

**COLONIAL COUNTRY CLUB
COMMUNITY DEVELOPMENT DISTRICT**



DECEMBER 17, 2018
BOARD OF SUPERVISORS MEETING
AGENDA PACKET



COLONIAL COUNTRY CLUB COMMUNITY DEVELOPMENT DISTRICT

PREMIER DISTRICT MANAGEMENT, LLC

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Board of Supervisors
Colonial Country Club CDD

December 10th, 2018

Dear Supervisors,

The regular meeting of the Colonial Country Club CDD Board of Supervisors will be held on December 17th, 2018 at 2 P.M. at the Colonial Country Club Activity Room in the Community Center on 9171 Independence Way in Fort Myers, Florida. The Public Agenda is included in Section two and the points of interest are as follows:

- As per usual, enclosed are the regular Meeting Minutes from October 26th and the Financials for November.
- There will be also be an update of various projects including the Lake Aeration Project and Perimeter Fencing Repairs.
- The Field Managers Report for December as well as the Project Tracking/Maintenance Log will be distributed at the meeting this month.

Any supporting documents not enclosed will be distributed at the meeting. The **next meeting is scheduled for January 28, 2019**, if there are any questions or requests prior to the meeting, feel free to contact me.

Respectfully



Calvin Teague
District Manager

Colonial Country Club CDD Meeting Agenda

December 17, 2018 at 2:00 PM

1. Call to Order and Roll Call
2. Approval of the Agenda Page 3
3. Audience Comments on Agenda Items
4. Approval of Meeting Minutes Pages 4-8
 - A. Regular Meeting Minutes from November 26, 2018
5. Old Business
 - A. Lake Aeration Project Update
 - B. Perimeter Fencing Repairs Update
 - C. Dead Pine Tree Removal along Hemingway Lane Update
 - D. Environmental Audit Results
 - E. NPDES Audit Results
 - F. Illegal Spike Rush Removal
6. New Business
7. Manager's Report Pages 9-22
 - A. Financial Statements for Month Ending November 30, 2018
 - B. Website Compliance
8. Field Manager
 - A. Field Manager's Report for December
 - B. Project Tracking/Maintenance Log
 - C. Work Orders/ Proposals
 - i. Proposal for compressor units for Lakes 15 and 16 Page 23
 - ii. Proposal for diffusers in Lake 4 and 40 Page 24
9. Attorney's Report
10. Engineer's Report
11. Supervisor's Requests/Comments
12. Audience comments
13. Adjournment

Next Meeting: January 28, 2019 at 2:00 PM

DRAFT

**MINUTES OF MEETING
COLONIAL COUNTRY CLUB
COMMUNITY DEVELOPMENT DISTRICT**

A meeting of the Colonial Country Club Community Development District was held Monday November 26, 2018 at 2:00 p.m. in the Activity Room of the Community Center at 9171 Independence Way, Fort Myers, Florida.

Present and constituting a quorum were:

Antonio (Tony) DeSantis	Chair
Joe Zajac	Vice Chair
Sally Hefti	Assistant Secretary
Giovanna Scuderi	Assistant Secretary
Medge Wahrer	Assistant Secretary

Also present were:

Cal Teague	District Manager
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The following is a summary of the minutes and actions taken at the November 26, 2018 regularly scheduled meeting of the Colonial Country Club CDD Board of Supervisors.

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

The Chair called the meeting to order and the District Manager called the roll. All were present for today's meeting.

SECOND ORDER OF BUSINESS

Swearing in of Newly Elected Supervisors

The Oaths of Office were addressed following which the newly elected Supervisors were seated.

THIRD ORDER OF BUSINESS

Reorganization of the Board of Supervisors

Resolution 2019-01 electing new officers for fiscal year 2019 was presented for adopting and ratifying the slate of officers as follows:

- 38 • Chair: Anthony (Tony) DeSantis
- 39 • Vice Chair: Joe Zajac
- 40 • Secretary: Calvin Teague
- 41 • Assistant Secretary: Medge Wahrer
- 42 • Assistant Secretary: Giovanna Scuderi
- 43 • Assistant Secretary: Sally Hefti
- 44 • Treasurer: Calvin Teague
- 45 • Assistant Treasurer: Jennifer Miller

46

47 On MOTION by Supervisor Wahrer seconded by Supervisor

48 Hefti with all in favor, Resolution 2019-01 was adopted and

49 ratified as above.

50

51 **FOURTH ORDER OF BUSINESS**

Approval of Agenda

52 The District Manager presented one item to be added to Agenda items as follows:

- 53
- 54 • 8 B - Environmental Audit Consideration
- 55

56 On MOTION by Supervisor Wahrer seconded by Supervisor

57 Scuderi with all in favor, the Agenda was approved as

58 amended.

59

60 **THIRD ORDER OF BUSINESS**

Audience Comments on Agenda

61 There being none, the next Order of Business followed.

62

63 **FOURTH ORDER OF BUSINESS**

Approval of the Meeting Minutes

64 The Regular Meeting Minutes of the October 22, 2018 meeting were presented.

65

66 On MOTION by Supervisor Scuderi seconded by Supervisor

67 Hefti with all in favor, the Regular Meeting Minutes of

68 October 22, 2018 were approved as presented.

69

70

FIFTH ORDER OF BUSINESS**Old Business****A. Lake Aeration Project Update**

The District Manager reported that we are just awaiting approval of the permit and once this is received, the electrician will begin the work right away with his feeling that this will be the week of Thanksgiving.

