

**COLONIAL COUNTRY CLUB  
COMMUNITY DEVELOPMENT DISTRICT**



JANUARY 28, 2019  
BOARD OF SUPERVISORS MEETING  
AGENDA PACKET



## COLONIAL COUNTRY CLUB COMMUNITY DEVELOPMENT DISTRICT

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PREMIER DISTRICT MANAGEMENT, LLC  
3820 Colonial Blvd. Suite 101 ▪ Fort Myers ▪ FL 33966  
Telephone: (239) 690-7100 ▪ Email: info@cddmanagement.com

Board of Supervisors  
Colonial Country Club CDD

January 21<sup>st</sup>, 2019

Dear Supervisors,

The regular meeting of the Colonial Country Club CDD Board of Supervisors will be held on January 28<sup>th</sup>, 2019 at 2 P.M. at the Colonial Country Club Activity Room in the Community Center on 9171 Independence Way in Fort Myers, Florida. The Public Agenda is included in Section two and the points of interest are as follows:

- As per usual, enclosed are the regular Meeting Minutes from December 17<sup>th</sup>, the Financials for December and the Field Manager Report for January.
- There will be also be an update of various projects including the Lake Aeration Project and Perimeter Fencing Repairs.
- Enclosed are the Environmental Audit results for discussion.
- A new item for discussion is storm drain markers which were suggested by county staff. The idea is to have informational signage on all the drains that discharge into the lakes.

Any supporting documents not enclosed will be distributed at the meeting. The **next meeting is scheduled for February 25, 2019**, if there are any questions or requests prior to the meeting, feel free to contact me.

Respectfully



Calvin Teague  
District Manager

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## Colonial Country Club CDD Meeting Agenda

### January 28, 2019 at 2:00 PM

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- |  |             |
|--|-------------|
| 1. Call to Order and Roll Call                             |             |
| 2. Approval of the Agenda                                  | Page 3      |
| 3. Audience Comments on Agenda Items                       |             |
| 4. Approval of Meeting Minutes                             |             |
| A. Regular Meeting Minutes from December 17, 2018          | Pages 4-8   |
| 5. Old Business  |             |
| A. Lake Aeration Project Update                            |             |
| B. Perimeter Fencing Repairs Update                        |             |
| C. Environmental Audit Results                             | Pages 9-11  |
| 6. New Business  |             |
| A. Storm Drain Markers                                     |             |
| 7. Manager's Report  |             |
| A. Financial Statements for Month Ending December 31, 2018 | Pages 12-25 |
| B. Website Compliance Options                              |             |
| 8. Field Manager   |             |
| A. Field Manager's Report for January                      | Pages 26-35 |
| B. Project Tracking/Maintenance Log                        | Pages 36-37 |
| C. Bench Painting and Cleaning Update                      | Pages 38-40 |
| D. Work Orders/ Proposals                                  |             |
| 9. Attorney's Report                                       |             |
| 10. Engineer's Report                                      |             |
| 11. Supervisor's Requests/Comments                         |             |
| 12. Audience comments                                      |             |
| 13. Adjournment  |             |

**Next Meeting: February 25, 2019 at 2:00 PM**

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**DRAFT**

**MINUTES OF MEETING  
COLONIAL COUNTRY CLUB  
COMMUNITY DEVELOPMENT DISTRICT**

A meeting of the Colonial Country Club Community Development District was held Monday December 17, 2018 at 2:00 p.m. in the Activity Room of the Community Center at 9171 Independence Way, Fort Myers, Florida.

Present and constituting a quorum were:

Antonio (Tony) DeSantis	Chair
Joe Zajac	Vice Chair
Sally Hefti	Assistant Secretary
Giovanna Scuderi	Assistant Secretary

Not Present:

Medge Wahrer	Assistant Secretary
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Also present were:

Cal Teague	District Manager
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***The following is a summary of the minutes and actions taken at the December 17, 2018 regularly scheduled meeting of the Colonial Country Club CDD Board of Supervisors.***

**FIRST ORDER OF BUSINESS**

**Call to Order and Roll Call**

The Colonial Country Club Community Development District meeting was called to order and the District Manager called the roll. All were present for today's meeting except Supervisor Wahrer.

**SECOND ORDER OF BUSINESS**

**Approval of Agenda**

The Agenda was presented.

On MOTION by Vice Chair Zajac seconded by Supervisor Hefti with all in favor, the Agenda was approved as presented.
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December 17, 2018

Colonial Country Club CDD

### **THIRD ORDER OF BUSINESS**

### **Audience Comments on Agenda**

There being none, the next Order of Business followed.

### **FOURTH ORDER OF BUSINESS**

### **Approval of the Meeting Minutes**

The Regular Meeting Minutes of the November 26, 2018 meeting were presented.

On MOTION by Supervisor Scuderi seconded by Supervisor Hefti with all in favor, the Regular Meeting Minutes of November 26, 2018 were approved as presented.

### **FIFTH ORDER OF BUSINESS**

### **Old Business**

#### **A. Lake Aeration Project Update**

The District Manager reported that PI Electric is ready to start the boring for this project.

Once this is completed the electrical work will begin, and Vertex will install the equipment soon after. An FPL account has already been set up as well.

#### **B. Perimeter Fencing Repairs Update**

The District Manager reported that CFS installed 80 pieces of rebar at the places where animals were uplifting the fence along Shadow Glen Way, however, the Board expressed dissatisfaction with the appearance at some of the places with the feeling that rebar and rip rap should have been used as well. After discussion, the Board agreed that stone needed to be placed along the fence line between holes 7 and 8 between Lake 12 and all the way to Lake 11 along the cart path. The District Manager advised staff will take care of completing this project.

#### **C. Dead Pine Tree Removal along Hemingway Lane Update**

Scheduled for removal this week.

#### **D. Environmental Audit Results**

The environmental audit inspection was completed during the week of December 10 with report being available at next month's meeting.

#### **E. NPDES Audit Results**

The District Manager and District Engineer met with NPDES and reported feeling that all went well. A suggestion by the County representative for installation of informational markers at catch basins draining into the lakes was discussed. The District Manager

advised he will meet with CFS staff to discuss options. The Board requested that the quotes be presented for the purchase and installation of the "tags" rather than quotes given on a per hour basis to be presented at next month's meeting.

**F. Illegal Spike Rush Removal**

Monitoring of the area behind 9083 Triangle Palm Lane continues where new natural spike rush was found to be growing. Staff spoke with the homeowner and asked that they stop removing the plants. This area will continue to be monitored. The Board also requested follow-up on the Lake 18 situation.

**SIXTH ORDER OF BUSINESS**

**New Business**

There being no New Business, the next Order of Business followed.

**SEVENTH ORDER OF BUSINESS**

**Manager's Report**

**A. Financial Statements for Month Ending November 30, 2018**

The financials for period ending November 30, 2018 were submitted.

On MOTION by Supervisor Scuderi seconded by Supervisor Hefti with all in favor, the financials for month ending November 30, 2018 were accepted as presented.

**D. Website Compliance**

The District Manager updated the Board and asked about an outside firm managing the site. The Board was open to receiving proposals to create and manage the CDD website. The District Manager estimated to cost to be approximately \$2,500 plus a cost of \$65-75 per month for maintenance.

**EIGHTH ORDER OF BUSINESS**

**Field Manager's Report**

**A. Field Manager's Report for December**

Field Manager Pepin's report was presented for review with questions/comments as follows:

- What is the status of the fence repairs between holes 7 and 8.
- What is the status of the home with drainage into Lake 18.



- The Board approved cut back of vegetation between Lakes 11 & 60 with consideration of planting some plants with thorns such as Bougainvillea in the areas of badly damaged fence.
- The District Manager reported that the old Collier Water cabinet has been declared surplus equipment and not being used. Therefore, the Board agreed that this should be disposed of.

On MOTION by Supervisor Scuderi seconded by Supervisor Hefti with all in favor, the Collier Water cabinet was approved for disposal as surplus equipment.

- The Board requested that the photocell for Lake 50 be replaced as soon as possible.
- As mentioned earlier, rip rap along the fence line needs to be thicker in some areas.

#### **B. Project Tracking/Maintenance Log**

There being nothing new to report, the next item of business followed.

#### **C. Work Orders/Proposals**

- i. **Proposal for compressor for Lakes 15 and 16**  
Approved after confirmation that they are correct.
- ii. **Proposal for diffusers in Lakes 4 and 40**  
Again, approved after confirmation

On MOTION by Supervisor Napolitano seconded by Supervisor Scuderi with all in favor, the above Proposals were approved for an amount not to exceed the cost of the two (2) contracts.

