

**COLONIAL COUNTRY CLUB
COMMUNITY DEVELOPMENT DISTRICT**



**JULY 22, 2019
BOARD OF SUPERVISORS MEETING
AGENDA PACKET**



COLONIAL COUNTRY CLUB COMMUNITY DEVELOPMENT DISTRICT

Page 2

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Board of Supervisors
Colonial Country Club CDD

June 15th, 2019

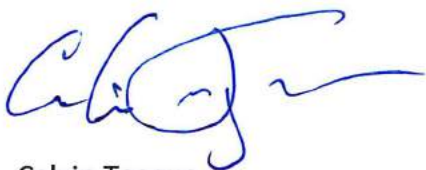
Dear Supervisors,

The regular meeting of the Colonial Country Club CDD Board of Supervisors will be held on July 22th, 2019 at 2 P.M. at the Colonial Country Club Activity Room in the Community Center on 9171 Independence Way in Fort Myers, Florida. The Public Agenda is included in Section two and the points of interest are as follows:

- As per usual, enclosed are the regular Meeting Minutes from June 24th and the Special Meeting Minutes from June 3rd, the Financials for June and the Field Manager Report for July.
- There will be an update of various projects including the Washout repairs, and Fence Repairs Behind 9078 Shadow Glen. Pictures of the Dredge sox repair method are enclosed.
- There will be discussion on Lake Bank Maintenance for the next fiscal year. Bids will be presented at the meeting.
- Also, there will be discussion regarding FEMA and the Website Update.

Any supporting documents not enclosed will be distributed at the meeting. The **next meeting is scheduled for August 26th, 2019**, if there are any questions or requests prior to the meeting, feel free to contact me.

Respectfully,



Calvin Teague
District Manager

Colonial Country Club CDD Meeting Agenda

July 22, 2019 at 2:00 PM

1. Call to Order and Roll Call
2. Approval of the Agenda
3. Audience Comments on Agenda Items
4. Approval of Meeting Minutes
 - A. Special Meeting Minutes from June 03, 2019 Page 4-5
 - B. Regular Meeting Minutes from June 24, 2019 Page 6-9
5. Old Business
 - A. Washout Repairs Update
 - B. Wetland Palm Tree Trimming Update Page 10-13
 - C. Fence Repairs behind 9078 Shadow Glen Update
6. New Business
 - A. Lake Bank Maintenance FY 2020
7. Manager's Report
 - A. Financial Statements for month ending June 30, 2019 Page 14-29
 - B. Website Compliance Update
 - C. Follow-Up
 - i. FEMA
8. Field Manager
 - A. Field Manager's Report for July Page 30-42
 - B. Project Tracking/Maintenance Log Page 43-44
 - C. Work Orders/ Proposals
9. Attorney's Report
10. Engineer's Report
11. Supervisor's Requests/Comments
12. Audience comments
13. Adjournment

Next Meeting: August 26, 2019 at 2:00 PM

**DRAFT
MINUTES OF SPECIAL MEETING**

The following is a summary of the actions taken at the Colonial Country Club Community Development District (CDD) Board of Supervisors meeting.

**COLONIAL COUNTRY CLUB
COMMUNITY DEVELOPMENT DISTRICT**

A meeting of the Colonial Country Club Community Development District was held Monday June 03, 2019 at 8:00 a.m.

Present and constituting a quorum were:

Antonio (Tony) DeSantis	Chairman
Joe Zajac	Vice Chairman
Sally Hefti	Assistant Secretary
Giovanna Scuderi	Assistant Secretary
Medge Wahrer	Assistant Secretary

Also present were:

Cal Teague	District Manager
Chris Pepin	Field Manager
Patrick Tohill	Golf Course Superintendent

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

The Colonial Country Club Community Development District meeting was called to order and the District Manager called the roll. All were present for today's meeting. Also present was the Field Manager Chris Pepin and the Golf Course Superintendent Patrick Tohill.

SECOND ORDER OF BUSINESS

Drive Around

The Special Meeting was set to drive around and look at projects that the Colonial Country Club and the CDD have going on. During the drive around several issues were identified and action taken to address these issues.

On MOTION by Supervisor Scuderi, seconded by Supervisor Hefti, with all in favor, the Board voted to have the washout of Lake 25 repaired.

On MOTION by Vice Chairman Zajac, seconded by Supervisor Wahrer, with all in favor, the Board voted to have all the debris removed from the upper wetlands/preserve area.

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THIRD ORDER OF BUSINESS

Adjournment

There being no further Orders of Business or discussion, the meeting was adjourned at 9:12 a.m.

The next meeting will be June 24, 2019 at 2:00 p.m.

Secretary/Assistant Secretary

Chair/Vice Chair

**DRAFT
MINUTES OF MEETING**

The following is a summary of the actions taken at the Colonial Country Club Community Development District (CDD) Board of Supervisors meeting.

**COLONIAL COUNTRY CLUB
COMMUNITY DEVELOPMENT DISTRICT**

A meeting of the Colonial Country Club Community Development District was held Monday June 24, 2019 at 2:00 p.m. in the Activity Room of the Community Center at 9171 Independence Way in Fort Myers, Florida.

Present and constituting a quorum were:

Antonio (Tony) DeSantis	Chairman
Joe Zajac	Vice Chairman
Sally Hefti	Assistant Secretary
Giovanna Scuderi	Assistant Secretary
Medge Wahrer	Assistant Secretary

Also present were:

Cal Teague	District Manager
Residents	

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

The Colonial Country Club Community Development District meeting was called to order and the District Manager called the roll. All were present for today's meeting.

SECOND ORDER OF BUSINESS

Approval of the Agenda

The Agenda was presented and accepted.

On MOTION by Vice Chairman Zajac, seconded by Supervisor Wahrer, with all in favor, the Agenda was approved as presented.

THIRD ORDER OF BUSINESS

Audience Comments on Agenda Items

There being none, the next Order of Business followed.

FOURTH ORDER OF BUSINESS**Approval of the Meeting Minutes****A. Regular Meeting Minutes from May 20, 2019**

The Regular Meeting Minutes were presented and accepted.

On MOTION by Supervisor Wahrer, seconded by Supervisor Scuderi, with all in favor, the Regular Meeting Minutes from May 20, 2019 were approved as presented.

FIFTH ORDER OF BUSINESS**Old Business****A. Tree Planting Update**

The Board has a copy of the map where the trees were planted at.

B. Bulkheads Power Washing Update

This project was completed on June 4th.

C. Washout Repairs Update

The washout repairs got pushed back to the end of July.

D. Wetland Palm Tree Trimming

This project was completed on the 18th and 19th. However, the Field Manager still needs to do his final walk through.

E. Fence Repairs Behind 9078 Shadow Glen Update

The District Manager reported that the deposit has been given and the work should begin soon.

SIXTH ORDER OF BUSINESS**New Business****A. Dutchman Pipe Plant**

The Board decided not to put this plant in as it is considered an exotic in Florida.

SEVENTH ORDER OF BUSINESS**Manager's Report****A. Financial Statements for Month Ending May 31, 2019**

The financials were presented and accepted.

On MOTION by Supervisor Hefti, seconded by Supervisor Scuderi, with all in favor, the financials for month ending May 31, 2019 were accepted as presented.

B. Website Compliance Update

The District Manager stated that he has seen the initial prototype of the Port of the Islands website and it looks great. He also stated that the new website will be available to be viewed on a cell phone and tablet unlike the current website. Also, the Board's emails are going to switch over to google business.

C. June 3rd Workshop Follow Up

The Field Manager is going to be moving the air station on Lake 6.

D. Lake Bank Repair Log

This is a spreadsheet showing how much work has been done and how much work is left to be done. The Board decided to work on Lake 18 and 20 next year.

EIGHTH ORDER OF BUSINESS

Field Manager's Report

A. Field Manager's Report for June

The Field Manager's report was presented with questions and comments as follows:

- The Board asked that the District Manager get them an update on when Gonzalo will be doing the work on Lake 25.

B. Project Tracking/Maintenance Log

Reviewed with no comments or questions.

C. Work Orders/Proposals

There being none, the next Order of Business followed.

NINTH ORDER OF BUSINESS

Attorney's Report

There being none, the next Order of Business followed.

TENTH ORDER OF BUSINESS

Engineer's Report

There being none, the next Order of Business followed.

A. NPDES Sampling

The District Manager reported that the test results came back from the water samples for Lakes 10, 11, 30 and 60. The District Manager went over the results briefly with the Board.

ELEVENTH ORDER OF BUSINESS**Supervisor's Requests/Comments**

The District Manager reported that FEMA has accepted the claim and they are preparing more documents to send to FEMA currently.

TWELFTH ORDER OF BUSINESS**Audience Comments**

There being none, the next Order of Business followed.