B. Perimeter Fencing Repairs Update

The District Manager reported that the CFS technician will be onsite November 26 and 27 to install rebar and apply rip rap along the fence. The leaning tree was cut down by Coastline Tree Services on November 21, 2018.

C. Review of Lake Maintenance Map

After discussion at last month's meeting, copies of the Lake Maintenance Map were passed out, reviewed and accepted.

SIXTH ORDER OF BUSINESS**New Business****A. Dead Pine Tree Removal along Hemingway Lane Proposal**

The District Manager reported that multiple new dead pines were identified along the preserve walking path by the Field Services Manager. There was a total of four (4) trees, two (2) of which had the potential of striking a home if it falls toward one of them. Therefore, after extensive discussion, the Board of Supervisors agreed to accept the Proposal from Coastline Tree Services for flush cutting of two (2) of the trees with removal of the debris and two (2) of them that the trees could be dropped into the preserve area at a cost of \$2,375.

On MOTION by Supervisor Scuderi seconded by Supervisor Wahrer with all in favor, Proposal submitted by Coastline Tree Services for disposition of the identified pines was approved as presented for the amount of \$2,375.

B. Environmental Audit Consideration

A proposal was submitted by Bearpaws to conduct an Environmental Audit of the preserves, which after discussion, the Board agreed to accept in the amount of \$750.

On MOTION by Supervisor Wahrer seconded by Supervisor Hefti with all in favor, the Proposal submitted by Bearpaws Environmental Consulting was approved as presented in the amount of \$750.

SEVENTH ORDER OF BUSINESS**Manager's Report****A. Financial Statements for Month Ending October 31, 2018**

The financials for period ending October 31, 2018 were submitted and the financial tracking for FY 2019 was distributed for review.

On MOTION by Supervisor Hefti seconded by Supervisor Scuderi with all in favor, the financials for month ending October 31, 2018 were accepted as presented.

D. Website Compliance

The District Manager updated the Board and reported that Phase I has been completed with Phase II continuing underway.

EIGHTH ORDER OF BUSINESS**Field Manager's Report****A. Field Manager's Report for November**

Field Manager Pepin's report was presented with comments/discussion as follows:

- Question was raised regarding the clarity of Lake 32 even though an aerator is present. Staff will check into this matter.
- The Board asked that the sand around the catch basin at the edge of the preserves be removed.
- The Board asked for an update regarding the homeowners who removed the spike rush behind his home on Lake 10. The District Manager advised that the Attorney sent a letter to them. Staff will work to obtain a copy for the Boards' review and options for compliance will be discussed.
- Supervisor Zajac questioned problems, which seem to be occurring with aerator and fountain downtime lately and after discussion, it was the general consensus that perhaps some adjustments need to be made to the aerators. Chair DeSantis felt that part of this issue is a left over from Collier Water.

- The Board asked to have the debris pushed deeper into the preserve. Staff will be asked to take care of this matter.
- Note was made to advise Mr. Ayres that the spike rush growth on Lake 1 should be a priority.

B. Project Tracking/Maintenance Log

The Project Tracking/Maintenance Log was reviewed with no comment.

C. Work Orders/Proposals

There being none, the next Order of Business followed.

NINTH ORDER OF BUSINESS**Attorney's Report**

There being none, the next Order of Business followed.

TENTH ORDER OF BUSINESS**Engineer's Report**

Engineer Marshall updated the Board of Supervisors on the NPDES Report. He further reported that they are conducting an audit of all CDDs and that he and the District Manager will be meeting with a DEP representative the week of December 10th regarding this matter, but he did not feel there would be any problem whatsoever.

ELEVENTH ORDER OF BUSINESS**Supervisor's Requests/Comments**

There being no Supervisor Requests/Comments, the next Order of Business followed.

TWELFTH ORDER OF BUSINESS**Audience Comments**

There being none, the next Order of Business followed.

THIRTEENTH ORDER OF BUSINESS**Adjournment**

There being no further orders of business or discussion, and

On MOTION by Supervisor Wahrer seconded by Vice Chair Zajac with all in favor, the meeting was adjourned at 3:15 p.m.

Calvin Teague
Secretary

Antonio (Tony) DeSantis
Chair

**COLONIAL COUNTRY CLUB
COMMUNITY DEVELOPMENT DISTRICT**

Financial Report

November 30, 2018

unaudited

Prepared by:
Premier District Management

Balance Sheet
Colonial Country Club Community Development District
November 30, 2018

