

**COLONIAL COUNTRY CLUB
COMMUNITY DEVELOPMENT DISTRICT**



**AUGUST 26, 2019
BOARD OF SUPERVISORS MEETING
AGENDA PACKET**



COLONIAL COUNTRY CLUB COMMUNITY DEVELOPMENT DISTRICT

PREMIER DISTRICT MANAGEMENT, LLC

3820 Colonial Blvd. Suite 101 ▪ Fort Myers ▪ FL 33966

Telephone: (239) 690-7100 ▪ Email: info@cddmanagement.com

Board of Supervisors
Colonial Country Club CDD

August 26th, 2019

Dear Supervisors,

The regular meeting of the Clearwater Cay Community Development District Board of Supervisors will be held on Monday, August 26th, 2019 at 2:00 p.m. at the Colonial Country Club Activity Room in the Community Center, 9171 Independence Way in Fort Myers, FL. The Agenda is included in Section 3 and the points of interest are as follows:

- As per usual, enclosed are the regular Meeting Minutes and the Financials for July.
- This meeting will Include the General Fund Budget Adoption Public Hearing and Resolutions 2019-03 & 2019-04, for Approval of the budget and Authorizing Assessment is Included.
- Updates will be given on the washout, lake and fence repairs.
- Field manager's report & project finance tracker enclosed.
- Any other information or handouts will be distributed at the meeting

Any supporting documents not enclosed will be distributed at the meeting. The **next meeting is scheduled for September 23, 2019**, if there are any questions or requests prior to the meeting, feel free to contact me.

Respectfully,



Calvin Teague
District Manager

Colonial Country Club Community Development District Meeting Agenda

August 26, 2019 at 2:00 PM

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Approval of the Agenda
4. Audience Comments on Agenda Items
5. Budget Public Hearing
 - A. Resolution 2019-03
 - B. Resolution 2019-04
6. Approval of Meeting Minutes
 - A. Regular Meeting Minutes from July 22, 2019
7. Old Business
 - A. Washout Repairs Update
 - B. Fence Repairs 9078 Shadow Glen Update
 - C. Repairs being completed on Lakes 21 & 28 Update
8. New Business
 - A. Aerator Locations
9. District Manager
 - i. Financial Statements for July
 - ii. Website Update
 - iii. Follow-up
10. Field Manager
 - A. Field Manager's Report for August
 - B. Project Tracking/Maintenance Log
11. Attorney's Report
12. Engineer's Report
13. Supervisor's Requests/Comments
14. Audience comments
15. Adjournment

Next Meeting: September 23, 2019 at 2:00 PM

COLONIAL COUNTRY CLUB

Community Development District

Annual Operating and Debt Service Budget

Fiscal Year 2020

Approved Tentative Budget - May 20, 2019

Colonial Country Club Community Development District
Statement of Revenues, Expenditures and Changes in Fund Balances
Fiscal Year 2020 Operating Budget

<i>Operating Fund</i>	<u>Actual</u> <u>FY 2017</u>	<u>Budget</u> <u>FY 2018</u>	<u>Actual</u> <u>FY 2018</u>	<u>Budget</u> <u>FY 2019</u>	<u>Actual YTD</u> <u>OCT-FEB</u>	<u>Projected</u> <u>MAR-SEP</u>	<u>Total</u> <u>Projected</u> <u>FY 2019</u>	<u>Proposed</u> <u>Budget</u> <u>FY 2020</u>
REVENUES								
001.361001.0000 Interest Income	1,099	7,611	7,620	4,000	6,214	3,000	9,214	4,000
001.361006.0000 Interest - Tax Collector	216	129	129	-	847	-	847	-
001.363010.0000 Special Assmnts- Tax Collector	477,475	497,287	497,287	477,416	448,655	28,761	477,416	477,416
001.363090.0000 Special Assmnts- Discounts	(16,931)	(17,466)	(17,466)	(19,097)	(17,444)	-	(17,444)	(19,097)
001.369900.0000 Other Miscellaneous Revenues	2,477	3,034	3,809	-	986	-	986	1,000
TOTAL REVENUES	464,336	490,595	491,379	462,319	439,258	31,761	471,019	463,319
EXPENSES								
<u>Administrative</u>								
001.511001.0000 P/R-Board Of Supervisors	12,800	12,000	12,600	12,000	5,800	7,000	12,800	12,000
001.512001.0000 Payroll-Processing Fees	77	380	366	600	315	350	665	600
001.521001.0000 Payroll Taxes	979	1,568	970	918	429	536	965	918
001.531002.0000 Profserv-Arbitrage Rebate	600	-	-	600	-	500	500	600
001.531012.0000 Profserv-Dissemination Agent	-	-	-	1,000	-	1,000	1,000	1,000
001.531013.0000 Profserv-Engineering	278	1,500	1,008	10,000	189	3,000	3,189	10,000
001.531023.0000 Profserv-Legal Services	5,984	3,000	2,839	5,000	888	3,000	3,888	5,000
001.531027.0000 Profserv-Mgmt Consulting Serv	80,714	76,772	76,772	76,772	31,988	44,784	76,772	76,772
001.531035.0000 Profserv-Property Appraiser	1,779	1,779	1,779	1,779	1,779	-	1,779	1,779
001.531038.0000 Profserv-Special Assessment	9,750	8,357	8,357	8,357	3,482	4,875	8,357	8,357
001.531045.0000 Profserv-Trustee Fees	3,894	4,500	3,894	4,500	-	4,500	4,500	4,500
001.532002.0000 Auditing Services	5,250	5,500	5,250	5,500	-	5,500	5,500	5,500
001.534001.0000 Contracts-Mgmt Services	188	-	-	-	-	-	-	-
001.541006.0000 Postage & Shipping	639	100	41	500	13	350	363	500
001.545002.0000 Insurance-General Liability	7,780	7,937	7,780	8,000	6,193	1,673.00	7,866	8,000
001.547001.0000 Copying & Printing	29	100	-	1,000	-	500	500	1,000
001.548002.0000 Legal Advertising	1,273	800	1,673	2,100	-	1,225	1,225	2,100
001.549009.0000 Misc-Bank Charge	519	100	15	-	-	-	-	-

Colonial Country Club Community Development District
Statement of Revenues, Expenditures and Changes in Fund Balances
Fiscal Year 2020 Operating Budget

<i>Operating Fund</i>	<u>Actual</u> <u>FY 2017</u>	<u>Budget</u> <u>FY 2018</u>	<u>Actual</u> <u>FY 2018</u>	<u>Budget</u> <u>FY 2019</u>	<u>Actual YTD</u> <u>OCT-FEB</u>	<u>Projected</u> <u>MAR-SEP</u>	<u>Total</u> <u>Projected</u> <u>FY 2019</u>	<u>Proposed</u> <u>Budget</u> <u>FY 2020</u>
001.549070.0000 Misc-Assessmnt Collection Cost	2,491	2,669	2,526	2,669	720	1,557	2,277	2,669
001.549915.0000 Misc-Web Hosting	870	1,000	972	600	250	3,200	3,450	1,200
001.551002.1001 Office Supplies	-	50	-	-	-	-	-	-
001.554007.0000 Annual District Filing Fee	175	175	175	175	175	-	175	175
Total Administrative	136,069	128,287	127,017	142,070	52,221	83,550	135,771	142,670
<u>Flood Control / Stormwater Mgmt</u>								
001.534076.0000 Contracts-Preserve Maintenance	25,500	25,500	25,500	25,500	12,750	12,750	25,500	25,500
001.546085.0000 R&M-Signage	-	1,000	-	1,000	-	500	500	809
001.546123.0000 R&M-Preserves	5,366	48,000	45,315	46,598	9,978	17,500	27,478	36,000
001.549037.0000 Misc-NPDES Program	1,760	6,100	4,910	3,000	3,520	-	3,520	3,000
Total Flood Control / Stormwater Mgmt	32,626	80,600	75,725	76,098	26,248	30,750	56,998	65,309
<u>Field</u>								
001.531016.0000 Profserv-Field Management	13,134	14,328	14,328	14,328	5,970	8,358	14,328	14,328
001.549069.0000 Misc-Hurricane	-	20,000	19,439	-	-	-	-	-
001.549900.0000 Misc-Contingency	3,880	16,762	17,361	20,000	3,546	5,000	8,546	5,000
Total Field	17,014	51,090	51,128	34,328	9,516	13,358	22,874	19,328
<u>Lakes & Ponds</u>								
001.534084.1001 Contracts-Lake & Wetland	68,760	68,760	68,760	68,760	28,650	40,110	68,760	68,760
001.543043.0000 Electricity-Fountain	10,304	14,000	13,963	8,000	5,631	7,700	13,331	8,000
001.546003.0000 R&M-Aeration	-	10,000	7,472	10,000	7,307	3,000	10,307	10,000
001.546006.0000 R&M-Aquascaping	-	1,000	-	3,000	-	2,000	2,000	3,000
001.546032.0000 R&M-Fountain	-	-	-	250	457	150	607	500
001.546042.0000 R&M-Lake	23,729	102,500	102,032	10,000	3,924	4,000	7,924	10,000
001.546142.0000 R&M-Wash Out Repair	3,000	61,000	60,360	60,000	-	10,000	10,000	5,000
Total Lakes & Ponds	105,793	257,260	252,587	160,010	45,969	66,960	112,929	105,260
<u>Capital Expenditures & Projects</u>								
001.564043.0000 Capital Outlay-Erosion	113,715	-	-	-	3,610	-	3,610	112,000
Total Capital Expenditures & Projects	113,715	-	-	-	3,610	-	3,610	112,000

Colonial Country Club Community Development District
Statement of Revenues, Expenditures and Changes in Fund Balances
Fiscal Year 2020 Operating Budget

<i>Operating Fund</i>	<u>Actual</u> <u>FY 2017</u>	<u>Budget</u> <u>FY 2018</u>	<u>Actual</u> <u>FY 2018</u>	<u>Budget</u> <u>FY 2019</u>	<u>Actual YTD</u> <u>OCT-FEB</u>	<u>Projected</u> <u>MAR-SEP</u>	<u>Total</u> <u>Projected</u> <u>FY 2019</u>	<u>Proposed</u> <u>Budget</u> <u>FY 2020</u>
<u>Other Sources / Uses</u>							-	
001.591000.0000 Contribution to / Use of Fund Balance		(45,394)	(45,394)	-	-	-	-	-
Total Other Sources/Uses	-	(45,394)	(45,394)	-	-	-	-	-
<u>Debt Service</u>								
001.571001.0000 Principal Line of Credit/Note	18,752	18,752	18,752	18,752	-	18,752	18,752	18,752
Total Debt Service	18,752	18,752	18,752	18,752	-	18,752	18,752	18,752
TOTAL EXPENSES	423,969	490,595	479,815	431,258	137,564	213,370	350,934	463,319
Excess Revenue Over (Under) Expenditures	40,367	-	11,564	31,061	301,694	(181,609)	120,085	-
Fund Balance Beginning	523,060	563,429	563,429	530,717	-	-	-	650,802
Fund Balance Ending	563,429	563,429	530,717	650,802	-	-	-	650,802

Colonial Country Club Community Development District
Statement of Revenues, Expenditures and Changes in Fund Balances
Fiscal Year 2020 Debt Service Budget

