total Other Sources/Uses	(982)	(900)	0	(900)	0	0
Total Expenses	1,189,880	1,090,724	1,207,883	(117,158)	102	0
Excess Revenue Over (Under) Expenditures	(4,324)	(3,965)	(16,304)	221,978	(377)	173

Statement of Revenues, Expenditures and Changes in Fund Balance
Colonial Country Club Community Development District
For the Fiscal Year Ending September 30, 2019

Operating Fund - Trend Report

	October Actual	November Actual	December Actual	January Actual	February Actual	March Actual	April Actual	May Actual	June Actual	July Actual	August Actual	September Budget	Annual Budget	Year to Date Actual
Revenues														
Interest Income	646	503	1,337	1,947	1,782	1,987	1,776	735	712	753	732	333	4,000	12,910
Interest - Tax Collector	847	0	0	0	0	0	0	0	0	0	0	0	0	847
Special Assmnts- Tax Collector	0	134,039	279,098	22,247	13,271	5,270	12,960	5,514	5,248	0	0	39,785	477,416	477,647
Special Assmnts- Discounts	0	(5,426)	(11,060)	(670)	(288)	(52)	(3)	88	157	0	0	(1,591)	(19,097)	(17,253)
Other Miscellaneous Revenues	986	0	0	0	0	0	0	3,013	0	0	0	0	0	3,999
Total Revenues	2,479	129,116	269,375	23,524	14,765	7,205	14,733	9,350	6,117	753	732	38,527	462,319	478,150
Expenses														
Administrative														
P/R-Board Of Supervisors	2,000	1,000	800	1,000	1,000	800	1,000	1,000	2,000	1,000	1,000	1,000	12,000	12,600
Payroll-Processing Fees	100	50	115	50	0	140	93	190	0	0	0	50	600	738
Payroll Taxes	165	83	66	83	33	72	17	83	165	83	83	77	918	930
Profserv-Arbitrage Rebate	0	0	0	0	0	0	0	0	0	0	0	50	600	0
Profserv-Dissemination Agent	0	0	0	0	0	0	0	0	0	0	0	83	1,000	0
Profserv-Engineering	0	0	0	189	0	0	0	0	0	0	0	833	10,000	189
Profserv-Field Management	1,194	1,194	1,194	1,194	1,194	1,194	1,194	1,194	1,194	1,194	1,194	1,194	14,328	13,134
Profserv-Legal Services	163	0	521	205	0	65	0	341	130	130	0	417	5,000	1,555
Profserv-Mgmt Consulting Serv	6,398	6,398	6,398	6,398	6,398	6,398	6,398	6,398	6,398	6,398	6,398	6,398	76,772	70,374
Profserv-Property Appraiser	0	0	1,779	0	0	0	0	0	0	0	0	148	1,779	1,779
Profserv-Special Assessment	696	696	696	696	696	696	696	696	696	696	696	696	8,357	7,661
Profserv-Trustee Fees	0	0	0	0	0	0	4,284	0	0	0	0	375	4,500	4,284
Auditing Services	0	0	0	0	0	0	0	4,475	0	0	0	458	5,500	4,475
Postage & Shipping	0	0	13	0	0	0	0	0	0	0	0	42	500	13
Insurance-General Liability	5,239	239	239	239	239	239	239	239	239	239	239	667	8,000	7,624
Copying & Printing	0	0	0	0	0	0	0	0	0	0	0	83	1,000	0
Legal Advertising	0	0	0	0	0	0	0	0	142	0	0	175	2,100	142
Misc-Assessmnt Collection Cost	0	360	360	0	0	0	0	0	0	0	0	222	2,669	720
Misc-Web Hosting	50	50	50	50	50	50	50	50	50	50	50	50	600	550
Annual District Filing Fee	175	0	0	0	0	0	0	0	0	0	0	15	175	175
Total Administrative	16,180	10,070	12,231	10,104	9,610	9,654	13,971	14,666	11,014	9,790	9,660	13,033	156,398	126,943
Flood Control/Stormwater Mgmt														
Contracts-Preserve Maintenance	6,375	0	0	6,375	0	0	6,375	0	0	6,375	0	2,125	25,500	25,500
Contracts-Lake & Wetland	5,730	5,730	5,730	5,730	5,730	5,730	5,730	5,730	5,730	5,730	5,730	5,730	68,760	63,030
Electricity-Fountain	1,128	1,042	1,115	1,237	1,109	1,142	1,224	1,243	1,309	1,389	1,237	667	8,000	13,175
R&M-Aeration	0	991	0	6,316	0	0	0	872	0	0	0	833	10,000	8,179
R&M-Aquascaping	0	0	0	0	0	0	0	0	0	0	0	250	3,000	0
R&M-Fountain	0	0	0	0	457	0	0	160	0	0	4,499	21	250	5,116
R&M-Lake	3,002	457	409	0	56	655	2,229	457	1,440	0	457	833	10,000	9,162
R&M-Signage	0	0	0	0	0	0	0	0	0	0	0	83	1,000	0
R&M-Preserves	480	0	5,235	1,713	2,551	160	0	1,829	4,441	2,507	0	3,883	46,598	18,914
R&M-Wash Out Repair	0	0	0	0	0	0	0	0	0	0	4,800	5,000	60,000	4,800
Misc-NPDES Program	1,395	0	1,565	560	0	720	0	0	720	0	720	250	3,000	5,680