	<u>GENERAL</u> <u>FUND</u>	<u>SERIES 2013</u> <u>DEBT SERVICE</u> <u>FUND</u>	<u>TOTAL</u>
<u>ASSETS</u>			
Cash - Iberia Checking Account	480,685.58	0.00	480,685.58
Due To/From 001/202	(319,458.07)	0.00	(319,458.07)
Due To/From 001/202	0.00	319,458.07	319,458.07
Investments - Money Market Account	437,344.90	0.00	437,344.90
Investments-Prepayment Account	0.00	168.95	168.95
Investments-Reserve Fund	0.00	595,500.50	595,500.50
Prepaid Items	2,385.00	0.00	2,385.00
Deposits	502.00	0.00	502.00
TOTAL ASSETS	601,459.41	915,127.52	1,516,586.93
<u>LIABILITIES AND FUND BALANCES</u>			
LIABILITIES			
FUND BALANCES			
Nonspendable			
Prepaid Items	2,385.00	0.00	2,385.00
Deposits	502.00	0.00	502.00
Restricted			
Debt Service	0.00	915,127.52	915,127.52
Assigned			
Operating Reserves	114,866.00	0.00	114,866.00
Reserves - Boardwalk Replacement	100,000.00	0.00	100,000.00
Reserves - Erosion Control	75,000.00	0.00	75,000.00
Unassigned			
Unassigned	308,706.41	0.00	308,706.41
TOTAL FUND BALANCES	601,459.41	915,127.52	1,516,586.93
TOTAL LIABILITIES AND FUND BALANCES	601,459.41	915,127.52	1,516,586.93

Statement of Revenues, Expenditures and Changes in Fund Balance
Colonial Country Club Community Development District
For the Period Ending November 30, 2018

Operating Fund

	<u>ANNUAL BUDGET</u>	<u>YEAR TO DATE BUDGET</u>	<u>YEAR TO DATE ACTUAL</u>	<u>VARIANCE (\$)</u>	<u>YTD ACTUAL % OF BUDGET</u>	<u>NOV 30, 2018 ACTUAL</u>
Revenues						
Interest - Investments	4,000	667	1,149	482	(29)	503
Interest - Tax Collector	0	0	847	847	0	0
Special Assmnts- Tax Collector	477,416	79,569	134,039	54,470	(28)	134,039
Special Assmnts- Discounts	(19,097)	(3,183)	(5,426)	(2,243)	(28)	(5,426)
Other Miscellaneous Revenues	0	0	986	986	0	0
Total Revenues	462,319	77,053	131,595	54,542	(28)	129,116
Expenses						
Administrative						
P/R-Board Of Supervisors	12,000	2,000	3,000	(1,000)	25	1,000
Payroll-Processing Fees	600	100	150	(50)	25	50
FICA Taxes	918	153	248	(95)	27	83
Profserv-Arbitrage Rebate	600	100	0	100	0	0
Profserv-Dissemination Agent	1,000	167	0	167	0	0
Profserv-Engineering	10,000	1,667	0	1,667	0	0
Profserv-Field Management	14,328	2,388	2,388	0	17	1,194
Profserv-Legal Services	5,000	833	163	671	3	0
Profserv-Mgmt Consulting Serv	76,772	12,795	12,795	0	17	6,398
Profserv-Property Appraiser	1,779	297	0	297	0	0
Profserv-Special Assessment	8,357	1,393	1,393	0	17	696
Profserv-Trustee Fees	4,500	750	0	750	0	0
Auditing Services	5,500	917	0	917	0	0
Postage And Freight	500	83	0	83	0	0
Insurance - General Liability	8,000	1,333	5,477	(4,144)	68	239
Printing And Binding	1,000	167	0	167	0	0
Legal Advertising	2,100	350	0	350	0	0
Misc-Assessmnt Collection Cost	2,669	445	360	85	13	360
Misc-Web Hosting	600	100	100	0	17	50
Annual District Filing Fee	175	29	175	(146)	100	0
Total Administrative	156,398	26,067	26,249	(181)	17	10,070
Flood Control/Stormwater Mgmt						
Contracts-Preserve Maintenance	25,500	4,250	6,375	(2,125)	25	0
Contracts-Lake & Wetland	68,760	11,460	11,460	0	17	5,730
Electricity - Fountain	8,000	1,333	2,169	(836)	27	1,042
R&M-Aeration	10,000	1,667	991	676	10	991
R&M-Aquascaping	3,000	500	0	500	0	0
R&M-Fountain	250	42	0	42	0	0
R&M-Lake	10,000	1,667	3,459	(1,793)	35	457
R&M-Signage	1,000	167	0	167	0	0
R&M-Preserves	46,598	7,766	480	7,287	1	0
R&M-Wash Out Repair	60,000	10,000	0	10,000	0	0
Misc-NPDES Program	3,000	500	1,395	(895)	47	0

Statement of Revenues, Expenditures and Changes in Fund Balance
Colonial Country Club Community Development District
For the Period Ending November 30, 2018

Operating Fund

	<u>ANNUAL BUDGET</u>	<u>YEAR TO DATE BUDGET</u>	<u>YEAR TO DATE ACTUAL</u>	<u>VARIANCE (\$)</u>	<u>YTD ACTUAL % OF BUDGET</u>	<u>NOV 30, 2018 ACTUAL</u>
Misc-Contingency	20,000	3,333	3,546	(212)	18	0
Capital Outlay	0	0	3,610	(3,610)	0	0
Total Flood Control/Stormwater Mgmt	256,108	42,685	33,485	9,201	13	8,220
<u>Debt Service</u>						
Principal Line of Credit/Note	18,752	3,125	0	3,125	0	0
Total Debt Service	18,752	3,125	0	3,125	0	0
<u>Other Sources/Uses</u>						
Total Expenses	431,258	71,877	59,734	12,145	14	18,290
Excess Revenue Over (Under) Expenditures	31,061	5,176	71,861	42,397	(231)	110,826