#### **NINTH ORDER OF BUSINESS**

#### **Attorney's Report**

There being none, the next Order of Business followed.

#### **TENTH ORDER OF BUSINESS**

#### **Engineer's Report**

There being none, the next Order of Business followed.

December 17, 2018

Colonial Country Club CDD

**ELEVENTH ORDER OF BUSINESS**

**Supervisor's Requests/Comments**

There being no Supervisor Requests/Comments, the next Order of Business followed.

**TWELFTH ORDER OF BUSINESS**

**Audience Comments**

There being none, the next Order of Business followed.

**THIRTEENTH ORDER OF BUSINESS**

**Adjournment**

There being no further orders of business or discussion, and

On MOTION by Supervisor Hefti seconded by Vice Chair  
Zajac with all in favor, the meeting was adjourned at 2:55  
p.m.

***The next meeting will be January 28, 2019 at 2:00 p.m.***

\_\_\_\_\_  
Secretary/Assistant Secretary

\_\_\_\_\_  
Chair/Vice Chair



**COLONIAL GOLF & COUNTRY CLUB**

**PRESERVE AREA &  
WETLAND STATUS REPORT**

SOUTH FLORIDA WATER MANAGEMENT DISTRICT  
PERMIT No: 36-0078-S-12  
&  
UNITED STATES ARMY CORPS OF ENGINEERS  
PERMIT No: 1999-00411 (IP-SR)

*January 2019*

Prepared For:

Colonial Country Club CDD  
c/o: Premier District Management  
3820 Colonial Boulevard, Suite 101  
Fort Myers, FL 33966

Prepared By:



BearPaws Environmental Consulting  
1599 Covington Circle East Fort Myers, FL 33919  
Phone: (239) 340-0678  
Email: BearPaws.Env.Consulting@GMail.com

## INTRODUCTION

This report was prepared at the request of the Colonial Golf & Country Club and documents the current conditions of the preserve areas. These annual status reports are conducted at the request of the client. The fieldwork for this report was conducted on January 11, 2019.

The Colonial Golf & Country Club project is located within Sections 4, Township 44 South, Range 25 East, in Lee County. More specifically, the project site is located immediately east of Colonial Boulevard, about a half mile east of I75, in Fort Myers, Florida.

This report includes an overall summary of the ten (10) on-site preserve areas and recommendations of certain areas for exotic maintenance. The goal of these inspections is to assist the client with keeping the project in compliance with the regulatory agency permits; SFWMD Environmental Resource Permit Number: 36-0078-S-12; and the U.S. Army Corps of Engineers Permit Number: 1999-00411 (IP-SR), for Colonial Golf & Country Club.

## INSPECTION METHODOLOGY

A site inspection was conducted to document the current conditions of the on-site preserve areas. This report includes a discussion of the overall findings of the site inspection, including current conditions of the preserve areas, and recommended remedial actions to be taken within any problematic areas within the preserve areas.

Nuisance and exotic vegetation will be documented in the problematic areas of the conservation easement and preserves. During each status report, these areas will be inspected, and any exotic vegetation observed will be noted within the report.

## RESULTS AND DISCUSSION

The fieldwork for this inspection event January 11, 2019. Overall, the preserve areas were in excellent condition! There were few VERY exotics noted within any of the on-site preserve areas, none that deserved any special attention. Nuisance species to keep an eye on include ragweed (*Ambrosia artemisiifolia*), Spanish needle (*Bidens alba*), and various other weedy species along the edges of the upland preserve areas. Exotic species to keep an eye out for within the wetland preserves include water hyacinth (*Eichhornia crassipes*), torpedo grass (*Panicum repens*), primrose willow (*Ludwigia peruviana*), cattail (*Typha sp.*), climbing hempvine (*Mikania scandens*) and old world climbing fern (*Lygodium microphyllum*). As stated above, there were hardly any exotics noted within the preserve areas; there was no particular area where treatments should be conducted.

## SUMMARY

Overall, the preserve areas are in excellent condition. The water level throughout the preserve area ranged from saturated to several feet deep within some of the preserve areas. There was evidence of wildlife utilization throughout the preserve (ie. scat and game trails).

Prior to the inspection, it was mentioned that there were some dead slash pine trees (*Pinus elliotti*) observed along the northern and north-eastern portions of wetland 10. Specific attention was paid to this area while out on-site. Last year, we had a tremendous amount of rainfall, which caused abnormal amounts of saturation within the ground. Slash pines tend to have a fragile root structure; it is of my professional opinion, that this saturation likely caused the root structure to fail and cause some trees to fall. Another possible reason for them to die was resulting from extreme winds Hurricane Irma. Irma's winds were the

strongest on-site from the north to northwest; hence the reason where most of the die-off has occurred. If you look at this area along Wetland 10, in particular, you can even see lots of the pine leaning south and southeast from these strong winds. These winds likely compromised the root structure as well as the trunk of the tree causing them to die. These areas can be planted with supplemental plantings including additional slash pine (*Pinus elliotti*) and/or cypress trees (*Taxodium distichum*).

The coverage of any observed nuisance and exotic vegetation within the preserves are extremely widely scattered. The amount of other overall nuisance and exotic species observed within the preserve areas inspected was well under the 5% threshold and is insignificant, when looking at the overall preserve areas. The other preserve areas were in excellent health and there were no additional areas of stressed or dying vegetation noted.



**COLONIAL COUNTRY CLUB  
COMMUNITY DEVELOPMENT DISTRICT**

Financial Report

December 31, 2018

*unaudited*

**Prepared by:**  
Premier District Management

**Balance Sheet**  
**Colonial Country Club Community Development District**  
**December 31, 2018**

	<u>GENERAL FUND</u>	<u>SERIES 2013 DEBT SERVICE FUND</u>	<u>TOTAL</u>
<b><u>ASSETS</u></b>			
Cash - Iberia Checking Account	117,177.04	0.00	117,177.04
Due To/From 001/202	(1,011,199.58)	0.00	(1,011,199.58)
Due To/From 001/202	0.00	1,011,199.58	1,011,199.58
Investments - Money Market Account	1,738,298.93	0.00	1,738,298.93
Investments-Prepayment Account	0.00	168.95	168.95
Investments-Reserve Fund	0.00	595,500.50	595,500.50
Investments-Revenue Fund	0.00	148.88	148.88
Prepaid Items	2,146.50	0.00	2,146.50
Deposits	502.00	0.00	502.00
<b>TOTAL ASSETS</b>	<b>846,924.89</b>	<b>1,607,017.91</b>	<b>2,453,942.80</b>
<b><u>LIABILITIES AND FUND BALANCES</u></b>			
<b>LIABILITIES</b>			
Accounts Payable	2,375.00	0.00	2,375.00
<b>TOTAL LIABILITIES</b>	<b>2,375.00</b>	<b>0.00</b>	<b>2,375.00</b>
<b>FUND BALANCES</b>			
<b>Nonspendable</b>			
Prepaid Items	2,146.50	0.00	2,146.50
Deposits	502.00	0.00	502.00
<b>Restricted</b>			
Debt Service	0.00	1,607,017.91	1,607,017.91
<b>Assigned</b>			
Operating Reserves	114,866.00	0.00	114,866.00
Reserves - Boardwalk Replacement	100,000.00	0.00	100,000.00
Reserves - Erosion Control	75,000.00	0.00	75,000.00
<b>Unassigned</b>			
Unassigned	552,035.39	0.00	552,035.39
<b>TOTAL FUND BALANCES</b>	<b>844,549.89</b>	<b>1,607,017.91</b>	<b>2,451,567.80</b>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b>846,924.89</b>	<b>1,607,017.91</b>	<b>2,453,942.80</b>

**Statement of Revenues, Expenditures and Changes in Fund Balance**  
**Colonial Country Club Community Development District**  
**For the Period Ending December 31, 2018**