Statement of Revenues, Expenditures and Changes in Fund Balance
Colonial Country Club Community Development District
For the Fiscal Year Ending September 30, 2019

Operating Fund - Trend Report

	October Actual	November Actual	December Actual	January Actual	February Actual	March Actual	April Actual	May Actual	June Actual	July Actual	August Actual	September Budget	Annual Budget	Year to Date Actual
Misc-Contingency	3,546	0	0	0	0	0	0	0	0	0	0	1,667	20,000	3,546
Total Flood Control/Stormwater Mgmt	21,656	8,220	14,054	21,931	9,903	8,407	15,558	10,291	13,640	16,001	17,443	21,342	256,108	157,102
Capital Expenditures & Projects														
Capital Outlay - Aeration	3,610	0	0	0	0	0	30,050	0	0	0	0	0	0	33,660
Total Capital Expenditures & Projects	3,610	0	0	0	0	0	30,050	0	0	0	0	0	0	33,660
Debt Service														
Principal Line of Credit/Note	0	0	0	0	0	0	18,752	0	0	0	0	1,563	18,752	18,752
Total Debt Service	0	0	0	0	0	0	18,752	0	0	0	0	1,563	18,752	18,752
Other Sources/Uses														
Total Expenses	41,446	18,290	26,285	32,035	19,513	18,061	78,331	24,957	24,654	25,791	27,103	35,938	431,258	336,457
Excess Revenue Over (Under) Expenditures	(38,967)	110,826	243,090	(8,511)	(4,748)	(10,856)	(63,598)	(15,607)	(18,537)	(25,038)	(26,371)	2,589	31,061	141,693

Statement of Revenues, Expenditures and Changes in Fund Balance
Colonial Country Club Community Development District
For the Fiscal Year Ending September 30, 2019

Series 2013 Debt Service Fund - Trend Report

	October Actual	November Actual	December Actual	January Actual	February Actual	March Actual	April Actual	May Actual	June Actual	July Actual	August Actual	September Budget	Annual Budget	Year to Date Actual
Revenues														
Interest - Investments -	164	154	149	154	154	139	154	168	207	201	173	30	360	1,817
Special Assmnts- Tax Collector	0	346,389	721,254	57,491	34,295	13,618	33,491	14,250	13,561	0	0	102,882	1,234,579	1,234,348
Special Assmnts- Discounts	0	(14,023)	(28,582)	(1,731)	(744)	(135)	(7)	228	407	0	0	(4,115)	(49,383)	(44,586)
Total Revenues	164	332,520	692,821	55,914	33,705	13,622	33,638	14,646	14,175	201	173	98,797	1,185,556	1,191,579
Expenses														
Debt Service														
Principal Debt Retirement	0	0	0	0	0	0	0	700,000	0	0	0	57,740	692,877	700,000
Principal Prepayments	0	5,000	0	0	0	0	0	5,000	0	0	0	0	0	10,000
Interest Expense	0	248,993	0	0	0	0	0	248,890	0	0	0	41,499	497,985	497,883
Total Debt Service	0	253,993	0	0	0	0	0	953,890	0	0	0	99,239	1,190,862	1,207,883
Other Sources/Uses														
Interfund Transfers - Out	0	0	0	0	0	0	0	0	0	0	0	(82)	(982)	0
Total Other Sources/Uses	0	0	0	0	0	0	0	0	0	0	0	(82)	(982)	0
Total Expenses	0	253,993	0	0	0	0	0	953,890	0	0	0	99,157	1,189,880	1,207,883
Excess Revenue Over (Under)	164	78,527	692,821	55,914	33,705	13,622	33,638	(939,244)	14,175	201	173	(360)	(4,324)	(16,304)
Expenditures														

COLONIAL COUNTRY CLUB
COMMUNITY DEVELOPMENT DISTRICT

Non-Ad Valorem Special Assessments
 (Lee County Tax Collector - Monthly Collection Distributions)
Fiscal Year Ending September 30, 2019

GROSS ASSESSMENTS LEVIED					\$ 477,410	\$ 1,234,580
					28%	72%
					ALLOCATION	
Distribution	Gross Amount Received	Discounts/ (Penalties)	Collection Cost	Net Amount Received	General Fund	Debt Fund
October	-	-	-	-	-	-
November	59,541.40	(2,619.43)	-	56,921.97	16,603.87	42,937.53
	420,886.51	(16,829.48)	(1,289.78)	402,767.25	117,369.51	303,517.00
December	926,203.57	(37,046.45)	(1,289.77)	887,867.35	258,283.55	667,920.02
	74,148.11	(2,595.90)	-	71,552.21	20,677.14	53,470.97
January	79,737.44	(2,400.17)	-	77,337.27	22,235.79	57,501.65
February	47,566.08	(1,031.33)	-	46,534.75	13,264.40	34,301.68
March	18,888.04	(187.21)	-	18,700.83	5,267.17	13,620.87
April	46,450.95	(9.66)	-	46,441.29	12,953.43	33,497.52
May	19,763.57	316.89	-	20,080.46	5,511.32	14,252.25
June	18,809.06	564.27	-	19,373.33	5,245.14	13,563.92
July	-	-	-	-	-	-
August	-	-	-	-	-	-
September						
TOTAL	1,711,994.73	(61,838.47)	(2,579.55)	1,647,576.71	477,411.32	1,234,583.41
BALANCE REMAINING					\$ (1)	\$ (3)

TOTAL ASSESSMENTS	\$ 1,711,990	PERCENT COLLECTED	100.00%
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COLONIAL COUNTRY CLUB COMMUNITY DEVELOPMENT DISTRICT