Statement of Revenues, Expenditures and Changes in Fund Balance
Colonial Country Club Community Development District
For the Fiscal Year Ending September 30, 2019

Operating Fund - Trend Report

	<u>October</u> <u>Actual</u>	<u>November</u> <u>Actual</u>	<u>December</u> <u>Budget</u> <u>Allocation</u>	<u>January</u> <u>Budget</u> <u>Allocation</u>	<u>February</u> <u>Budget</u> <u>Allocation</u>	<u>March</u> <u>Budget</u> <u>Allocation</u>	<u>April</u> <u>Budget</u> <u>Allocation</u>	<u>May</u> <u>Budget</u> <u>Allocation</u>	<u>June</u> <u>Budget</u> <u>Allocation</u>	<u>July</u> <u>Budget</u> <u>Allocation</u>	<u>August</u> <u>Budget</u> <u>Allocation</u>	<u>September</u> <u>Budget</u> <u>Allocation</u>	<u>Year to</u> <u>Date</u> <u>Actual</u>	<u>Annual</u> <u>Budget</u>
Revenues														
Interest - Investments	646	503	333	333	333	333	333	333	333	333	333	333	1,149	4,000
Interest - Tax Collector	847	0	0	0	0	0	0	0	0	0	0	0	847	0
Special Assmnts- Tax Collector	0	134,039	39,785	39,785	39,785	39,785	39,785	39,785	39,785	39,785	39,785	39,785	134,039	477,416
Special Assmnts- Discounts	0	(5,426)	(1,591)	(1,591)	(1,591)	(1,591)	(1,591)	(1,591)	(1,591)	(1,591)	(1,591)	(1,591)	(5,426)	(19,097)
Other Miscellaneous Revenues	986	0	0	0	0	0	0	0	0	0	0	0	986	0
Total Revenues	2,479	129,116	38,527	38,527	38,527	38,527	38,527	38,527	38,527	38,527	38,527	38,527	131,595	462,319
Expenses														
Administrative														
P/R-Board Of Supervisors	2,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	3,000	12,000
Payroll-Processing Fees	100	50	50	50	50	50	50	50	50	50	50	50	150	600
FICA Taxes	165	83	77	77	77	77	77	77	77	77	77	77	248	918
Profserv-Arbitrage Rebate	0	0	50	50	50	50	50	50	50	50	50	50	0	600
Profserv-Dissemination Agent	0	0	83	83	83	83	83	83	83	83	83	83	0	1,000
Profserv-Engineering	0	0	833	833	833	833	833	833	833	833	833	833	0	10,000
Profserv-Field Management	1,194	1,194	1,194	1,194	1,194	1,194	1,194	1,194	1,194	1,194	1,194	1,194	2,388	14,328
Profserv-Legal Services	163	0	417	417	417	417	417	417	417	417	417	417	163	5,000
Profserv-Mgmt Consulting Serv	6,398	6,398	6,398	6,398	6,398	6,398	6,398	6,398	6,398	6,398	6,398	6,398	12,795	76,772
Profserv-Property Appraiser	0	0	148	148	148	148	148	148	148	148	148	148	0	1,779
Profserv-Special Assessment	696	696	696	696	696	696	696	696	696	696	696	696	1,393	8,357
Profserv-Trustee Fees	0	0	375	375	375	375	375	375	375	375	375	375	0	4,500
Auditing Services	0	0	458	458	458	458	458	458	458	458	458	458	0	5,500
Postage And Freight	0	0	42	42	42	42	42	42	42	42	42	42	0	500
Insurance - General Liability	5,239	239	667	667	667	667	667	667	667	667	667	667	5,477	8,000
Printing And Binding	0	0	83	83	83	83	83	83	83	83	83	83	0	1,000
Legal Advertising	0	0	175	175	175	175	175	175	175	175	175	175	0	2,100
Misc-Assessmnt Collection Cost	0	360	222	222	222	222	222	222	222	222	222	222	360	2,669
Misc-Web Hosting	50	50	50	50	50	50	50	50	50	50	50	50	100	600
Annual District Filing Fee	175	0	15	15	15	15	15	15	15	15	15	15	175	175
Total Administrative	16,180	10,070	13,033	13,033	13,033	13,033	13,033	13,033	13,033	13,033	13,033	13,033	26,249	156,398
Flood Control/Stormwater Mgmt														
Contracts-Preserve Maintenance	6,375	0	2,125	2,125	2,125	2,125	2,125	2,125	2,125	2,125	2,125	2,125	6,375	25,500
Contracts-Lake & Wetland	5,730	5,730	5,730	5,730	5,730	5,730	5,730	5,730	5,730	5,730	5,730	5,730	11,460	68,760
Electricity - Fountain	1,128	1,042	667	667	667	667	667	667	667	667	667	667	2,169	8,000
R&M-Aeration	0	991	833	833	833	833	833	833	833	833	833	833	991	10,000
R&M-Aquascaping	0	0	250	250	250	250	250	250	250	250	250	250	0	3,000
R&M-Fountain	0	0	21	21	21	21	21	21	21	21	21	21	0	250
R&M-Lake	3,002	457	833	833	833	833	833	833	833	833	833	833	3,459	10,000
R&M-Signage	0	0	83	83	83	83	83	83	83	83	83	83	0	1,000
R&M-Preserves	480	0	3,883	3,883	3,883	3,883	3,883	3,883	3,883	3,883	3,883	3,883	480	46,598
R&M-Wash Out Repair	0	0	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	0	60,000
Misc-NPDES Program	1,395	0	250	250	250	250	250	250	250	250	250	250	1,395	3,000