Operating Fund

	<u>ANNUAL BUDGET</u>	<u>YEAR TO DATE BUDGET</u>	<u>YEAR TO DATE ACTUAL</u>	<u>VARIANCE (\$)</u>	<u>YTD ACTUAL % OF BUDGET</u>	<u>DEC 31, 2018 ACTUAL</u>
<b><u>Revenues</u></b>						
Interest Income	4,000	1,000	2,486	1,486	(62)	1,337
Interest - Tax Collector	0	0	847	847	0	0
Special Assmnts- Tax Collector	477,416	119,354	413,138	293,784	(87)	279,098
Special Assmnts- Discounts	(19,097)	(4,774)	(16,486)	(11,712)	(86)	(11,060)
Other Miscellaneous Revenues	0	0	986	986	0	0
<b>Total Revenues</b>	<b>462,319</b>	<b>115,580</b>	<b>400,971</b>	<b>285,391</b>	<b>(87)</b>	<b>269,375</b>
<b><u>Expenses</u></b>						
<b><u>Administrative</u></b>						
P/R-Board Of Supervisors	12,000	3,000	3,800	(800)	32	800
Payroll-Processing Fees	600	150	285	(115)	44	115
FICA Taxes	918	230	314	(84)	34	66
Profserv-Arbitrage Rebate	600	150	0	150	0	0
Profserv-Dissemination Agent	1,000	250	0	250	0	0
Profserv-Engineering	10,000	2,500	0	2,500	0	0
Profserv-Field Management	14,328	3,582	3,582	0	25	1,194
Profserv-Legal Services	5,000	1,250	683	567	14	521
Profserv-Mgmt Consulting Serv	76,772	19,193	19,193	0	25	6,398
Profserv-Property Appraiser	1,779	445	1,779	(1,334)	100	1,779
Profserv-Special Assessment	8,357	2,089	2,089	0	25	696
Profserv-Trustee Fees	4,500	1,125	0	1,125	0	0
Auditing Services	5,500	1,375	0	1,375	0	0
Postage And Freight	500	125	13	112	3	13
Insurance - General Liability	8,000	2,000	5,716	(3,715)	71	239
Printing And Binding	1,000	250	0	250	0	0
Legal Advertising	2,100	525	0	525	0	0
Misc-Assessmnt Collection Cost	2,669	667	720	(52)	27	360
Misc-Web Hosting	600	150	150	0	25	50
Annual District Filing Fee	175	44	175	(131)	100	0
<b>Total Administrative</b>	<b>156,398</b>	<b>39,100</b>	<b>38,479</b>	<b>623</b>	<b>25</b>	<b>12,231</b>
<b><u>Flood Control/Stormwater Mgmt</u></b>						
Contracts-Preserve Maintenance	25,500	6,375	6,375	0	25	0
Contracts-Lake & Wetland	68,760	17,190	17,190	0	25	5,730
Electricity - Fountain	8,000	2,000	3,285	(1,285)	41	1,115
R&M-Aeration	10,000	2,500	991	1,509	10	0
R&M-Aquascaping	3,000	750	0	750	0	0
R&M-Fountain	250	62	0	62	0	0
R&M-Lake	10,000	2,500	3,868	(1,368)	39	409
R&M-Signage	1,000	250	0	250	0	0
R&M-Preserves	46,598	11,650	5,715	5,935	12	5,235
R&M-Wash Out Repair	60,000	15,000	0	15,000	0	0
Misc-NPDES Program	3,000	750	2,960	(2,210)	99	1,565



**Statement of Revenues, Expenditures and Changes in Fund Balance**  
**Colonial Country Club Community Development District**  
**For the Period Ending December 31, 2018**

Operating Fund

	<u>ANNUAL BUDGET</u>	<u>YEAR TO DATE BUDGET</u>	<u>YEAR TO DATE ACTUAL</u>	<u>VARIANCE (\$)</u>	<u>YTD ACTUAL % OF BUDGET</u>	<u>DEC 31, 2018 ACTUAL</u>
Misc-Contingency	20,000	5,000	3,546	1,455	18	0
Capital Outlay	0	0	3,610	(3,610)	0	0
<b>Total Flood Control/Stormwater Mgmt</b>	<b>256,108</b>	<b>64,027</b>	<b>47,540</b>	<b>16,488</b>	<b>19</b>	<b>14,054</b>
<b><u>Debt Service</u></b>						
Principal Line of Credit/Note	18,752	4,688	0	4,688	0	0
<b>Total Debt Service</b>	<b>18,752</b>	<b>4,688</b>	<b>0</b>	<b>4,688</b>	<b>0</b>	<b>0</b>
<b><u>Other Sources/Uses</u></b>						
<b>Total Expenses</b>	<b>431,258</b>	<b>107,815</b>	<b>86,019</b>	<b>21,799</b>	<b>20</b>	<b>26,285</b>
<b>Excess Revenue Over (Under) Expenditures</b>	<b>31,061</b>	<b>7,765</b>	<b>314,952</b>	<b>263,592</b>	<b>(1,014)</b>	<b>243,090</b>

**Statement of Revenues, Expenditures and Changes in Fund Balance**  
**Colonial Country Club Community Development District**  
**For the Period Ending December 31, 2018**

Series 2013 Debt Service Fund

	<u>ANNUAL BUDGET</u>	<u>YEAR TO DATE BUDGET</u>	<u>YEAR TO DATE ACTUAL</u>	<u>VARIANCE (\$)</u>	<u>YTD ACTUAL % OF BUDGET</u>	<u>DEC 31, 2018 ACTUAL</u>
<b><u>Revenues</u></b>						
202.361001.0000 Interest - Investments	360	90	467	377	(130)	149
202.363010.0000 Special Assmnts- Tax Collector	1,234,579	308,645	1,067,642	758,997	(86)	721,254
202.363090.0000 Special Assmnts- Discounts	(49,393)	(12,346)	(42,605)	(30,259)	(86)	(28,582)
<b>Total Revenues</b>	<b>1,185,556</b>	<b>296,389</b>	<b>1,025,504</b>	<b>729,115</b>	<b>(87)</b>	<b>692,821</b>
<b><u>Expenses</u></b>						
<b><u>Debt Service</u></b>						
202.571001.0000 Principal Debt Retirement	692,878	173,219	0	173,219	0	0
202.571006.0000 Principal Prepayments	0	0	5,000	(5,000)	0	0
202.572001.0000 Interest Expense	497,985	124,496	248,993	(124,496)	50	0
<b>Total Debt Service</b>	<b>1,190,863</b>	<b>297,715</b>	<b>253,993</b>	<b>43,723</b>	<b>21</b>	<b>0</b>
<b><u>Other Sources/Uses</u></b>						
202.591000.0000 Operating Transfers-Out	(982)	(245)	0	(245)	0	0
<b>Total Other Sources/Uses</b>	<b>(982)</b>	<b>(245)</b>	<b>0</b>	<b>(245)</b>	<b>0</b>	<b>0</b>
<b>Total Expenses</b>	<b>1,189,881</b>	<b>297,470</b>	<b>253,993</b>	<b>43,478</b>	<b>21</b>	<b>0</b>
<b>Excess Revenue Over (Under) Expenditures</b>	<b>(4,325)</b>	<b>(1,081)</b>	<b>771,511</b>	<b>685,637</b>	<b>17,838</b>	<b>692,821</b>

**Statement of Revenues, Expenditures and Changes in Fund Balance**  
**Colonial Country Club CDD**  
**For the Fiscal Year Ending September 30, 2019**