<i>Debt Service</i>	<u>Actual</u> <u>FY 2017</u>	<u>Budget</u> <u>FY 2018</u>	<u>Actual</u> <u>FY 2018</u>	<u>Budget</u> <u>FY 2019</u>	<u>Actual YTD</u> <u>OCT-FEB</u>	<u>Projected</u> <u>MAR-SEP</u>	<u>Total</u> <u>Projected</u> <u>FY 2019</u>	<u>Proposed</u> <u>Budget</u> <u>FY 2020</u>
REVENUES								
Interest - Investments	994	1,538	360	360	775	500	1,275	1,000
Special Assmnts - Prepayments								
Special Assmnts - Tax Collector	1,234,519	1,214,664	1,234,579	1,234,579	1,159,428	75,151	1,234,579	1,234,579
Special Assmnts - Discounts	(43,775)	(45,115)	(49,383)	(49,383)	(45,079)	-	(45,079)	(49,383)
Other Misc Revenues	-	803	-	-	-	-	-	-
TOTAL REVENUES	1,191,738	1,171,890	1,185,556	1,185,556	1,115,124	75,651	1,190,775	1,186,196
EXPENDITURES								
Principal Debt Retirement	655,000	685,000	685,000	692,878	-	-	-	720,000
Principal Prepayments	115,000	-	-	-	5,000	(5,000)	-	-
Interest Expense	540,838	513,740	513,945	497,985	248,993	-	248,993	479,580
Total Debt Service	1,310,838	1,198,740	1,198,945	1,190,863	253,993	(5,000)	248,993	1,199,580
Other Sources / Uses								
Operating Transfers - Out	-	-	(982)	(982)	-	(982)	(982)	(982)
Total Other Sources / Uses	-	-	(982)	(982)	-	(982)	(982)	(982)
TOTAL EXPENDITURES	1,310,838	1,198,740	1,197,963	1,189,881	253,993	935,888	1,189,881	1,198,598
Excess Revenue Over (Under) Expenditures	(119,100)	(26,850)	(12,407)	(4,325)	861,131	(860,237)	894	(12,402)

COLONIAL COUNTRY CLUB COMMUNITY DEVELOPMENT DISTRICT

ALLOCATION OF FUND BALANCES

AVAILABLE FUNDS

Beginning Fund Balance - Fiscal Year 2020	650,802
Net Change in Fund Balance - Fiscal Year 2020	-
Reserves - Fiscal Year 2020 Additions	-

Total Funds Available (Estimated) - 09/30/2020	650,802
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ALLOCATION OF AVAILABLE FUNDS

Nonspendable Fund Balance

Deposits	502	
	Subtotal	502

<u>Assigned Fund Balance</u>	<u>FY 2020</u>
Reserves - Operating	75,000 ⁽¹⁾
Reserves - Boardwalk	150,000
Reserves - Lake Erosion	75,000

Total Allocation of Available Funds	300,000
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Total Unassigned (undesignated) Cash	\$ 350,300
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⁽¹⁾ Represents approximately less than 3 months of operating expenditures, net of capital expenditures.

COLONIAL COUNTRY CLUB COMMUNITY DEVELOPMENT DISTRICT

ASSESSMENT RATE COMPARISON - FISCAL YEAR 2019 AND 2020

Parcel	Unit Type	Subdivision Name	Total # of Units	O & M Assessment	Series 2013 Debt Service Assessment	FY 2019 Total Assessment	FY 2020 Total Assessment	Difference
100	Non-Golf Carriage	Mill Creek	104	269.27	536.28	805.55	805.55	\$ -
103	Non-Golf Garden Condo	Garden Lakes	140	269.27	464.77	734.04	734.04	\$ -
105	Non-Golf Twin Villa	Sabal Pointe	78	269.27	679.28	948.55	948.55	\$ -
109/110	Golf Carriage	Jasmine Pointe	168	269.27	697.15	966.42	966.42	\$ -
112	Golf Twin Villa	Majestic Pointe	56	269.27	893.79	1,163.06	1,163.06	\$ -
113	Golf Detached Villa	Willow Bend	73	269.27	1,036.80	1,306.07	1,306.07	\$ -
117	65' SFD	The Links	40	269.27	1,179.80	1,449.07	1,449.07	\$ -
118	65' SFD	Featherbrook	15	269.27	1,179.80	1,449.07	1,449.07	\$ -
119	65' SFD	Featherbrook	89	269.27	1,179.80	1,449.07	1,449.07	\$ -
101	Non-Golf Carriage	Mill Creek	64	269.27	536.28	805.55	805.55	\$ -
106A	Non-Golf Twin Villa	Cypress Cove	62	269.27	679.28	948.55	948.55	\$ -
106B	Non-Golf 34' Villa	Hidden Cove	59	269.27	679.28	948.55	948.55	\$ -
106B	Non-Golf 34' Villa *	Hidden Cove	1	269.27	-	269.27	269.27	\$ -
111	Golf 34' Villa	Oakhurst	68	269.27	893.79	1,163.06	1,163.06	\$ -
114	Golf Detached Villa	Willow Bend	49	269.27	1,036.80	1,306.07	1,306.07	\$ -
115	Golf Detached Villa	Shadow Glen	70	269.27	1,036.80	1,306.07	1,306.07	\$ -
102	Non-Golf Carriage	Mill Creek	72	269.27	536.28	805.55	805.55	\$ -
104	Non-Golf Garden Condo	Garden Lakes	110	269.27	464.77	734.04	734.04	\$ -
107A	Non-Golf Twin Villa	Cypress Reserve	20	269.27	679.28	948.55	948.55	\$ -
107B	Golf 34' Villa	Oak Run	17	269.27	893.79	1,163.06	1,163.06	\$ -
108A	Non-Golf Carriage	Mill Run	128	269.27	536.28	805.55	805.55	\$ -
108B	Non-Golf Garden Condo	The Preserve	150	269.27	464.77	734.04	734.04	\$ -
116	Golf Detached Villa	Shadow Glen	65	269.27	1,036.80	1,306.07	1,306.07	\$ -
116	Golf Detached Villa *	Shadow Glen	1	269.27	-	269.27	269.27	\$ -
120	Carriage/Townhome	Whispering Palms	46	249.00	288.30	537.30	537.30	\$ -
120	Non-Golf Twin Villa	Whispering Palms A	23	249.00	288.30	537.30	537.30	\$ -
120	Non-Golf Twin Villa	Whispering Palms B	11	249.00	288.30	537.30	537.30	\$ -
Total Units			1779					

* Prepaid Debt Service

COLONIAL COUNTRY CLUB COMMUNITY DEVELOPMENT DISTRICT

SERIES 2013

DEBT SERVICE REQUIREMENTS

Payment Date	Rate	Original Principal	Prior Extraordinary Mandatory Redemptions	2018 Extraordinary Mandatory Redemptions	Payment		Total Debt Payment	Annual Debt Payment
					Principal	Interest		
May-2019	2.60%	700,000			700,000	248,890	948,890	
Nov-2019						239,790	239,790	1,188,680
May-2020	2.80%	720,000			720,000	239,790	959,790	
Nov-2020						229,710	229,710	1,189,500
May-2021	3.10%	740,000			740,000	229,710	969,710	
Nov-2021						218,240	218,240	1,187,950
May-2022	3.30%	765,000			765,000	218,240	983,240	
Nov-2022						205,618	205,618	1,188,858
May-2023	3.50%	790,000			790,000	205,618	995,618	
Nov-2023						191,793	191,793	1,187,410
May-2024	3.60%	820,000			820,000	191,793	1,011,793	
Nov-2024						177,033	177,033	1,188,825
May-2025	3.75%	850,000			850,000	177,033	1,027,033	
Nov-2025						161,095	161,095	1,188,128
May-2026	4.00%	885,000			885,000	161,095	1,046,095	
Nov-2026						143,395	143,395	1,189,490
May-2027	4.00%	920,000			920,000	143,395	1,063,395	
Nov-2027						124,995	124,995	1,188,390
May-2028	4.00%	960,000			960,000	124,995	1,084,995	
Nov-2028						105,795	105,795	1,190,790
May-2029	4.00%	995,000			995,000	105,795	1,100,795	
Nov-2029						85,895	85,895	1,186,690
May-2030	4.10%	1,040,000	55,000		985,000	85,895	1,070,895	
Nov-2030						65,703	65,703	1,136,598
May-2031	4.10%	1,080,000	55,000		1,025,000	65,703	1,090,703	
Nov-2031						44,690	44,690	1,135,393
May-2032	4.10%	1,125,000	55,000	5,000	1,065,000	44,690	1,109,690	
Nov-2032						22,858	22,858	1,132,548
May-2033	4.10%	1,175,000	60,000		1,115,000	22,858	1,137,858	1,137,858
		\$13,565,000	\$225,000	\$5,000	\$ 13,335,000	\$4,282,105	\$17,617,105	\$17,617,105

⁽¹⁾ As provided by U.S. Bank, the redemption was from CUSIP 19563PAQ6, which is the 2033 term bond. We allocated the redemption to the May 1, 2032 sinker to maintain (relatively) level debt service within the 2033 term bond.

RESOLUTION 2019-03

A RESOLUTION OF THE COLONIAL COUNTRY CLUB COMMUNITY DEVELOPMENT DISTRICT RELATING TO THE ANNUAL APPROPRIATIONS OF THE DISTRICT AND ADOPTING THE BUDGET FOR THE FISCAL YEAR 2020, AND REFERENCING THE MAINTENANCE AND BENEFIT SPECIAL ASSESSMENTS TO BE LEVIED BY THE DISTRICT FOR SAID FISCAL YEAR

WHEREAS, the District Manager has, prior to the fifteenth (15th) day in June 2019, submitted to the Board of Supervisors (the "Board") a proposed budget for the next ensuing budget year along with an explanatory and complete financial plan for each fund of the District, pursuant to the provisions of Section 190.008(2)(a), Florida Statutes; and

WHEREAS, at least sixty (60) days prior to the adoption of the proposed annual budget and any proposed long-term financial plan or program of the District for future operations (the "Proposed Budget") the District did file a copy of the Proposed Budget with the general purpose local governing authorities having jurisdiction over the area included in the District pursuant to the provisions of Section 0(2)(b) Florida Statutes; and

WHEREAS, on May 20, 2019, the Board set August 26, 2019, as the date for a public hearing thereon and caused notice of such public hearing to be given by publication pursuant to Section 190.08(2)(a) Florida Statutes; and

WHEREAS, Section 190.008(2)(a), Florida Statutes requires that, prior to October 1st of each year, the District Board by passage of the Annual Appropriation Resolution shall adopt a budget for the ensuing fiscal year and appropriate such sums of money as the Board deems necessary to defray all expenditures of the District during the ensuing fiscal year; and

WHEREAS, the District Manager has prepared a Proposed Budget on a Cash Flow basis, whereby the budget shall project the cash receipts and disbursements anticipated during a given time period, including reserves for contingencies for emergency or other unanticipated expenditures during the fiscal year; and

WHEREAS, Section 190.021, Florida Statutes provides that the Annual Appropriation Resolution shall also fix the Maintenance Special Assessments and Benefit Special Assessments upon each piece of property within the boundaries of the District benefited, specifically and peculiarly, by the maintenance and/or capital improvement programs of the District, such levy representing the amount of District assessments necessary to provide for payment during the ensuing budget year of all properly authorized expenditures to be incurred by the District, including principal and interest of special revenue, capital improvement and/or benefit assessment bonds, in order for the District to exercise its various general and special powers to implement its single and specialized infrastructure provision purpose; and

WHEREAS, the Board of Supervisors of the Colonial Country Club Community Development District finds and determines that the non-ad valorem special assessments it imposes and levies by this Resolution for maintenance on the parcels of property involved will constitute a mechanism by which the property owners lawfully and validly will reimburse the District for those certain special and peculiar benefits the District has determined are received by, and flow to, the parcels of property from the systems, facilities and services being provided, and that the special and peculiar benefits are apportioned in a manner that is fair and reasonable in accordance with applicable assessment methodology and related case law; and

WHEREAS, the Chair of the Board of Supervisors may designate the District Manager or other person to certify the non-ad valorem assessment roll to the Tax Collector in and for Lee County political subdivision on compatible electronic medium tied to the property identification number no later than 15 September 2019 so that the Tax Collector may merge that roll with others into the collection roll from which the November tax notice is to be printed and mailed; and

WHEREAS, the proceeds from the collections of these imposed and levied non-ad valorem assessments shall be paid to the Colonial Country Club Community Development District; and

WHEREAS, the Tax Collector, under the direct supervision of the Florida Department of Revenue performs the state work in preparing, mailing out, collecting and enforcing against delinquency the non-ad valorem assessments of the District using the Uniform Collection Methodology for non-ad valorem assessments; and

WHEREAS, if the Property Appraiser and the Tax Collector have adopted a different technological procedure for certifying and merging the rolls, then that procedure must be worked out and negotiated with Board approval through the auspices of the District Manager before there are any deviations from the provisions of Section 197.3632, Fla. Stat., and Rule 12D-18, Florida Administrative Code.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS
OF COLONIAL COUNTRY CLUB COMMUNITY DEVELOPMENT
DISTRICT;**

Section 1. The provisions of the whereas clauses are true and correct and are incorporated herein as dispositive.