Statement of Revenues, Expenditures and Changes in Fund Balance
Colonial Country Club Community Development District
For the Fiscal Year Ending September 30, 2019

Operating Fund - Trend Report

	<u>October</u>	<u>November</u>	<u>December</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>August</u>	<u>September</u>	<u>Year to</u>	<u>Annual</u>
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Date</u>	<u>Budget</u>
	<u>Actual</u>	<u>Actual</u>	<u>Allocation</u>	<u>Allocation</u>	<u>Allocation</u>	<u>Allocation</u>	<u>Allocation</u>	<u>Allocation</u>	<u>Allocation</u>	<u>Allocation</u>	<u>Allocation</u>	<u>Allocation</u>	<u>Actual</u>	<u>Budget</u>
Misc-Contingency	3,546	0	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	3,546	20,000
Capital Outlay	3,610	0	0	0	0	0	0	0	0	0	0	0	3,610	0
Total Flood Control/Stormwater Mgmt	25,266	8,220	21,342	21,342	21,342	21,342	21,342	21,342	21,342	21,342	21,342	21,342	33,485	256,108
<u>Debt Service</u>														
Principal Line of Credit/Note	0	0	1,563	1,563	1,563	1,563	1,563	1,563	1,563	1,563	1,563	1,563	0	18,752
Total Debt Service	0	0	1,563	1,563	1,563	1,563	1,563	1,563	1,563	1,563	1,563	1,563	0	18,752
<u>Other Sources/Uses</u>														
Total Expenses	41,446	18,290	35,938	35,938	35,938	35,938	35,938	35,938	35,938	35,938	35,938	35,938	59,734	431,258
Excess Revenue Over (Under) Expenditures	(38,967)	110,826	2,589	2,589	2,589	2,589	2,589	2,589	2,589	2,589	2,589	2,589	71,861	31,061

Statement of Revenues, Expenditures and Changes in Fund Balance
Colonial Country Club Community Development District
For the Period Ending November 30, 2018

Series 2013 Debt Service Fund

	<u>ANNUAL BUDGET</u>	<u>YEAR TO DATE BUDGET</u>	<u>YEAR TO DATE ACTUAL</u>	<u>VARIANCE (\$)</u>	<u>YTD ACTUAL % OF BUDGET</u>	<u>NOV 30, 2018 ACTUAL</u>
<u>Revenues</u>						
202.361001.0000 Interest - Investments	360	60	318	258	(88)	154
202.363010.0000 Special Assmnts- Tax Collector	1,234,579	205,763	346,389	140,625	(28)	346,389
202.363090.0000 Special Assmnts- Discounts	(49,383)	(8,231)	(14,023)	(5,792)	(28)	(14,023)
Total Revenues	1,185,556	197,592	332,684	135,091	(28)	332,520
<u>Expenses</u>						
<u>Debt Service</u>						
202.571001.0000 Principal Debt Retirement	692,878	115,480	0	115,480	0	0
202.571006.0000 Principal Prepayments	0	0	5,000	(5,000)	0	5,000
202.572001.0000 Interest Expense	497,985	82,998	248,993	(165,995)	50	248,993
Total Debt Service	1,190,863	198,478	253,993	(55,515)	21	253,993
<u>Other Sources/Uses</u>						
202.591000.0000 Operating Transfers-Out	(982)	(164)	0	(164)	0	0
Total Other Sources/Uses	(982)	(164)	0	(164)	0	0
Total Expenses	1,189,881	198,314	253,993	(55,679)	21	253,993
Excess Revenue Over (Under) Expenditures	(4,325)	(722)	78,691	190,770	1,819	78,527

Statement of Revenues, Expenditures and Changes in Fund Balance
Colonial Country Club Community Development District
For the Fiscal Year Ending September 30, 2019