Operating Fund - Trend Report

	<u>October</u>	<u>November</u>	<u>December</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>August</u>	<u>September</u>	<u>Annual</u>	<u>Year to</u>
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Date</u>
<b>Revenues</b>				<u>Allocation</u>	<u>Allocation</u>	<u>Allocation</u>	<u>Allocation</u>	<u>Allocation</u>	<u>Allocation</u>	<u>Allocation</u>	<u>Allocation</u>	<u>Allocation</u>		<u>Actual</u>
Interest Income	646	503	1,337	333	333	333	333	333	333	333	333	333	4,000	2,486
Interest - Tax Collector	847	0	0	0	0	0	0	0	0	0	0	0	0	847
Special Assmnts- Tax Collector	0	134,039	279,098	39,785	39,785	39,785	39,785	39,785	39,785	39,785	39,785	39,785	477,416	413,138
Special Assmnts- Discounts	0	(5,426)	(11,060)	(1,591)	(1,591)	(1,591)	(1,591)	(1,591)	(1,591)	(1,591)	(1,591)	(1,591)	(19,097)	(16,486)
Other Miscellaneous Revenues	986	0	0	0	0	0	0	0	0	0	0	0	0	986
<b>Total Revenues</b>	<b>2,479</b>	<b>129,116</b>	<b>269,375</b>	<b>38,527</b>	<b>38,527</b>	<b>38,527</b>	<b>38,527</b>	<b>38,527</b>	<b>38,527</b>	<b>38,527</b>	<b>38,527</b>	<b>38,527</b>	<b>462,319</b>	<b>400,971</b>
<b>Expenses</b>														
<b>Administrative</b>														
P/R-Board Of Supervisors	2,000	1,000	800	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000	3,800
Payroll-Processing Fees	100	50	115	50	50	50	50	50	50	50	50	50	600	265
FICA Taxes	165	83	68	77	77	77	77	77	77	77	77	77	918	314
Profserv-Arbitrage Rebate	0	0	0	50	50	50	50	50	50	50	50	50	600	0
Profserv-Dissemination Agent	0	0	0	83	83	83	83	83	83	83	83	83	1,000	0
Profserv-Engineering	0	0	0	833	833	833	833	833	833	833	833	833	10,000	0
Profserv-Field Management	1,194	1,194	1,194	1,194	1,194	1,194	1,194	1,194	1,194	1,194	1,194	1,194	14,328	3,582
Profserv-Legal Services	163	0	521	417	417	417	417	417	417	417	417	417	5,000	683
Profserv-Mgmt Consulting Serv	6,398	6,398	6,398	6,398	6,398	6,398	6,398	6,398	6,398	6,398	6,398	6,398	76,772	19,193
Profserv-Property Appraiser	0	0	1,779	148	148	148	148	148	148	148	148	148	1,779	1,779
Profserv-Special Assessment	696	696	696	696	696	696	696	696	696	696	696	696	8,357	2,089
Profserv-Trustee Fees	0	0	0	375	375	375	375	375	375	375	375	375	4,500	0
Auditing Services	0	0	0	458	458	458	458	458	458	458	458	458	5,500	0
Postage And Freight	0	0	13	42	42	42	42	42	42	42	42	42	500	13
Insurance - General Liability	5,239	239	239	667	667	667	667	667	667	667	667	667	8,000	5,716
Printing And Binding	0	0	0	83	83	83	83	83	83	83	83	83	1,000	0
Legal Advertising	0	0	0	175	175	175	175	175	175	175	175	175	2,100	0
Misc-Assessmnt Collection Cost	0	360	360	222	222	222	222	222	222	222	222	222	2,669	720
Misc-Web Hosting	50	50	50	50	50	50	50	50	50	50	50	50	600	150
Annual District Filing Fee	175	0	0	15	15	15	15	15	15	15	15	15	175	175
<b>Total Administrative</b>	<b>16,180</b>	<b>10,070</b>	<b>12,231</b>	<b>13,033</b>	<b>13,033</b>	<b>13,033</b>	<b>13,033</b>	<b>13,033</b>	<b>13,033</b>	<b>13,033</b>	<b>13,033</b>	<b>13,033</b>	<b>156,398</b>	<b>38,479</b>
<b>Flood Control/Stormwater Mgmt</b>														
Contracts-Preserve Maintenance	6,375	0	0	2,125	2,125	2,125	2,125	2,125	2,125	2,125	2,125	2,125	25,500	6,375
Contracts-Lake & Wetland	5,730	5,730	5,730	5,730	5,730	5,730	5,730	5,730	5,730	5,730	5,730	5,730	68,760	17,190
Electricity - Fountain	1,128	1,042	1,115	667	667	667	667	667	667	667	667	667	8,000	3,285
R&M-Aeration	0	991	0	833	833	833	833	833	833	833	833	833	10,000	991
R&M-Aquascaping	0	0	0	250	250	250	250	250	250	250	250	250	3,000	0
R&M-Fountain	0	0	0	21	21	21	21	21	21	21	21	21	250	0
R&M-Lake	3,002	457	409	833	833	833	833	833	833	833	833	833	10,000	3,868
R&M-Signage	0	0	0	83	83	83	83	83	83	83	83	83	1,000	0
R&M-Preserves	480	0	5,235	3,883	3,883	3,883	3,883	3,883	3,883	3,883	3,883	3,883	46,598	5,715
R&M-Wash Out Repair	0	0	0	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	60,000	0
Misc-NPDES Program	1,395	0	1,565	250	250	250	250	250	250	250	250	250	3,000	2,960



**Statement of Revenues, Expenditures and Changes in Fund Balance**  
**Colonial Country Club CDD**  
**For the Fiscal Year Ending September 30, 2019**

Operating Fund - Trend Report

	<u>October</u>	<u>November</u>	<u>December</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>August</u>	<u>September</u>	<u>Annual</u>	<u>Year to</u>
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Date</u>
				<u>Allocation</u>	<u>Allocation</u>	<u>Allocation</u>	<u>Allocation</u>	<u>Allocation</u>	<u>Allocation</u>	<u>Allocation</u>	<u>Allocation</u>	<u>Allocation</u>		<u>Actual</u>
Misc-Contingency	3,546	0	0	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	20,000	3,546
Capital Outlay	3,610	0	0	0	0	0	0	0	0	0	0	0	0	3,610
<b>Total Flood Control/Stormwater Mgmt</b>	<b>25,266</b>	<b>8,220</b>	<b>14,054</b>	<b>21,342</b>	<b>21,342</b>	<b>21,342</b>	<b>21,342</b>	<b>21,342</b>	<b>21,342</b>	<b>21,342</b>	<b>21,342</b>	<b>21,342</b>	<b>256,108</b>	<b>47,540</b>
<b>Debt Service</b>														
Principal Line of Credit/Note	0	0	0	1,563	1,563	1,563	1,563	1,563	1,563	1,563	1,563	1,563	18,752	0
<b>Total Debt Service</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,563</b>	<b>1,563</b>	<b>1,563</b>	<b>1,563</b>	<b>1,563</b>	<b>1,563</b>	<b>1,563</b>	<b>1,563</b>	<b>1,563</b>	<b>18,752</b>	<b>0</b>
<b>Other Sources/Uses</b>														
<b>Total Expenses</b>	<b>41,446</b>	<b>18,290</b>	<b>26,285</b>	<b>35,938</b>	<b>35,938</b>	<b>35,938</b>	<b>35,938</b>	<b>35,938</b>	<b>35,938</b>	<b>35,938</b>	<b>35,938</b>	<b>35,938</b>	<b>431,258</b>	<b>86,019</b>
<b>Excess Revenue Over (Under) Expenditures</b>	<b>(38,967)</b>	<b>110,826</b>	<b>243,090</b>	<b>2,589</b>	<b>2,589</b>	<b>2,589</b>	<b>2,589</b>	<b>2,589</b>	<b>2,589</b>	<b>2,589</b>	<b>2,589</b>	<b>2,589</b>	<b>31,061</b>	<b>314,952</b>

**Statement of Revenues, Expenditures and Changes in Fund Balance**  
**Colonial Country Club CDD**  
**For the Fiscal Year Ending September 30, 2019**

Series 2013 Debt Service Fund - Trend Report

	<u>October</u> <u>Actual</u>	<u>November</u> <u>Actual</u>	<u>December</u> <u>Actual</u>	<u>January</u> <u>Budget</u> <u>Allocation</u>	<u>February</u> <u>Budget</u> <u>Allocation</u>	<u>March</u> <u>Budget</u> <u>Allocation</u>	<u>April</u> <u>Budget</u> <u>Allocation</u>	<u>May</u> <u>Budget</u> <u>Allocation</u>	<u>June</u> <u>Budget</u> <u>Allocation</u>	<u>July</u> <u>Budget</u> <u>Allocation</u>	<u>August</u> <u>Budget</u> <u>Allocation</u>	<u>September</u> <u>Budget</u> <u>Allocation</u>	<u>Annual</u> <u>Budget</u>	<u>Year to</u> <u>Date</u> <u>Actual</u>
<b>Revenues</b>														
Interest - Investments	164	154	149	30	30	30	30	30	30	30	30	30	360	467
Special Assmnts- Tax Collector	0	346,389	721,254	102,882	102,882	102,882	102,882	102,882	102,882	102,882	102,882	102,882	1,234,579	1,067,842
Special Assmnts- Discounts	0	(14,023)	(28,582)	(4,115)	(4,115)	(4,115)	(4,115)	(4,115)	(4,115)	(4,115)	(4,115)	(4,115)	(49,383)	(42,605)
<b>Total Revenues</b>	<b>164</b>	<b>332,520</b>	<b>692,821</b>	<b>98,797</b>	<b>98,797</b>	<b>98,797</b>	<b>98,797</b>	<b>98,797</b>	<b>98,797</b>	<b>98,797</b>	<b>98,797</b>	<b>98,797</b>	<b>1,185,556</b>	<b>1,025,504</b>
<b>Expenses</b>														
<b>Debt Service</b>														
Principal Debt Retirement	0	0	0	57,740	57,740	57,740	57,740	57,740	57,740	57,740	57,740	57,740	692,878	0
Principal Prepayments	0	5,000	0	0	0	0	0	0	0	0	0	0	0	5,000
Interest Expense	0	248,993	0	41,499	41,499	41,499	41,499	41,499	41,499	41,499	41,499	41,499	497,985	248,993
<b>Total Debt Service</b>	<b>0</b>	<b>253,993</b>	<b>0</b>	<b>99,239</b>	<b>99,239</b>	<b>99,239</b>	<b>99,239</b>	<b>99,239</b>	<b>99,239</b>	<b>99,239</b>	<b>99,239</b>	<b>99,239</b>	<b>1,190,863</b>	<b>253,993</b>
<b>Other Sources/Uses</b>														
Operating Transfers-Out	0	0	0	(82)	(82)	(82)	(82)	(82)	(82)	(82)	(82)	(82)	(982)	0
<b>Total Other Sources/Uses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(82)</b>	<b>(82)</b>	<b>(82)</b>	<b>(82)</b>	<b>(82)</b>	<b>(82)</b>	<b>(82)</b>	<b>(82)</b>	<b>(82)</b>	<b>(982)</b>	<b>0</b>
<b>Total Expenses</b>	<b>0</b>	<b>253,993</b>	<b>0</b>	<b>99,157</b>	<b>99,157</b>	<b>99,157</b>	<b>99,157</b>	<b>99,157</b>	<b>99,157</b>	<b>99,157</b>	<b>99,157</b>	<b>99,157</b>	<b>1,189,881</b>	<b>253,993</b>
<b>Excess Revenue Over (Under) Expenditures</b>	<b>164</b>	<b>78,527</b>	<b>692,821</b>	<b>(360)</b>	<b>(360)</b>	<b>(360)</b>	<b>(360)</b>	<b>(360)</b>	<b>(360)</b>	<b>(360)</b>	<b>(360)</b>	<b>(360)</b>	<b>(4,325)</b>	<b>771,511</b>