Cash and Investment Report

August 31, 2019

Account Name	Bank Name	Yield	Balance
<u>General Fund</u>			
Iberia Operating Checking (1859)	Iberia	0.85%	61,015
Iberia Money Market Account (1867)	Iberia	1.26%	626,373
		<i>Subtotal</i>	687,388
<u>Debt Service Fund</u>			
Series 2013 - Revenue Fund (0001)	US Bank	0.05%	207,340
Series 2013 - Reserve Fund (0003)	US Bank	0.05%	595,395
Series 2013 - Prepayment Fund (0006)	US Bank	0.05%	-
		<i>Subtotal</i>	802,735
		TOTAL	\$ 1,490,123

**Colonial Country Club Community Development District
Reconciliation - Iberia 1859 OP**

Run: 9/10/2019 @ 7:58 AM

Page: 1

Closing Balance from Previous Statement.....	7/31/2019	26,223.97
0 Deposits and Other Additions Totaling.....		0.00
11 Checks and Other Withdrawals Totaling.....		27,232.71
2 Adjustments Totaling.....		62,000.00
0 Voids Totaling.....		0.00
Service Charge.....		0.00
Interest Earned.....	8/31/2019	24.00
Closing Balance for this Statement.....	9/02/2019	61,015.26
Difference.....		0.00

Cash Balance from General Ledger.....	9/02/2019	60,645.86
Open Activity from Bank Register.....		(369.40)
Adjustment for Service Charges and Interest.....		0.00
General Ledger Reconciliation to Statement.....		61,015.26

Date	Check	To	Check Description	Amount
✓ 5/23/2019	0050007	ADP	BOS Meeting Payroll 05/31/19 - Checks	184.70
✓ 6/07/2019	0050009	ADP	BOS Special Meeting Payroll 06/03/19 - Checks	184.70
✓ 6/28/2019	0050011	ADP	BOS Meeting Payroll - 06/30/19 (Checks)	184.70
✓ 7/23/2019	0050013	ADP	BOS Meeting Payroll - 07/31/19 (Checks)	184.70
✓ 8/07/2019	0010102	Lake & Wetland Management West Coast Inc.	Invoices 6868, 6940	10,530.00
✓ 8/07/2019	0010103	Solitude Lake Management	Invoices PI-A00289979, PI-A00290236	4,955.62
✓ 8/13/2019	0010104	Premier District Management	District Management & Field Services - AUG 2019	8,338.09
✓ 8/20/2019	EFT	FPL	07/08/2019 - 08/07/2019 Electric	1,237.10
✓ 8/23/2019	0010105	Benchmark EnviroAnalytical Inc.	Quarterly Sampling	720.00
✓ 8/28/2019	EFT	ADP	BOS Meeting Payroll - 08/27/19 (Taxes)	159.00
✓ 8/28/2019	EFT	ADP	BOS Meeting Payroll - 08/27/19 (Direct Deposit)	554.10
Total Checks:				27,232.71

Date	Reference	Adjustment Description	Amount
✓ 8/12/2019	TXFR	Transfer from Money Market to Operating Account	25,000.00
✓ 8/28/2019	TXFR	Transfer from Money Market to Operating Account	37,000.00
✓ 8/31/2019		Interest Earned	24.00
Total Adjustments:			62,024.00

Run: 9/16/2019 2:41:07 PM

Colonial Country Club Community Development District

Page: 1

Check Register from 8/01/2019 to 8/31/2019

Iberia 1859 OP

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
EFT	8/28/2019	[ADP] ADP (BOS Meeting Payroll - 08/27/19 (Taxes))	159.00
EFT	8/28/2019	[ADP] ADP (BOS Meeting Payroll - 08/27/19 (Direct Deposit))	554.10
0050015	8/29/2019	[ADP] ADP (BOS Meeting Payroll - 08/27/19 (Checks))	184.70
0050016	8/29/2019	[ADP] ADP (BOS Meeting Payroll - 08/27/19 (Checks))	184.70
0010105	8/23/2019	[BENCHMARK] Benchmark EnviroAnalytical Inc. (Quarterly Sampling)	720.00
EFT	8/20/2019	[FPL] FPL (07/08/2019 - 08/07/2019 Electric)	1,237.10
0010102	8/07/2019	[LAKE & WETLAND] Lake & Wetland Management West Coast Inc. (Invoices 6868, 6940)	10,530.00
0010104	8/13/2019	[PREMIER DISTRICT] Premier District Management (District Management & Field Services - AUG 2019)	8,338.09
0010103	8/07/2019	[Solitude] Solitude Lake Management (Invoices PI-A00289979, PI-A00290236)	4,955.62
<u>Total Checks:</u>			<u>26,863.31</u>

**Colonial Country Club Community Development District
Reconciliation - Iberia 1867 MM**

Run: 9/10/2019 @ 7:59 AM

Page: 1

Closing Balance from Previous Statement.....	7/31/2019	687,665.35	
0 Deposits and Other Additions Totaling.....		0.00	
0 Checks and Other Withdrawals Totaling.....		0.00	
2 Adjustments Totaling.....		-62,000.00	
0 Voids Totaling.....		0.00	
Service Charge.....		0.00	
Interest Earned.....	8/31/2019	707.86	
Closing Balance for this Statement.....	9/02/2019	626,373.21	
Difference.....		0.00	
<hr/>			
Cash Balance from General Ledger.....	9/02/2019	626,373.21	
Open Activity from Bank Register.....		0.00	
Adjustment for Service Charges and Interest.....		0.00	
General Ledger Reconciliation to Statement.....		626,373.21	
<hr/>			
Date	Reference	Adjustment Description	Amount
✓ 8/12/2019	TXFR		-25,000.00
✓ 8/28/2019	TXFR		-37,000.00
✓ 8/31/2019		Interest Earned	707.86
Total Adjustments:			-61,292.14