THIRTEENTH ORDER OF BUSINESS**Adjournment**

There being no further Orders of Business or discussion, Chairman DeSantis adjourned the meeting at 3:01 p.m.

The next meeting will be July 22, 2019 at 2:00 p.m.

Secretary/Assistant Secretary

Chair/Vice Chair



07/15/2019



07/15/2019



07/15/2019



**COLONIAL COUNTRY CLUB
COMMUNITY DEVELOPMENT DISTRICT**

Financial Report

June 30, 2019

unaudited

Prepared by:
Premier District Management

Balance Sheet
Colonial Country Club Community Development District
June 30, 2019

	<u>GENERAL FUND</u>	<u>SERIES 2013 DEBT SERVICE FUND</u>	<u>TOTAL</u>
<u>ASSETS</u>			
Cash - Iberia Checking Account	151,005.57	0.00	151,005.57
Due To/From 001/202	(16,468.33)	0.00	(16,468.33)
Due To/From 001/202	0.00	16,468.33	16,468.33
Investments - Money Market Account	586,942.91	0.00	586,942.91
Investments-Reserve Fund	0.00	595,395.00	595,395.00
Investments-Revenue Fund	0.00	206,966.42	206,966.42
Prepaid Items	715.50	0.00	715.50
Deposits	502.00	0.00	502.00
TOTAL ASSETS	722,697.65	818,829.75	1,541,527.40
<u>LIABILITIES AND FUND BALANCES</u>			
LIABILITIES			
Accounts Payable	95.00	0.00	95.00
TOTAL LIABILITIES	95.00	0.00	95.00
FUND BALANCES			
Nonspendable			
Prepaid Items	715.50	0.00	715.50
Deposits	502.00	0.00	502.00
Restricted			
Debt Service	0.00	818,829.75	818,829.75
Assigned			
Operating Reserves	114,866.00	0.00	114,866.00
Reserves - Boardwalk Replacement	100,000.00	0.00	100,000.00
Reserves - Erosion Control	75,000.00	0.00	75,000.00
Unassigned			
Unassigned	431,519.15	0.00	431,519.15
TOTAL FUND BALANCES	722,602.65	818,829.75	1,541,432.40
TOTAL LIABILITIES AND FUND BALANCES	722,697.65	818,829.75	1,541,527.40

Statement of Revenues, Expenditures and Changes in Fund Balance
Colonial Country Club Community Development District
For the Period Ending June 30, 2019

Operating Fund

	<u>ANNUAL BUDGET</u>	<u>YEAR TO DATE BUDGET</u>	<u>YEAR TO DATE ACTUAL</u>	<u>VARIANCE (\$)</u>	<u>YTD ACTUAL % OF BUDGET</u>	<u>JUN 30, 2019 ACTUAL</u>
<u>Revenues</u>						
Interest Income	4,000	3,000	11,424	8,424	(286)	712
Interest - Tax Collector	0	0	847	847	0	0
Special Assmnts- Tax Collector	477,416	358,062	477,647	119,585	(100)	5,248
Special Assmnts- Discounts	(19,097)	(14,323)	(17,253)	(2,930)	(90)	157
Other Miscellaneous Revenues	0	0	3,999	3,999	0	0
Total Revenues	462,319	346,739	476,664	129,925	(103)	6,117
<u>Expenses</u>						
<u>Administrative</u>						
P/R-Board Of Supervisors	12,000	9,000	10,600	(1,600)	88	2,000
Payroll-Processing Fees	600	450	833	(383)	139	0
Payroll Taxes	918	689	765	(76)	83	165
Profserv-Arbitrage Rebate	600	450	0	450	0	0
Profserv-Dissemination Agent	1,000	750	0	750	0	0
Profserv-Engineering	10,000	7,500	189	7,311	2	0
Profserv-Field Management	14,328	10,746	10,746	0	75	1,194
Profserv-Legal Services	5,000	3,750	1,425	2,325	28	130
Profserv-Mgmt Consulting Serv	76,772	57,579	57,579	0	75	6,398
Profserv-Property Appraiser	1,779	1,334	1,779	(445)	100	0
Profserv-Special Assessment	8,357	6,268	6,268	0	75	696
Profserv-Trustee Fees	4,500	3,375	4,284	(909)	95	0
Auditing Services	5,500	4,125	4,475	(350)	81	0
Postage & Shipping	500	375	13	362	3	0
Insurance-General Liability	8,000	6,000	7,147	(1,146)	89	239
Copying & Printing	1,000	750	0	750	0	0
Legal Advertising	2,100	1,575	142	1,433	7	142
Misc-Assessmnt Collection Cost	2,669	2,002	720	1,282	27	0
Misc-Web Hosting	600	450	450	0	75	50
Annual District Filing Fee	175	131	175	(44)	100	0
Total Administrative	156,398	117,299	107,590	9,710	69	11,014
<u>Flood Control/Stormwater Mgmt</u>						
Contracts-Preserve Maintenance	25,500	19,125	19,125	0	75	0
Contracts-Lake & Wetland	68,760	51,570	51,570	0	75	5,730
Electricity-Fountain	8,000	6,000	10,549	(4,549)	132	1,309
R&M-Aeration	10,000	7,500	8,179	(679)	82	0
R&M-Aquascaping	3,000	2,250	0	2,250	0	0
R&M-Fountain	250	187	617	(430)	247	0
R&M-Lake	10,000	7,500	8,705	(1,205)	87	1,440
R&M-Signage	1,000	750	0	750	0	0
R&M-Preserves	46,598	34,949	16,407	18,541	35	4,441
R&M-Wash Out Repair	60,000	45,000	0	45,000	0	0
Misc-NPDES Program	3,000	2,250	4,960	(2,710)	165	720

Statement of Revenues, Expenditures and Changes in Fund Balance
Colonial Country Club Community Development District
For the Period Ending June 30, 2019

Operating Fund

	<u>ANNUAL BUDGET</u>	<u>YEAR TO DATE BUDGET</u>	<u>YEAR TO DATE ACTUAL</u>	<u>VARIANCE (\$)</u>	<u>YTD ACTUAL % OF BUDGET</u>	<u>JUN 30, 2019 ACTUAL</u>
Misc-Contingency	20,000	15,000	3,546	11,455	18	0
Total Flood Control/Stormwater Mgmt	256,108	192,081	123,658	68,423	48	13,640
<u>Capital Expenditures & Projects</u>						
Capital Outlay - Aeration	0	0	33,660	(33,660)	0	0
Total Capital Expenditures & Projects	0	0	33,660	(33,660)	0	0
<u>Debt Service</u>						
Principal Line of Credit/Note	18,752	14,064	18,752	(4,688)	100	0
Total Debt Service	18,752	14,064	18,752	(4,688)	100	0
<u>Other Sources/Uses</u>						
Total Expenses	431,258	323,444	283,660	39,785	66	24,654
Excess Revenue Over (Under) Expenditures	31,061	23,295	193,004	90,140	(621)	(18,537)

Statement of Revenues, Expenditures and Changes in Fund Balance
Colonial Country Club Community Development District
For the Period Ending June 30, 2019

Series 2013 Debt Service Fund

	<u>ANNUAL BUDGET</u>	<u>YEAR TO DATE BUDGET</u>	<u>YEAR TO DATE ACTUAL</u>	<u>VARIANCE (\$)</u>	<u>YTD ACTUAL % OF BUDGET</u>	<u>JUN 30, 2019 ACTUAL</u>
<u>Revenues</u>						
202.361001.0000 Interest - Investments	360	270	1,444	1,174	(401)	207
202.363010.0000 Special Assmnts- Tax Collector	1,234,579	925,934	1,234,348	308,414	(100)	13,561
202.363090.0000 Special Assmnts- Discounts	(49,383)	(37,037)	(44,586)	(7,548)	(90)	407
Total Revenues	1,185,556	889,167	1,191,206	302,040	(100)	14,175
<u>Expenses</u>						
<u>Debt Service</u>						
202.571001.0000 Principal Debt Retirement	692,877	519,658	700,000	(180,342)	101	0
202.571006.0000 Principal Prepayments	0	0	10,000	(10,000)	0	0
202.572001.0000 Interest Expense	497,985	373,489	497,883	(124,394)	100	0
Total Debt Service	1,190,862	893,147	1,207,883	(314,736)	101	0
<u>Other Sources/Uses</u>						
202.591000.0000 Operating Transfers-Out	(982)	(736)	0	(736)	0	0
Total Other Sources/Uses	(982)	(736)	0	(736)	0	0
Total Expenses	1,189,880	892,411	1,207,883	(315,472)	102	0
Excess Revenue Over (Under) Expenditures	(4,324)	(3,244)	(16,677)	617,512	(386)	14,175