Section 2. Budget

- a. That the Board of Supervisors has reviewed the District Manager's Proposed Budget, a copy of which is on file with the office of the District Treasurer and the office of the Recording Secretary, and is hereby attached to this resolution, and hereby approves certain amendments thereto, as shown in Section 2 below.
- b. That the District Manager's Proposed Budget, as amended by the Board, is adopted hereby in accordance with the provisions of Section 190.008(2)(a), Florida Statutes and incorporated herein by reference; provided, however, that the comparative figures contained in the adopted budget may

be revised subsequently as deemed necessary by the District Manager to reflect actual revenues and expenditures for the Fiscal Year 2020 and/or revised projections for Fiscal Year 2019.

- c. That the adopted budget, as amended, shall be maintained in the office of the District Treasurer and the District Recording Secretary in addition to being posted on the District's website and identified as "The Budget for the Colonial Country Club Community Development District for the Fiscal Year Ending September 30, 2020, as Adopted by the Board of Supervisors on August 26, 2019.

Section 3. Appropriations

That there be, and hereby is appropriated out of the revenues of the Colonial Country Club Community Development District, for the Fiscal Year beginning October 1, 2019, and ending September 30, 2020 the sum of one million six hundred and fifty three thousand and two hundred dollars (\$1,653,200) to be raised by the applicable imposition and levy by the Board of applicable non-ad valorem special assessments and otherwise, which sum is deemed by the Board of Supervisors to be necessary to defray all expenditures of the District during said budget year, to be divided and appropriated in the following fashion:

TOTAL GENERAL FUND	\$463,319
DEBT SERVICE FUNDS	\$1,189,881
 TOTAL ALL FUNDS	 \$1,653,200

Section 4. Supplemental Appropriations

The Board may authorize by resolution supplemental appropriations or revenue changes for any lawful purpose from funds on hand or estimated to be received within the fiscal year as follows:

- a. Board may authorize a transfer of the unexpended balance or portion thereof of any appropriation item.
- b. Board may authorize an appropriation from the unappropriated balance of any fund.
- c. Board may increase any revenue or income budget account to reflect receipt of any additional unbudgeted monies and make the corresponding change to appropriations or the unappropriated balance.

The District Manager and Treasurer shall have the power within a given fund to authorize the transfer of any unexpended balance of any appropriation item or any portion thereof, provided such transfers do not exceed Ten Thousand (\$10,000) Dollars or have the effect of causing more than 10% of the total appropriation of a given program or project to be transferred previously approved transfers included. Such transfer shall not have the effect of causing a more than \$10,000 or 10% increase, previously approved transfers included, to the original budget appropriation for the receiving program. Transfers within a program or project may be approved by the applicable department director and the District Manager or Treasurer. The District Manager or Treasurer must establish administrative

procedures, which require information on the request forms proving that such transfer requests comply with this section.

Section 5. Maintenance Special Assessment Levy: Fixed and Referenced and to be Levied by the Board

- a. That the Fiscal Year 2019 Maintenance Special Assessment Levy (the "assessment levy") for the assessment upon all the property within the boundaries of the District based upon the special and peculiar benefit received and further based upon reasonable and fair apportionment of the special benefit, shall be in accordance with the attached schedule, which levy represents the amount of three hundred dollars in District assessments necessary to provide for payment during the aforementioned budget year of all properly authorized expenditures to be incurred by the District, including principal and interest of special revenue, capital improvement and/or benefit assessment bonds. Said assessment levy shall be distributed as follows:

General Fund O & M

[See Assessment Levy Resolution 2019-04]

- b. The designee of the Chair of the Board of Supervisors of the Colonial Country Club Community Development District shall be the Manager or the Treasurer of the District designated to certify the non-ad valorem assessment roll to the Tax Collector in and for the Lee County political subdivision, in accordance with applicable provisions of State law (Chapters 170, 190 and 197, Fla. Stat.) and applicable rules (Rule 12D-18, Florida Administrative Code) which shall include not only the maintenance special assessment levy but also the total for the debt service levy, as required by and pursuant to law.

Introduced, considered favorably, and adopted this 26th day of August 2019.

Colonial Country Club
Community Development District

Chair/Vice Chair

Attest:

Secretary/Assistant Secretary

RESOLUTION 2019-04

A RESOLUTION OF THE BOARD OF SUPERVISORS OF COLONIAL COUNTRY CLUB COMMUNITY DEVELOPMENT DISTRICT LEVYING AND IMPOSING NON-AD VALOREM SPECIAL ASSESSMENTS FOR THE COLONIAL COUNTRY CLUB COMMUNITY DEVELOPMENT DISTRICT AND CERTIFYING AN ASSESSMENT ROLL FOR FISCAL YEAR 2019-2020

Preamble

WHEREAS, Colonial Country Club Community Development District (the "District") is a local unit of special-purpose government established pursuant to Chapter 190, Florida Statutes for the purpose of providing, operating and maintaining infrastructure improvements, facilities and services to the lands within the District; and

WHEREAS, the District is located in Lee County, Florida (the "County"); and

WHEREAS, the District has constructed or acquired certain public improvements within the District and provides certain services in accordance with Chapter 190, Florida Statutes; and

WHEREAS, the Board of Supervisors of the District ("Board") hereby determines to undertake various operations and maintenance activities described in the District's general fund budget for Fiscal Year 2019/2020 attached hereto as Exhibit "A" and incorporated by reference herein ("Operations and Maintenance Budget"); and

WHEREAS, the District must obtain sufficient funds to provide for the operation and maintenance of the services and facilities provided by the District as described in the Operations and Maintenance Budget for Fiscal Year 2019/2020; and

WHEREAS, the provision of such services, facilities, and operations is a benefit to lands within the District; and

WHEREAS, Chapter 190, Florida Statutes, provides that the District may impose special assessments on benefited lands within the District; and

WHEREAS, Chapter 197, Florida Statutes, provides a mechanism pursuant to which such special assessments may be placed on the tax roll and collected by the local tax collector ("Uniform Method"); and

WHEREAS, the District has previously levied an assessment for operation and maintenance service, which the District desires to collect on the tax roll pursuant to the Uniform Method and which is also indicated on Exhibit "A"; and

WHEREAS, the District has previously evidenced its intention to utilize the Uniform Method; and

WHEREAS, the District has approved an Agreement with the Property Appraiser and Tax Collector of the County to provide for the collection of the special assessments under the Uniform Method; and

WHEREAS, the Board finds that the District's total Operations and Maintenance operation assessments, taking into consideration other revenue sources during Fiscal Year 2019/2020 (defined as October 1, 2019 through September 30, 2020), will amount to \$1,653,200; and

WHEREAS, the Board finds that the non-ad valorem special assessments it levies and imposes by this resolution for operation and maintenance on the parcels of property involved will reimburse the District for certain special and peculiar benefits received by the property flowing from the maintenance of the improvements, facilities and services apportioned in a manner that is fair and reasonable, in accordance with the applicable assessment methodology as adopted by the District; and

WHEREAS, it is in the best interests of the District to proceed with the imposition of the special assessments; and

WHEREAS, it is in the best interests of the District to adopt the Assessment Roll of the District (the "Assessment Roll") attached to this Resolution as Exhibit "B" and incorporated as a material part of this Resolution by this reference, and to certify the Assessment Roll to the County Tax Collector pursuant to the Uniform Method; and

WHEREAS, it is in the best interests of the District to permit the District Manager to amend the Assessment Roll, certified to the County Tax Collector by this Resolution, as the Property Appraiser updates the property roll for the County, for such time as authorized by Florida law.

**NOW, THEREFORE, BE IT RESOLVED BY THE
BOARD OF SUPERVISORS OF COLONIAL COUNTRY
CLUB COMMUNITY DEVELOPMENT DISTRICT;**

Section 1. Recitals. The foregoing recitals are true and correct and incorporated herein by reference.

Section 2. Benefit. The provision of the services, facilities, and operations as described in Exhibit "A" confer a special and peculiar benefit to the lands within the District, which benefits exceed or equal the costs of the Assessments (as defined below). The allocation of the costs to the specially benefitted lands is shown in Exhibits "A" and "B".

Section 3. Assessment Imposition. A special assessment for operations and maintenance as provided for in Chapter 190, Florida Statutes is hereby imposed and levied on the benefitted lands within the District in accordance with Exhibits "A" and "B" (the "Assessments"). The lien of the Assessments imposed and levied by this Resolution shall be effective upon passage of this Resolution.

Section 4. Collection. The collection of the Assessments shall be at the same time and in the same manner as County taxes in accordance with the Uniform Method. Further, the collection of the Assessments will be together with the collection of all other debt service non-ad valorem assessments, if any, which have been levied and certified by the District.

Section 5. Assessment Roll. The District's Assessment Roll, attached to this Resolution as Exhibit "B," is hereby certified to the County Tax Collector and shall be collected by the County Tax Collector in the same manner and time as County taxes. The proceeds therefrom shall be paid to Colonial Country Club Community Development District. The Chairman of the Board designates the District Manager to perform the certification duties. A copy of this Resolution be transmitted to the proper public officials so that its purpose and effect may be carried out in accordance with law.

Section 6. Assessment Roll Amendment. The District Manager shall keep apprised of all updates made to the County property tax roll by the Property Appraiser after the date of this

Resolution, and shall amend the District's Assessment Roll in accordance with any such updates, for such time as authorized by Florida law, to the County property tax roll. After any amendment of the Assessment Roll, the District Manager shall file the updates to the property tax roll in the District records.

Section 7. Conflict. All Resolutions, sections or parts of sections of any Resolutions or actions of the Board of Supervisors in conflict are hereby repealed to the extent of such conflict.

Section 8. Severability. The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

Section 9. Effective Date. This Resolution shall take effect upon the passage and adoption of this Resolution by the Board of the District.

PASSED AND ADOPTED this 26th day of August 2019.

**COLONIAL COUNTRY CLUB
COMMUNITY DEVELOPMENT
DISTRICT**

ATTEST:

Secretary/Assistant Secretary

Chair/Vice Chair

Exhibit A: Budget
Exhibit B: Assessment Roll

**DRAFT
MINUTES OF MEETING**

The following is a summary of the actions taken at the Colonial Country Club Community Development District (CDD) Board of Supervisors meeting.

**COLONIAL COUNTRY CLUB
COMMUNITY DEVELOPMENT DISTRICT**

A meeting of the Colonial Country Club Community Development District was held Monday July 22, 2019 at 2:00 p.m. in the Activity Room of the Community Center at 9171 Independence Way in Fort Myers, Florida.

Present and constituting a quorum were:

Antonio (Tony) DeSantis	Chairman
Joe Zajac	Vice Chairman
Sally Hefti	Assistant Secretary
Giovanna Scuderi	Assistant Secretary
Medge Wahrer	Assistant Secretary

Also present were:

Cal Teague	District Manager
Residents	

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

The Colonial Country Club Community Development District meeting was called to order and the District Manager called the roll. All were present for today's meeting.

SECOND ORDER OF BUSINESS

Approval of the Agenda

The Agenda was presented and accepted.

On MOTION by Supervisor Wahrer seconded by Supervisor Hefti, with all in favor, the Agenda was approved as presented.
--

THIRD ORDER OF BUSINESS

**Audience Comments on Agenda
Items**

There being none, the next Order of Business followed.

July 22, 2019

Colonial Country Club CDD

FOURTH ORDER OF BUSINESS**Approval of the Meeting Minutes****A. Special Meeting Minutes from June 03, 2019**

The Special Meeting Minutes were presented and accepted.

B. Regular Meeting Minutes from June 24, 2019

The Regular Meeting Minutes were presented and accepted.

On MOTION by Supervisor Wahrer, seconded by Supervisor Scuderi, with all in favor, the Meeting Minutes from June 03, 2019 and June 24, 2019 were approved as presented.