Run: 9/10/2019 @ 8:00 AM	Colonial Country Club Community Development District Reconciliation - US Bank 0001	Page: 1
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Closing Balance from Previous Statement.....		7/31/2019	207,167.01
0	Deposits and Other Additions Totaling.....		0.00
0	Checks and Other Withdrawals Totaling.....		0.00
1	Adjustments Totaling.....		128.18
0	VOIDS Totaling.....		0.00
	Service Charge.....		0.00
	Interest Earned.....	8/01/2019	44.59
Closing Balance for this Statement.....		8/31/2019	207,339.78
Difference.....			0.00
<hr/>			
Cash Balance from General Ledger.....		8/31/2019	207,339.78
	Open Activity from Bank Register.....		0.00
	Adjustment for Service Charges and Interest.....		0.00
General Ledger Reconciliation to Statement.....			207,339.78
<hr/>			
Date	Reference	Adjustment Description	Amount
✓ 8/01/2019		Interest Earned	44.59
✓ 8/02/2019	TXFR	Transfer from 0003 to 0001	128.18
Total Adjustments:			172.77

Run: 9/10/2019 @ 8:00 AM	Colonial Country Club Community Development District Reconciliation - US Bank 0003 (Reserve)	Page: 1
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Closing Balance from Previous Statement.....	7/31/2019	595,395.00
0 Deposits and Other Additions Totaling.....		0.00
0 Checks and Other Withdrawals Totaling.....		0.00
1 Adjustments Totaling.....		-128.18
0 Voids Totaling.....		0.00
Service Charge.....		0.00
Interest Earned.....	8/01/2019	128.18
Closing Balance for this Statement.....	8/31/2019	595,395.00
Difference.....		0.00

Cash Balance from General Ledger.....	8/31/2019	595,395.00
Open Activity from Bank Register.....		0.00
Adjustment for Service Charges and Interest.....		0.00
General Ledger Reconciliation to Statement.....		595,395.00

Date	Reference	Adjustment Description	Amount
✓ 8/01/2019		Interest Earned	128.18
✓ 8/02/2019	TXFR		-128.18
Total Adjustments:			0.00

Year to Date Actual - Variable Expenses (Supervisor's Report)
Colonial Country Club Community Development District
For the Period Ending August 31, 2019

Operating Fund

	<u>Annual Budget</u>	<u>Year to Date Actual</u>
<u>Revenues</u>		
001.361001.0000 Interest Income	4,000	12,910
001.361006.0000 Interest - Tax Collector	0	847
001.363010.0000 Special Assmnts- Tax Collector	477,416	477,647
001.363090.0000 Special Assmnts- Discounts	(19,097)	(17,253)
001.369900.0000 Other Miscellaneous Revenues	0	3,999
Total Revenues	462,319	478,150
<u>Expenses</u>		
<u>Administrative</u>		
001.511001.0000 P/R-Board Of Supervisors	12,000	12,600
001.512001.0000 Payroll-Processing Fees	600	738
001.521001.0000 Payroll Taxes	918	930
001.531002.0000 Profserv-Arbitrage Rebate	600	0
001.531012.0000 Profserv-Dissemination Agent	1,000	0
001.531013.0000 Profserv-Engineering	10,000	189
001.531016.0000 Profserv-Field Management	14,328	13,134
001.531023.0000 Profserv-Legal Services	5,000	1,555
001.531027.0000 Profserv-Mgmt Consulting Serv	76,772	70,374
001.531038.0000 Profserv-Special Assessment	8,357	7,661
001.531045.0000 Profserv-Trustee Fees	4,500	4,284
001.532002.0000 Auditing Services	5,500	4,475
001.541006.0000 Postage & Shipping	500	13
001.545002.0000 Insurance-General Liability	8,000	7,624
001.547001.0000 Copying & Printing	1,000	0
001.548002.0000 Legal Advertising	2,100	142
Total Administrative	151,175	123,719
<u>Flood Control/Stormwater Mgmt</u>		
001.534076.0000 Contracts-Preserve Maintenance	25,500	25,500
001.534084.1001 Contracts-Lake & Wetland	68,760	63,030
001.543043.0000 Electricity-Fountain	8,000	13,175
001.546003.0000 R&M-Aeration	10,000	8,179
001.546006.0000 R&M-Aquascaping	3,000	0
001.546032.0000 R&M-Fountain	250	5,116
001.546042.0000 R&M-Lake	10,000	9,162
001.546085.0000 R&M-Signage	1,000	0
001.546123.0000 R&M-Preserves	46,598	18,914
001.546142.0000 R&M-Wash Out Repair	60,000	4,800
001.549037.0000 Misc-NPDES Program	3,000	5,680
001.549900.0000 Misc-Contingency	20,000	3,546
Total Flood Control/Stormwater Mgmt	256,108	157,102
Total Expenses	407,283	280,821
Excess Revenue Over (Under) Expenditures	55,036	197,329