Series 2013 Debt Service Fund - Trend Report

	<u>October</u> <u>Actual</u>	<u>November</u> <u>Actual</u>	<u>December</u> <u>Budget</u> <u>Allocation</u>	<u>January</u> <u>Budget</u> <u>Allocation</u>	<u>February</u> <u>Budget</u> <u>Allocation</u>	<u>March</u> <u>Budget</u> <u>Allocation</u>	<u>April</u> <u>Budget</u> <u>Allocation</u>	<u>May</u> <u>Budget</u> <u>Allocation</u>	<u>June</u> <u>Budget</u> <u>Allocation</u>	<u>July</u> <u>Budget</u> <u>Allocation</u>	<u>August</u> <u>Budget</u> <u>Allocation</u>	<u>September</u> <u>Budget</u> <u>Allocation</u>	<u>Year to</u> <u>Date</u> <u>Actual</u>	<u>Annual</u> <u>Budget</u>
<u>Revenues</u>														
Interest - Investments	164	154	30	30	30	30	30	30	30	30	30	30	318	360
Special Assmnts- Tax Collector	0	346,389	102,882	102,882	102,882	102,882	102,882	102,882	102,882	102,882	102,882	102,882	346,389	1,234,579
Special Assmnts- Discounts	0	(14,023)	(4,115)	(4,115)	(4,115)	(4,115)	(4,115)	(4,115)	(4,115)	(4,115)	(4,115)	(4,115)	(14,023)	(49,383)
Total Revenuea	164	332,520	98,797	98,797	98,797	98,797	98,797	98,797	98,797	98,797	98,797	98,797	332,664	1,185,556
<u>Expenses</u>														
<u>Debt Service</u>														
Principal Debt Retirement	0	0	57,740	57,740	57,740	57,740	57,740	57,740	57,740	57,740	57,740	57,740	0	692,878
Principal Prepayments	0	5,000	0	0	0	0	0	0	0	0	0	0	5,000	0
Interest Expense	0	248,993	41,499	41,499	41,499	41,499	41,499	41,499	41,499	41,499	41,499	41,499	248,993	497,985
Total Debt Service	0	253,993	99,239	99,239	99,239	99,239	99,239	99,239	99,239	99,239	99,239	99,239	253,993	1,190,863
<u>Other Sources/Uses</u>														
Operating Transfers-Out	0	0	(82)	(82)	(82)	(82)	(82)	(82)	(82)	(82)	(82)	(82)	0	(982)
Total Other Sources/Uses	0	0	(82)	(82)	(82)	(82)	(82)	(82)	(82)	(82)	(82)	(82)	0	(982)
Total Expenses	0	253,993	99,157	99,157	99,157	99,157	99,157	99,157	99,157	99,157	99,157	99,157	253,993	1,189,881
Excess Revenue Over (Under)	164	78,527	(360)	(360)	(360)	(360)	(360)	(360)	(360)	(360)	(360)	(360)	78,691	(4,325)
Expenditures														

COLONIAL COUNTRY CLUB COMMUNITY DEVELOPMENT DISTRICT

Cash and Investment Report

November 30, 2018

Account Name	Bank Name	Yield	Balance
<u>General Fund</u>			
Centennial Operating Checking (6338)	Centennial	0.15%	-
Iberia Operating Checking (1859)	Iberia	0.85%	481,054.98
Iberia Money Market Account (1867)	Iberia	1.26%	437,344.90
		<i>Subtotal</i>	<i>\$ 918,399.88</i>
 <u>Debt Service Fund</u>			
Series 2013 - Revenue Fund (0001)	US Bank	0.05%	-
Series 2013 - Reserve Fund (0003)	US Bank	0.05%	595,500.50
Series 2013 - Prepayment Fund (0006)	US Bank	0.05%	168.95
		<i>Subtotal</i>	<i>\$ 595,669.45</i>
		TOTAL	<u>\$ 1,514,069</u>

COLONIAL COUNTRY CLUB
COMMUNITY DEVELOPMENT DISTRICT

Non-Ad Valorem Special Assessments
 (Lee County Tax Collector - Monthly Collection Distributions)
Fiscal Year Ending September 30, 2019

GROSS ASSESSMENTS LEVIED

\$ 477,410 \$ 1,234,580
 27.90% 72.10%

Distribution	Gross Amount Received	Discounts/ (Penalties)	Collection Cost	Net Amount Received	ALLOCATION	
					General Fund	Debt Fund
October	-	-	-	-	-	-
November	59,541.40	(2,619.43)	-	56,921.97	16,612.05	42,929.35
	420,886.51	(16,829.48)	(1,289.78)	402,767.25	117,427.34	303,459.17
December						
January						
February						
March						
April						
May						
June						
July						
August						
September						
TOTAL	480,427.91	(19,448.91)	(1,289.78)	459,689.22	134,039.39	346,388.52
BALANCE REMAINING					\$ 343,370	\$ 888,191

TOTAL ASSESSMENTS	\$ 1,711,989	PERCENT COLLECTED	28.06%
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Colonial Country Club Community Development District Reconciliation - Iberia 1859 OP

Run: 12/06/2018 @ 12:10 PM

Page: 1

Closing Balance from Previous Statement.....	10/31/2018	31,346.81
2 Deposits and Other Additions Totaling.....		459,689.22
14 Checks and Other Withdrawals Totaling.....		28,864.34
1 Adjustments Totaling.....		18,829.37
0 Voids Totaling.....		0.00
Service Charge.....		0.00
Interest Earned.....	11/30/2018	53.92
Closing Balance for this Statement.....	11/30/2018	481,054.98
Difference.....		0.00

Cash Balance from General Ledger.....	11/30/2018	480,685.58
Open Activity from Bank Register.....		(369.40)
Adjustment for Service Charges and Interest.....		0.00
General Ledger Reconciliation to Statement.....		481,054.98

Date	Reference	Deposit Description	Amount
✓ 11/15/2018	ACH	Direct Deposit - Tax Collector	56,921.97
✓ 11/30/2018	ACH	Direct Deposit form Tax Collector	402,767.25
Total Deposits:			<u>459,689.22</u>