<b>COLONIAL COUNTRY CLUB COMMUNITY DEVELOPMENT DISTRICT</b>
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**Cash and Investment Report**

December 31, 2018

Account Name	Bank Name	Yield	Balance
<u>General Fund</u>			
Iberia Operating Checking (1859)	Iberia	0.85%	117,361.74
Iberia Money Market Account (1867)	Iberia	1.26%	1,738,298.93
		<i>Subtotal</i>	\$ 1,855,660.67
<u>Debt Service Fund</u>			
Series 2013 - Revenue Fund (0001)	US Bank	0.05%	148.88
Series 2013 - Reserve Fund (0003)	US Bank	0.05%	595,500.50
Series 2013 - Prepayment Fund (0006)	US Bank	0.05%	168.95
		<i>Subtotal</i>	\$ 595,818.33
		<b>TOTAL</b>	<b>\$ 2,451,479</b>



**COLONIAL COUNTRY CLUB**  
**COMMUNITY DEVELOPMENT DISTRICT**

Non-Ad Valorem Special Assessments  
 (Lee County Tax Collector - Monthly Collection Distributions)  
*Fiscal Year Ending September 30, 2019*

GROSS ASSESSMENTS LEVIED \$ 477,410 \$ 1,234,580  
27.90% 72.10%

					ALLOCATION	
Distribution	Gross Amount Received	Discounts/ (Penalties)	Collection Cost	Net Amount Received	General Fund	Debt Fund
October	-	-	-	-	-	-
November	59,541.40	(2,619.43)	-	56,921.97	16,612.05	42,929.35
	420,886.51	(16,829.48)	(1,289.78)	402,767.25	117,427.34	303,459.17
December	926,203.57	(37,046.45)	(1,289.77)	887,867.35	258,410.80	667,792.77
	74,148.11	(2,595.90)	-	71,552.21	20,687.32	53,460.79
January						
February						
March						
April						
May						
June						
July						
August						
September						
<b>TOTAL</b>	<b>1,480,779.59</b>	<b>(59,091.26)</b>	<b>(2,579.55)</b>	<b>1,419,108.78</b>	<b>413,137.51</b>	<b>1,067,642.08</b>
<b>BALANCE REMAINING</b>					<b>\$ 64,272</b>	<b>\$ 166,938</b>

<b>TOTAL ASSESSMENTS</b>	<b>\$ 1,711,989</b>	<b>PERCENT COLLECTED</b>	<b>86.49%</b>
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# Colonial Country Club Community Development District

## Reconciliation - Iberia 1859 OP

Run: 1/07/2019 @ 12:02 PM

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Closing Balance from Previous Statement.....	11/30/2018	481,054.98
2 Deposits and Other Additions Totaling.....		959,419.56
20 Checks and Other Withdrawals Totaling.....		23,496.24
1 Adjustments Totaling.....		-1,300,000.00
0 Voids Totaling.....		0.00
Service Charge.....		0.00
Interest Earned.....	12/31/2018	383.44
Closing Balance for this Statement.....	12/31/2018	117,361.74
Difference.....		0.00

Cash Balance from General Ledger.....	12/31/2018	117,177.04
Open Activity from Bank Register.....		(184.70)
Adjustment for Service Charges and Interest.....		0.00
General Ledger Reconciliation to Statement.....		117,361.74

Date	Reference	Deposit Description	Amount
✓ 12/14/2018	DEP	Direct Deposit - Tax Collector	887,867.35
✓ 12/28/2018	DEP	Direct Deposit - Tax Collector	71,552.21
Total Deposits:			<u>959,419.56</u>

Date	Check	To	Check Description	Amount
✓ 11/30/2018	0010031	Scuderi, Giovanna	BOS Meeting Pay - NOV 2018	184.70
✓ 11/30/2018	0010032	Zajac, Joseph	BOS Meeting Payroll - NOV 2018	184.70
✓ 12/07/2018	0010033	Coastline Tree Service	Pine Tree Removal	495.00
✓ 12/07/2018	0010034	Coleman, Yovanovich & Koest	General Legal Services	130.00
✓ 12/07/2018	0010035	Community Field Services	Work Order 1235	1,524.00
✓ 12/07/2018	0010036	FedEx	Shipping Charges	13.04
✓ 12/07/2018	0010037	Lake & Wetland Management Orlando-Tampa	Lake Maintenance DEC 2018	5,730.00
✓ 12/07/2018	0010038	Lee County Property Appraiser	Assessment Roll Processing FY 2019	1,779.00
✓ 12/07/2018	0010039	Premier District Management	Management & Field Services DEC 2018	8,338.09
✓ 12/07/2018	0010040	Roper & Roper, PA	Legal Services - Defeo	228.40
✓ 12/14/2018	0010041	Benchmark EnviroAnalytical Inc.	Quartely Lake Water Analysis	720.00
✓ 12/14/2018	0010042	Community Field Services	Work orders 1253+1254	1,030.15
✓ 12/14/2018	0010043	Vertex Water Features	Aeration Repair, Lake #15/16	80.00
✓ 12/19/2018	0010045	Zajac, Joseph	DEC 2018 BOS Meeting Compensation	184.70
✓ 12/19/2018	0010052	FPL		1,115.37
✓ 12/19/2018	EFT	Surepayroll	DEC 2018 BOS Meeting Compensation (Direct Deposit & Taxes)	496.60
✓ 12/20/2018	0010046	Banks Engineering	Update Erosion Control Plan	845.45
✓ 12/20/2018	0010047	Coleman, Yovanovich & Koest	Stormwater matters, oaths for newly elected officers	162.50
✓ 12/20/2018	0010048	Vertex Water Features	Replace Photoeye at Lake #50	139.55
✓ 12/31/2018	0010053	Surepayroll	Invoices INV01318843, INV01358322	114.99
Total Checks:				<u>23,496.24</u>

Date	Reference	Adjustment Description	Amount
✓ 12/20/2018	TXFR		-1,300,000.00
✓ 12/31/2018		Interest Earned	383.44
Total Adjustments:			<u>-1,299,616.56</u>



**Colonial Country Club CDD**  
**Check Listing with Accounting Distribution from 12/01/2018 to 12/31/2018**  
**Iberia 1859 OP**