Colonial Country Club Community Development District

COLONIAL COUNTRY CLUB CDD BOARD MEETINGS SCHEDULE FOR FY 2019-2020 FOURTH MONDAY OF EVERY MONTH @ 2 PM

Monday, September 30, 2019 (Special Meeting)
Monday, October 28th, 2019
Monday, November 25th, 2019
Monday, December 23rd, 2019
Monday, January 27, 2020
Monday, February 24th, 2020
Monday, March 23rd, 2020
Monday, April 27th, 2020
Monday, May 18th, 2020. **3rd Monday of the month**
Monday, June 22nd, 2020
Monday, July 27th, 2020
Monday, August 24th, 2020
Monday, September 28th, 2020



COMMUNITY FIELD SERVICES

Colonial Country Club CDD

FIELD MANAGEMENT REPORT FOR SEPTEMBER 2019

Prepared for:

PREMIER DISTRICT MANAGEMENT | 3820 COLONIAL BLVD., SUITE 101 FORT MYERS, FL 33966

Colonial Country Club CDD

Community Field Services – Field Management Report Site Inspection on 9/09/2019

1. Lake Management:

- a. **Lake Maintenance:** The lakes were in moderate to good shape this month. Shoreline weeds along most of the banks have been heavily treated, water levels are below average for this time of year, submerged weeds are increasing, and algae has been reduced. Below is the rating sheet for September.

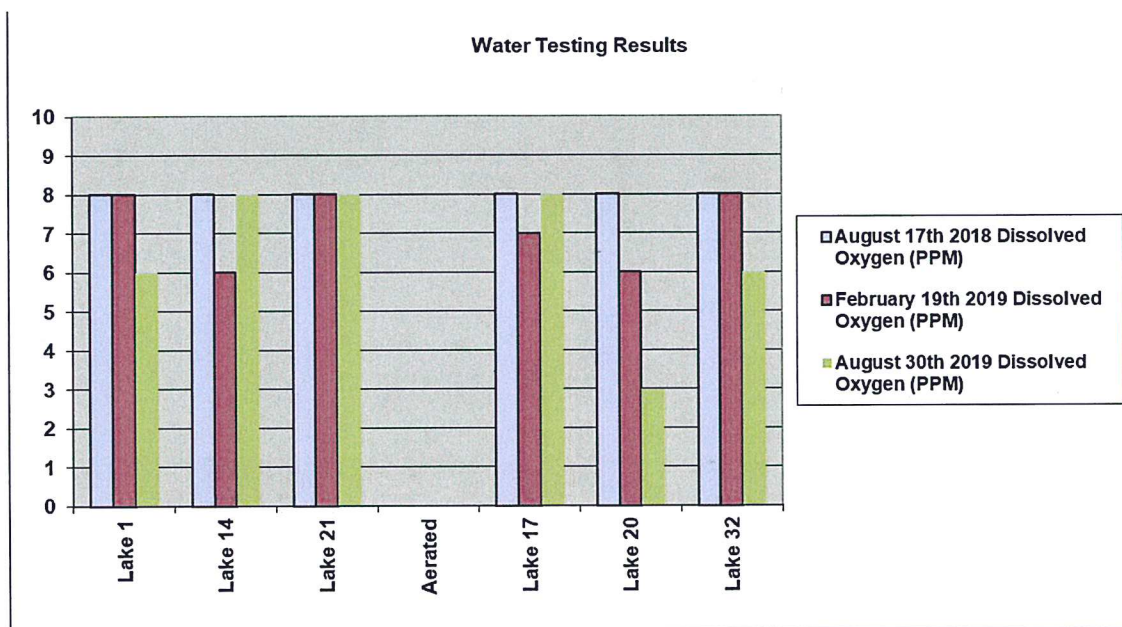
COLONIAL COUNTRY CLUB LAKE RATING SHEET FOR FIELD REPORT September 9th 2019																		
Individual Lake Ratings						Total Individual Lake Ratings												
1 = Unsatisfactory						1-5 = Unsatisfactory						37-185 = Unsatisfactory						
2 = Room for Improvement						6-10 = Room for Improvement						222-370 = Room for Improvement						
3 = Satisfactory						11-15 = Satisfactory						407-555 = Satisfactory						
Lake #	September 9th 2019					January Scores	February Scores	March Scores	April Scores	May Scores	June Scores	July Scores	August Scores	Sept. Scores	Oct. Scores	Nov. Scores	Dec. Scores	Sept. Scores 2018
	Clarity	Algae	Shoreline Weeds	Submerged Weeds	Spike Rush Width													
Lake #1	3	2	2	3	2	14	14	14	14	13	13	12	12	12				12
Lake #2	2	2	2	3	2	13	13	13	13	13	10	10	12	11				13
Lake #3	2	3	2	3	2	12	12	12	12	11	9	11	12	12				12
Lake #4	3	2	3	3	3	14	14	13	13	13	13	13	14	14				14
Lake #5	3	3	2	3	2	14	14	14	14	13	13	13	13	13				12
Lake #6	3	2	2	3	2	12	14	13	14	13	12	11	13	12				10
Lake #7	3	2	2	2	2	14	14	14	14	14	13	13	14	11				12
Lake #8	3	2	2	3	2	12	13	13	13	12	12	13	14	12				14
Lake #9	3	2	3	2	2	13	14	14	14	14	13	13	14	12				12
Lake #10	3	3	2	3	2	14	13	12	13	13	13	13	14	13				12
Lake #11	3	2	2	2	3	13	13	13	13	12	12	12	12	12				13
Lake #12	3	3	2	3	2	12	12	12	13	13	12	12	13	13				14
Lake #13	2	2	3	3	3	14	14	14	14	14	13	13	13	13				13
Lake #14	2	3	1	3	1	12	11	11	11	11	9	9	11	10				14
Lake #15	3	3	2	3	3	12	13	13	13	13	13	14	14	14				14
Lake #16	3	2	2	3	2	12	12	12	12	12	10	12	12	12				12
Lake #17	3	3	3	3	2	15	15	15	15	15	15	14	14	14				14
Lake #18	2	2	2	3	3	13	13	13	13	14	12	12	12	12				12
Lake #19	3	3	3	3	3	15	15	15	15	14	15	14	14	15				13
Lake #20	3	3	2	3	3	13	13	14	14	14	13	12	13	14				13
Lake #21	3	2	3	2	2	14	14	14	14	12	12	10	12	12				11
Lake #22	3	2	2	3	1	13	13	14	13	12	11	11	12	11				13
Lake #23	3	2	3	3	3	13	14	14	13	13	13	13	13	14				12
Lake #24	3	2	2	3	3	14	14	14	14	13	13	13	13	13				13
Lake #25	3	2	3	3	1	14	14	14	13	13	11	11	12	12				12
Lake #26	3	3	3	3	2	14	15	14	14	14	14	14	14	14				13
Lake #27	3	3	3	3	3	14	15	15	15	14	14	14	14	15				13
Lake #28	2	3	3	3	2	13	13	12	14	13	13	13	13	13				13
Lake #29	3	2	3	3	3	14	14	13	14	13	13	13	13	14				14
Lake #30	3	3	3	3	3	15	15	15	15	15	15	15	15	15				15
Lake #31	3	2	3	3	3	14	14	13	15	15	13	13	13	14				13
Lake #32	2	3	3	3	3	12	13	13	13	13	12	12	13	14				13
Lake #33	2	3	3	3	3	13	13	14	14	14	13	12	13	14				12
Lake #40	3	3	2	3	3	13	13	13	13	14	14	14	14	14				13
Lake #50	3	2	2	3	2	13	14	12	12	12	12	12	12	12				12
Lake #60	3	3	2	2	3	13	13	14	14	14	14	14	13	13				13
Lake #70	3	3	3	3	2	13	14	14	15	14	14	14	14	14				13
Grand Total						492	501	496	502	489	466	464	484	479	0	0	0	473