Date	Check	To	Check Description	Amount
✓ 10/03/2018	0010018	Scuderi, Giovanna		184.70
✓ 10/05/2018	0000038	The Leal Law Firm, PA	Payment for Settlement of Defeo Lawsuit	2,500.00
✓ 10/23/2018	0010022	Scuderi, Giovanna	BOS Payroll - OCT 2018	369.40
✓ 10/29/2018	0000053	PI Electric	Deposit - Electrical Work for New Lake Aerators	3,610.00
✓ 11/15/2018	0010024	Banks Engineering	Annual NPDES Report Cycle 4	1,395.00
✓ 11/15/2018	0010025	Coleman, Yovanovich & Koest	General Legal Svcs SEP 2018	276.25
✓ 11/15/2018	0010026	Extreme Golf Course Underwater Solutions	Inlet Inspection	2,625.00
✓ 11/15/2018	0010027	Lake & Wetland Management Orlando-Tampa Inc.	Lake Maintenance NOV 2018	5,730.00
✓ 11/15/2018	0010028	Premier District Management	Management & Field Svcs NOV 2018	8,338.09
✓ 11/15/2018	0010029	Roper & Roper, PA	Legal Svcs OCT 2018 - DeFeo	583.50
✓ 11/15/2018	0010030	Vertex Water Features	Invoices 2693, 2711	1,447.67
✓ 11/20/2018	EFT	FPL	Monthly Electricity Charges	1,041.64
✓ 11/30/2018	EFT	Surepayroll	BOS Payroll Direct Deposit & Taxes	713.10
✓ 11/30/2018	EFT	Surepayroll	Monthly Payroll Processing Fees	49.99
Total Checks:				<u>28,864.34</u>

Date	Reference	Adjustment Description	Amount
✓ 11/06/2018	CHK TXFR	To record check 923167 - funds from the closure of Centennial 6338 checking account	18,829.37
✓ 11/30/2018		Interest Earned	53.92
Total Adjustments:			<u>18,883.29</u>

Run: 12/06/2018 at 12:10 PM

Colonial Country Club Community Development District**Bank Register from 11/01/2018 to 11/30/2018**

Page: 1

Iberia 1859 OP

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
CHK TXFR	11/06/2018	To record check 923167 - funds from the closure of Centennial 6338 checking account	0.00	18,829.37	43,512.08
ACH	11/15/2018	Direct Deposit - Tax Collector	0.00	56,921.97	100,434.05
0010024	11/15/2018	[BANKS] Banks Engineering - Annual NPDES Report Cycle 4	1,395.00	0.00	99,039.05
0010025	11/15/2018	[COLEMAN] Coleman, Yovanovich & Koest - General Legal Svcs SEP 2018	276.25	0.00	98,762.80
0010026	11/15/2018	[EXTREME] Extreme Golf Course Underwater Solutions - Inlet Inspection	2,625.00	0.00	96,137.80
0010027	11/15/2018	[Lake & Wetland] Lake & Wetland Management Orlando-Tampa Inc. - Lake Maintenance NOV 2018	5,730.00	0.00	90,407.80
0010028	11/15/2018	[PREMIER] Premier District Management - Management & Field Svcs NOV 2018	8,338.09	0.00	82,069.71
0010029	11/15/2018	[ROPER] Roper & Roper, PA - Legal Svcs OCT 2018 - DeFeo	583.50	0.00	81,486.21
0010030	11/15/2018	[VERTEX] Vertex Water Features - Invoices 2693, 2711	1,447.67	0.00	80,038.54
EFT	11/20/2018	[FPL] FPL - Monthly Electricity Charges	1,041.64	0.00	78,996.90
EFT	11/30/2018	[Surepayroll] Surepayroll - Monthly Payroll Processing Fees	49.99	0.00	78,946.91
0010031	11/30/2018	[Giovanna Scuderi] Giovanna Scuderi - BOS Meeting Pay - NOV 2018	184.70	0.00	78,762.21
0010032	11/30/2018	[Joseph Zajac] Joseph Zajac - BOS Meeting Payroll - NOV 2018	184.70	0.00	78,577.51
EFT	11/30/2018	[Surepayroll] Surepayroll - BOS Payroll Direct Deposit & Taxes	713.10	0.00	77,864.41
ACH	11/30/2018	Direct Deposit form Tax Collector	0.00	402,767.25	480,631.66
	11/30/2018	Interest Earned	0.00	53.92	480,685.58
Total for Report:			22,569.64	478,572.51	

Closing Balance from Previous Statement.....	10/31/2018	436,896.03
0 Deposits and Other Additions Totaling.....		0.00
0 Checks and Other Withdrawls Totaling.....		0.00
0 Adjustments Totaling.....		0.00
0 Voids Totaling.....		0.00
Service Charge.....		0.00
Interest Earned.....	11/30/2018	448.87
Closing Balance for this Statement.....	11/30/2018	437,344.90
Difference.....		0.00
<hr/>		
Cash Balance from General Ledger.....	11/30/2018	437,344.90
Open Activity from Bank Register.....		0.00
Adjustment for Service Charges and Interest.....		0.00
General Ledger Reconciliation to Statement.....		437,344.90
<hr/>		
Date	Reference	Adjustment Description
✓ 11/30/2018		Interest Earned
		448.87
Total Adjustments:		448.87