Check	Date	Vendor	Account	Account Description	Distribution Amount	Check Amount
0010033	12/07/2018	[COASTLINE] Coastline Tree Service - Pine Tree Removal	001.546123.0000	R&M-Preserves	495.00	495.00
0010034	12/07/2018	[COLEMAN] Coleman, Yovanovich & Koest - General Legal Services	001.531023.0000	Profserv-Legal Services	130.00	130.00
0010035	12/07/2018	[COMMUNITY FIELD] Community Field Services - Work Order 1235	001.546123.0000	R&M-Preserves	1524.00	1,524.00
0010036	12/07/2018	[FEDEX] FedEx - Shipping Charges	001.541006.0000	Postage And Freight	13.04	13.04
0010037	12/07/2018	[LAKE & WETLAND] Lake & Wetland Management Orlando-Tampa - Lake Maintenance DEC 2018	001.534084.1001	Contracts-Lake & Wetland	5730.00	5,730.00
0010038	12/07/2018	[LEE COUNTY PROPERTY] Lee County Property Appraiser - Assessment Roll Processing FY 2019	001.531035.0000	Profserv-Property Appraiser	1779.00	1,779.00
0010039	12/07/2018	[PREMIER DISTRICT] Premier District Management - Management & Field Services DEC 2018	001.549915.0000 001.531016.0000 001.531027.0000 001.531038.0000	Misc-Web Hosting Profserv-Field Management Profserv-Mgmt Consulting Serv Profserv-Special Assessment	50.00 1194.00 6397.67 696.42	8,338.09
0010040	12/07/2018	[ROPER] Roper & Roper, PA - Legal Services - Defeo	001.531023.0000	Profserv-Legal Services	228.40	228.40
0010041	12/14/2018	[BENCHMARK] Benchmark EnviroAnalytical Inc. - Quarterly Lake Water Analysis	001.549037.0000	Misc-NPDES Program	720.00	720.00
0010042	12/14/2018	[COMMUNITY FIELD] Community Field Services - Work orders 1253+1254	001.546042.0000 001.546123.0000	R&M-Lake R&M-Preserves	189.00 841.15	1,030.15
0010043	12/14/2018	[VERTEX] Vertex Water Features - Aeration Repair, Lake #15/16	001.546042.0000	R&M-Lake	80.00	80.00
0010044	12/19/2018	[Giovanna Scuderi] Giovanna Scuderi - DEC 2018 BOS Meeting Compensation	001.511001.0000	P/R-Board Of Supervisors	184.70	184.70
0010045	12/19/2018	[Joseph Zajac] Joseph Zajac - DEC 2018 BOS Meeting Compensation	001.511001.0000	P/R-Board Of Supervisors	184.70	184.70
0010052	12/19/2018	[FPL] FPL	001.543043.0000	Electricity - Fountain	1115.37	1,115.37
EFT	12/19/2018	[Surepayroll] Surepayroll - DEC 2018 BOS Meeting Compensation (Direct Deposit & Taxes)	001.521001.0000 001.511001.0000	FICA Taxes P/R-Board Of Supervisors	66.00 430.60	496.60
0010046	12/20/2018	[BANKS] Banks Engineering - Update Erosion Control Plan	001.549037.0000	Misc-NPDES Program	845.45	845.45
0010047	12/20/2018	[COLEMAN] Coleman, Yovanovich & Koest - Stormwater matters, oaths for newly elected officers	001.531023.0000	Profserv-Legal Services	162.50	162.50
0010048	12/20/2018	[VERTEX] Vertex Water Features - Replace Photoeye at Lake #50	001.546042.0000	R&M-Lake	139.55	139.55
0010053	12/31/2018	[Surepayroll] Surepayroll - Invoices INV01318843, INV01358322	001.512001.0000	Payroll-Processing Fees	114.99	114.99
<b>Total Checks</b>					<b>23,311.54</b>	<b>23,311.54</b>



**Colonial Country Club Community Development District  
Reconciliation - Iberia 1867 MM**

Run: 1/07/2019 @ 11:26 AM

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Closing Balance from Previous Statement.....	11/30/2018	437,344.90	
0 Deposits and Other Additions Totaling.....		0.00	
0 Checks and Other Withdrawals Totaling.....		0.00	
1 Adjustments Totaling.....		1,300,000.00	
0 Voids Totaling.....		0.00	
Service Charge.....		0.00	
Interest Earned.....	12/31/2018	954.03	
Closing Balance for this Statement.....	12/31/2018	1,738,298.93	
Difference.....		0.00	
<hr/>			
Cash Balance from General Ledger.....	12/31/2018	1,738,298.93	
Open Activity from Bank Register.....		0.00	
Adjustment for Service Charges and Interest.....		0.00	
General Ledger Reconciliation to Statement.....		1,738,298.93	
<hr/>			
Date	Reference	Adjustment Description	Amount
✓ 12/20/2018	TXFR	Transfer from Operating to Money Market Account	1,300,000.00
✓ 12/31/2018		Interest Earned	954.03
Total Adjustments:			1,300,954.03

**Year to Date Actual - Variable Expenses**  
**Colonial Country Club Community Development District**  
**For the Period Ending December 31, 2018**

Operating Fund

	<u>Annual Budget</u>	<u>Year to Date Actual</u>
<b><u>Revenues</u></b>		
001.361001.0000 Interest Income	4,000	2,486
001.361006.0000 Interest - Tax Collector	0	847
001.363010.0000 Special Assmnts- Tax Collector	477,416	413,138
001.363090.0000 Special Assmnts- Discounts	(19,097)	(16,486)
001.369900.0000 Other Miscellaneous Revenues	0	986
<b>Total Revenues</b>	<b>462,319</b>	<b>400,971</b>
<b><u>Expenses</u></b>		
<b><u>Administrative</u></b>		
001.531013.0000 Profserv-Engineering	10,000	0
001.531023.0000 Profserv-Legal Services	5,000	683
<b>Total Administrative</b>	<b>15,000</b>	<b>683</b>
<b><u>Flood Control/Stormwater Mgmt</u></b>		
001.546003.0000 R&M-Aeration	10,000	991
001.546006.0000 R&M-Aquascaping	3,000	0
001.546032.0000 R&M-Fountain	250	0
001.546042.0000 R&M-Lake	10,000	3,868
001.546085.0000 R&M-Signage	1,000	0
001.546123.0000 R&M-Preserves	46,598	5,715
001.546142.0000 R&M-Wash Out Repair	60,000	0
001.549037.0000 Misc-NPDES Program	3,000	2,960
001.549900.0000 Misc-Contingency	20,000	3,546
<b>Total Flood Control/Stormwater Mgmt</b>	<b>153,848</b>	<b>17,080</b>
<b>Total Expenses</b>	<b>168,848</b>	<b>17,763</b>
<b>Excess Revenue Over (Under) Expenditures</b>	<b>293,471</b>	<b>383,208</b>



# Colonial Country Club CDD

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FIELD MANAGEMENT REPORT FOR JANUARY 2019

Prepared for:

PREMIER DISTRICT MANAGEMENT | 3820 COLONIAL BLVD., SUITE 101 FORT MYERS, FL 33966



# Colonial Country Club CDD

## Community Field Services – Field Management Report Site Inspection on 1/07/2019

### 1. Lake Management:

- a. **Lake Maintenance:** The lakes were again in overall good shape this month. Torpedo grass needs a little attention as it's popping up in most of the lakes, water levels are average for this time of year, submerged weeds are minimal and no algae concerns are present. Below is the rating sheet for January.

COLONIAL COUNTRY CLUB LAKE RATING SHEET FOR FIELD REPORT January 7th 2019																		
Individual Lake Ratings			Total Individual Lake Ratings															
1 = Unsatisfactory			1-5 = Unsatisfactory			37-185 = Unsatisfactory												
2 = Room for Improvement			6-10 = Room for Improvement			222-370 = Room for Improvement												
3 = Satisfactory			11-15 = Satisfactory			407-555 = Satisfactory												
Lake #	January 7th 2019																	
	Clarity	Algae	Shoreline Weeds	Submerged Weeds	Spike Rush Width	January Scores	February Scores	March Scores	April Scores	May Scores	June Scores	July Scores	August Scores	Sept. Scores	Oct. Scores	Nov. Scores	Dec. Scores	January Scores 2018
Lake #1	3	3	2	3	3	14												14
Lake #2	3	3	2	3	2	13												12
Lake #3	3	3	2	3	1	12												12
Lake #4	3	3	2	3	3	14												14
Lake #5	3	3	2	3	3	14												12
Lake #6	3	3	2	2	2	12												12
Lake #7	3	3	2	3	3	14												14
Lake #8	3	3	2	3	1	12												14
Lake #9	3	3	2	3	2	13												15
Lake #10	3	3	3	3	2	14												12
Lake #11	3	3	2	2	3	13												14
Lake #12	3	3	2	2	2	12												15
Lake #13	2	3	3	3	3	14												14
Lake #14	3	3	2	3	1	12												12
Lake #15	3	2	2	3	2	12												14
Lake #16	3	3	2	3	1	12												13
Lake #17	3	3	3	3	3	15												15
Lake #18	3	3	2	3	2	13												13
Lake #19	3	3	3	3	3	15												15
Lake #20	2	3	2	3	3	13												13
Lake #21	3	3	2	3	3	14												14
Lake #22	3	3	2	3	2	13												12
Lake #23	2	3	2	3	3	13												14
Lake #24	3	3	2	3	3	14												13
Lake #25	3	3	2	3	3	14												14
Lake #26	3	3	2	3	3	14												15
Lake #27	3	3	2	3	3	14												15
Lake #28	3	3	2	3	2	13												13
Lake #29	3	3	2	3	3	14												15
Lake #30	3	3	3	3	3	15												14
Lake #31	3	3	2	3	3	14												13
Lake #32	1	3	2	3	3	12												14
Lake #33	2	3	2	3	3	13												14
Lake #40	3	3	2	3	2	13												14
Lake #60	3	3	2	3	2	13												13
Lake #60	2	3	2	3	3	13												12
Lake #70	3	3	2	3	2	13												13
Grand Total						492	0	0	0	0	0	0	0	0	0	0	0	501
Fountains		Aerator Systems		Aerator Systems														
Lake #		Lake #		Lake #														
21	Operating	5, 8, 9 & 32	Operating	29	Operating													
22	Operating	15 & 16	Operating	31	Operating													
28	Operating	17	Operating	4	Operating													
50	Both Operating	20	Operating	40	Operating													
		23 & 24	Operating	50	Operating													

- b. **Dissolved Oxygen (DO) Tests:** Next test is scheduled for February 2019.