Fountains	
Lake #	
21	Operating
22	Operating
28	Operating
50	Both Operating

Aerator Systems	
Lake #	
5, 8, 9 & 32	Operating
15 & 16	Operating
17	Operating
20	Operating
23 & 24	Operating
25, 26 & 27	Down, Air leak at cabinet - Present

Aerator Systems	
Lake #	
6	Operating
29	Operating
31	Operating
4 & 40	Operating - Reset Tripped GFI
50	Operating

- b. **Dissolved Oxygen (DO) Tests:** All the lakes that were tested by L&W last month are doing well. Environmental factors such as temperature, wind, sun or clouds can affect the dissolved oxygen levels. Aerators-diffusers are in the following lakes: 17, 20 & 32. Next test is scheduled for February 2020.



c. **Littoral Plants:**

- i. Spike rush width that is too wide and needs to be treated by Lake & Wetlands includes:
 1. High priority Lakes to address: 14, 22 & 25.
 2. Medium priority Lakes to address: 1-3, 5-9, 10, 12, 16, 17, 21, 26, 28, 50 & 70.
- ii. The spike rush on the north end of Lake 8 (cove area) is also heavily dying off from recent treatments.
- iii. A section of spike rush in Lake 18 (golf course side) is growing towards the middle of the lake. We'll ask Lake & Wetlands to treat it.



d. Shoreline Weeds: Issues observed this month include:

i. Torpedo Grass in Lakes:

1. Low presence in Lakes: 1-8, 15, 16, 18, 20, 22, 24, 40 & 50. Very low to low presence. All areas showed signs of recent treatment.

ii. Cattails in Lakes: 7, 10 & 16. Low presence.

iii. Spatterdock & Lily Pads in Lakes: 11, 12, 14, 16, 32 & 60. Low presence. Heavy treatments observed.



e. Submerged Weeds: Excessive chara growth was observed along multiple new shorelines on Lakes: 7, 8, 9, 11, 12, 21, 22, 25 & 60. Most areas have already been treated and the dead material is floating within the littorals which is contributing to the algae.



f. Algae:

- i. Very low to Low density was observed on Lakes: 1, 2, 4, 6-9, 11, 13, 16, 18, 21-25, 29 & 50.
- ii. Medium density was observed on Lakes: 31.

Low Density**Medium Density**

iii. High density was observed on Lakes: None.

g. **Fish:** No concerns reported or observed this month.

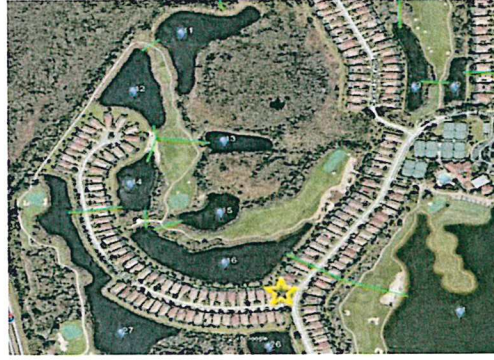
h. **Trash:** Minimal trash observed this month.

i. **Lake Aeration:**

- i. Lakes 25, 26 & 27: There is a large air line leak at the compressor which is causing no air to reach any of the air stations. Solitude repaired this leak last month, but the same pipe fitting blew again. They will be repairing this again but with a stronger pipe fitting.