FIFTH ORDER OF BUSINESS**Old Business****A. Washout Repairs Update**

The District Manager reported that the washout repairs along the canal were completed. He also reported that the work on Lakes 9, 22 and 25 was completed last week.

B. Wetland Palm Tree Trimming Update

This project has been completed and inspected. The Field Manager included pictures on page seven of his report for the Board to review.

C. Fence Repairs Behind 9078 Shadow Glen Update

These repairs have been completed. The District Manager reported that after these repairs were completed, a tree fell onto the fence of the house next door. Therefore, this portion of the fence will be getting repaired soon also.

SIXTH ORDER OF BUSINESS**New Business****A. Lake Bank Maintenance FY 2020**

Three estimates were received for this project from American Shoreline Restoration, Lake and Wetlands and Extreme Divers. After extensive discussion on the difference between dredgesox's and geo tubes, the Board decided they feel more comfortable with geo tubes. With that in mind, the Board accepted the proposal from American Shoreline Restoration.

July 22, 2019

Colonial Country Club CDD

On MOTION by Vice Chairman Zajac, seconded by Supervisor Hefti, with all in favor, the estimate from American Shoreline Restoration for \$71,680 is accepted contingent on the price staying the same until the April start date.

SEVENTH ORDER OF BUSINESS**Manager's Report****A. Financial Statements for Month Ending June 30, 2019**

The financials were presented and accepted.

On MOTION by Supervisor Wahrer, seconded by Supervisor Scuderi, with all in favor, the financials for month ending June 30, 2019 were accepted as presented.

B. Website Compliance Update

The District Manager explained that the new website has been completed but is pending review by staff.

C. Follow-Up**i. FEMA**

The District Manager explained that the CDD has been assigned a representative and staff is working closely with the representative to determine how much money the CDD will be receiving. He also stated that FEMA is willing to pay 5% for Administrative costs and asked that his company be allowed to bill FEMA for the administrative costs. The Board agreed that the District Manager should be allowed to do so.

EIGHTH ORDER OF BUSINESS**Field Manager****A. Field Manager's Report for July**

The Field Manager's report was presented with questions and comments as follows:

- The Board approved the Field Manager to remove the trees mentioned in the report, remove the cordgrass on Lake 30, remove the exotics on Lake 10 and to prune the butterfly garden.

B. Project Tracking/Maintenance Log

Reviewed with no comments or questions.

July 22, 2019

Colonial Country Club CDD

C. Work Orders/Proposals

There being none, the next Order of Business followed.

NINTH ORDER OF BUSINESS**Attorney's Report**

There being none, the next Order of Business followed.

TENTH ORDER OF BUSINESS**Engineer's Report**

There being none, the next Order of Business followed.

ELEVENTH ORDER OF BUSINESS**Supervisor's Requests/Comments**

Supervisor Hefti asked the District Manager to write an article about lake maintenance to educate the residents. The Board asked that it be short and perhaps utilize bullet points for the information. The Board also asked that it mention who to contact about lake concerns as well as mention the meeting dates and times.

Per Chairman DeSantis's request, the fiscal year 2020 proposed meeting schedule was presented. The Board agreed to move the May meeting date to the third Monday, as the fourth Monday is Memorial Day.

On MOTION by Supervisor Wahrer, seconded by Vice Chairman Zajac, with all in favor, the fiscal year 2020 Board meeting schedule is accepted as amended.

TWELFTH ORDER OF BUSINESS**Audience Comments**

There being none, the next Order of Business followed.

THIRTEENTH ORDER OF BUSINESS**Adjournment**

There being no further Orders of Business and,

On MOTION by Supervisor Wahrer, seconded by Supervisor Scuderi, with all in favor, the meeting was adjourned at 2:55 pm.

Next Meeting: August 26, 2019 at 2:00 p.m.

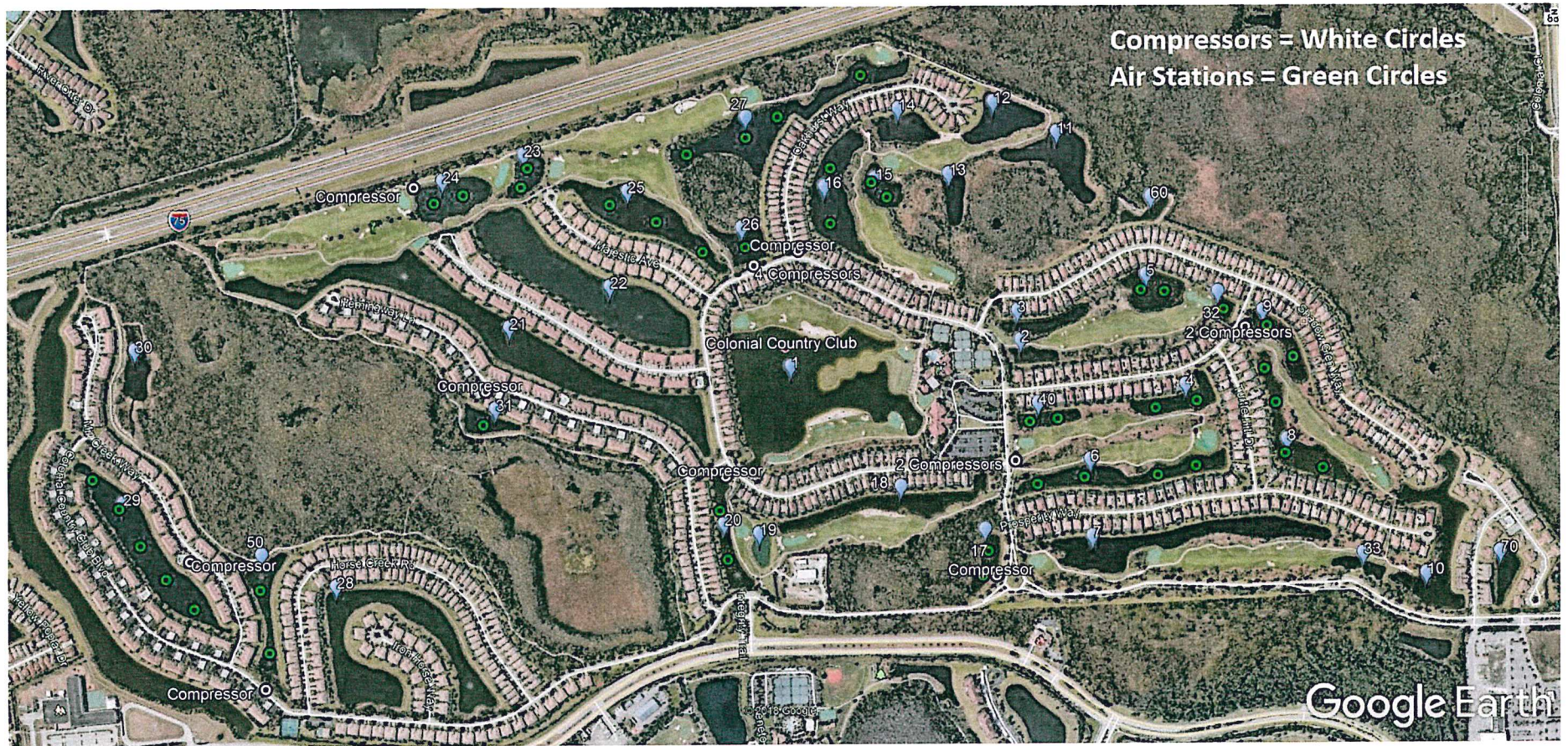
 Secretary/Assistant Secretary

 Chair/Vice Chair

Colonial Country Club CDD				
Aerator Location Log				
Updated: 7/29/19				
Lakes with Aerator Units		Lakes without Aerator Units		
Lake #	Air Stations within each Lake		Lake #	Air Stations within each Lake
4	2		1	
5	2		2	
6	4		3	
8	4		7	
9	2		10	
15	2		11	
16	2		12	
17	2		13	
20	2		14	
23	2		18	
24	2		19	
25	3		21	
26	1		22	
27	4		28	
29	4		30	
31	1		33	
32	1		60	
40	2		70	
50	2			
44			0	
Compressor Units Present		15		

Colonial CC CDD
Aerator Upgrade / Replacement Log

Lake #	Compressor Replaced	Air Lines & Air Stations Replaced	Timer on Compressor
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
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50			
60			
70			



**COLONIAL COUNTRY CLUB
COMMUNITY DEVELOPMENT DISTRICT**

Financial Report

July 31, 2019

unaudited

Prepared by:
Premier District Management

Balance Sheet
Colonial Country Club Community Development District
July 31, 2019

	<u>GENERAL</u> <u>FUND</u>	<u>SERIES 2013</u> <u>DEBT SERVICE</u> <u>FUND</u>	<u>TOTAL</u>
<u>ASSETS</u>			
Cash - Iberia Checking Account	25,485.17	0.00	25,485.17
Due To/From 001/202	(16,468.33)	0.00	(16,468.33)
Due To/From 001/202	0.00	16,468.33	16,468.33
Investments - Money Market Account	687,665.35	0.00	687,665.35
Investments-Reserve Fund	0.00	595,395.00	595,395.00
Investments-Revenue Fund	0.00	207,167.01	207,167.01
Prepaid Items	477.00	0.00	477.00
Deposits	502.00	0.00	502.00
TOTAL ASSETS	697,661.19	819,030.34	1,516,691.53
<u>LIABILITIES AND FUND BALANCES</u>			
LIABILITIES			
Accounts Payable	95.00	0.00	95.00
TOTAL LIABILITIES	95.00	0.00	95.00
FUND BALANCES			
Nonspendable			
Prepaid Items	477.00	0.00	477.00
Deposits	502.00	0.00	502.00
Restricted			
Debt Service	0.00	819,030.34	819,030.34
Assigned			
Operating Reserves	75,000.00	0.00	75,000.00
Reserves - Boardwalk Replacement	150,000.00	0.00	150,000.00
Reserves - Erosion Control	75,000.00	0.00	75,000.00
Unassigned			
Unassigned	396,587.19	0.00	396,587.19
TOTAL FUND BALANCES	697,566.19	819,030.34	1,516,596.53
TOTAL LIABILITIES AND FUND BALANCES	697,661.19	819,030.34	1,516,691.53

Statement of Revenues, Expenditures and Changes in Fund Balance
Colonial Country Club Community Development District
For the Period Ending July 31, 2019

Operating Fund

	<u>ANNUAL BUDGET</u>	<u>YEAR TO DATE BUDGET</u>	<u>YEAR TO DATE ACTUAL</u>	<u>VARIANCE (\$)</u>	<u>YTD ACTUAL % OF BUDGET</u>	<u>JUL 31, 2019 ACTUAL</u>
Revenues						
Interest Income	4,000	3,333	12,178	8,844	(304)	753
Interest - Tax Collector	0	0	847	847	0	0
Special Assmnts- Tax Collector	477,416	397,847	477,647	79,800	(100)	0
Special Assmnts- Discounts	(19,097)	(15,914)	(17,253)	(1,339)	(80)	0
Other Miscellaneous Revenues	0	0	3,999	3,999	0	0
Total Revenues	462,319	385,266	477,418	92,151	(103)	753
Expenses						
Administrative						
P/R-Board Of Supervisors	12,000	10,000	11,600	(1,600)	97	1,000
Payroll-Processing Fees	600	500	833	(333)	139	0
Payroll Taxes	918	765	847	(82)	92	83
Profserv-Arbitrage Rebate	600	500	0	500	0	0
Profserv-Dissemination Agent	1,000	833	0	833	0	0
Profserv-Engineering	10,000	8,333	189	8,144	2	0
Profserv-Field Management	14,328	11,940	11,940	0	83	1,194
Profserv-Legal Services	5,000	4,167	1,555	2,612	31	130
Profserv-Mgmt Consulting Serv	76,772	63,977	63,977	0	83	6,398
Profserv-Property Appraiser	1,779	1,483	1,779	(297)	100	0
Profserv-Special Assessment	8,357	6,964	6,964	0	83	696
Profserv-Trustee Fees	4,500	3,750	4,284	(534)	95	0
Auditing Services	5,500	4,583	4,475	108	81	0
Postage & Shipping	500	417	13	404	3	0
Insurance-General Liability	8,000	6,667	7,385	(718)	92	239
Copying & Printing	1,000	833	0	833	0	0
Legal Advertising	2,100	1,750	142	1,608	7	0
Misc-Assessmnt Collection Cost	2,669	2,224	720	1,505	27	0
Misc-Web Hosting	600	500	500	0	83	50
Annual District Filing Fee	175	146	175	(29)	100	0
Total Administrative	156,398	130,332	117,378	12,954	75	9,790
Flood Control/Stormwater Mgmt						
Contracts-Preserve Maintenance	25,500	21,250	25,500	(4,250)	100	6,375
Contracts-Lake & Wetland	68,760	57,300	57,300	0	83	5,730
Electricity-Fountain	8,000	6,667	11,938	(5,271)	149	1,389
R&M-Aeration	10,000	8,333	8,179	155	82	0
R&M-Aquascaping	3,000	2,500	0	2,500	0	0
R&M-Fountain	250	208	617	(409)	247	0
R&M-Lake	10,000	8,333	8,705	(372)	87	0
R&M-Signage	1,000	833	0	833	0	0
R&M-Preserves	46,598	38,832	18,914	19,918	41	2,507
R&M-Wash Out Repair	60,000	50,000	0	50,000	0	0
Misc-NPDES Program	3,000	2,500	4,960	(2,460)	165	0