Colonial Country Club Community Development District Reconciliation - Centennial Bank

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Page: 1

Closing Balance from Previous Statement.....	10/31/2018	18,829.37
0 Deposits and Other Additions Totaling.....		0.00
0 Checks and Other Withdrawls Totaling.....		0.00
1 Adjustments Totaling.....		-18,829.37
0 Voids Totaling.....		0.00
Service Charge.....		0.00
Interest Earned.....		0.00
Closing Balance for this Statement.....	11/30/2018	0.00
Difference.....		0.00
<hr/>		
Cash Balance from General Ledger.....	11/30/2018	0.00
Open Activity from Bank Register.....		0.00
Adjustment for Service Charges and Interest.....		0.00
General Ledger Reconciliation to Statement.....		0.00
<hr/>		
Date	Reference	Adjustment Description
11/06/2018	CHK TXFR	
		-18,829.37
Total Adjustments:		-18,829.37



Vertex Water Features, Inc.
2100 NW 33rd Street
Pompano Beach, FL 33069

Phone: (844) 432-4303
Fax:
raquel.mason@vertexwaterfeatures.com
www.vertexwaterfeatures.com

Bill To
Colonial C.C. CDD 0493080
c/o Premier District Management
3820 Colonial Blvd, suite 101
Fort Myers FL 33966

Ship To
Christopher Pepin
Colonial Blvd & Country Club Blvd
Ft. Myers FL 33912

Quote Q1313AR

Description
Aeration Repair: Air4, 1/2Hp at site #15/16 Install new compressor and cooling fan.
Note: Condition of some components cannot be determined prior to disassembly and may require replacement at additional expense. Warranty: One year on compressor and cooling fan; 90 days on all other parts and labor.

Terms:

1. If Buyer does not directly own the areas and equipment where services are to be provided, Buyer warrants and represents that he has control of these areas and equipment to the extent that he may authorize the specified services and in the event of dispute of ownership agrees to defend, indemnify and hold Seller harmless for the consequences of such services.
2. SELLER, at its expense, shall maintain the following insurance coverages: Workman's Compensation (statutory limits), General Liability, Property Damage, Products and Completed Operations Liability and Automobile Liability.
3. Any remaining amounts due 30 days after billing by SELLER shall bear interest at the rate of 1.5% per month until paid in full. BUYER agrees to pay all costs of collection, and any other actions required to remedy a material breach of this contract including reasonable attorney's fees.
4. This Agreement constitutes the entire agreement of the parties hereto and no oral or written alterations or modifications of the terms contained herein shall be valid unless made in writing and accepted by an authorized representative of both SELLER and the BUYER.

Subtotal: \$1,087.78

Tax: \$0.00

Total: \$1,087.78

Payment terms: Net 30 days

AUTHORIZATION

I Hereby authorize Vertex Water Features to Complete the proposed service, repair, or replacement. I agree to the above Terms and Conditions and to pay the invoiced amount upon completion.

Vertex Water Features Signature Date

Authorized Customer's Signature Title

Print Name Date



Vertex Water Features, Inc.
2100 NW 33rd Street
Pompano Beach, FL 33069

Phone: (844) 432-4303
Fax:
raquel.mason@vertexwaterfeatures.com
www.vertexwaterfeatures.com

Bill To
Colonial C.C. CDD 0493080
c/o Premier District Management
3820 Colonial Blvd, suite 101
Fort Myers FL 33966

Ship To
Christopher Pepin
Colonial Blvd & Country Club Blvd
Ft. Myers FL 33912

Quote Q1314AR

Description

Aeration Repair: Air4, 1/2Hp at site #4/40

Remove existing air stations and replace with four new Vertex air stations.

Note: Condition of some components cannot be determined prior to disassembly and may require replacement at additional expense.

Warranty: One year on air stations; 90 days on all other parts and labor.

Terms:

1. If Buyer does not directly own the areas and equipment where services are to be provided, Buyer warrants and represents that he has control of these areas and equipment to the extent that he may authorize the specified services and in the event of dispute of ownership agrees to defend, indemnify and hold Seller harmless for the consequences of such services.
2. SELLER, at its expense, shall maintain the following insurance coverages: Workman's Compensation (statutory limits), General Liability, Property Damage, Products and Completed Operations Liability and Automobile Liability.
3. Any remaining amounts due 30 days after billing by SELLER shall bear interest at the rate of 1.5% per month until paid in full. BUYER agrees to pay all costs of collection, and any other actions required to remedy a material breach of this contract including reasonable attorney's fees.
4. This Agreement constitutes the entire agreement of the parties hereto and no oral or written alterations or modifications of the terms contained herein shall be valid unless made in writing and accepted by an authorized representative of both SELLER and the BUYER.

Subtotal: \$1,268.10

Tax: \$0.00

Total: \$1,268.10

Payment terms: Net 30 days

AUTHORIZATION

I Hereby authorize Vertex Water Features to Complete the proposed service, repair, or replacement. I agree to the above Terms and Conditions and to pay the invoiced amount upon completion.

Vertex Water Features Signature Date

Authorized Customer's Signature Title

Print Name Date