- ii. Lakes 4 & 40: Compressor was off upon arrival and we found that the GFI outlet had tripped. The GFI was reset and the unit came back online.
- iii. New System for Lakes 11, 12 & 14 Update: We've been working with Solitude on this request and the best option that we've come up with is to place the new compressor units at the corner of Independence Way & Oakhurst Way at the same electrical meter that is for the Lakes 15 & 16 compressor unit. Solitude would run the air lines through Lake 16 and feed them into Lakes 11, 12 & 14 through the inter-connect pipes which are shown as green lines on the aerial on the next page. We're hoping to have an estimate from Solitude for the next CDD meeting.



- j. **Lake Fountains:** No concerns found with any of the fountains this month.
- k. **Shoreline Landscaping / Grass Clippings:** No new concerns observed this month.
- l. **Bulkheads / Rip Rap:** No concerns observed this month.
- m. **Lake Bank Erosion:**
 - i. Lake 25: No repairs were observed during this inspection. We've reached out to Lake & Wetlands and are waiting to hear back from them to see what's going on at this location.



- ii. A mower slid over the geo tube on Lake 22 (Sky View side) and tore up some of the sod. The geo tube showed no damage.



- iii. Lake 9, 22 & Gateway Canal Update: All repairs are continuing to hold up. No concerns currently.

n. Gateway Canal:

- i. A very high presence of limnophila was observed growing within the waterway. Some of the plant material shows signs of recent treatments.



- ii. Heavy presence of cattails remains on the Botanica Lakes side of the canal.

2. Preserves:

- a. The latest quarterly clean-up along the preserve walking path was completed during the week of August 26th, 2019. We targeted the preserve islands behind Hemingway Lane this time around. Upon our inspection on 9/09/19 we observed that someone went through the center islands after us and cut down a lot of palmetto fronds and left them on the ground. We found out that it was a new crew from Lake & Wetlands that did this while they were onsite treating all the exotics and vines within the islands. The regional manager apologized for what they did, and he is going to have them return to remove all the cut vegetation. The next quarterly clean-up will be completed in November 2019.



- b. The recently planted slash pine saplings are continuing to do well.

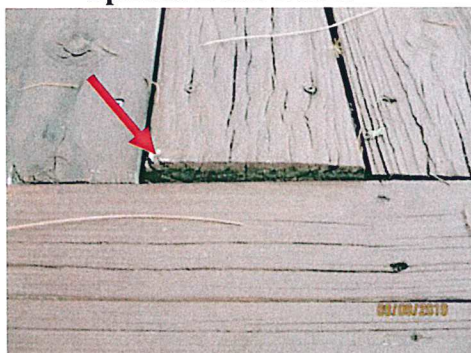


- c. While moving the two preserve signs between Lakes 11 & 13 away from the palmettos we noticed that both posts were rusted out at the base which made the signs lower to the ground when we re-installed them. We may begin seeing additional signs falling over in the future due to the same issue.



- d. There is an uplifted deck board along the main boardwalk just in front of the observation octagon. We'll screw it back down when we're onsite cutting back the butterfly gardens.
- e. Multiple areas along the main boardwalk have mold on the deck boards. We can try applying an environmentally safe product such as Wet & Forget to these areas to kill off the mold.

Uplifted Deck Board



Mold on Deck Boards



3. Butterfly Gardens:

- a. **Boardwalk Entrance:** All plants are scheduled to be pruned during the first week in October.
- b. **South End of Lake 21:** All plants are scheduled to be pruned during the first week in October. The small tree to the right of the bench is leaning over and isn't doing well so it will be removed during the pruning.



- 4. **Storm Water Drainage System:** The last time all the storm water structures were inspected for sediment build up was conducted in January 2018 by MRI.

- a. **Roadway Catch Basins:** No concerns observed this month.
- b. **Dry Retention Catch Basins:** Only minimal debris was observed on some of the grates. We went ahead and cleared off what we could during this inspection.



- c. **Outfall Structures:** No new concerns observed this month.
- d. **Preserve Catch Basins:** No visual issues observed this month. All basins were clear of debris.
- e. **Catch Basins between Buildings:** No visual issues observed this month.
- f. **Inter-Connect Pipes:** All pipes currently submerged.

g. **Illicit Discharges:** No new illicit discharges were found this month.

h. **Spill Prevention:** No concerns observed this month.

i. **Maintenance Yard Inspection:** No concerns observed this month.

5. **Perimeter / Preserve Fence:** No new concerns observed with the perimeter fence this month.

6. **Non CDD Issues / Concerns Observed:** No issues or concerns observed this month.