Statement of Revenues, Expenditures and Changes in Fund Balance
Colonial Country Club Community Development District
For the Period Ending July 31, 2019

Operating Fund

	<u>ANNUAL BUDGET</u>	<u>YEAR TO DATE BUDGET</u>	<u>YEAR TO DATE ACTUAL</u>	<u>VARIANCE (\$)</u>	<u>YTD ACTUAL % OF BUDGET</u>	<u>JUL 31, 2019 ACTUAL</u>
Misc-Contingency	20,000	16,667	3,546	13,121	18	0
Total Flood Control/Stormwater Mgmt	256,108	213,423	139,659	73,765	55	16,001
<u>Capital Expenditures & Projects</u>						
Capital Outlay - Aeration	0	0	33,660	(33,660)	0	0
Total Capital Expenditures & Projects	0	0	33,660	(33,660)	0	0
<u>Debt Service</u>						
Principal Line of Credit/Note	18,752	15,627	18,752	(3,126)	100	0
Total Debt Service	18,752	15,627	18,752	(3,126)	100	0
<u>Other Sources/Uses</u>						
Total Expenses	431,258	359,382	309,449	49,933	72	25,791
Excess Revenue Over (Under) Expenditures	31,061	25,884	167,969	42,218	(541)	(25,038)

Statement of Revenues, Expenditures and Changes in Fund Balance
Colonial Country Club Community Development District
For the Period Ending July 31, 2019

Series 2013 Debt Service Fund

	<u>ANNUAL BUDGET</u>	<u>YEAR TO DATE BUDGET</u>	<u>YEAR TO DATE ACTUAL</u>	<u>VARIANCE (\$)</u>	<u>YTD ACTUAL % OF BUDGET</u>	<u>JUL 31, 2019 ACTUAL</u>
<u>Revenues</u>						
202.381001.0000 Interest - Investments	360	300	1,644	1,344	(457)	201
202.363010.0000 Special Assmnts- Tax Collector	1,234,579	1,028,816	1,234,348	205,532	(100)	0
202.363090.0000 Special Assmnts- Discounts	(49,383)	(41,153)	(44,586)	(3,433)	(90)	0
Total Revenues	1,185,556	987,963	1,191,406	203,443	(100)	201
<u>Expenses</u>						
<u>Debt Service</u>						
202.571001.0000 Principal Debt Retirement	692,877	577,398	700,000	(122,602)	101	0
202.571006.0000 Principal Prepayments	0	0	10,000	(10,000)	0	0
202.572001.0000 Interest Expense	497,985	414,988	497,883	(82,895)	100	0
Total Debt Service	1,190,862	992,386	1,207,883	(215,497)	101	0
<u>Other Sources/Uses</u>						
202.591000.0000 Operating Transfers-Out	(982)	(818)	0	(818)	0	0
Total Other Sources/Uses	(982)	(818)	0	(818)	0	0
Total Expenses	1,189,880	991,568	1,207,883	(216,315)	102	0
Excess Revenue Over (Under) Expenditures	(4,324)	(3,605)	(16,477)	419,758	(381)	201

Statement of Revenues, Expenditures and Changes in Fund Balance
Colonial Country Club Community Development District
For the Fiscal Year Ending September 30, 2019

Operating Fund - Trend Report

	<u>October</u> <u>Actual</u>	<u>November</u> <u>Actual</u>	<u>December</u> <u>Actual</u>	<u>January</u> <u>Actual</u>	<u>February</u> <u>Actual</u>	<u>March</u> <u>Actual</u>	<u>April</u> <u>Actual</u>	<u>May</u> <u>Actual</u>	<u>June</u> <u>Actual</u>	<u>July</u> <u>Actual</u>	<u>August</u> <u>Budget</u>	<u>September</u> <u>Budget</u>	<u>Annual</u> <u>Budget</u>	<u>Year to</u> <u>Date</u> <u>Actual</u>
<u>Revenues</u>														
Interest Income	646	503	1,337	1,947	1,782	1,987	1,776	735	712	753	333	333	4,000	12,178
Interest - Tax Collector	847	0	0	0	0	0	0	0	0	0	0	0	0	847
Special Assmnts- Tax Collector	0	134,039	279,098	22,247	13,271	5,270	12,960	5,514	5,248	0	39,785	39,785	477,416	477,647
Special Assmnts- Discounts	0	(5,426)	(11,060)	(670)	(288)	(52)	(3)	88	157	0	(1,591)	(1,591)	(19,097)	(17,253)
Other Miscellaneous Revenues	986	0	0	0	0	0	0	3,013	0	0	0	0	0	3,999
Total Revenues	2,479	129,116	289,375	23,524	14,765	7,205	14,733	9,350	6,117	753	38,527	38,527	462,319	477,418
<u>Expenses</u>														
<u>Administrative</u>														
P/R-Board Of Supervisors	2,000	1,000	800	1,000	1,000	800	1,000	1,000	2,000	1,000	1,000	1,000	12,000	11,600
Payroll-Processing Fees	100	50	115	50	0	140	93	285	0	0	50	50	600	833
Payroll Taxes	165	83	66	83	33	72	17	83	165	83	77	77	918	847
Profserv-Arbitrage Rebate	0	0	0	0	0	0	0	0	0	0	50	50	600	0
Profserv-Dissemination Agent	0	0	0	0	0	0	0	0	0	0	83	83	1,000	0
Profserv-Engineering	0	0	0	189	0	0	0	0	0	0	833	833	10,000	189
Profserv-Field Management	1,194	1,194	1,194	1,194	1,194	1,194	1,194	1,194	1,194	1,194	1,194	1,194	14,328	11,940
Profserv-Legal Services	163	0	521	205	0	65	0	341	130	130	417	417	5,000	1,555
Profserv-Mgmt Consulting Serv	6,398	6,398	6,398	6,398	6,398	6,398	6,398	6,398	6,398	6,398	6,398	6,398	76,772	63,977
Profserv-Property Appraiser	0	0	1,779	0	0	0	0	0	0	0	148	148	1,779	1,779
Profserv-Special Assessment	696	696	696	696	696	696	696	696	696	696	696	696	8,357	6,964
Profserv-Trustee Fees	0	0	0	0	0	0	4,284	0	0	0	375	375	4,500	4,284
Auditing Services	0	0	0	0	0	0	0	4,475	0	0	458	458	5,500	4,475
Postage & Shipping	0	0	13	0	0	0	0	0	0	0	42	42	500	13
Insurance-General Liability	5,239	239	239	239	239	239	239	239	239	239	667	667	8,000	7,385
Copying & Printing	0	0	0	0	0	0	0	0	0	0	83	83	1,000	0
Legal Advertising	0	0	0	0	0	0	0	0	142	0	175	175	2,100	142
Misc-Assessmnt Collection Cost	0	360	360	0	0	0	0	0	0	0	222	222	2,669	720
Misc-Web Hosting	50	50	50	50	50	50	50	50	50	50	50	50	600	500
Annual District Filing Fee	175	0	0	0	0	0	0	0	0	0	15	15	175	175
Total Administrative	16,180	10,070	12,231	10,104	9,610	9,654	13,971	14,761	11,014	9,790	13,033	13,033	156,398	117,378
<u>Flood Control/Stormwater Mgmt</u>														
Contracts-Preserve Maintenance	6,375	0	0	6,375	0	0	6,375	0	0	6,375	2,125	2,125	25,500	25,500
Contracts-Lake & Wetland	5,730	5,730	5,730	5,730	5,730	5,730	5,730	5,730	5,730	5,730	5,730	5,730	68,760	57,300
Electricity-Fountain	1,128	1,042	1,115	1,237	1,109	1,142	1,224	1,243	1,309	1,389	667	667	8,000	11,938
R&M-Aeration	0	991	0	6,316	0	0	0	872	0	0	833	833	10,000	8,179
R&M-Aquascaping	0	0	0	0	0	0	0	0	0	0	250	250	3,000	0
R&M-Fountain	0	0	0	0	457	0	0	160	0	0	21	21	250	617
R&M-Lake	3,002	457	409	0	56	655	2,229	457	1,440	0	833	833	10,000	8,705
R&M-Signage	0	0	0	0	0	0	0	0	0	0	83	83	1,000	0
R&M-Preserves	480	0	5,235	1,713	2,551	160	0	1,829	4,441	2,507	3,883	3,883	46,598	18,914
R&M-Wash Out Repair	0	0	0	0	0	0	0	0	0	0	5,000	5,000	60,000	0
Misc-NPDES Program	1,395	0	1,565	560	0	720	0	0	720	0	250	250	3,000	4,960

Statement of Revenues, Expenditures and Changes in Fund Balance
Colonial Country Club Community Development District
For the Fiscal Year Ending September 30, 2019

Operating Fund - Trend Report

	<u>October</u> <u>Actual</u>	<u>November</u> <u>Actual</u>	<u>December</u> <u>Actual</u>	<u>January</u> <u>Actual</u>	<u>February</u> <u>Actual</u>	<u>March</u> <u>Actual</u>	<u>April</u> <u>Actual</u>	<u>May</u> <u>Actual</u>	<u>June</u> <u>Actual</u>	<u>July</u> <u>Actual</u>	<u>August</u> <u>Budget</u>	<u>September</u> <u>Budget</u>	<u>Annual</u> <u>Budget</u>	<u>Year to</u> <u>Date</u> <u>Actual</u>
Misc-Contingency	3,546	0	0	0	0	0	0	0	0	0	1,667	1,667	20,000	3,546
Total Flood Control/Stormwater Mgmt	21,656	8,220	14,054	21,931	9,903	8,407	15,558	10,291	13,640	16,001	21,342	21,342	256,108	139,659
Capital Expenditures & Projects														
Capital Outlay - Aeration	3,610	0	0	0	0	0	30,050	0	0	0	0	0	0	33,660
Total Capital Expenditures & Projects	3,610	0	0	0	0	0	30,050	0	0	0	0	0	0	33,660
Debt Service														
Principal Line of Credit/Note	0	0	0	0	0	0	18,752	0	0	0	1,563	1,563	18,752	18,752
Total Debt Service	0	0	0	0	0	0	18,752	0	0	0	1,563	1,563	18,752	18,752
Other Sources/Uses														
Total Expenses	41,446	18,290	26,285	32,035	19,513	18,061	78,331	25,052	24,654	25,791	35,938	35,938	431,258	309,449
Excess Revenue Over (Under) Expenditures	(38,967)	110,826	243,090	(8,511)	(4,748)	(10,856)	(63,598)	(15,702)	(18,537)	(25,038)	2,589	2,589	31,061	167,969

Statement of Revenues, Expenditures and Changes in Fund Balance
Colonial Country Club Community Development District
For the Fiscal Year Ending September 30, 2019

Series 2013 Debt Service Fund - Trend Report

	<u>October</u> <u>Actual</u>	<u>November</u> <u>Actual</u>	<u>December</u> <u>Actual</u>	<u>January</u> <u>Actual</u>	<u>February</u> <u>Actual</u>	<u>March</u> <u>Actual</u>	<u>April</u> <u>Actual</u>	<u>May</u> <u>Actual</u>	<u>June</u> <u>Actual</u>	<u>July</u> <u>Actual</u>	<u>August</u> <u>Budget</u>	<u>September</u> <u>Budget</u>	<u>Annual</u> <u>Budget</u>	<u>Year to</u> <u>Date</u> <u>Actual</u>
<u>Revenues</u>														
Interest - Investments	164	154	149	154	154	139	154	168	207	201	30	30	360	1,644
Special Assmnts- Tax Collector	0	346,389	721,254	57,491	34,295	13,818	33,491	14,250	13,561	0	102,882	102,882	1,234,579	1,234,348
Special Assmnts- Discounts	0	(14,023)	(28,582)	(1,731)	(744)	(135)	(7)	228	407	0	(4,115)	(4,115)	(49,383)	(44,586)
Total Revenues	164	332,520	692,821	55,914	33,705	13,622	33,638	14,646	14,175	201	98,797	98,797	1,185,556	1,191,406
<u>Expenses</u>														
<u>Debt Service</u>														
Principal Debt Retirement	0	0	0	0	0	0	0	700,000	0	0	57,740	57,740	692,877	700,000
Principal Prepayments	0	5,000	0	0	0	0	0	5,000	0	0	0	0	0	10,000
Interest Expense	0	248,993	0	0	0	0	0	248,890	0	0	41,499	41,499	497,985	497,883
Total Debt Service	0	253,993	0	0	0	0	0	953,890	0	0	99,239	99,239	1,190,862	1,207,883
<u>Other Sources/Uses</u>														
Operating Transfers-Out	0	0	0	0	0	0	0	0	0	0	(82)	(82)	(982)	0
Total Other Sources/Uses	0	0	0	0	0	0	0	0	0	0	(82)	(82)	(982)	0
Total Expenses	0	253,993	0	0	0	0	0	953,890	0	0	99,157	99,157	1,189,880	1,207,883
Excess Revenue Over (Under) Expenditures	164	78,527	692,821	55,914	33,705	13,622	33,638	(939,244)	14,175	201	(360)	(360)	(4,324)	(16,477)

COLONIAL COUNTRY CLUB
COMMUNITY DEVELOPMENT DISTRICT

Non-Ad Valorem Special Assessments
(Lee County Tax Collector - Monthly Collection Distributions)
Fiscal Year Ending September 30, 2019

GROSS ASSESSMENTS LEVIED \$ 477,410 \$ 1,234,580
28% 72%

Distribution	Gross Amount Received	Discounts/ (Penalties)	Collection Cost	Net Amount Received	ALLOCATION	
					General Fund	Debt Fund
October	-	-	-	-	-	-
November	59,541.40	(2,619.43)	-	56,921.97	16,603.87	42,937.53
	420,886.51	(16,829.48)	(1,289.78)	402,767.25	117,369.51	303,517.00
December	926,203.57	(37,046.45)	(1,289.77)	887,867.35	258,283.55	667,920.02
	74,148.11	(2,595.90)	-	71,552.21	20,677.14	53,470.97
January	79,737.44	(2,400.17)	-	77,337.27	22,235.79	57,501.65
February	47,566.08	(1,031.33)	-	46,534.75	13,264.40	34,301.68
March	18,888.04	(187.21)	-	18,700.83	5,267.17	13,620.87
April	46,450.95	(9.66)	-	46,441.29	12,953.43	33,497.52
May	19,763.57	316.89	-	20,080.46	5,511.32	14,252.25
June	18,809.06	564.27	-	19,373.33	5,245.14	13,563.92
July	-	-	-	-	-	-
August						
September						
TOTAL	1,711,994.73	(61,838.47)	(2,579.55)	1,647,576.71	477,411.32	1,234,583.41
BALANCE REMAINING					\$ (1)	\$ (3)

TOTAL ASSESSMENTS	\$ 1,711,990	PERCENT COLLECTED	100.00%
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<p>COLONIAL COUNTRY CLUB COMMUNITY DEVELOPMENT DISTRICT</p>
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Cash and Investment Report

July 31, 2019

Account Name	Bank Name	Yield	Balance
<u>General Fund</u>			
Iberia Operating Checking (1859)	Iberia	0.85%	26,224
Iberia Money Market Account (1867)	Iberia	1.26%	687,665
		<i>Subtotal</i>	713,889
<u>Debt Service Fund</u>			
Series 2013 - Revenue Fund (0001)	US Bank	0.05%	207,167
Series 2013 - Reserve Fund (0003)	US Bank	0.05%	595,395
Series 2013 - Prepayment Fund (0006)	US Bank	0.05%	-
		<i>Subtotal</i>	802,562
		TOTAL	\$ 1,516,451

**Colonial Country Club Community Development District
Reconciliation - Iberia 1859 OP**

Run: 8/14/2019 @ 12:06 PM

Page: 1

Closing Balance from Previous Statement.....	6/30/2019	155,641.70
0 Deposits and Other Additions Totaling.....		0.00
12 Checks and Other Withdrawals Totaling.....		29,448.55
1 Adjustments Totaling.....		-100,000.00
0 Voids Totaling.....		0.00
Service Charge.....		0.00
Interest Earned.....	7/31/2019	30.82
Closing Balance for this Statement.....	7/31/2019	26,223.97
Difference.....		0.00

Cash Balance from General Ledger.....	7/31/2019	25,485.17
Open Activity from Bank Register.....		(738.80)
Adjustment for Service Charges and Interest.....		0.00
General Ledger Reconciliation to Statement.....		26,223.97

Date	Check	To	Check Description	Amount
✓ 6/26/2019	0010095	Coastline Tree Service	Pruning of Cabbage Palms	2,437.50
✓ 6/27/2019	0010096	Community Field Services	Work Order 1255 - Replace Dead Plant Material in Butterfly Gardens, Work Order 1295 - Slash Pine Saplings Planting	1,459.83
✓ 6/28/2019	0050012	ADP	BOS Meeting Payroll - 06/30/19 (Checks)	184.70
✓ 7/02/2019	0010097	Lake & Wetland Management West Coast Inc.	Lake Maintenance - July 2019 Quarterly Preserve Maintenance	12,105.00
✓ 7/09/2019	0010098	Premier District Management	District Management & Field Services - JUL 2019	8,338.09
✓ 7/17/2019	0010099	Community Field Services	Work Order 1324 - Touch Up Board Decks & Clean Educational Signs, Work Order 1327 - Remove Remaining Dead Trees	1,060.00
✓ 7/23/2019	0050014	ADP	BOS Meeting Payroll - 07/31/19 (Checks)	184.70
✓ 7/23/2019	EFT	ADP	BOS Meeting Payroll - 07/31/19 (Direct Deposit)	554.10
✓ 7/23/2019	EFT	ADP	BOS Meeting Payroll - 07/31/19 (Taxes)	159.00
✓ 7/23/2019	EFT	FPL	Electric 06/06/2019 - 07/08/2019	1,389.00
✓ 7/25/2019	0010100	Coleman, Yovanovich & Koester	General Legal Services	130.00
✓ 7/25/2019	0010101	Sunstate Fence and Gate, Inc.	Removal and Disposal fo Chain-link Fence. Repair of Vinyl Chain-link Fence.	1,446.63
Total Checks:				29,448.55

Date	Reference	Adjustment Description	Amount
✓ 7/03/2019	TXFR		-100,000.00
✓ 7/31/2019		Interest Earned	30.82
Total Adjustments:			-99,969.18

Run: 8/14/2019 12:59 PM

Colonial Country Club Community Development District

Page: 1

Check Register from 7/01/2019 to 7/31/2019**Iberia 1859 OP**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0010097	7/02/2019	[LAKE & WETLAND] Lake & Wetland Management West Coast Inc. (Lake Maintenance - July 2019 Quarterly Preserve Maintenance)	12,105.00
0010098	7/09/2019	[PREMIER DISTRICT] Premier District Management (District Management & Field Services - JUL 2019)	8,338.09
0010099	7/17/2019	[COMMUNITY FIELD] Community Field Services (Work Order 1324 - Touch Up Board Decks & Clean Educational Signs, Work Order 1327 - Remove Remaining Dead Trees)	1,060.00
0050013	7/23/2019	[ADP] ADP (BOS Meeting Payroll - 07/31/19 (Checks))	184.70
0050014	7/23/2019	[ADP] ADP (BOS Meeting Payroll - 07/31/19 (Checks))	184.70
EFT	7/23/2019	[ADP] ADP (BOS Meeting Payroll - 07/31/19 (Direct Deposit))	554.10
EFT	7/23/2019	[ADP] ADP (BOS Meeting Payroll - 07/31/19 (Taxes))	159.00
EFT	7/23/2019	[FPL] FPL (Electric 06/06/2019 - 07/08/2019)	1,389.00
0010100	7/25/2019	[COLEMAN] Coleman, Yovanovich & Koester (General Legal Services)	130.00
0010101	7/25/2019	[SUNSTATE FENCE] Sunstate Fence and Gate, Inc. (Removal and Disposal fo Chain-link Fence. Repair of Vinyl Chain-link Fence.)	1,446.63
<u>Total Checks:</u>			<u>25,551.22</u>

**Colonial Country Club Community Development District
Reconciliation - Iberia 1867 MM**

Run: 8/14/2019 @ 12:06 PM

Page: 1

Closing Balance from Previous Statement.....	6/30/2019	586,942.91	
0 Deposits and Other Additions Totaling.....		0.00	
0 Checks and Other Withdrawals Totaling.....		0.00	
1 Adjustments Totaling.....		100,000.00	
0 Voids Totaling.....		0.00	
Service Charge.....		0.00	
Interest Earned.....	7/31/2019	722.44	
Closing Balance for this Statement.....	7/31/2019	687,665.35	
Difference.....		0.00	
<hr/>			
Cash Balance from General Ledger.....	7/31/2019	687,665.35	
Open Activity from Bank Register.....		0.00	
Adjustment for Service Charges and Interest.....		0.00	
General Ledger Reconciliation to Statement.....		687,665.35	
<hr/>			
Date	Reference	Adjustment Description	Amount
✓ 7/03/2019	TXFR	Transfer from 1859 OP to 1867 MM	100,000.00
✓ 7/31/2019		Interest Earned	722.44
Total Adjustments:			<u>100,722.44</u>

**Colonial Country Club Community Development District
Reconciliation - US Bank 0001**

Run: 8/14/2019 @ 12:06 PM

Page: 1

Closing Balance from Previous Statement.....	6/30/2019	206,966.42
0 Deposits and Other Additions Totaling.....		0.00
0 Checks and Other Withdrawals Totaling.....		0.00
1 Adjustments Totaling.....		148.85
0 Voids Totaling.....		0.00
Service Charge.....		0.00
Interest Earned.....	7/02/2019	51.74
Closing Balance for this Statement.....	7/31/2019	207,167.01
Difference.....		0.00
Cash Balance from General Ledger.....	7/31/2019	207,167.01
Open Activity from Bank Register.....		0.00
Adjustment for Service Charges and Interest.....		0.00
General Ledger Reconciliation to Statement.....		207,167.01

Date	Reference	Adjustment Description	Amount
✓ 7/02/2019		Interest Earned	51.74
✓ 7/02/2019	TXFR	Transfer from 0003 to 0001	148.85
Total Adjustments:			<u>200.59</u>

Run: 8/14/2019 @ 12:07 PM		Colonial Country Club Community Development District Reconciliation - US Bank 0003	Page: 1
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Closing Balance from Previous Statement.....	6/30/2019	595,395.00
0 Deposits and Other Additions Totaling.....		0.00
0 Checks and Other Withdrawls Totaling.....		0.00
1 Adjustments Totaling.....		-148.85
0 Voids Totaling.....		0.00
Service Charge.....		0.00
Interest Earned.....	7/02/2019	148.85
Closing Balance for this Statement.....	7/31/2019	595,395.00
Difference.....		0.00

Cash Balance from General Ledger.....	7/31/2019	595,395.00
Open Activity from Bank Register.....		0.00
Adjustment for Service Charges and Interest.....		0.00
General Ledger Reconciliation to Statement.....		595,395.00

Date	Reference	Adjustment Description	Amount
✓ 7/02/2019		Interest Earned	148.85
✓ 7/02/2019	TXFR		-148.85
Total Adjustments:			0.00



COMMUNITY FIELD SERVICES

Colonial Country Club CDD

FIELD MANAGEMENT REPORT FOR AUGUST 2019

Prepared for:

PREMIER DISTRICT MANAGEMENT | 3820 COLONIAL BLVD., SUITE 101 FORT MYERS, FL 33966

Colonial Country Club CDD

Community Field Services – Field Management Report Site Inspection on 8/05/2019

1. Lake Management:

- a. **Lake Maintenance:** The lakes were in moderate to good shape this month. Torpedo grass was lightly present along most of the shorelines, water levels are above average for this time of year, submerged weeds are minimal, and algae has been greatly reduced. Below is the rating sheet for August.

COLONIAL COUNTRY CLUB LAKE RATING SHEET FOR FIELD REPORT August 5th 2019																		
Individual Lake Ratings			Total Individual Lake Ratings															
1 = Unsatisfactory			1-5 = Unsatisfactory			37-185 = Unsatisfactory												
2 = Room for Improvement			6-10 = Room for Improvement			222-370 = Room for Improvement												
3 = Satisfactory			11-15 = Satisfactory			407-555 = Satisfactory												
Lake #	August 5th 2019					January Scores	February Scores	March Scores	April Scores	May Scores	June Scores	July Scores	August Scores	Sept. Scores	Oct. Scores	Nov. Scores	Dec. Scores	August Scores 2018
	Clarity	Algae	Shoreline Weeds	Submerged Weeds	Spike Rush Width													
Lake #1	3	2	2	3	2	14	14	14	14	13	13	12	12					12
Lake #2	2	3	2	3	2	13	13	13	13	13	10	10	12					12
Lake #3	2	3	2	3	2	12	12	12	12	11	9	11	12					10
Lake #4	3	3	2	3	3	14	14	13	13	13	13	13	14					13
Lake #5	3	3	2	3	2	14	14	14	14	13	13	13	13					11
Lake #6	3	3	2	3	2	12	14	13	14	13	12	11	13					11
Lake #7	3	3	2	3	3	14	14	14	14	14	13	13	14					12
Lake #8	3	3	2	3	3	12	13	13	13	12	12	13	14					13
Lake #9	3	3	3	3	2	13	14	14	14	14	13	13	14					12
Lake #10	3	3	3	3	2	14	13	12	13	13	13	13	14					12
Lake #11	3	2	2	2	3	13	13	13	13	12	12	12	12					13
Lake #12	3	3	2	3	2	12	12	12	13	13	12	12	13					13
Lake #13	2	2	3	3	3	14	14	14	14	14	13	13	13					13
Lake #14	2	3	1	3	2	12	11	11	11	11	9	9	11					13
Lake #15	3	3	2	3	3	12	13	13	13	13	13	14	14					14
Lake #16	3	2	2	3	2	12	12	12	12	12	10	12	12					14
Lake #17	3	3	3	3	2	15	15	15	15	15	15	14	14					15
Lake #18	2	2	2	3	3	13	13	13	13	14	12	12	12					12
Lake #19	3	2	3	3	3	15	15	15	15	14	15	14	14					13
Lake #20	2	3	2	3	3	13	13	14	14	14	13	12	13					13
Lake #21	3	3	2	2	2	14	14	14	14	12	12	10	12					14
Lake #22	3	3	2	3	1	13	13	14	13	12	11	11	12					13
Lake #23	3	2	2	3	3	13	14	14	13	13	13	13	13					12
Lake #24	3	2	2	3	3	14	14	14	14	13	13	13	13					13
Lake #25	3	3	2	3	1	14	14	14	13	13	11	11	12					12
Lake #26	3	3	3	3	2	14	15	14	14	14	14	14	14					14
Lake #27	3	3	3	3	3	14	15	15	15	14	14	14	15					13
Lake #28	2	3	3	3	2	13	13	12	14	13	13	13	13					13
Lake #29	3	2	2	3	3	14	14	13	14	13	13	13	13					14
Lake #30	3	3	3	3	3	15	15	15	15	15	15	15	15					13
Lake #31	3	2	2	3	3	14	14	13	15	15	13	13	13					14
Lake #32	2	3	2	3	3	12	13	13	13	13	12	12	13					14
Lake #33	2	3	2	3	3	13	13	14	14	14	13	12	13					12
Lake #40	3	3	2	3	3	13	13	13	13	14	14	14	14					12
Lake #50	3	2	2	3	2	13	14	12	12	12	12	12	12					12
Lake #60	2	3	2	3	3	13	13	14	14	14	14	14	13					13
Lake #70	3	3	3	3	2	13	14	14	15	14	14	14	14					12
Grand Total						492	501	496	502	489	466	464	484	0	0	0	0	471

Fountains	
Lake #	
21	Operating
22	Operating
28	Operating
50	Both Operating

Aerator Systems	
Lake #	
5, 8, 9 & 32	Operating
15 & 16	Operating
17	Operating
20	Operating
23 & 24	Operating
25, 26 & 27	Down, Air leak at cabinet

Aerator Systems	
Lake #	
6	Operating
29	Operating
31	Down - Compressor not operating
4 & 40	Operating
50	Operating

- b. **Dissolved Oxygen (DO) Tests:** Next test is scheduled for August 2019. Results will be shown in the September report.

c. Littoral Plants:

- i. Spike rush width that is too wide and needs to be treated by Lake & Wetlands includes:

1. High priority Lakes to address: 22 & 24.
2. Medium priority Lakes to address: 1-3, 5, 6, 9, 10, 12, 14, 16, 17, 21, 26, 28, 50 & 70.

- ii. No other concerns observed with the littorals.

d. Shoreline Weeds: Issues observed this month include:

- i. Torpedo Grass in Lakes:

1. Low presence in Lakes: 1-8, 12, 14-16, 18, 20-25, 29, 31, 32, 33, 40, 50 & 60.

- ii. Alligator weed in Lakes: 3. Low presence.

- iii. Cattails in Lakes: 11, 13, 16, 21 & 24. Low presence.

- iv. Spatterdock & Lily Pads in Lakes: 11, 12, 14, 16, 32 & 60. Low presence.

e. Submerged Weeds: Excessive chara growth remains in Lakes 11 & 21.

f. Algae:

- i. Low density was observed on Lakes: 1, 11, 12, 13, 14, 16, 18, 19, 23, 24, 29, 31 & 50.

Low Density of Algae



- ii. Medium density was observed on Lakes: None.

- iii. High density was observed on Lakes: None.

g. Fish: No concerns reported or observed this month.

h. Trash: Minimal trash observed this month.

i. Lake Aeration:

- i. Lakes 25, 26 & 27: There is a large air line leak at the compressor which is causing no air to reach any of the air stations. This has been reported to Solitude (formerly Vertex).



- ii. Lake 31: Compressor is no longer working. Reported the issue to Solitude.

- iii. Lake 15: Both air stations are now operating. Last month 1 air station was down.

- iv. Lake 6: Vertex has moved one of the air stations 100 feet closer to the middle of the lake.

j. Lake Fountains:

- i. Lake 22: The photocell that was observed not working last month has been replaced by Solitude. The photocell on Lake 28 was also in rough shape and was replaced at the same time.



- ii. Solitude replaced the LED light fixtures on Lakes 21, 22 & 28 last week. The lights for the fountain in Lake 22 were still under warranty.

k. Shoreline Landscaping / Grass Clippings:

- i. The homeowner at 10032 Majestic Ave is having a pool installed and we noticed that the contractor didn't put in a temporary silt barrier to prevent any sand from washing into the lake.



- ii. Patrick Tohill removed all the cordgrass along Lake 50 during the week of July 15th. His staff did a nice job with the removal.

Before & After



- i. **Bulkheads / Rip Rap:** No concerns observed this month.

m. Lake Bank Erosion:

- i. Lake 10: A new washout is forming on the west corner of the lake. Water that is flowing to the lake from the drainage swale/berm behind the homes on Shadow Glen is the primary cause. We'll continue to monitor the washout.



- ii. Lake 25: No repairs were observed during this inspection. We reached out to Lake & Wetlands and are waiting to hear back from them to see what's going on at this location.



- iii. The dredge sox on Lakes 9 & 22 looks good, however I think installing another row of sod behind the sox on Lake 22 would make those areas look a bit more natural.

Lake 22 – Potential areas for one more row of sod



- iv. Gateway Canal: Lake & Wetlands has completed the washout repairs along the gateway canal between 10131 / 10133 Colonial Country Club Blvd. The only issue remains is that the catch basin continues to rise and needs to stay in the ground. L&W has been made aware of this issue.



n. Gateway Canal:

- i. A very high presence of limnophila was observed growing within the waterway.
- ii. Spatterdock present on the NE end of the canal.

Limnophila



Spatterdock



- iii. Heavy presence of cattails on the Botanica Lakes side of the canal.

2. Preserves:

- a. The next quarterly clean-up along the preserve walking path is scheduled for August 2019.
- b. The recently planted slash pine saplings are continuing to do well.



- c. Balsam-apple was observed growing in the preserve islands behind Hemingway Lane. Balsam-apple is a category II exotic and should be removed. We'll inform Lake & Wetlands of this.



- d. Caesar's weed was also observed growing in the preserve islands behind Hemingway Lane. Caesar's weed is a category I exotic and should be removed. We'll inform Lake & Wetlands of this.
- e. Rosary Pea which is a Category 1 exotic was observed again growing within the small preserve area behind the perimeter fence adjacent to Lake 12. We've reported this finding to Lake & Wetlands so that they can treat it before it continues to spread.

Caesar's Weed



Rosary Pea



- f. We came across an area in the preserve behind 9922 Horse Creek Road where lightning recently struck one of the palm trees and created a small fire. The area that was impacted was maybe 20'x 20' wide.



- g. There are 4 medium sized dead pine trees clustered up along the walking path near the south entrance that are starting to drop their dead branches. We couldn't cut these trees down the last time we were onsite removing dead trees due to needing two technicians. If the Board approves, we'll return with two technicians and cut these trees down.

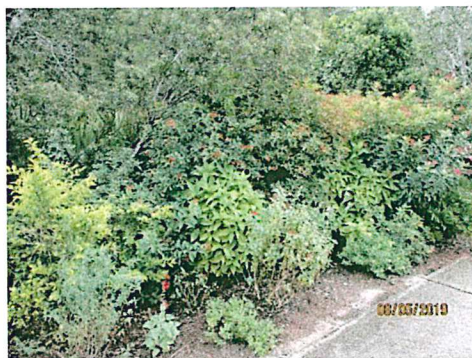


- h. Two preserve signs between Lakes 11 & 13 will need to be repositioned as soon as we can get to them. One of the signs is being blocked by palmettos and the other one has fallen over. Both signs are in over a foot of water right now and can't be reached unless we have chest high waders on. We'll keep an eye on the water levels and will move the signs as soon as possible.



3. Butterfly Gardens:

- a. **Boardwalk Entrance:** The plants in this area including the new ones were looking healthy this month. Most of the plants need to be pruned.
- b. **South End of Lake 21:** The plants in this area including the new ones were also looking healthy this month. Most of the plants need to be pruned. Weeds need to be removed from the pavers as well.



- 4. **Storm Water Drainage System:** The last time all the storm water structures were inspected for sediment build up was conducted in January 2018 by MRI.
 - a. **Roadway Catch Basins:** Multiple catch basins especially along Colonial Country Club Blvd. were covered with vegetation. To allow for optimal drainage the basins should be cleared off after every heavy rainfall event. While onsite I cleared of several basins throughout the community. Pictures are on the following page.

Before & After



- b. Dry Retention Catch Basins:** Several basins along hole 18 are submerged and have floating debris over them right now. Once the water levels go down, we'll want to make sure no debris is left on the grates. We cleared off any grates that we were able to during this inspection.

Before & After



- c. Outfall Structures:** No new concerns observed this month.
- d. Preserve Catch Basins:** No visual issues observed this month. All basins were clear of debris.
- e. Catch Basins between Buildings:** No visual issues observed this month.
- f. Inter-Connect Pipes:** All pipes currently submerged.
- g. Illicit Discharges:** No new illicit discharges were found this month.
- h. Spill Prevention:** No concerns observed this month.
- i. Maintenance Yard Inspection:** No concerns observed this month.

5. Perimeter / Preserve Fence:

- a. Several dead tree branches were observed on the perimeter fence behind Shadow Glen this month. The Board may want us to remove all this new vegetation from the fence.



6. **Non CDD Issues / Concerns Observed:** A section of the berm behind 9042 Shadow Glen Way is starting to wash out and needs to be repaired.



7. Fish/Wildlife Observations:

- ☐ Bass
☒ Egrets
☐ Anhinga
☐ Woodstork
☒ Turtles

- ☒ Bream
☒ Herons
☐ Cormorant
☐ Otter
☒ Other Species: Ducks

- ☐ Catfish
☒ Coots
☐ Osprey
☐ Alligators

- ☐ Gambusia
☐ Gallinules
☒ Ibis
☐ Snakes

8. Residential Complaints / Concerns: Resident concerns or complaints for FY 2019:

Colonial Country Club CDD Concern / Complaint Log As of 8/05/19					
Reported Date:	Notified By:	Address	Issue	Action	Follow Up Action
10/6/2018	Joe Sucato	Driving Range	Reported weeds are growing around the driving range peninsula. The weeds catch the golf balls, and present a danger with gators hiding in them.	Goncalo has been contacted and requested one of the techs to please treat the spike rush and any other plant material within the driving range portion of Lake 1.	Monitor - Weeds & littorals showed signs of treatment on 10/30/18.
10/25/2018	Donna	9920 Horse Creek Way	Reported that the fountain in Lake 28 has been down for 2 days.	Inspected the fountain on 10/25 and found a tripped circuit breaker and loose wire. Tightened the wire back into the breaker and reset it and the system came back online.	None.
10/31/2018	Kurt Wulschleger	9529 Hemmingway	Concerned that 2 dead pine trees along the preserve edge could damage his lanai if they were to fall towards his home.	Confirmed that the trees are dead and that they could reach his home. Obtaining an estimate to have them removed.	Coastline Tree Service has been approved to cut down the trees.
1/28/2019	Michael Parks	NA	Had concerns why the aerator unit was placed directly across from 9243 / 9245 Independence Way.	We're working with Vertex to have them relocate the compressor cabinet behind the bushes and to have plants installed around the electrical pedestal.	The compressor cabinet has been moved behind the existing shrubs and plants are going to be installed in front of the electrical pedestal.
3/4/2019	Tony Desantis	NA	Reported algae is looking bad on Lake 6.	Issue was reported to Lake & Wetlands.	Monitor.
4/2/2019	Joe Sucato	Driving Range	Reported a nuisance alligator in the range lake.	Issue was reported to the Alligator Hotline. Reference #453325.	2 alligators were removed from the lake on 4/4/19.
4/5/2019	Karen Miller	11029 Mill Creek Way #408	Asked if additional littorals can be planted on the west end of Lake 50 where there is a very large brown area.	Informed Karen that we would obtain a proposal from L&W for additional littorals and we would present her request to the CDD Board.	Lake & Wetlands heavily planted the area on 5/06/19 at no charge to the community.
4/12/2019	Joe Sucato	Driving Range	Reported that they are having trouble with their boom and golf balls are going beyond it. Joe asked if we can have the littorals spray out along the homes and 18th tee boxes.	Informed Joe that we keep a 5 foot littoral shelf behind the homes and would ask L&W to make sure the plants don't exceed that width. Littorals will be sprayed out at the 18th tee box.	Areas have been treated by Lake & Wetlands.
5/6/2019	Kathryn Greger	Clubhouse	Resident reported to her that the aerator unit for Lake 31 had stopped working over the weekend.	Inspected the unit and found that the cooling fan has gone back. Informed Vertex of the issue which will be looked at during the maintenance event this month.	None.
5/6/2019	Neal	10013 Majestic Ave.	Reported that the 1/2 the lights have stopped working on the fountain in Lake 22.	Reported the issue to Vertex on 5/06/19. They will be looking at the issue during the maintenance event this month.	Monitor.
6/25/2019	Resident	10112 Colonial Country Club Blvd #202	Reported algae growth has greatly increased on Lake 29.	Reported to L&W and they were onsite on 6/25 to treat it.	Lake was looked at on 7/9 and the amount of algae has been greatly reduced.

9. Completed events in July / August:

- Inform Lake & Wetlands of the lake concerns. [Reported on 7/10/19.](#)
- Inform Vertex Water Features of any fountain / aerator concerns. [Reported on 7/10/19.](#)
- Contact code enforcement on Botanica Lakes regarding the remaining pallets on the canal. [Contacted on 7/10/19. One pallet was seen during this inspection, the other might have been under water.](#)
- Monitor washout repairs along the gateway canal between 10131 / 10133 Colonial Country Club Blvd., on Lake 9 behind 9055 Shadow Glen Way and on the south end of Lake 22. [Repairs on Lakes 9 & 22 are in good shape. The catch basin for the repair on the gateway canal keeps rising and needs to be weighted down.](#)
- Contact Patrick Tohill regarding the cordgrass along Lake 50. [Task completed on 7/10/19. Cordgrass was removed during the week of July 15th.](#)

- f. Inspect the fence repairs behind 9074 to 9078 Shadow Glen. Additional repairs have been completed. A dead pine tree fell on the fence shortly completing the other repairs in this area.

New Top Rail



10. Follow up & Upcoming event for August / September:

- a. Inform Lake & Wetlands of the lake concerns. Reported on 8/06/19.
- b. Inform Vertex Water Features of any fountain / aerator concerns. Reported on 8/05/19.
- c. Move the two preserve signs between Lakes 11 & 13 away from the palmettos.

11. Maintenance Technician Task List:

Reported on 07/09/19:

- a. Board Approval Needed: Prune the plants at the butterfly gardens.
- b. Board Approval Needed: Remove the oak tree branches out of Lake 22 and remove the dead tree from Lake 24.
- c. Board Approval Needed: Cut down and remove the dead trees along Lake 11.
- d. Board Approval Needed: Cut down and remove the dead cordgrass along Lake 30.
- e. Board Approval Needed: Remove the Brazilian Pepper and melaleuca tree next to the Lake 10 outfall structure.

Reported on 08/05/19:

- a. Board Approval Needed: Remove dead vegetation off the perimeter fence behind Shadow Glen.
- b. Board Approval Needed: Cut down and remove the 4 dead pine trees next to the preserve walking path south entrance.

Colonial Country Club CDD							
Project Finance Tracker							
Fiscal Year 2019							
Updated: 8/06/19							
PROJECTS / MAINTENANCE TASKS	DATE APPROVED	COST APPROVED	Paid to Date	VENDOR / PDM HOURS	APPROVED BY	FINAL DATE PAID	INVOICE / WORK ORDER
R&M - Aeration 546003.0000			\$10,000.00				
New Aerator Systems for Lakes 6, 25, 26 & 27	09/24/18	\$30,049.54	\$30,049.54	Vertex	Board	4/23/2019	880033891
New Electrical Service for Aerator Systems	09/24/18	\$7,220.00	\$7,570.00	P.I. Electric	Board	1/15/2019	56730-DEP & 56730-FE
Replace old air stations on Lakes 4 & 40.	12/17/18	\$1,268.10	\$1,268.10	Vertex	Board	1/22/2019	Invoice I2914
New compressor & fan for Lakes 15 & 16.	12/17/18	\$1,087.78	\$1,087.78	Vertex	Board	1/15/2019	I2817
	Totals:	\$39,625.42	\$39,975.42				
		Balance:	-\$29,975.42				
R&M-Lake 546042.0000			\$5,000.00				
Remove the debris and pine straw off the catch basins located behind: 9019 Shadow Glen, 9343 Independence Way & 9335 Independence Way.	08/07/18	\$73.00	\$73.00	CFS	Tony / Board	10/3/2018	WO 1231 - Completed
Remove the dead pine tree on the north end of Lake 27 adjacent to 10072 Oakhurst Way. At the same location prune any low branches that interfere with the lawn mowers passing by. Remove the 7-8 foot palm tree top from Lake 28 behind 11029 Iron Horse Way.	09/26/18	\$58.00	\$58.00	CFS	Board	10/3/2018	WO 1236 - Completed
Trimming of the weeds & grass along Lake 11 bank.	09/26/18	\$276.00	\$276.00	CFS	Board	10/3/2018	WO 1244 - Completed
Remove vegetation around the catch basins between the condo buildings on Lakes 21 & 22.	10/22/18	\$189.00	\$189.00	CFS	Board	11/28/2018	WO 1253 - Completed
Replacement of dead plants at the Lake 21 butterfly garden.	10/22/18	\$139.83	\$139.83	CFS	Board	6/21/2019	WO 1255 - Completed
Inspection & debris cleaning of 4 roadway catch basins at the end of Sky View Way & Majestic Ave.	10/15/18	\$2,625.00	\$2,625.00	Extreme Divers	Tony	11/1/2018	22545
Repaired washout on Lake 28 next to the fountain valve box with rip rap. Repalced 2 fountain cabinet locks.	12/18/18	\$45.41	\$45.41	CFS	CFS	2/28/2019	WO 1272 - Completed
Install 253 aluminum storm drain markers along all roadway catch basins throughout the community. 50 extra markers were ordered and are being stored as backups. Markers colored blue with the fish symbol on center. Says: Drains to Lake.	02/23/29	\$2,200.00	\$2,116.74	CFS	Board	3/28/2019	WO 1289 - Completed
Conduct a trash clean-up around all of the lakes, along the wooden boardwalks and concrete walking path. Remove the fallen over dahoon holly tree on the Lake 11 bank (back side). Restack the fallen rip rap around the catch basin behind 9192 Independence Way.	02/27/19	\$567.28	\$567.28	CFS	Board	3/7/2019	WO 1294 - Completed
Bulkhead Pressure Cleaning on Lakes 29 & 50.	5/20/2019	\$1,300.00	1300	JL23	Board	6/4/2019	7516
	Totals:	\$7,473.52	\$7,390.26				
		Balance:	-\$2,390.26				
R&M-Preserves: 546123.0000			\$46,598.00				
Remove all of the dead vegetation from the preserve edge behind the homes at 10010 to 10022 Oakhurst Way. Move dead vegetation out of sight for homeowners, Phase 2. Removed the recently cut branches from the common area behind 11027 Millcreek. Return to 9096 Shadow Glen & cut back the missed willow tree along fence.	08/07/18	\$319.50	\$319.50	CFS	Tony / Board	10/3/2018	WO 1231 - Completed
De-weed the 2 butterfly gardens. Trim the firebush. Remove the pile of branches that have been placed along side the walking path behind 9976 Horse Creek Road. Remove the tree top that has fallen around the educational preserve sign near the walking path entrance across from 10015 Colonial Country Club Blvd.	09/26/18	\$130.50	\$130.50	CFS	Board	10/3/2018	WO 1236 - Completed
Quarterly dead vegetation maintenance along the preserve walking path. November 2018	10/01/18	\$1,524.00	\$1,524.00	CFS	Board	11/19/2018	WO 1235 - Completed
Fence repairs along preserve / Shadow glen. Fixing animal holes and rusted out fence ties.	10/22/2018	\$841.15	\$841.15	CFS	Board	11/28/2018	WO 1254 - Completed
Leaning Tree Removal along Lake 11 Preserve Fence	10/29/2018	\$495.00	\$495.00	Coastline Tree Service	Board	11/26/2018	Invoice 504