Statement of Revenues, Expenditures and Changes in Fund Balance
Colonial Country Club Community Development District
For the Fiscal Year Ending September 30, 2019

Operating Fund - Trend Report

	<u>October</u> <u>Actual</u>	<u>November</u> <u>Actual</u>	<u>December</u> <u>Actual</u>	<u>January</u> <u>Actual</u>	<u>February</u> <u>Actual</u>	<u>March</u> <u>Actual</u>	<u>April</u> <u>Actual</u>	<u>May</u> <u>Actual</u>	<u>June</u> <u>Actual</u>	<u>July</u> <u>Budget</u>	<u>August</u> <u>Budget</u>	<u>September</u> <u>Budget</u>	<u>Annual</u> <u>Budget</u>	<u>Year to</u> <u>Date</u> <u>Actual</u>
Revenues														
Interest Income	646	503	1,337	1,947	1,782	1,987	1,776	735	712	333	333	333	4,000	11,424
Interest - Tax Collector	847	0	0	0	0	0	0	0	0	0	0	0	0	847
Special Assmnts- Tax Collector	0	134,039	279,098	22,247	13,271	5,270	12,960	5,514	5,248	39,785	39,785	39,785	477,416	477,647
Special Assmnts- Discounts	0	(5,426)	(11,060)	(670)	(288)	(52)	(3)	88	157	(1,591)	(1,591)	(1,591)	(19,097)	(17,253)
Other Miscellaneous Revenues	986	0	0	0	0	0	0	3,013	0	0	0	0	0	3,999
Total Revenues	2,479	129,116	269,375	23,524	14,765	7,205	14,733	9,350	6,117	38,527	38,527	38,527	462,319	476,664
Expenses														
Administrative														
P/R-Board Of Supervisors	2,000	1,000	800	1,000	1,000	800	1,000	1,000	2,000	1,000	1,000	1,000	12,000	10,600
Payroll-Processing Fees	100	50	115	50	0	140	93	285	0	50	50	50	600	833
Payroll Taxes	165	83	66	83	33	72	17	83	165	77	77	77	918	765
Profserv-Arbitrage Rebate	0	0	0	0	0	0	0	0	0	50	50	50	600	0
Profserv-Dissemination Agent	0	0	0	0	0	0	0	0	0	83	83	83	1,000	0
Profserv-Engineering	0	0	0	189	0	0	0	0	0	833	833	833	10,000	189
Profserv-Field Management	1,194	1,194	1,194	1,194	1,194	1,194	1,194	1,194	1,194	1,194	1,194	1,194	14,328	10,746
Profserv-Legal Services	163	0	521	205	0	65	0	341	130	417	417	417	5,000	1,425
Profserv-Mgmt Consulting Serv	6,398	6,398	6,398	6,398	6,398	6,398	6,398	6,398	6,398	6,398	6,398	6,398	76,772	57,579
Profserv-Property Appraiser	0	0	1,779	0	0	0	0	0	0	148	148	148	1,779	1,779
Profserv-Special Assessment	696	696	696	696	696	696	696	696	696	696	696	696	8,357	6,268
Profserv-Trustee Fees	0	0	0	0	0	0	4,284	0	0	375	375	375	4,500	4,284
Auditing Services	0	0	0	0	0	0	0	4,475	0	458	458	458	5,500	4,475
Postage & Shipping	0	0	13	0	0	0	0	0	0	42	42	42	500	13
Insurance-General Liability	5,239	239	239	239	239	239	239	239	239	667	667	667	8,000	7,147
Copying & Printing	0	0	0	0	0	0	0	0	0	83	83	83	1,000	0
Legal Advertising	0	0	0	0	0	0	0	0	142	175	175	175	2,100	142
Misc-Assessmnt Collection Cost	0	360	360	0	0	0	0	0	0	222	222	222	2,669	720
Misc-Web Hosting	50	50	50	50	50	50	50	50	50	50	50	50	600	450
Annual District Filing Fee	175	0	0	0	0	0	0	0	0	15	15	15	175	175
Total Administrative	16,180	10,070	12,231	10,104	9,610	9,654	13,971	14,761	11,014	13,033	13,033	13,033	156,398	107,590
Flood Control/Stormwater Mgmt														
Contracts-Preserve Maintenance	6,375	0	0	6,375	0	0	6,375	0	0	2,125	2,125	2,125	25,500	19,125
Contracts-Lake & Wetland	5,730	5,730	5,730	5,730	5,730	5,730	5,730	5,730	5,730	5,730	5,730	5,730	68,760	51,570
Electricity-Fountain	1,128	1,042	1,115	1,237	1,109	1,142	1,224	1,243	1,309	667	667	667	8,000	10,549
R&M-Aeration	0	991	0	6,316	0	0	0	872	0	833	833	833	10,000	8,179
R&M-Aquascaping	0	0	0	0	0	0	0	0	0	250	250	250	3,000	0
R&M-Fountain	0	0	0	0	457	0	0	160	0	21	21	21	250	617
R&M-Lake	3,002	457	409	0	56	655	2,229	457	1,440	833	833	833	10,000	8,705
R&M-Signage	0	0	0	0	0	0	0	0	0	83	83	83	1,000	0
R&M-Preserves	480	0	5,235	1,713	2,551	160	0	1,829	4,441	3,883	3,883	3,883	46,598	16,407
R&M-Wash Out Repair	0	0	0	0	0	0	0	0	0	5,000	5,000	5,000	60,000	0
Misc-NPDES Program	1,395	0	1,565	560	0	720	0	0	720	250	250	250	3,000	4,960

Statement of Revenues, Expenditures and Changes in Fund Balance
Colonial Country Club Community Development District
For the Fiscal Year Ending September 30, 2019

Operating Fund - Trend Report

	<u>October</u>	<u>November</u>	<u>December</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>August</u>	<u>September</u>	<u>Annual</u>	<u>Year to</u>
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Date</u>
Misc-Contingency	3,546	0	0	0	0	0	0	0	0	1,667	1,667	1,667	20,000	3,546
Total Flood Control/Stormwater Mgmt	21,656	8,220	14,054	21,931	9,903	8,407	15,558	10,291	13,640	21,342	21,342	21,342	256,108	123,658
<u>Capital Expenditures & Projects</u>														
Capital Outlay - Aeration	3,610	0	0	0	0	0	30,050	0	0	0	0	0	0	33,660
Total Capital Expenditures & Projects	3,610	0	0	0	0	0	30,050	0	0	0	0	0	0	33,660
<u>Debt Service</u>														
Principal Line of Credit/Note	0	0	0	0	0	0	18,752	0	0	1,563	1,563	1,563	18,752	18,752
Total Debt Service	0	0	0	0	0	0	18,752	0	0	1,563	1,563	1,563	18,752	18,752
<u>Other Sources/Uses</u>														
Total Expenses	41,446	18,290	26,285	32,035	19,513	18,061	78,331	25,052	24,654	35,938	35,938	35,938	431,258	283,660
Excess Revenue Over (Under) Expenditures	(38,967)	110,826	243,090	(8,511)	(4,748)	(10,856)	(63,598)	(15,702)	(18,537)	2,589	2,589	2,589	31,061	193,004

Statement of Revenues, Expenditures and Changes in Fund Balance
Colonial Country Club Community Development District
For the Fiscal Year Ending September 30, 2019

Series 2013 Debt Service Fund - Trend Report

	<u>October</u> <u>Actual</u>	<u>November</u> <u>Actual</u>	<u>December</u> <u>Actual</u>	<u>January</u> <u>Actual</u>	<u>February</u> <u>Actual</u>	<u>March</u> <u>Actual</u>	<u>April</u> <u>Actual</u>	<u>May</u> <u>Actual</u>	<u>June</u> <u>Actual</u>	<u>July</u> <u>Budget</u>	<u>August</u> <u>Budget</u>	<u>September</u> <u>Budget</u>	<u>Annual</u> <u>Budget</u>	<u>Year to</u> <u>Date</u> <u>Actual</u>
Revenues														
Interest - Investments	164	154	149	154	154	139	154	168	207	30	30	30	360	1,444
Special Assmnts- Tax Collector	0	346,389	721,254	57,491	34,295	13,618	33,491	14,250	13,561	102,882	102,882	102,882	1,234,579	1,234,348
Special Assmnts- Discounts	0	(14,023)	(28,582)	(1,731)	(744)	(135)	(7)	228	407	(4,115)	(4,115)	(4,115)	(49,383)	(44,586)
Total Revenues	164	332,520	692,821	55,914	33,705	13,622	33,638	14,646	14,175	98,797	98,797	98,797	1,185,556	1,191,206
Expenses														
Debt Service														
Principal Debt Retirement	0	0	0	0	0	0	0	700,000	0	57,740	57,740	57,740	692,877	700,000
Principal Prepayments	0	5,000	0	0	0	0	0	5,000	0	0	0	0	0	10,000
Interest Expense	0	248,993	0	0	0	0	0	248,890	0	41,499	41,499	41,499	497,985	497,883
Total Debt Service	0	253,993	0	0	0	0	0	953,890	0	99,239	99,239	99,239	1,190,862	1,207,883
Other Sources/Uses														
Operating Transfers-Out	0	0	0	0	0	0	0	0	0	(82)	(82)	(82)	(982)	0
Total Other Sources/Uses	0	0	0	0	0	0	0	0	0	(82)	(82)	(82)	(982)	0
Total Expenses	0	253,993	0	0	0	0	0	953,890	0	99,157	99,157	99,157	1,189,880	1,207,883
Excess Revenue Over (Under)	164	78,527	692,821	55,914	33,705	13,622	33,638	(939,244)	14,175	(360)	(360)	(360)	(4,324)	(16,677)
Expenditures														