7. **Fish/Wildlife Observations:**

<input type="checkbox"/> Bass	<input checked="" type="checkbox"/> Bream	<input type="checkbox"/> Catfish	<input type="checkbox"/> Gambusia
<input checked="" type="checkbox"/> Egrets	<input checked="" type="checkbox"/> Herons	<input checked="" type="checkbox"/> Coots	<input type="checkbox"/> Gallinules
<input checked="" type="checkbox"/> Anhinga	<input type="checkbox"/> Cormorant	<input checked="" type="checkbox"/> Osprey	<input checked="" type="checkbox"/> Ibis
<input type="checkbox"/> Woodstork	<input type="checkbox"/> Otter	<input checked="" type="checkbox"/> 2 Alligators	<input type="checkbox"/> Snakes
<input checked="" type="checkbox"/> Turtles	<input checked="" type="checkbox"/> Other Species: <u>Ducks</u>		

8. **Residential Complaints / Concerns:** Resident concerns or complaints for FY 2019:

Colonial Country Club CDD Concern / Complaint Log As of 9/09/19					
Reported Date:	Notified By:	Address	Issue	Action	Follow Up Action
10/6/2018	Joe Sucato	Driving Range	Reported weeds are growing around the driving range peninsula. The weeds catch the golf balls, and present a danger with gators hiding in them.	Goncalo has been contacted and requested one of the techs to please treat the spike rush and any other plant material within the driving range portion of Lake 1.	Monitor - Weeds & littorals showed signs of treatment on 10/30/18.
10/25/2018	Donna	9920 Horse Creek Way	Reported that the fountain in Lake 28 has been down for 2 days.	Inspected the fountain on 10/25 and found a tripped circuit breaker and loose wire. Tightened the wire back into the breaker and reset it and the system came back online.	None.
10/31/2018	Kurt Wultschleger	9529 Hemmingway	Concerned that 2 dead pine trees along the preserve edge could damage his lanai if they were to fall towards his home.	Confirmed that the trees are dead and that they could reach his home. Obtaining an estimate to have them removed.	Coastline Tree Service has been approved to cut down the trees.
1/28/2019	Michael Parks	NA	Had concerns why the aerator unit was placed directly across from 9243 / 9245 Independence Way.	We're working with Vertex to have them relocate the compressor cabinet behind the bushes and to have plants installed around the electrical pedestal.	The compressor cabinet has been moved behind the existing shrubs and plants are going to be installed in front of the electrical pedestal.
3/4/2019	Tony Desantis	NA	Reported algae is looking bad on Lake 6.	Issue was reported to Lake & Wetlands.	Monitor.
4/2/2019	Joe Sucato	Driving Range	Reported a nuisance alligator in the range lake.	Issue was reported to the Alligator Hotline. Reference #453325.	2 alligators were removed from the lake on 4/4/19.
4/5/2019	Karen Miller	11029 Mill Creek Way #408	Asked if additional littorals can be planted on the west end of Lake 50 where there is a very large brown area.	Informed Karen that we would obtain a proposal from L&W for additional littorals and we would present her request to the CDD Board.	Lake & Wetlands heavily planted the area on 5/06/19 at no charge to the community.
4/12/2019	Joe Sucato	Driving Range	Reported that they are having trouble with their boom and golf balls are going beyond it. Joe asked if we can have the littorals spray out along the homes and 18th tee boxes.	Informed Joe that we keep a 5 foot littoral shelf behind the homes and would ask L&W to make sure the plants don't exceed that width. Littorals will be sprayed out at the 18th tee box.	Areas have been treated by Lake & Wetlands.
5/6/2019	Kathryn Creger	Clubhouse	Resident reported to her that the aerator unit for Lake 31 had stopped working over the weekend.	Inspected the unit and found that the cooling fan has gone back. Informed Vertex of the issue which will be looked at during the maintenance event this month.	None.
5/6/2019	Neal	10013 Majestic Ave.	Reported that the 1/2 the lights have stopped working on the fountain in Lake 22.	Reported the issue to Vertex on 5/06/19. They will be looking at the issue during the maintenance event this month.	Monitor.
6/25/2019	Resident	10112 Colonial Country Club Blvd #202	Reported algae growth has greatly increased on Lake 29.	Reported to L&W and they were onsite on 6/25 to treat it.	Lake was looked at on 7/9 and the amount of algae has been greatly reduced.

9. Completed events in August / September:

- a. Inform Lake & Wetlands of the lake concerns. [Reported on 8/06/19.](#)
- b. Inform Vertex Water Features of any fountain / aerator concerns. [Reported on 8/05/19.](#)
- c. Move the two preserve signs between Lakes 11 & 13 away from the palmettos. [Task has been completed.](#)

10. Follow up & Upcoming event for September / October:

- a. Inform Lake & Wetlands of the lake concerns. [Reported on 9/10/19.](#)
- b. Inform Vertex Water Features of any fountain / aerator concerns. [Reported on 9/10/19.](#)

11. Maintenance Technician Task List:

Reported on 07/09/19:

- a. Board Approved: Prune the plants at the butterfly gardens. [Work Order 1357.](#)
- b. Board Approved: Remove the oak tree branches out of Lake 22 and remove the dead tree from Lake 24. [Work Order 1357.](#)
- c. Board Approved: Cut down and remove the dead trees along Lake 11. [Work Order 1357.](#)
- d. Board Approved: Cut down and remove the dead cordgrass along Lake 30. [Work Order 1357.](#)
- e. Board Approved: Remove the Brazilian Pepper and melaleuca tree next to the Lake 10 outfall structure. [Work Order 1357.](#)

Reported on 08/05/19:

- a. Board Approved: Remove dead vegetation off the perimeter fence behind Shadow Glen. [Work Order 1357.](#)
- b. Board Approved: Cut down and remove the 4 dead pine trees next to the preserve walking path south entrance. [Work Order 1357.](#)

Reported on 09/09/19:

- a. Board Approval Required: Treat mold on the preserve boardwalk deck boards.