**c. Littoral Plants:**

- i. Spike rush width that is too wide and needs to be treated by Lake & Wetlands includes Lakes: 2-3, 6, 8-10, 12, 14, 16, 18, 40, 50 & 70. L&W has been spraying the lakes and results were visible on Lakes 1, 3, 6, 10, 18, 21, 40 & 70.

**Lake 10**



**Lake 21**



- ii. Spike rush removal behind 9083 Triangle Palm Lane update: New spike rush is continuing to grow behind the home; the bank is slowly filling back in.



- iii. The golden canna along Lake 20 is dying off which is normal for this time of the year. The Board may want to have the dead plant material picked up.



**d. Shoreline Weeds:** Issues observed this month include:

- i. Torpedo Grass in Lakes: 1-12, 14-18, 20-25, 28, 29 & 31-70. Low presence.
- ii. Cattails in Lakes: 8, 16, 18, 26, 27 & 40. Low presence.
- iii. Spatterdock in Lakes: 11, 14, 16 & 60. Low presence.
- iv. Lily Pads in Lakes: 11, 12 & 14. Low to medium presence.

**e. Submerged Weeds:** No new concerns observed this month.

**f. Algae:** No concerns observed this month.

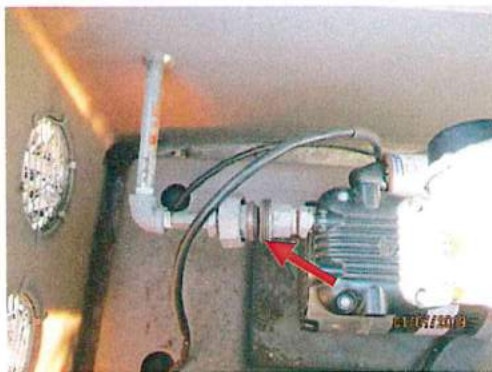
**g. Fish:** No concerns observed this month.

**h. Trash:** Low presence of trash was observed in Lakes: 6 & 70.

**i. Lake Aeration:**

- i. All aerator units were operating during this inspection however the old Collier Water compressor for Lakes 15 & 16 was very loud and wasn't producing any air to the diffusers. When the compressor cabinet was checked we found that the main air line came disconnected from the compressor and same with the muffler unit. I was able to connect the air line back to the compressor however the muffler couldn't be installed unless the compressor was removed from the cabinet. This compressor unit is being replaced by Vertex within the next couple of weeks.

**Disconnected Air Line**



**Muffler on the Ground**





- ii. New System Install Update for Lakes 25, 26 & 27: The electrician has installed the meter pedestal and circuit panel. Vertex will be installing the cabinets within the next week or so and then the final inspection will be completed by the city. Once that inspection is completed the meter will be installed.



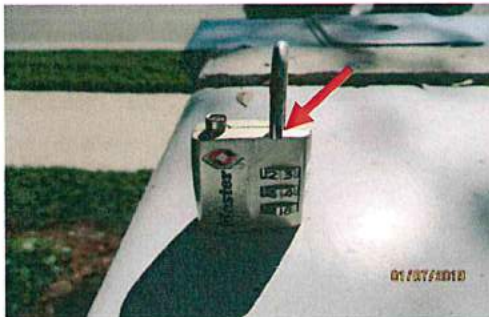
- iii. The old Collier Water aerator cabinet (no longer in use) at the cart bathroom between Lakes 4 & 40 has been removed.

#### Vertex Cabinet / Collier Cabinet



#### j. Lake Fountains:

- i. All fountains were observed up and running during this inspection.
- ii. I'm not impressed with how the locks that we used last month to replace the old rusted ones for Lakes 28 & 50 are holding up, so they will be replaced again with heavy duty outdoor locks. The locks from last month are already beginning to rust. The locks we used last month were free so there is no loss to the district.





- k. **Shoreline Landscaping / Grass Clippings:** A cabbage palm was found growing in Lake 21 towards the end of Hemingway. We'll ask L&W to remove it.
- l. **Bulkheads / Rip Rap:** Rip rap along Lake 10 needs to be treated by Lake & Wetlands. Weeds remain present.



- m. **Lake Bank Erosion:** A small washout has formed behind the fountain valve box on Lake 28. While our technician is onsite we'll have him fill in the hole with dirt.



**n. Gateway Canal:**

- i. Lily pads were observed again growing along the entire canal.
- ii. Limnophila continues to show signs of treatment. Plant material is breaking down.
- iii. Spatterdock was observed in several areas within the canal.





## 2. Preserves:

- a. The next quarterly clean-up along the preserve walking path is scheduled for February 2019.
- b. The next quarterly maintenance event is anticipated for January/February 2019.
- c. The large Valamuerto plant that we came across in the preserve area last month behind 9034 Shadow Glen Way has been removed by Lake & Wetlands.

**Before & After**



- d. The cut tree material along the walking path is scheduled to be placed deeper into the preserve and out of sight during the week of January 21<sup>st</sup>.
- e. The metal benches along the preserve boardwalk are scheduled to be cleaned and painted on January 10<sup>th</sup>.

**Cut Tree Material**



**Benches on Boardwalk**



## 3. Butterfly Gardens:

- a. **Boardwalk Entrance:** Some of the plants are dying right now and will need to be replaced in April. Patrick Tohill reported that the irrigation pumps are currently down and will be turned back on Wednesday. New pine straw should also be put down when the new plants are installed.



- b. **South End of Lake 21:** Same situation as the boardwalk entrance. Some of the plants are dying right now and will need to be replaced in April. Patrick Tohill reported that the irrigation pumps are currently down and will be turned back on Wednesday. New pine straw should also be put down when the new plants are installed.

#### 4. Storm Water Drainage System:

- a. **Roadway Catch Basins:** No concerns observed this month.
- b. **Dry Retention Catch Basins:** No concerns observed this month.



- c. **Outfall Structures:** No issues observed this month.
  - d. **Preserve Catch Basins:** No issues observed this month.
  - e. **Catch Basins between Buildings:** No concerns observed this month.
  - f. **Inter-Connect Pipes:** All pipes currently submerged.
  - g. **Illicit Discharges:** No new illicit discharges were found this month.
  - h. **Spill Prevention:** No issues observed this month.
  - i. **Maintenance Yard Inspection:** No issues observed this month.
5. **Perimeter Fence:** A small pine tree from the exterior preserve has fallen onto the perimeter fence behind 9104 Shadow Glen Way. We'll cut the tree back when our technician is onsite later this week.



6. **Non CDD Issues / Concerns Observed:** No concerns observed this month. The maintenance staff has installed some new plants along Lake 14 adjacent to Hole 8.



7. **Fish/Wildlife Observations:**

<input type="checkbox"/> Bass	<input checked="" type="checkbox"/> Bream	<input type="checkbox"/> Catfish	<input type="checkbox"/> Gambusia
<input checked="" type="checkbox"/> Egrets	<input checked="" type="checkbox"/> Herons	<input checked="" type="checkbox"/> Coots	<input type="checkbox"/> Gallinules
<input checked="" type="checkbox"/> Anhinga	<input checked="" type="checkbox"/> Cormorant	<input type="checkbox"/> Osprey	<input checked="" type="checkbox"/> Ibis
<input checked="" type="checkbox"/> Woodstork	<input type="checkbox"/> Otter	<input checked="" type="checkbox"/> Alligators	<input type="checkbox"/> Snakes
<input checked="" type="checkbox"/> Turtles	<input checked="" type="checkbox"/> Other Species: <u>Ducks</u>		

8. **Residential Complaints / Concerns:** Resident concerns or complaints for FY 2019:

Colonial Country Club CDD Concern / Complaint Log As of 1/07/19					
Reported Date:	Notified By:	Address	Issue	Action	Follow Up Action
10/6/2018	Joe Sucato	Driving Range	Reported weeds are growing around the driving range peninsula. The weeds catch the golf balls, and present a danger with gators hiding in them.	Goncalo has been contacted and requested one of the techs to please treat the spike rush and any other plant material within the driving range portion of Lake 1.	Monitor - Weeds & littorals showed signs of treatment on 10/30/18.
10/25/2018	Donna	9920 Horse Creek Way	Reported that the fountain in Lake 28 has been down for 2 days.	Inspected the fountain on 10/25 and found a tripped circuit breaker and loose wire. Tightened the wire back into the breaker and reset it and the system came back online.	None.
10/31/2018	Kurt Wulschleger	9529 Hemingway	Concerned that 2 dead pine trees along the preserve edge could damage his lanai if they were to fall towards his home.	Confirmed that the trees are dead and that they could reach his home. Obtaining an estimate to have them removed.	Coastline Tree Service has been approved to cut down the trees.