COLONIAL COUNTRY CLUB
COMMUNITY DEVELOPMENT DISTRICT

Non-Ad Valorem Special Assessments
(Lee County Tax Collector - Monthly Collection Distributions)
Fiscal Year Ending September 30, 2019

GROSS ASSESSMENTS LEVIED

\$ 477,410 \$ 1,234,580
27.90% 72.10%

Distribution	Gross Amount Received	Discounts/ (Penalties)	Collection Cost	Net Amount Received	ALLOCATION	
					General Fund	Debt Fund
October	-	-	-	-	-	-
November	59,541.40	(2,619.43)	-	56,921.97	16,612.05	42,929.35
	420,886.51	(16,829.48)	(1,289.78)	402,767.25	117,427.34	303,459.17
December	926,203.57	(37,046.45)	(1,289.77)	887,867.35	258,410.80	667,792.77
	74,148.11	(2,595.90)	-	71,552.21	20,687.32	53,460.79
January	79,737.44	(2,400.17)	-	77,337.27	22,246.75	57,490.69
February	47,566.08	(1,031.33)	-	46,534.75	13,270.94	34,295.14
March	18,888.04	(187.21)	-	18,700.83	5,269.76	13,618.28
April	46,450.95	(9.66)	-	46,441.29	12,959.82	33,491.13
May	19,763.57	316.89	-	20,080.46	5,514.04	14,249.53
June	18,809.06	564.27	-	19,373.33	5,247.73	13,561.33
July						
August						
September						
TOTAL	1,711,994.73	(61,838.47)	(2,579.55)	1,647,576.71	477,646.55	1,234,348.18
BALANCE REMAINING					\$ (237)	\$ 232

TOTAL ASSESSMENTS	\$ 1,711,990	PERCENT COLLECTED	100.00%
--------------------------	---------------------	--------------------------	----------------

COLONIAL COUNTRY CLUB COMMUNITY DEVELOPMENT DISTRICT

Cash and Investment Report

June 30, 2019

Account Name	Bank Name	Yield	Balance
<u>General Fund</u>			
Iberia Operating Checking (1859)	Iberia	0.85%	155,642
Iberia Money Market Account (1867)	Iberia	1.26%	586,943
		<i>Subtotal</i>	<i>742,585</i>
<u>Debt Service Fund</u>			
Series 2013 - Revenue Fund (0001)	US Bank	0.05%	206,966
Series 2013 - Reserve Fund (0003)	US Bank	0.05%	595,395
Series 2013 - Prepayment Fund (0006)	US Bank	0.05%	-
		<i>Subtotal</i>	<i>802,361</i>
		TOTAL	\$ 1,544,946

Colonial Country Club Community Development District **Reconciliation - Iberia 1859 OP**

Run: 7/11/2019 @ 12:35 PM

Page: 1

Closing Balance from Previous Statement.....	5/31/2019	156,122.16
1 Deposits and Other Additions Totaling.....		19,373.33
13 Checks and Other Withdrawals Totaling.....		19,963.27
0 Adjustments Totaling.....		0.00
0 Voids Totaling.....		0.00
Service Charge.....		0.00
Interest Earned.....	6/30/2019	109.48
Closing Balance for this Statement.....	6/30/2019	155,641.70
Difference.....		0.00

Cash Balance from General Ledger.....	6/30/2019	151,005.57
Open Activity from Bank Register.....		(4,636.13)
Adjustment for Service Charges and Interest.....		0.00
General Ledger Reconciliation to Statement.....		155,641.70

Date	Reference	Deposit Description	Amount
✓ 6/14/2019	DEP	Direct Deposit - Tax Collector	19,373.33
Total Deposits:			19,373.33

Date	Check	To	Check Description	Amount
✓ 6/06/2019	0010088	JL23 Pressure Cleaning Services, Inc.	Pressure Cleaning Bulkheads Closest 10120 Colonial Country Club Blvd. & to 11033 Mill Creek Way	1,300.00
✓ 6/06/2019	0010089	Lake & Wetland Management Orlando-Tampa	Lake Maintenance - June 2019	5,730.00
✓ 6/07/2019	0050010	ADP	BOS Special Meeting Payroll 06/03/19	184.70
✓ 6/07/2019	EFT	ADP	BOS Special Meeting Payroll 06/03/19 - Direct Deposit	554.10
✓ 6/07/2019	EFT	ADP	BOS Special Meeting Payroll 06/03/19 - Taxes	159.00
✓ 6/13/2019	0010090	Benchmark EnviroAnalytical Inc.	Quarterly Sampling	720.00
✓ 6/13/2019	0010091	Coleman, Yovanovich & Koester	General Legal Services	130.00
✓ 6/13/2019	0010092	Premier District Management	District Management & Field Services - JUNE 2019	8,338.09
✓ 6/19/2019	EFT	FPL	05/07/2019 - 06/06/2019 Electric	1,309.06
✓ 6/21/2019	0010093	Sunstate Fence and Gate, Inc.	Install 50' of 6' High Commercial Balck Vinyl Coated Fence, Remove Existing Damaged Fence	683.00
✓ 6/21/2019	0010094	The News Press Media	Notice of Workshop	142.22
✓ 6/28/2019	EFT	ADP	BOS Meeting Payroll- 06/30/19 (Direct Deposit)	554.10
✓ 6/28/2019	EFT	ADP	BOS Meeting Payroll Taxes - 06/30/19	159.00
Total Checks:				19,963.27

Date	Reference	Adjustment Description	Amount
✓ 6/30/2019		Interest Earned	109.48
Total Adjustments:			109.48

Run: 7/11/2019 10:28 AM

Colonial Country Club Community Development District

Page: 1

Check Register from 6/01/2019 to 6/30/2019**Iberia 1859 OP**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0010088	6/06/2019	[JL23 Pressure] JL23 Pressure Cleaning Services, Inc. (Pressure Cleaning Bulkheads Closest 10120 Colonial Country Club Blvd. & to 11033 Mill Creek Way)	1,300.00
0010089	6/06/2019	[LAKE & WETLAND] Lake & Wetland Management Orlando-Tampa (Lake Maintenance - June 2019)	5,730.00
0050009	6/07/2019	[ADP] ADP (BOS Special Meeting Payroll 06/03/19 - Checks)	184.70
0050010	6/07/2019	[ADP] ADP (BOS Special Meeting Payroll 06/03/19)	184.70
EFT	6/07/2019	[ADP] ADP (BOS Special Meeting Payroll 06/03/19 - Direct Deposit)	554.10
EFT	6/07/2019	[ADP] ADP (BOS Special Meeting Payroll 06/03/19 - Taxes)	159.00
0010090	6/13/2019	[BENCHMARK] Benchmark EnviroAnalytical Inc. (Quarterly Sampling)	720.00
0010091	6/13/2019	[COLEMAN] Coleman, Yovanovich & Koester (General Legal Services)	130.00
0010092	6/13/2019	[PREMIER DISTRICT] Premier District Management (District Management & Field Services - JUNE 2019)	8,338.09
EFT	6/19/2019	[FPL] FPL (05/07/2019 - 06/06/2019 Electric)	1,309.06
0010093	6/21/2019	[Sunstate Fence] Sunstate Fence and Gate, Inc. (Install 50' of 6' High Commercial Balck Vinyl Coated Fence, Remove Existing Damaged Fence)	683.00
0010094	6/21/2019	[News Press] The News Press Media (Notice of Workshop)	142.22
0010095	6/26/2019	[COASTLINE] Coastline Tree Service (Pruning of Cabbage Palms)	2,437.50
0010096	6/27/2019	[COMMUNITY FIELD] Community Field Services (Work Order 1255 - Replace Dead Plant Material in Butterfly Gardens, Work Order 1295 - Slash Pine Saplings Planting)	1,459.83
0050011	6/28/2019	[ADP] ADP (BOS Meeting Payroll - 06/30/19 (Checks))	184.70
0050012	6/28/2019	[ADP] ADP (BOS Meeting Payroll - 06/30/19 (Checks))	184.70
EFT	6/28/2019	[ADP] ADP (BOS Meeting Payroll- 06/30/19 (Direct Deposit))	554.10
EFT	6/28/2019	[ADP] ADP (BOS Meeting Payroll Taxes - 06/30/19)	159.00
Total Checks:			24,414.70

Colonial Country Club Community Development District **Reconciliation - US Bank 0001**

Run: 7/11/2019 @ 1:14 PM

Page: 1

Closing Balance from Previous Statement.....	5/31/2019	206,759.20	
0 Deposits and Other Additions Totaling.....		0.00	
0 Checks and Other Withdrawals Totaling.....		0.00	
1 Adjustments Totaling.....		153.81	
0 Voids Totaling.....		0.00	
Service Charge.....		0.00	
Interest Earned.....	6/04/2019	53.41	
Closing Balance for this Statement.....	6/30/2019	206,966.42	
Difference.....		0.00	
<hr/>			
Cash Balance from General Ledger.....	6/30/2019	206,966.42	
Open Activity from Bank Register.....		0.00	
Adjustment for Service Charges and Interest.....		0.00	
General Ledger Reconciliation to Statement.....		206,966.42	
<hr/>			
Date	Reference	Adjustment Description	Amount
✓ 6/04/2019		Interest Earned	53.41
✓ 6/04/2019	TXFR	Tranfer from 0003 to 0001	153.81
Total Adjustments:			207.22

**Colonial Country Club Community Development District
Reconciliation - Iberia 1867 MM**

Run: 7/11/2019 @ 12:35 PM

Page: 1

Closing Balance from Previous Statement.....	5/31/2019	586,340.51
0 Deposits and Other Additions Totaling.....		0.00
0 Checks and Other Withdrawals Totaling.....		0.00
0 Adjustments Totaling.....		0.00
0 Voids Totaling.....		0.00
Service Charge.....		0.00
Interest Earned.....	6/30/2019	602.40
Closing Balance for this Statement.....	6/30/2019	586,942.91
Difference.....		0.00
Cash Balance from General Ledger.....	6/30/2019	586,942.91
Open Activity from Bank Register.....		0.00
Adjustment for Service Charges and Interest.....		0.00
General Ledger Reconciliation to Statement.....		586,942.91

Date	Reference	Adjustment Description	Amount
6/30/2019		Interest Earned	602.40
Total Adjustments:			602.40

**Colonial Country Club Community Development District
Reconciliation - US Bank 0003**

Run: 7/11/2019 @ 1:13 PM

Page: 1

Closing Balance from Previous Statement.....	5/31/2019	595,395.00	
0 Deposits and Other Additions Totaling.....		0.00	
0 Checks and Other Withdrawals Totaling.....		0.00	
1 Adjustments Totaling.....		-153.81	
0 Voids Totaling.....		0.00	
Service Charge.....		0.00	
Interest Earned.....	6/03/2019	153.81	
Closing Balance for this Statement.....	6/30/2019	595,395.00	
Difference.....		0.00	
<hr/>			
Cash Balance from General Ledger.....	6/30/2019	595,395.00	
Open Activity from Bank Register.....		0.00	
Adjustment for Service Charges and Interest.....		0.00	
General Ledger Reconciliation to Statement.....		595,395.00	
<hr/>			
Date	Reference	Adjustment Description	Amount
✓ 6/03/2019		Interest Earned	153.81
✓ 6/04/2019	TXFR		-153.81
Total Adjustments:			0.00

Year to Date Actual - Variable Expenses (Supervisor's Report)
Colonial Country Club Community Development District
For the Period Ending June 30, 2019

Operating Fund

	<u>Annual Budget</u>	<u>Year to Date Actual</u>
<u>Revenues</u>		
001.361001.0000 Interest Income	4,000	11,424
001.361006.0000 Interest - Tax Collector	0	847
001.363010.0000 Special Assmnts- Tax Collector	477,416	477,647
001.363090.0000 Special Assmnts- Discounts	(19,097)	(17,253)
001.369900.0000 Other Miscellaneous Revenues	0	3,999
Total Revenues	462,319	476,664
<u>Expenses</u>		
<u>Administrative</u>		
001.511001.0000 P/R-Board Of Supervisors	12,000	10,600
001.512001.0000 Payroll-Processing Fees	600	833
001.521001.0000 Payroll Taxes	918	765
001.531002.0000 Profserv-Arbitrage Rebate	600	0
001.531012.0000 Profserv-Dissemination Agent	1,000	0
001.531013.0000 Profserv-Engineering	10,000	189
001.531016.0000 Profserv-Field Management	14,328	10,746
001.531023.0000 Profserv-Legal Services	5,000	1,425
001.531027.0000 Profserv-Mgmt Consulting Serv	76,772	57,579
001.531038.0000 Profserv-Special Assessment	8,357	6,268
001.531045.0000 Profserv-Trustee Fees	4,500	4,284
001.532002.0000 Auditing Services	5,500	4,475
001.541006.0000 Postage & Shipping	500	13
001.545002.0000 Insurance-General Liability	8,000	7,147
001.547001.0000 Copying & Printing	1,000	0
001.548002.0000 Legal Advertising	2,100	142
Total Administrative	151,175	104,466
<u>Flood Control/Stormwater Mgmt</u>		
001.534076.0000 Contracts-Preserve Maintenance	25,500	19,125
001.534084.1001 Contracts-Lake & Wetland	68,760	51,570
001.543043.0000 Electricity-Fountain	8,000	10,549
001.546003.0000 R&M-Aeration	10,000	8,179
001.546006.0000 R&M-Aquascaping	3,000	0
001.546032.0000 R&M-Fountain	250	617
001.546042.0000 R&M-Lake	10,000	8,705
001.546085.0000 R&M-Signage	1,000	0
001.546123.0000 R&M-Preserves	46,598	16,407
001.546142.0000 R&M-Wash Out Repair	60,000	0
001.549037.0000 Misc-NPDES Program	3,000	4,960
001.549900.0000 Misc-Contingency	20,000	3,546
Total Flood Control/Stormwater Mgmt	256,108	123,658
Total Expenses	407,283	228,124
Excess Revenue Over (Under) Expenditures	55,036	248,540



COMMUNITY FIELD SERVICES

Colonial Country Club CDD

FIELD MANAGEMENT REPORT FOR JULY 2019

Prepared for:

PREMIER DISTRICT MANAGEMENT | 3820 COLONIAL BLVD., SUITE 101 FORT MYERS, FL 33966

Colonial Country Club CDD

Community Field Services – Field Management Report Site Inspection on 7/09/2019

1. Lake Management:

- a. **Lake Maintenance:** The lakes were again in fair to moderate shape this month. Torpedo grass was present along most of the shorelines, water levels are below average for this time of year, submerged weeds are minimal, and algae is in about two thirds of the lakes. Below is the rating sheet for July.

COLONIAL COUNTRY CLUB LAKE RATING SHEET FOR FIELD REPORT July 9, 2019																		
Individual Lake Ratings			Total Individual Lake Ratings			37-185 = Unsatisfactory			222-370 = Room for Improvement			407-555 = Satisfactory						
1 = Unsatisfactory			1-5 = Unsatisfactory															
2 = Room for Improvement			6-10 = Room for Improvement															
3 = Satisfactory			11-15 = Satisfactory															
Lake #	July 9th 2019					January Scores	February Scores	March Scores	April Scores	May Scores	June Scores	July Scores	August Scores	Sept. Scores	Oct. Scores	Nov. Scores	Dec. Scores	July Scores 2018
	Clarity	Algae	Shoreline Weeds	Submerged Weeds	Spike Rush Width													
Lake #1	3	2	2	3	2	14	14	14	14	13	13	12						13
Lake #2	1	2	2	3	2	13	13	13	13	13	10	10						12
Lake #3	2	2	2	3	2	12	12	12	12	11	9	11						10
Lake #4	3	2	2	3	3	14	14	13	13	13	13	13						13
Lake #5	3	3	2	3	2	14	14	14	14	13	13	13						11
Lake #6	2	2	2	3	2	12	14	13	14	13	12	11						11
Lake #7	3	2	2	3	3	14	14	14	14	14	13	13						12
Lake #8	3	3	2	3	2	12	13	13	13	12	12	13						12
Lake #9	3	2	3	3	2	13	14	14	14	14	13	13						12
Lake #10	3	3	2	3	2	14	13	12	13	13	13	13						12
Lake #11	3	2	2	2	3	13	13	13	13	12	12	12						13
Lake #12	3	2	2	3	2	12	12	12	13	13	12	12						14
Lake #13	2	2	3	3	3	14	14	14	14	14	13	13						13
Lake #14	2	2	1	3	1	12	11	11	11	11	9	9						14
Lake #15	3	3	2	3	3	12	13	13	13	13	13	14						14
Lake #16	2	3	2	3	2	12	12	12	12	12	10	12						14
Lake #17	3	3	3	3	2	15	15	15	15	15	15	14						13
Lake #18	2	2	2	3	3	13	13	13	13	14	12	12						13
Lake #19	3	2	3	3	3	15	15	15	15	14	15	14						15
Lake #20	2	2	2	3	3	13	13	14	14	14	13	12						13
Lake #21	3	1	2	2	2	14	14	14	14	12	12	10						14
Lake #22	3	2	2	3	1	13	13	14	13	12	11	11						13
Lake #23	3	2	2	3	3	13	14	14	13	13	13	13						12
Lake #24	3	2	2	3	3	14	14	14	14	13	13	13						12
Lake #25	3	2	2	3	1	14	14	14	13	13	11	11						12
Lake #26	3	3	3	3	2	14	15	14	14	14	14	14						14
Lake #27	3	2	3	3	3	14	15	15	15	14	14	14						13
Lake #28	2	3	3	3	2	13	13	12	14	13	13	13						13
Lake #29	3	2	2	3	3	14	14	13	14	13	13	13						14
Lake #30	3	3	3	3	3	15	15	15	15	15	15	15						13
Lake #31	3	2	2	3	3	14	14	13	15	15	13	13						14
Lake #32	2	2	2	3	3	12	13	13	13	13	12	12						12
Lake #33	2	2	2	3	3	13	13	14	14	14	13	12						12
Lake #40	3	3	2	3	3	13	13	13	13	14	14	14						13
Lake #50	3	2	2	3	2	13	14	12	12	12	12	12						12
Lake #60	3	3	2	3	3	13	13	14	14	14	14	14						13
Lake #70	3	3	3	3	2	13	14	14	15	14	14	14						13
Grand Total						492	501	496	502	489	466	464	0	0	0	0	0	473
Fountains																		
Lake #																		
21	Operating																	
22	Operating - Photocell																	
28	Operating																	
50	Both Operating																	
Aerator Systems																		
Lake #																		
5, 8, 9 & 32	Operating																	
15 & 16	Operating																	
17	Operating																	
20	Operating																	
23 & 24	Operating																	
25, 26, & 27	Operating																	
Aerator Systems																		
Lake #																		
6	Operating - Move 2nd Diffuser																	
29	Operating																	
31	Operating																	
4 & 40	Operating																	
50	Operating																	

- b. **Dissolved Oxygen (DO) Tests:** Next test is scheduled for August 2019.

c. Littoral Plants:

- i. Spike rush width that is too wide and needs to be treated by Lake & Wetlands includes:
 - 1. High priority Lakes to address: 14, 22 & 24.
 - 2. Medium priority Lakes to address: 1-3, 5, 6, 8, 9, 10, 12, 16, 17, 21, 26, 28, 50 & 70.
- ii. The spike rush that has filled in the entire north end of Lake 8 has been treated by Lake & Wetlands.



- iii. The new littorals that Lake & Wetlands planted on the west end of Lake 50 two months ago are still looking good.

d. Shoreline Weeds: Issues observed this month include:

- i. Torpedo Grass in Lakes:
 - 1. Low presence in Lakes: 1-5, 7, 8, 10-12, 14-16, 18, 20-25, 29, 32, 33, 40 & 60.
 - 2. Medium presence in Lakes: 6, 31 & 50.
- ii. Alligator weed in Lakes: 3 & 5. Medium presence.
- iii. Spatterdock & Lily Pads in Lakes: 11, 12 & 14. Low to medium presence.

Torpedo Grass in Lake 31



Spatterdock & Lily Pads in Lake 11



e. **Submerged Weeds:** Excessive chara growth remains in Lakes 11 & 21.

f. **Algae:**

- i. Low density was observed on Lakes: 1-7, 9, 11-14, 18-20, 31-33 & 50. Some of it was due to the treated spike rush that is currently decaying away.
- ii. Medium density was observed on Lakes: 22, 23, 24, 25 & 29.
- iii. High density was observed on Lakes: 21. The algae was recently treated by L&W.

Treated Algae on Lake 21



g. **Fish:** No concerns reported or observed this month.

h. **Trash:** Minimal trash observed, hot spots included Lakes: 10, 20 & 24.

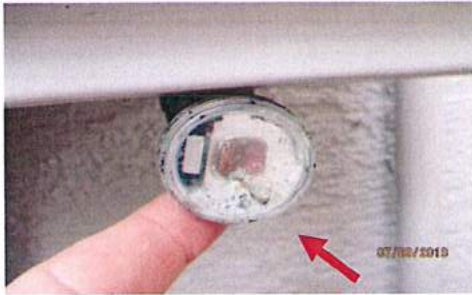
i. **Lake Aeration:**

- i. Lake 15: Only 1 air station was observed working. Issue has been reported to Vertex.
- ii. Lake 6: Vertex has been instructed to move the second air station further north up the lake. This task hasn't been completed yet.



j. Lake Fountains:

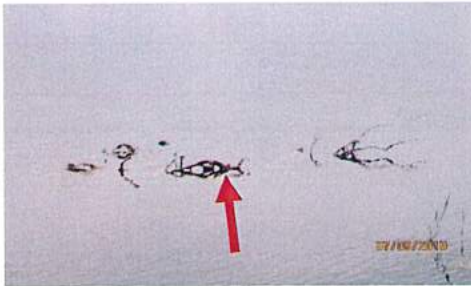
- i. Lake 22: The photocell is no longer working and needs to be replaced. The lights were observed on during the day. Vertex has been asked to replace it.



- ii. Vertex Water Features still needs to replace the burnt-out light fixtures in Lakes 21 & 28.

k. Shoreline Landscaping / Grass Clippings:

- i. Lake 22: 3 dead oak tree branches were observed on the SE end of the lake. The Board may want us to remove them.
- ii. Lake 24: 1 dead tree was observed on the north end of the lake. The Board may want us to remove it.



- iii. Several unknown medium size trees have died along the bank adjacent to Lake 11. The Board may want to have these trees cut and removed before they can potentially fall onto the perimeter fence.



- iv. Most of the cordgrass along Lake 30 has died. The Board may want to have the grasses cut and raked up to enhance the look of the area.



- v. Patrick Tohill was asked to trim/remove the cordgrass along the shoreline adjacent to Lake 50 but no action has been completed yet. We'll contact Patrick and see if he has an action plan for this area.



I. Bulkheads / Rip Rap:

- i. Minimal weeds within the rip rap along Lake 10.
- ii. Bulkheads: The bulkheads on Lakes 29 & 50 have been cleaned by JL23 Pressure Cleaning. The contractor did a nice job!

Lake 50 – Before & After



Lake 29 – Before & After



m. Lake Bank Erosion:

- i. Lake & Wetlands has been asked to look at the washout on Lake 25 and to give the Board an estimate to add additional soil and to heavily plant the area with littorals. A low spot on the cart path is creating a collection point for the water which then flows to the lake causing the washout.

Washout on Lake 25



Low spot along Cart Path



- ii. Lake & Wetlands has completed the washout repairs along the gateway canal between 10131 / 10133 Colonial Country Club Blvd., but a recent rainfall event has caused the repairs to washout. L&W was notified of this and will be sending back a crew to fix it.



n. Gateway Canal:

- i. A high presence of torpedo grass was observed growing along the Colonial side of the canal.
- ii. A high presence of limnophila was observed growing within the waterway.

Torpedo Grass



Limnophila



2. Preserves:

- a. The next quarterly clean-up along the preserve walking path is scheduled for August 2019.
- b. Coastline Tree Service pruned the 75 sabal palms along the preserve walking path on June 18th. The contractor did a nice job. We also went around and removed the pink tape that was placed on the trees.



- c. The recently planted slash pine saplings are continuing to do well.



- d. Rosary Pea which is a Category 1 exotic was observed growing within the small preserve area behind the perimeter fence adjacent to Lake 12. We've reported this finding to Lake & Wetlands so that they can treat it before it continues to spread.



3. Butterfly Gardens:

- a. **Boardwalk Entrance:** The plants in this area including the new ones were looking healthy this month. Some of the plants however do need to be pruned.



- b. **South End of Lake 21:** The plants in this area including the new ones were also looking healthy this month. Some of the plants however do need to be pruned.



- 4. Storm Water Drainage System:** The last time all the storm water structures were inspected for sediment build up was conducted in January 2018 by MRI.
- a. Roadway Catch Basins:** No visual concerns observed this month.
 - b. Dry Retention Catch Basins:** No visual concerns observed this month. All basins were clear of debris.
 - c. Outfall Structures:** Structures are functioning correctly however there is a medium sized melaleuca tree and a small Brazilian pepper tree next to the outfall structure adjacent to Lake 10. Both exotics should be removed.

Melaleuca Tree



Brazilian Pepper Tree



- d. Preserve Catch Basins:** No visual issues observed this month. All basins were clear of debris.
 - e. Catch Basins between Buildings:** No visual issues observed this month.
 - f. Inter-Connect Pipes:** All pipes currently submerged.
 - g. Illicit Discharges:** No new illicit discharges were found this month.
 - h. Spill Prevention:** No concerns observed this month.
 - i. Maintenance Yard Inspection:** No concerns observed this month.
- 5. Perimeter / Preserve Fence:**
- a.** No new concerns observed this month.
 - b.** Sunstate Fence is scheduled to complete the repairs to the perimeter fence behind 9074 to 9078 Shadow Glen by July 12th. They will be replacing stretched fencing, rusted wire ties and top rail eyes.
- 6. Non CDD Issues / Concerns Observed:** No concerns observed this month.

7. Fish/Wildlife Observations:

<input type="checkbox"/> Bass	<input checked="" type="checkbox"/> Bream	<input type="checkbox"/> Catfish	<input type="checkbox"/> Gambusia
<input checked="" type="checkbox"/> Egrets	<input checked="" type="checkbox"/> Herons	<input checked="" type="checkbox"/> Coots	<input type="checkbox"/> Gallinules
<input checked="" type="checkbox"/> Anhinga	<input type="checkbox"/> Cormorant	<input type="checkbox"/> Osprey	<input checked="" type="checkbox"/> Ibis
<input type="checkbox"/> Woodstork	<input type="checkbox"/> Otter	<input type="checkbox"/> Alligators	<input type="checkbox"/> Snakes
<input checked="" type="checkbox"/> Turtles	<input checked="" type="checkbox"/> Other Species: <u>Ducks</u>		

8. Residential Complaints / Concerns: Resident concerns or complaints for FY 2019:

Colonial Country Club CDD Concern / Complaint Log As of 7/10/19					
Reported Date:	Notified By:	Address	Issue	Action	Follow Up Action
10/6/2018	Joe Sucato	Driving Range	Reported weeds are growing around the driving range peninsula. The weeds catch the golf balls, and present a danger with gators hiding in them.	Goncalo has been contacted and requested one of the techs to please treat the spike rush and any other plant material within the driving range portion of Lake 1.	Monitor - Weeds & littorals showed signs of treatment on 10/30/18
10/25/2018	Donna	9920 Horse Creek Way	Reported that the fountain in Lake 28 has been down for 2 days.	Inspected the fountain on 10/25 and found a tripped circuit breaker and loose wire. Tightened the wire back into the breaker and reset it and the system came back online.	None.
10/31/2018	Kurt Wulschleger	9529 Herringway	Concerned that 2 dead pine trees along the preserve edge could damage his lanai if they were to fall towards his home.	Confirmed that the trees are dead and that they could reach his home. Obtaining an estimate to have them removed.	Coastline Tree Service has been approved to cut down the trees.
1/28/2019	Michael Parks	N/A	Had concerns why the aerator unit was placed directly across from 9243 / 9245 Independence Way.	We're working with Vertex to have them relocate the compressor cabinet behind the bushes and to have plants installed around the electrical pedestal.	The compressor cabinet has been moved behind the existing shrubs and plants are going to be installed in front of the electrical pedestal.
3/4/2019	Tony Desantis	N/A	Reported algae is looking bad on Lake 6.	Issue was reported to Lake & Wetlands.	Monitor.
4/2/2019	Joe Sucato	Driving Range	Reported a nuisance alligator in the range lake.	Issue was reported to the Alligator Hotline. Reference #453325.	2 alligators were removed from the lake on 4/4/19.
4/5/2019	Karen Miller	11029 Mill Creek Way #408	Asked if additional littorals can be planted on the west end of Lake 50 where there is a very large brown area.	Informed Karen that we would obtain a proposal from L&W for additional littorals and we would present her request to the CDD Board.	Lake & Wetlands heavily planted the area on 5/06/19 at no charge to the community.
4/12/2019	Joe Sucato	Driving Range	Reported that they are having trouble with their boom and golf balls are going beyond it. Joe asked if we can have the littorals spray out along the homes and 18th tee boxes.	Informed Joe that we keep a 5 foot littoral shelf behind the homes and would ask L&W to make sure the plants don't exceed that width. Littorals will be sprayed out at the 18th tee box.	Areas have been treated by Lake & Wetlands.
5/6/2019	Kathryn Greger	Clubhouse	Resident reported to her that the aerator unit for Lake 31 had stopped working over the weekend.	Inspected the unit and found that the cooling fan has gone back. Informed Vertex of the issue which will be looked at during the maintenance event this month.	None.
5/6/2019	Neal	10013 Majestic Ave.	Reported that the 1/2 the lights have stopped working on the fountain in Lake 22.	Reported the issue to Vertex on 5/06/19. They will be looking at the issue during the maintenance event this month.	Monitor.
6/25/2019	Resident	10112 Colonial Country Club Blvd #202	Reported algae growth has greatly increased on Lake 29.	Reported to L&W and they were onsite on 6/25 to treat it.	Lake was looked at on 7/9 and the amount of algae has been greatly reduced.

9. Completed events in June / July:

- a. Inform Lake & Wetlands of the lake concerns. [Reported on 6/4/19.](#)
 - i. Sabal Palms growing along Lakes 25, 30 & Gateway Canal.
- b. Inform Vertex Water Features of any fountain / aerator concerns. [Reported on 6/4/19.](#)

- c. Monitor Botanica Lakes effort on removing the remaining pallets on the canal. Pallets remain present, we'll contact code enforcement.



- d. Monitor washout repairs along the gateway canal between 10131 / 10133 Colonial Country Club Blvd., on Lake 9 behind the utility box at 9055 Shadow Glen Way and on the south end of Lake 22. Only the washout on the Gateway Canal has been address however the repairs were washed out from a heavy rainfall event. L&W will be returning to fix it.
- e. Inspect the bulkhead pressure cleaning project on Lakes 29 & 50. Project is completed and contractor did a great job.

10. Follow up & Upcoming event for July / August:

- a. Inform Lake & Wetlands of the lake concerns.
 - i. Sabal Palms growing along Lakes 25, 30 & Gateway Canal.
- b. Inform Vertex Water Features of any fountain / aerator concerns. Reported on 7/10/19.
- c. Contact code enforcement on Botanica Lakes regarding the remaining pallets on the canal.
- d. Monitor washout repairs along the gateway canal between 10131 / 10133 Colonial Country Club Blvd., on Lake 9 behind the utility box at 9055 Shadow Glen Way and on the south end of Lake 22.
- e. Contact Patrick Tohill regarding the cordgrass along Lake 50.
- f. Inspect the fence repairs behind 9074 to 9078 Shadow Glen.

11. Maintenance Technician Task List:**Reported on 05/07/19:**

- a. Touch up the boardwalk with the left-over stain. Task completed on 7/10/19: Work Order 1324.
- b. Clean the educational signs along the board walk. Task completed on 7/10/19: Work Order 1324.

Reported on 06/03/19:

- a. Cut down and remove the dead trees within the preserve islands. Task completed on 7/08/19: Work Order 1327. Cut down and removed 47 dead trees.

Reported on 07/09/19:

- a. Board Approval Needed: Prune the plants at the butterfly gardens.
- b. Board Approval Needed: Remove the oak tree branches out of Lake 22 and remove the dead tree from Lake 24.
- c. Board Approval Needed: Cut down and remove the dead trees along Lake 11.
- d. Board Approval Needed: Cut down and remove the dead cordgrass along Lake 30.
- e. Board Approval Needed: Remove the Brazilian Pepper and melaleuca tree next to the Lake 10 outfall structure.

Colonial Country Club CDD							
Project Finance Tracker							
Fiscal Year 2019							
Updated: 7/10/19							
PROJECTS / MAINTENANCE TASKS	DATE APPROVED	COST APPROVED	Paid to Date	VENDOR / PDM HOURS	APPROVED BY	FINAL DATE PAID	INVOICE / WORK ORDER
R&M - Aeration 546003.0000			\$10,000.00				
New Aerator Systems for Lakes 6, 25, 26 & 27	09/24/18	\$30,049.54	\$30,049.54	Vertex	Board	4/23/2019	880033891
New Electrical Service for Aerator Systems	09/24/18	\$7,220.00	\$7,570.00	P.I. Electric	Board	1/15/2019	56730-DEP & 56730-FE
Replace old air stations on Lakes 4 & 40.	12/17/18	\$1,268.10	\$1,268.10	Vertex	Board	1/22/2019	Invoice 12914
New compressor & fan for Lakes 15 & 16.	12/17/18	\$1,087.78	\$1,087.78	Vertex	Board	1/15/2019	I2817
	Totals:	\$39,625.42	\$39,975.42				
		Balance:	-\$29,975.42				
R&M-Lake 546042.0000			\$5,000.00				
Remove the debris and pine straw off the catch basins located behind: 9019 Shadow Glen, 9343 Independence Way & 9335 Independence Way.	08/07/18	\$73.00	\$73.00	CFS	Tony / Board	10/3/2018	WO 1231 - Completed
Remove the dead pine tree on the north end of Lake 27 adjacent to 10072 Oakhurst Way. At the same location prune any low branches that interfere with the lawn mowers passing by. Remove the 7-8 foot palm tree top from Lake 28 behind 11029 Iron Horse Way.	09/26/18	\$58.00	\$58.00	CFS	Board	10/3/2018	WO 1236 - Completed
Trimming of the weeds & grass along Lake 11 bank.	09/26/18	\$276.00	\$276.00	CFS	Board	10/3/2018	WO 1244 - Completed
Remove vegetation around the catch basins between the condo buildings on Lakes 21 & 22.	10/22/18	\$189.00	\$189.00	CFS	Board	11/28/2018	WO 1253 - Completed
Replacement of dead plants at the Lake 21 butterfly garden.	10/22/18	\$139.83	\$139.83	CFS	Board	6/21/2019	WO 1255 - Completed
Inspection & debris cleaning of 4 roadway catch basins at the end of Sky View Way & Majestic Ave.	10/15/18	\$2,625.00	\$2,625.00	Extreme Divers	Tony	11/1/2018	22545
Repaired washout on Lake 28 next to the fountain valve box with rip rap. Repalced 2 fountain cabinet locks.	12/18/18	\$45.41	\$45.41	CFS	CFS	2/28/2019	WO 1272 - Completed
Install 253 alluminum storm drain markers along all roadway catch basins throughout the community. 50 extra markers were ordered and are being stored as backups. Markers colored blue with the fish symbol on center. Says: Drains to Lake.	02/23/29	\$2,200.00	\$2,116.74	CFS	Board	3/28/2019	WO 1289 - Completed
Conduct a trash clean-up around all of the lakes, along the wooden boardwalks and concrete walking path. Remove the fallen over dahoon holly tree on the Lake 11 bank (back side). Restack the fallen rip rap around the catch basin behind 9192 Independence Way.	02/27/19	\$567.28	\$567.28	CFS	Board	3/7/2019	WO 1294 - Completed
Bulkhead Pressure Cleaning on Lakes 29 & 50.	5/20/2019	\$1,300.00	1300	JL23	Board	6/4/2019	7516
	Totals:	\$7,473.52	\$7,390.26				
		Balance:	-\$2,390.26				
R&M-Preserves: 546123.0000			\$46,598.00				
Remove all of the dead vegetation from the preserve edge behind the homes at 10010 to 10022 Oakhurst Way. Move dead vegetation out of sight for homeowners, Phase 2. Removed the recently cut branches from the common area behind 11027 Millcreek. Return to 9096 Shadow Glen & cut back the missed willow tree along fence.	08/07/18	\$319.50	\$319.50	CFS	Tony / Board	10/3/2018	WO 1231 - Completed
De-weed the 2 butterfly gardens. Trim the firebush. Remove the pile of branches that have been placed along side the walking path behind 9976 Horse Creek Road. Remove the tree top that has fallen around the educational preserve sign near the walking path entrance across from 10015 Colonial Country Club Blvd.	09/26/18	\$130.50	\$130.50	CFS	Board	10/3/2018	WO 1236 - Completed
Quarterly dead vegetation maintenance along the preserve walking path. November 2018	10/01/18	\$1,524.00	\$1,524.00	CFS	Board	11/19/2018	WO 1235 - Completed
Fence repairs along preseve / Shadow glen. Fixing animal holes and rusted out fence ties.	10/22/2018	\$841.15	\$841.15	CFS	Board	11/28/2018	WO 1254 - Completed
Leaning Tree Removal along Lake 11 Preserve Fence	10/29/2018	\$495.00	\$495.00	Coastline Tree Service	Board	11/26/2018	Invoice 504

General Preserve Audit	12/5/2018	\$750.00	\$750.00	BearPaws Environmental	Board	1/22/2019	Invoice 03
Hemingway Dead Pine Trees Removal	12/05/18	\$2,375.00	\$2,375.00	Coastline Tree Service	Board	12/20/2018	Completed - Invoice 572
Remove the cut tree material along the preserve walking path deeper into the preserve preferably out of sight.	12/05/18	\$508.00	\$508.00	CFS	Board	1/23/2019	WO 1260 - Completed
Install additional rip rap along the preserve fence between Lakes 11 & 12. Cut back all of the vegetation off of the perimeter fence between Lakes 11 & 60.	12/18/18	\$1,385.09	\$1,385.09	CFS	Board	2/28/2019	WO 1272 - Completed
Clean all of the metal benches along the boardwalk and paint them black. Applied clear coat finish.	01/07/19	\$454.65	\$454.65	CFS	Board	1/10/2019	WO 1279 - Completed
February 2019 - Quarterly dead vegetation maintenance along the preserve walking path.	12/01/19	\$1,176.00	\$1,176.00	CFS	Board	2/23/2019	WO 1259 - Completed
May 2019 - Quarterly dead vegetation maintenance along the preserve walking path.	03/01/19	\$1,292.00	\$1,292.00	CFS	Board	5/22/2019	WO 1288 - Completed
Slash Pine sapling planting within the large preserve along the walking path.	03/01/19	\$1,200.00	\$1,320.00	CFS	Board	6/21/2019	WO 1295 - Completed
Removal of leaning dead trees from the preserve island behind 9956 Horse Creed Road.	03/12/19	\$160.00	\$160.00	CFS	Board	3/20/2019	WO 1300 - Completed
Annual vegetation cutbacks along preserve fence behind homes on Shadow Glenn.	04/22/19	\$581.00	\$537.00	CFS	Board	5/16/2019	WO 1314 - Completed
Palm tree pruning within preserve islands.	05/20/19	\$2,437.50	\$2,437.50	Coastline Tree Service	Board	6/21.19	Completed - Invoice 969
August 2019 - Quarterly dead vegetation maintenance along the preserve walking path.	06/01/19			CFS	Board		WO 1323 - Pending August
Touch up the board walk deck boards with existing stain we have onsite. Clean all the educational signs	05/20/19	\$276.00	\$276.00	CFS	Board	7/10/2019	WO 1324 - Completed
Remove all remaining dead trees from the preserve islands.	06/04/19	\$784.00	\$784.00	CFS	Board	7/8/2019	WO 1327 - Completed
Perimeter / Preserve fence repairs behind 9076 to 9078 Shadow Glen.	05/20/19	\$1,366.00	\$683.00	Sunstate Fence	Board	6/13/2019	Invoice 125619
Totals:		\$18,055.39	\$17,448.39				
Balance:			\$29,149.61				
R&M Washout Repair: 546142.0000			\$60,000.00				
Bank Repairs on Lakes 9, 22 & Gateway Canal	05/20/19	\$4,800.00		Lake & Wetlands	Board		Proposal Returned
Totals:		\$4,800.00	\$0.00				
Balance:			\$60,000.00				
R&M - Fountain: 546032.0000			\$250.00				
LED light replacement on Lakes 21 & 28	05/20/19	\$4,498.62		Vertex Water Features	Board		Proposal Returned
Totals:		\$4,498.62	\$0.00				
Balance:			\$250.00				
Misc - Contingency: 549900.0000			\$20,000.00				
Totals:		\$0.00	\$0.00				
Balance:			\$20,000.00				
R&M - Signage: 546085.0000			\$1,000.00				
Totals:		\$0.00	\$0.00				
Balance:			\$1,000.00				
FY 2019							
Budget Line Item	Budget	Approved	Actuals	Difference			
R&M - Aeration 546003.0000	\$10,000	\$39,625.42	\$39,975	-\$29,975			
R&M-Lake 546042.0000	\$5,000	\$7,473.52	\$7,390	-\$2,390			
R&M-Preserves: 546123	\$35,000	\$18,055.39	\$17,448	\$17,552			
R&M Washout Repair: 546142.0000	\$60,000	\$4,800.00	\$0	\$60,000			
R&M - Fountain 546032.0000	\$250	\$4,498.62	\$0	\$250			
Misc - Contingency: 549900.0000	\$6,762	\$0.00	\$0	\$6,762			
R&M - Signage: 546085.0000	\$1,000	\$0.00	\$0	\$1,000			
Totals	\$118,012	\$74,452.95	\$64,814	\$53,198			