9. **Completed events in December / January:**

- Inform Lake & Wetlands of the lake concerns. Task completed on 12/11/18.
- Inform Vertex Water Features of any fountain / aerator concerns. Task completed on 12/11/18. Photo eye for the Lake 50 East fountain has been replaced.
- Verify if the butterfly gardens at the end of Lake 21 are receiving enough water by the maintenance department. Patrick Tohill reported that they checked the zones a couple of weeks ago and everything seemed to be ok. Patrick is scheduled to turn the pumps back on Wednesday so they will be double checking the area then. Right now, some additional plant material at both gardens is dying and will need to be replaced in April.



**Boardwalk Garden****Lake 21 Garden**

**10. Follow up & Upcoming event for January / February:**

- a. Inform Lake & Wetlands of the lake concerns.
- b. Inform Vertex Water Features of any fountain / aerator concerns.
- c. Monitor the plants at the butterfly gardens.
- d. Replace 2 fountain control box locks with new heavy-duty outdoor locks.

**11. Maintenance Technician Task List:**

**Reported on 12/10/18:**

- a. Board Approved: Cut back the vegetation from the perimeter fence between Lake 11 & 60. Task scheduled to be completed in February when the area is a bit drier.
- b. Board Approved: Move the cut pieces of pine trees along the preserve walking path deeper into the preserve out of sight. Task is scheduled to be completed during the week of January 21<sup>st</sup>.

**Reported on 01/07/19:**

None.

Colonial Country Club CDD							
Project Finance Tracker							
Fiscal Year 2019							
Updated: 1/08/19							
PROJECTS / MAINTENANCE TASKS	DATE APPROVED	COST APPROVED	Paid to Date	VENDOR / PDM HOURS	APPROVED BY	FINAL DATE PAID	INVOICE / WORK ORDER
<b>R&amp;M - Aeration 546003.0000</b>			<b>\$10,000.00</b>				
New Aerator Systems for Lakes 6, 25, 26 & 27	09/24/18	\$30,049.54		Vertex	Board		
New Electrical Service for Aerator Systems	09/24/18	\$7,220.00	\$3,610.00	P.I. Electric	Board		56730-DEP
Replace old air stations on Lakes 4 & 40.	12/17/18	\$1,268.10		Vertex	Board		
New compressor & fan for Lakes 15 & 16.	12/17/18	\$1,087.78		Vertex	Board		
	<b>Totals:</b>	<b>\$39,625.42</b>	<b>\$3,610.00</b>				
		<b>Balance:</b>	<b>\$6,390.00</b>				
<b>R&amp;M-Lake 546042.0000</b>			<b>\$5,000.00</b>				
Remove the debris and pine straw off the catch basins located behind: 9019 Shadow Glen, 9343 Independence Way & 9335 Independence Way.	08/07/18	\$73.00	\$73.00	CFS	Tony / Board	10/3/2018	WO 1231 - Completed
Remove the dead pine tree on the north end of Lake 27 adjacent to 10072 Oakhurst Way. At the same location prune any low branches that interfere with the lawn mowers passing by. Remove the 7-8 foot palm tree top from Lake 28 behind 11029 Iron Horse Way.	09/26/18	\$58.00	\$58.00	CFS	Board	10/3/2018	WO 1236 - Completed
Trimming of the weeds & grass along Lake 11 bank.	09/26/18	\$276.00	\$276.00	CFS	Board	10/3/2018	WO 1244 - Completed
Remove vegetation around the catch basins between the condo buildings on Lakes 21 & 22.	10/22/18	\$189.00	\$189.00	CFS	Board	11/28/2018	WO 1253 - Completed
Replacement of dead plants at the Lake 21 butterfly garden.	10/22/18			CFS	Board		WO 1255 - Pending April
Inspection & debris cleaning of 4 roadway catch basins at the end of Sky View Way & Majestic Ave.	10/15/18	\$2,625.00	\$2,625.00	Extreme Divers	Tony	11/1/2018	22545
	<b>Totals:</b>	<b>\$3,221.00</b>	<b>\$3,221.00</b>				
		<b>Balance:</b>	<b>\$1,779.00</b>				
<b>R&amp;M-Preserves: 546123.0000</b>			<b>\$46,598.00</b>				
Remove all of the dead vegetation from the preserve edge behind the homes at 10010 to 10022 Oakhurst Way. Move dead vegetation out of sight for homeowners, Phase 2. Removed the recently cut branches from the common area behind 11027 Millcreek. Return to 9096 Shadow Glen & cut back the missed willow tree along fence.	08/07/18	\$319.50	\$319.50	CFS	Tony / Board	10/3/2018	WO 1231 - Completed
De-weed the 2 butterfly gardens. Trim the firebush. Remove the pile of branches that have been placed along side the walking path behind 9976 Horse Creek Road. Remove the tree top that has fallen around the educational preserve sign near the walking path entrance across from 10015 Colonial Country Club Blvd.	09/26/18	\$130.50	\$130.50	CFS	Board	10/3/2018	WO 1236 - Completed
Quarterly dead vegetation maintenance along the preserve walking path. November 2018	10/01/18	\$1,524.00	\$1,524.00	CFS	Board	11/19/2018	WO 1235 - Completed
Fence repairs along preserve / Shadow Glen. Fixing animal holes and rusted out fence ties.	10/22/2018	\$841.15	\$841.15	CFS	Board	11/28/2018	WO 1254 - Completed
Leaning Tree Removal along Lake 11 Preserve Fence	10/29/2018	\$495.00	\$495.00	Coastline Tree Service	Board	11/26/2018	Invoice 504 Scheduled for December 10th week
General Preserve Audit	12/5/2018	\$750.00		BearPaws Environmental	Board		
Hemingway Dead Pine Trees Removal	12/05/18	\$2,375.00	\$2,375.00	Coastline Tree Service	Board	12/20/2018	Completed - Invoice 572
Remove the cut tree material along the preserve walking path deeper into the preserve preferably out of sight.	12/05/18			CFS	Board		WO 1260 - Pending







## Sabrina Burnette

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**From:** Christopher Pepin  
**Sent:** Monday, January 21, 2019 6:51 AM  
**To:** Cal Teague  
**Cc:** Sabrina Burnette  
**Subject:** RE: Preserve benches  
**Attachments:** 5909.jpeg; 5910.jpeg; 5911.jpeg; 5913.jpeg; 5914.jpeg; 5916.jpeg; 20190110\_094800.jpg; 20190110\_094815.jpg; 20190110\_104542.jpg; 20190110\_105313.jpg; 20190110\_111157.jpg; 20190110\_113855.jpg

Yep, the benches were painted on January 10th. Attached are some before and after photos. If you want, ask Tony if he'd like for us to put these on an annual painting cycle. If so, we can schedule to paint them every January.

Christopher Pepin  
 Field Services Manager  
 Premier District Management  
 cpepin@cddmanagement.com  
 Cell: 239-284-6662

-----Original Message-----

**From:** Cal Teague <CTeague@cddmanagement.com>  
**Sent:** Saturday, January 19, 2019 1:39 PM  
**To:** Christopher Pepin <Cpepin@cddmanagement.com>  
**Subject:** FW: Preserve benches

Did we get these completed and do we have pictures?

-----Original Message-----

**From:** desa4035@yahoo.com <desa4035@yahoo.com>  
**Sent:** Saturday, January 19, 2019 11:55 AM  
**To:** Cal Teague <CTeague@cddmanagement.com>  
**Subject:** Preserve benches

Cal,  
 Did we get benches cleaned and painted. Bring pics at meeting.

Tony

Sent from Tony's iPhone

## Before Pictures:





## After Pictures:

