

**COLONIAL COUNTRY CLUB  
COMMUNITY DEVELOPMENT DISTRICT**



**NOVEMBER 26, 2018  
BOARD OF SUPERVISORS MEETING  
AGENDA PACKET**



## COLONIAL COUNTRY CLUB COMMUNITY DEVELOPMENT DISTRICT

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*PREMIER DISTRICT MANAGEMENT, LLC*

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Board of Supervisors  
Colonial Country Club CDD

November 19<sup>th</sup>, 2018

Dear Supervisors,

The regular meeting of the Colonial Country Club CDD Board of Supervisors will be held on November 26<sup>th</sup>, 2018 at 2 P.M. at the Colonial Country Club Activity Room in the Community Center on 9171 Independence Way in Fort Myers, Florida. The Public Agenda is included in Section four and the points of interest are as follows:

- Re-elected Supervisors Antonio Desantis, Joseph Zajac and Sally Hefti will be sworn in at the meeting.
- After the swearing in, there will be a reorganization of the Board to determine which position each Supervisor will hold.
- As per usual, enclosed are the regular Meeting Minutes from October 22<sup>nd</sup>, the Field Managers Report for November as well as the Project Tracking/Maintenance Log, and the Financials for October.
- There will be also be an update of various projects including the Lake Aeration Project and Perimeter Fencing Repairs.

Any supporting documents not enclosed will be distributed at the meeting. The **next meeting is scheduled for December 17, 2018**, if there are any questions or requests prior to the meeting, feel free to contact me.

Respectfully



Calvin Teague  
District Manager

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## Colonial Country Club CDD Meeting Agenda

### November 26, 2018 at 2:00 PM

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1. Call to Order and Roll Call
2. Swearing in of Newly Elected Supervisors
3. Reorganization of the Board of Supervisors
  - A. Resolution 2019-01 Page 4
4. Approval of the Agenda Page 3
5. Audience Comments on Agenda Items
6. Approval of Meeting Minutes
  - A. Regular Meeting Minutes from October 22, 2018 Pages 5-10
7. Old Business
  - A. Lake Aeration Project Update
  - B. Perimeter Fencing Repairs Update
  - C. Review of Lake Maintenance Map
8. New Business
  - A. Dead Pine Tree Removal along Hemingway Lane Proposal Page 11
9. Manager's Report
  - A. Financial Statements for Month Ending October 31, 2018 Pages 12-27
  - B. Website Compliance
10. Field Manager
  - A. Field Manager's Report for November Pages 28-37
  - B. Project Tracking/Maintenance Log Pages 38-39
  - C. Work Orders/ Proposals
11. Attorney's Report
12. Engineer's Report
13. Supervisor's Requests/Comments
14. Audience comments
15. Adjournment

**Next Meeting: December 17, 2018 at 2:00 PM**

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## RESOLUTION 2019-01

A RESOLUTION OF THE BOARD OF SUPERVISORS OF COLONIAL COUNTRY CLUB COMMUNITY DEVELOPMENT DISTRICT ELECTING THE OFFICERS OF COLONIAL COUNTRY CLUB COMMUNITY DEVELOPMENT DISTRICT, LEE COUNTY, FLORIDA; PROVIDING FOR CONFLICTS; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the Board of Supervisors of Colonial Country Club Community Development District desires to elect the below recited persons to the offices specified.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF COLONIAL COUNTRY CLUB COMMUNITY DEVELOPMENT DISTRICT:

1. The following persons are elected to the offices shown:

Chair	_____
Vice Chair	_____
Secretary	Calvin Teague
Treasurer	Calvin Teague
Assistant Treasurer	Jennifer Miller
Assistant Secretary	_____
Assistant Secretary	_____
Assistant Secretary	_____

2. All resolutions or parts thereof in conflict herewith are, to the extent of such conflict, superseded and repealed.
3. This Resolution shall take effect on November 26<sup>th</sup>, 2018, upon which time the above-named individuals assume their respective offices.

PASSED AND ADOPTED this 26th day of November 2018.

COLONIAL COUNTRY CLUB  
COMMUNITY DEVELOPMENT  
DISTRICT

ATTEST:

\_\_\_\_\_  
Secretary / Assistant Secretary

\_\_\_\_\_  
Chair / Vice Chair

**DRAFT**

**MINUTES OF MEETING  
COLONIAL COUNTRY CLUB  
COMMUNITY DEVELOPMENT DISTRICT**

A meeting of the Audit Selection Committee of the Colonial Country Club Community Development District was held Monday October 22, 2018 at 1:45 p.m. in the Activity Room of the Community Center, 9171 Independence Way, Fort Myers, Florida, following which the Board of Supervisors of the Colonial Country Club Community Development District met for their regularly scheduled meeting at 2:00 p.m.

Present and constituting a quorum were:

Antonio (Tony) DeSantis	Chair
Joe Zajac	Vice Chair
Sally Hefti	Assistant Secretary
Giovanna Scuderi	Assistant Secretary
Medge Wahrer	Assistant Secretary

Also present were:

Cal Teague	District Manager
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***The following is a summary of the minutes and actions taken at the October 22, 2018 meeting of the Audit Selection Committee of the Colonial Country Club CDD immediately followed by a summary of the minutes and actions taken at the regularly scheduled meeting of the Colonial Country Club CDD Board of Supervisors.***

**FIRST ORDER OF BUSINESS**

**Call to Order and Roll Call**

Prior to the 2:00 p.m. regularly scheduled meeting of the Board of Supervisors, the Audit Selection Committee met at 1:45 p.m. The Chair called the meeting to order and the District Manager called the roll. All were present for today's meeting.

**SECOND ORDER OF BUSINESS**

**Review of Proposals Received for  
Fiscal Year 2018 Audit**

The Audit Selection Committee reviewed the three (3) submitted proposals.

37

**THIRD ORDER OF BUSINESS** **Ranking of Audit Firms**

38 After review, each firm was ranked with the District's current auditing firm (Berger,  
39 Toombs, etc.) receiving the highest rating. The Audit Selection Committee, therefore,  
40 agreed to recommend to the Board, their selection of the highest ranked firm.  
41

42

**FOURTH ORDER OF BUSINESS** **Adjournment**

43 There being no further Orders of Business of the Audit Selection Committee, and  
44  
45

46 On MOTION by Vice Chair Zajac seconded by Supervisor  
47 Hefti with all in favor, the meeting of the Audit Selection  
48 Committee adjourned at 1:55 p.m.  
49

50 Once the meeting of the Audit Selection Committee was adjourned, the regularly  
51 scheduled meeting of the Colonial Country Club Board of Supervisor commenced as  
52 follows:  
53

**FIRST ORDER OF BUSINESS** **Call to Order and Roll Call**

54 The Chair called the meeting to order and the District Manager called the roll. All  
55 members were present.  
56  
57

**SECOND ORDER OF BUSINESS** **Approval of the Agenda**

58 The Agenda was presented.  
59  
60

61 On MOTION by Vice Chair Zajac seconded by Supervisor  
62 Wahrer with all in favor, the Agenda was approved as  
63 presented.  
64

**THIRD ORDER OF BUSINESS** **Audience Comments on Agenda**

65 There being none, the next Order of Business followed.  
66  
67

**FOURTH ORDER OF BUSINESS** **Approval of the Meeting Minutes**

68 The Regular Meeting Minutes of the September 24, 2018 were presented.  
69  
70

On MOTION by Supervisor Wahrer seconded by Supervisor Scuderi with all in favor, the Regular Meeting Minutes of September 24, 2018 were approved as presented.

**FIFTH ORDER OF BUSINESS****Old Business****A. Storm Water System Cleaning and Inspection Report**

Upon completion of this project, re-inspection was performed by Extreme Divers to be certain that all areas were debris-free.

**B. Lake Aeration Project**

The District Manager reported that everything is ready to go, and the Notice of Commencement has been signed and returned.

**SIXTH ORDER OF BUSINESS****New Business****A. Review of Lake Maintenance Map**

Revised maps were prepared and distributed. The Engineer provided an updated erosion repair map as well. The Field Manager's report indicated that on Lake 21, only the west side had a tube put in. There were also some lake numbering issues identified, which will also be corrected by the Engineer.

**B. Review of Perimeter Fencing**

The Field Manager provided fencing maps, which identified locations in need of repair. The Board agreed that the pine tree leaning on the fence should be cut down, so it falls on the Six Mile Cypress side of the fence. They also felt that the gaps in the fencing need to be filled with more than just rebar. Rip rap was a suggested possibility and staff will be asked to check with the "Club" who reportedly have a large pile of this rip rap left from a prior project.

**C. Aerator and Fountain Location Map**

The map was presented, which also included the newly approved aerators.

**D. Fountain Maintenance/Cleaning Proposals**

As requested, two (2) new proposals were obtained for this project.

On MOTION by Supervisor Wahrer seconded by Supervisor Hefti with all in favor, retention of Vertex for fountain maintenance was approved.

**E. Selection of District Audit Firm**

Pursuant to the recommendation of the Audit Selection Committee, the Board approved retaining Berger, Toombs, Elam, Gaines & Frank to perform the annual audit for the next three (3) years.

On MOTION by Supervisor Scuderi seconded by Supervisor Wahrer with all in favor, retention of Berger, Toombs, etc. to perform the annual audits over the next three (3) years was approved.

**SEVENTH ORDER OF BUSINESS**

**Manager's Report**

**A. Resolution 2018-08 for Fiscal Year 2018 Budget Amendment**

Resolution 2018-08 Amending FY 2018 Budget was presented.

On MOTION by Supervisor Hefti seconded by Supervisor Scuderi with all in favor, Resolution 2018-08 was approved.

**B. Resolution 2018-09 for Allocation of Fund Balance for FY 2018**

Resolution 2018-09 for Allocation of Fund Balance for FY 2018 was presented. There was increase in the Boardwalk Replacement Fund from \$50,000 to \$200,000 and decrease in the unassigned fund balance by \$150,000.

On MOTION by Supervisor Scuderi seconded by Vice Chair Zajac with all in favor, Resolution 2018-09 was approved.

**C. Financial Statements for Month Ending September 30, 2018**

The financials for period ending September 30, 2018 were submitted. Chair DeSantis presented a summary report which will be included in future financials pulling out



specific line item expenses which are under the Board's control. Request was also made for Outside Maintenance to be a line item of its own going forward.

On MOTION by Supervisor Wahrer seconded by Supervisor Hefti with all in favor, the financials for month ending September 30, 2018 were accepted as presented.

**D. Website Compliance**

The District Manager identified tasks toward compliance, which have been completed to date and presented the Compliance Plan to be followed going forward toward the end for meeting ADA Website Compliance.

**E. Other**

**i. FEMA**

The District Manager reported that FEMA has reopened the claim and requested additional information.

**EIGHTH ORDER OF BUSINESS**

**Field Manager's Report**

**A. Field Manager's Report for October**

Field Manager Pepin's report was presented with discussion ensuing as follows:

- The Board reported that the Spike Rush width along Lake 14 is beyond its 5-foot width limit. They also expressed grave concern over algae identified on Lakes 14, 8, 2 and 3 with the request that Lake & Wetlands treat the areas of algae very aggressively.
- The plants identified in the Field Manager's Report were approved by the Board for replacement but only IF there is irrigation available. If not, the Board requested that this be postponed until April.
- The Board requested cut back of vegetation and inspection of the 20 catch basins along Lakes 21 and 22. and
- Finally, the Board reiterated their approval of the fence repairs, which were discussed above.

**B. Project Tracking/Maintenance Log**

The Project Tracking/Maintenance Log was presented with comment being made regarding the size of the print and the difficulty reading this log.

**C. Work Orders/Proposals**

There being none, the next Order of Business followed.

**NINTH ORDER OF BUSINESS****Attorney's Report**

There being none, the next Order of Business followed.

**TENTH ORDER OF BUSINESS****Engineer's Report**

There being none, the next Order of Business followed.

**ELEVENTH ORDER OF BUSINESS****Supervisor's Requests and/or Comments**

There being no Supervisor Requests and/or Comments, the next Order of Business followed.

**TWELFTH ORDER OF BUSINESS****Audience Comments**

There being none, the next Order of Business followed.

**THIRTEENTH ORDER OF BUSINESS****Adjournment**

There being no further orders of business or discussion, and

On MOTION by Vice Chair Zajac seconded by Supervisor Scuderi with all in favor, the meeting was adjourned at 3:05 p.m.

Calvin Teague  
Secretary

Antonio (Tony) DeSantis  
Chair



## Coastline Tree Service

PO Box 598  
 Estero, FL 33929

# Estimate

Date	Estimate #
11/14/2018	467

<b>Name / Address</b>
Colonial Country Club CDD 9171 Independence Way Fort Myers, FL 339

<b>Ship To</b>

239-895-3230
<b>Phone #</b>

Description	Qty	Rate	Total
9529 Hemingway lane 2 pine flush cut removal leaving material in preserve 9653 Hemingway lane rear left side Flush cut Dead pine tree and haul debris	3	525.00	1,575.00
9647 Hemingway lane rear right hand side Flush cut Dead pine tree and haul debris off	1	800.00	800.00
work order  Enter community off Colonial Blvd and Colonial Country Club Blvd Morcos or nick 1 cutter 3 labor 6 hours bring cones tractor access to trees at 9647 and 9653 behind 9647 will need to climb/spike both 1-20" x 50' 1-10" x 40' limited space to stack debris have grapple on site 1grapple load cut trees at 9647, 9653 first and the move cutter to 9529			

Prices are good for 45 days from date of estimate. All prices are based on the condition and quantity of trees on the date the estimate was written. Altering the scope of work or quantity may affect the rate. Coastline will furnish all labor, materials and equipment needed to complete the job as estimated. We are not responsible for damages to any utilities, lighting, irrigation, septic tanks, etc. resulting from stump grinding or tree removal, nor are we responsible for any damages caused by any of our vehicles. Amount invoiced is due upon receipt. Interest accrues on a monthly basis at 1.5% per month, or the highest rate available pursuant to Florida law on any amounts not paid when due until such amount is paid. Customer is responsible for all costs of collection, including legal interest, reasonable attorneys' fees, and court costs. Venue for any disputes shall be in a court of competent jurisdiction sitting in Lee County, Florida.

## Total

\$2,375.00

The Undersigned has read and accepts this proposal and all of its terms and conditions listed as a binding contract

**COLONIAL COUNTRY CLUB  
COMMUNITY DEVELOPMENT DISTRICT**

Financial Report

October 31, 2018  
*unaudited*

**Prepared by:**  
Premier District Management

**Balance Sheet**  
**Colonial Country Club CDD**  
**October 31, 2018**

	<u>GENERAL FUND</u>	<u>SERIES 2013 DEBT SERVICE FUND</u>	<u>TOTAL</u>
<b><u>ASSETS</u></b>			
Cash - Centennial Checking	18,829.37	0.00	18,829.37
Cash - Operating Account	24,682.71	0.00	24,682.71
Due To/From 001/202	11,977.85	0.00	11,977.85
Due To/From 001/202	0.00	(11,977.85)	(11,977.85)
Investments - Money Market Account	436,896.03	0.00	436,896.03
Investments-Prepayment Account	0.00	1,643.75	1,643.75
Investments-Reserve Fund	0.00	595,500.50	595,500.50
Investments-Revenue Fund	0.00	252,363.45	252,363.45
Prepaid Items	2,623.50	0.00	2,623.50
Deposits	502.00	0.00	502.00
<b>TOTAL ASSETS</b>	<b>495,511.46</b>	<b>837,529.85</b>	<b>1,333,041.31</b>
<b><u>LIABILITIES AND FUND BALANCES</u></b>			
<b>LIABILITIES</b>			
Accounts Payable	4,879.75	0.00	4,879.75
<b>TOTAL LIABILITIES</b>	<b>4,879.75</b>	<b>0.00</b>	<b>4,879.75</b>
<b>FUND BALANCES</b>			
<b>Nonspendable</b>			
Prepaid Items	2,623.50	0.00	2,623.50
Deposits	502.00	0.00	502.00
<b>Restricted</b>			
Debt Service	0.00	837,529.85	837,529.85
<b>Assigned</b>			
Operating Reserves	114,866.00	0.00	114,866.00
Reserves - Boardwalk Replacement	100,000.00	0.00	100,000.00
Reserves - Erosion Control	75,000.00	0.00	75,000.00
<b>Unassigned</b>			
Unassigned	197,640.21	0.00	197,640.21
<b>TOTAL FUND BALANCES</b>	<b>490,631.71</b>	<b>837,529.85</b>	<b>1,328,161.56</b>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b>495,511.46</b>	<b>837,529.85</b>	<b>1,333,041.31</b>

**Statement of Revenues, Expenditures and Changes in Fund Balance**  
**Colonial Country Club CDD**  
**For the Period Ending October 31, 2018**

Operating Fund

	<u>ANNUAL BUDGET</u>	<u>YEAR TO DATE BUDGET</u>	<u>YEAR TO DATE ACTUAL</u>	<u>VARIANCE (\$)</u>	<u>YTD ACTUAL % OF BUDGET</u>	<u>OCT 31, 2018 ACTUAL</u>
<b>Revenues</b>						
Interest - Investments	4,000	333	646	312	(16)	646
Interest - Tax Collector	0	0	847	847	0	847
Special Assmnts- Tax Collector	477,416	39,785	0	(39,785)	0	0
Special Assmnts- Discounts	(19,097)	(1,591)	0	1,591	0	0
Other Miscellaneous Revenues	0	0	986	986	0	986
<b>Total Revenues</b>	<b>462,319</b>	<b>38,527</b>	<b>2,479</b>	<b>(36,049)</b>	<b>(1)</b>	<b>2,479</b>
<b>Expenses</b>						
<b>Administrative</b>						
P/R-Board Of Supervisors	12,000	1,000	2,000	(1,000)	17	2,000
Payroll-Subscription	600	50	100	(50)	17	100
FICA Taxes	918	77	165	(89)	18	165
Profserv-Arbitrage Rebate	600	50	0	50	0	0
Profserv-Dissemination Agent	1,000	83	0	83	0	0
Profserv-Engineering	10,000	833	0	833	0	0
Profserv-Field Management	14,328	1,194	1,194	0	8	1,194
Profserv-Legal Services	5,000	417	163	254	3	163
Profserv-Mgmt Consulting Serv	76,772	6,398	6,398	0	8	6,398
Profserv-Property Appraiser	1,779	148	0	148	0	0
Profserv-Special Assessment	8,357	696	696	0	8	696
Profserv-Trustee Fees	4,500	375	0	375	0	0
Auditing Services	5,500	458	0	458	0	0
Postage And Freight	500	42	0	42	0	0
Insurance - General Liability	8,000	667	5,239	(4,572)	65	5,239
Printing And Binding	1,000	83	0	83	0	0
Legal Advertising	2,100	175	0	175	0	0
Misc-Assessmnt Collection Cost	2,669	222	0	222	0	0
Misc-Web Hosting	600	50	50	0	8	50
Annual District Filing Fee	175	15	175	(160)	100	175
<b>Total Administrative</b>	<b>156,398</b>	<b>13,033</b>	<b>16,180</b>	<b>(3,148)</b>	<b>10</b>	<b>16,180</b>
<b>Flood Control/Stormwater Mgmt</b>						
Contracts-Preserve Maintenance	25,500	2,125	6,375	(4,250)	25	6,375
Contracts-Lake & Wetland	68,760	5,730	5,730	0	8	5,730
Electricity - Fountain	8,000	667	1,128	(461)	14	1,128
R&M-Aeration	10,000	833	0	833	0	0
R&M-Aquascaping	3,000	250	0	250	0	0
R&M-Fountain	250	21	0	21	0	0
R&M-Lake	10,000	833	3,002	(2,169)	30	3,002
R&M-Signage	1,000	83	0	83	0	0
R&M-Preserves	48,598	3,883	480	3,404	1	480
R&M-Wash Out Repair	60,000	5,000	0	5,000	0	0
Misc-NPDES Program	3,000	250	1,395	(1,145)	47	1,395

**Statement of Revenues, Expenditures and Changes in Fund Balance**  
**Colonial Country Club CDD**  
**For the Period Ending October 31, 2018**

Operating Fund

	<u>ANNUAL BUDGET</u>	<u>YEAR TO DATE BUDGET</u>	<u>YEAR TO DATE ACTUAL</u>	<u>VARIANCE (\$)</u>	<u>YTD ACTUAL % OF BUDGET</u>	<u>OCT 31, 2018 ACTUAL</u>
Misc-Contingency	20,000	1,667	3,546	(1,879)	18	3,546
Capital Outlay	0	0	3,610	(3,610)	0	3,610
<b>Total Flood Control/Stormwater Mgmt</b>	<b>256,108</b>	<b>21,342</b>	<b>25,266</b>	<b>(3,923)</b>	<b>10</b>	<b>25,266</b>
<b><u>Debt Service</u></b>						
Principal Line of Credit/Note	18,752	1,563	0	1,563	0	0
<b>Total Debt Service</b>	<b>18,752</b>	<b>1,563</b>	<b>0</b>	<b>1,563</b>	<b>0</b>	<b>0</b>
<b><u>Other Sources/Uses</u></b>						
<b>Total Expenses</b>	<b>431,258</b>	<b>35,938</b>	<b>41,446</b>	<b>(5,508)</b>	<b>10</b>	<b>41,446</b>
<b>Excess Revenue Over (Under) Expenditures</b>	<b>31,061</b>	<b>2,589</b>	<b>(38,967)</b>	<b>(30,541)</b>	<b>125</b>	<b>(38,967)</b>

**Statement of Revenues, Expenditures and Changes in Fund Balance**  
**Colonial Country Club CDD**  
**For the Fiscal Year Ending September 30, 2019**

Operating Fund - Trend Report

	<u>October</u> <u>Actual</u>	<u>November</u> <u>Budget</u> <u>Allocation</u>	<u>December</u> <u>Budget</u> <u>Allocation</u>	<u>January</u> <u>Budget</u> <u>Allocation</u>	<u>February</u> <u>Budget</u> <u>Allocation</u>	<u>March</u> <u>Budget</u> <u>Allocation</u>	<u>April</u> <u>Budget</u> <u>Allocation</u>	<u>May</u> <u>Budget</u> <u>Allocation</u>	<u>June</u> <u>Budget</u> <u>Allocation</u>	<u>July</u> <u>Budget</u> <u>Allocation</u>	<u>August</u> <u>Budget</u> <u>Allocation</u>	<u>September</u> <u>Budget</u> <u>Allocation</u>	<u>Year to</u> <u>Date</u> <u>Actual</u>	<u>Annual</u> <u>Budget</u>
<b>Revenues</b>														
Interest - Investments	646	333	333	333	333	333	333	333	333	333	333	333	646	4,000
Interest - Tax Collector	847	0	0	0	0	0	0	0	0	0	0	0	847	0
Special Assmnts- Tax Collector	0	39,785	39,785	39,785	39,785	39,785	39,785	39,785	39,785	39,785	39,785	39,785	0	477,416
Special Assmnts- Discounts	0	(1,591)	(1,591)	(1,591)	(1,591)	(1,591)	(1,591)	(1,591)	(1,591)	(1,591)	(1,591)	(1,591)	0	(19,097)
Other Miscellaneous Revenues	986	0	0	0	0	0	0	0	0	0	0	0	986	0
<b>Total Revenues</b>	<b>2,479</b>	<b>38,527</b>	<b>38,527</b>	<b>38,527</b>	<b>38,527</b>	<b>38,527</b>	<b>38,527</b>	<b>38,527</b>	<b>38,527</b>	<b>38,527</b>	<b>38,527</b>	<b>38,527</b>	<b>2,479</b>	<b>462,319</b>
<b>Expenses</b>														
<b>Administrative</b>														
P/R-Board Of Supervisors	2,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	2,000	12,000
Payroll-Subscription	100	50	50	50	50	50	50	50	50	50	50	50	100	600
FICA Taxes	165	77	77	77	77	77	77	77	77	77	77	77	165	918
Profserv-Arbitrage Rebate	0	50	50	50	50	50	50	50	50	50	50	50	0	600
Profserv-Dissemination Agent	0	83	83	83	83	83	83	83	83	83	83	83	0	1,000
Profserv-Engineering	0	833	833	833	833	833	833	833	833	833	833	833	0	10,000
Profserv-Field Management	1,194	1,194	1,194	1,194	1,194	1,194	1,194	1,194	1,194	1,194	1,194	1,194	1,194	14,328
Profserv-Legal Services	163	417	417	417	417	417	417	417	417	417	417	417	163	5,000
Profserv-Mgmt Consulting Serv	6,398	6,398	6,398	6,398	6,398	6,398	6,398	6,398	6,398	6,398	6,398	6,398	6,398	76,772
Profserv-Property Appraiser	0	148	148	148	148	148	148	148	148	148	148	148	0	1,779
Profserv-Special Assessment	696	696	696	696	696	696	696	696	696	696	696	696	696	8,357
Profserv-Trustee Fees	0	375	375	375	375	375	375	375	375	375	375	375	0	4,500
Auditing Services	0	458	458	458	458	458	458	458	458	458	458	458	0	5,500
Postage And Freight	0	42	42	42	42	42	42	42	42	42	42	42	0	500
Insurance - General Liability	5,239	667	667	667	667	667	667	667	667	667	667	667	5,239	8,000
Printing And Binding	0	83	83	83	83	83	83	83	83	83	83	83	0	1,000
Legal Advertising	0	175	175	175	175	175	175	175	175	175	175	175	0	2,100
Misc-Assessmnt Collection Cost	0	222	222	222	222	222	222	222	222	222	222	222	0	2,669
Misc-Web Hosting	50	50	50	50	50	50	50	50	50	50	50	50	50	600
Annual District Filing Fee	175	15	15	15	15	15	15	15	15	15	15	15	175	175
<b>Total Administrative</b>	<b>16,180</b>	<b>13,033</b>	<b>13,033</b>	<b>13,033</b>	<b>13,033</b>	<b>13,033</b>	<b>13,033</b>	<b>13,033</b>	<b>13,033</b>	<b>13,033</b>	<b>13,033</b>	<b>13,033</b>	<b>16,180</b>	<b>156,398</b>
<b>Flood Control/Stormwater Mgmt</b>														
Contracts-Preserve Maintenance	6,375	2,125	2,125	2,125	2,125	2,125	2,125	2,125	2,125	2,125	2,125	2,125	6,375	25,500
Contracts-Lake & Wetland	5,730	5,730	5,730	5,730	5,730	5,730	5,730	5,730	5,730	5,730	5,730	5,730	5,730	68,760
Electricity - Fountain	1,128	667	667	667	667	667	667	667	667	667	667	667	1,128	8,000
R&M-Aeration	0	833	833	833	833	833	833	833	833	833	833	833	0	10,000
R&M-Aquascaping	0	250	250	250	250	250	250	250	250	250	250	250	0	3,000
R&M-Fountain	0	21	21	21	21	21	21	21	21	21	21	21	0	250
R&M-Lake	3,002	833	833	833	833	833	833	833	833	833	833	833	3,002	10,000
R&M-Signage	0	83	83	83	83	83	83	83	83	83	83	83	0	1,000
R&M-Preserves	480	3,883	3,883	3,883	3,883	3,883	3,883	3,883	3,883	3,883	3,883	3,883	480	46,598
R&M-Wash Out Repair	0	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	0	60,000
Misc-NPDES Program	1,395	250	250	250	250	250	250	250	250	250	250	250	1,395	3,000



**Statement of Revenues, Expenditures and Changes in Fund Balance**  
**Colonial Country Club CDD**  
**For the Fiscal Year Ending September 30, 2019**

Operating Fund - Trend Report

	<u>October</u>	<u>November</u>	<u>December</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>August</u>	<u>September</u>	<u>Year to</u>	<u>Annual</u>
	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Date</u>	<u>Budget</u>
	<u>Allocation</u>	<u>Allocation</u>	<u>Allocation</u>	<u>Allocation</u>	<u>Allocation</u>	<u>Allocation</u>	<u>Allocation</u>	<u>Allocation</u>	<u>Allocation</u>	<u>Allocation</u>	<u>Allocation</u>	<u>Allocation</u>	<u>Actual</u>	<u>Budget</u>
Misc-Contingency	3,546	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	3,546	20,000
Capital Outlay	3,610	0	0	0	0	0	0	0	0	0	0	0	3,610	0
<b>Total Flood Control/Stormwater Mgmt</b>	<b>25,266</b>	<b>21,342</b>	<b>21,342</b>	<b>21,342</b>	<b>21,342</b>	<b>21,342</b>	<b>21,342</b>	<b>21,342</b>	<b>21,342</b>	<b>21,342</b>	<b>21,342</b>	<b>21,342</b>	<b>25,266</b>	<b>256,108</b>
<b><u>Debt Service</u></b>														
Principal Line of Credit/Note	0	1,563	1,563	1,563	1,563	1,563	1,563	1,563	1,563	1,563	1,563	1,563	0	18,752
<b>Total Debt Service</b>	<b>0</b>	<b>1,563</b>	<b>1,563</b>	<b>1,563</b>	<b>1,563</b>	<b>1,563</b>	<b>1,563</b>	<b>1,563</b>	<b>1,563</b>	<b>1,563</b>	<b>1,563</b>	<b>1,563</b>	<b>0</b>	<b>18,752</b>
<b><u>Other Sources/Uses</u></b>														
<b>Total Expenses</b>	<b>41,446</b>	<b>35,938</b>	<b>35,938</b>	<b>35,938</b>	<b>35,938</b>	<b>35,938</b>	<b>35,938</b>	<b>35,938</b>	<b>35,938</b>	<b>35,938</b>	<b>35,938</b>	<b>35,938</b>	<b>41,446</b>	<b>431,258</b>
<b>Excess Revenue Over (Under) Expenditures</b>	<b>(38,967)</b>	<b>2,589</b>	<b>2,589</b>	<b>2,589</b>	<b>2,589</b>	<b>2,589</b>	<b>2,589</b>	<b>2,589</b>	<b>2,589</b>	<b>2,589</b>	<b>2,589</b>	<b>2,589</b>	<b>(38,967)</b>	<b>31,061</b>

**Statement of Revenues, Expenditures and Changes in Fund Balance**  
**Colonial Country Club CDD**  
**For the Period Ending October 31, 2018**

Series 2013 Debt Service Fund

	<u>ANNUAL BUDGET</u>	<u>YEAR TO DATE BUDGET</u>	<u>YEAR TO DATE ACTUAL</u>	<u>VARIANCE (\$)</u>	<u>YTD ACTUAL % OF BUDGET</u>	<u>OCT 31, 2018 ACTUAL</u>
<b><u>Revenues</u></b>						
202.361001.0000 Interest - Investments	360	30	164	134	(46)	164
202.363010.0000 Special Assmnts- Tax Collector	1,234,579	102,882	0	(102,882)	0	0
202.363090.0000 Special Assmnts- Discounts	(49,383)	(4,115)	0	4,115	0	0
<b>Total Revenues</b>	<b>1,185,556</b>	<b>98,797</b>	<b>164</b>	<b>(98,633)</b>	<b>(0)</b>	<b>164</b>
<b><u>Expenses</u></b>						
<b><u>Debt Service</u></b>						
202.571001.0000 Principal Debt Retirement	692,878	57,740	0	57,740	0	0
202.572001.0000 Interest Expense	497,985	41,499	0	41,499	0	0
<b>Total Debt Service</b>	<b>1,190,863</b>	<b>99,239</b>	<b>0</b>	<b>99,239</b>	<b>0</b>	<b>0</b>
<b><u>Other Sources/Uses</u></b>						
202.591000.0000 Operating Transfers-Out	(982)	(82)	0	(82)	0	0
<b>Total Other Sources/Uses</b>	<b>(982)</b>	<b>(82)</b>	<b>0</b>	<b>(82)</b>	<b>0</b>	<b>0</b>
<b>Total Expenses</b>	<b>1,189,881</b>	<b>99,157</b>	<b>0</b>	<b>99,157</b>	<b>0</b>	<b>0</b>
<b>Excess Revenue Over (Under) Expenditures</b>	<b>(4,325)</b>	<b>(360)</b>	<b>164</b>	<b>(197,790)</b>	<b>4</b>	<b>164</b>

# Statement of Revenues, Expenditures and Changes in Fund Balance Colonial Country Club CDD

For the Fiscal Year Ending September 30, 2019

Series 2013 Debt Service Fund - Trend Report

	<u>October</u> <u>Actual</u>	<u>November</u> <u>Budget</u> <u>Allocation</u>	<u>December</u> <u>Budget</u> <u>Allocation</u>	<u>January</u> <u>Budget</u> <u>Allocation</u>	<u>February</u> <u>Budget</u> <u>Allocation</u>	<u>March</u> <u>Budget</u> <u>Allocation</u>	<u>April</u> <u>Budget</u> <u>Allocation</u>	<u>May</u> <u>Budget</u> <u>Allocation</u>	<u>June</u> <u>Budget</u> <u>Allocation</u>	<u>July</u> <u>Budget</u> <u>Allocation</u>	<u>August</u> <u>Budget</u> <u>Allocation</u>	<u>September</u> <u>Budget</u> <u>Allocation</u>	<u>Year to</u> <u>Date</u> <u>Actual</u>	<u>Annual</u> <u>Budget</u>
<b>Revenues</b>														
Interest - Investments	164	30	30	30	30	30	30	30	30	30	30	30	164	360
Special Assmnts- Tax Collector	0	102,882	102,882	102,882	102,882	102,882	102,882	102,882	102,882	102,882	102,882	102,882	0	1,234,579
Special Assmnts- Discounts	0	(4,115)	(4,115)	(4,115)	(4,115)	(4,115)	(4,115)	(4,115)	(4,115)	(4,115)	(4,115)	(4,115)	0	(49,383)
<b>Total Revenues</b>	<b>164</b>	<b>98,797</b>	<b>98,797</b>	<b>98,797</b>	<b>98,797</b>	<b>98,797</b>	<b>98,797</b>	<b>98,797</b>	<b>98,797</b>	<b>98,797</b>	<b>98,797</b>	<b>98,797</b>	<b>164</b>	<b>1,185,556</b>
<b>Expenses</b>														
<b>Debt Service</b>														
Principal Debt Retirement	0	57,740	57,740	57,740	57,740	57,740	57,740	57,740	57,740	57,740	57,740	57,740	0	692,878
Interest Expense	0	41,499	41,499	41,499	41,499	41,499	41,499	41,499	41,499	41,499	41,499	41,499	0	497,985
<b>Total Debt Service</b>	<b>0</b>	<b>99,239</b>	<b>99,239</b>	<b>99,239</b>	<b>99,239</b>	<b>99,239</b>	<b>99,239</b>	<b>99,239</b>	<b>99,239</b>	<b>99,239</b>	<b>99,239</b>	<b>99,239</b>	<b>0</b>	<b>1,190,863</b>
<b>Other Sources/Uses</b>														
Operating Transfers-Out	0	(82)	(82)	(82)	(82)	(82)	(82)	(82)	(82)	(82)	(82)	(82)	0	(982)
<b>Total Other Sources/Uses</b>	<b>0</b>	<b>(82)</b>	<b>(82)</b>	<b>(82)</b>	<b>(82)</b>	<b>(82)</b>	<b>(82)</b>	<b>(82)</b>	<b>(82)</b>	<b>(82)</b>	<b>(82)</b>	<b>(82)</b>	<b>0</b>	<b>(982)</b>
<b>Total Expenses</b>	<b>0</b>	<b>99,157</b>	<b>99,157</b>	<b>99,157</b>	<b>99,157</b>	<b>99,157</b>	<b>99,157</b>	<b>99,157</b>	<b>99,157</b>	<b>99,157</b>	<b>99,157</b>	<b>99,157</b>	<b>0</b>	<b>1,189,881</b>
<b>Excess Revenue Over (Under) Expenditures</b>	<b>164</b>	<b>(360)</b>	<b>(360)</b>	<b>(360)</b>	<b>(360)</b>	<b>(360)</b>	<b>(360)</b>	<b>(360)</b>	<b>(360)</b>	<b>(360)</b>	<b>(360)</b>	<b>(360)</b>	<b>164</b>	<b>(4,325)</b>

**COLONIAL COUNTRY CLUB**  
**COMMUNITY DEVELOPMENT DISTRICT**

Non-Ad Valorem Special Assessments  
(Lee County Tax Collector - Monthly Collection Distributions)  
*Fiscal Year Ending September 30, 2019*

**GROSS ASSESSMENTS LEVIED**

\$ 477,410 \$ 1,234,580  
27.90% 72.10%

Distribution	Gross Amount Received	Discount/ (Penalties)	Collection Cost	Net Amount Received	ALLOCATION	
					General Fund	Debt Fund
October	-			-	-	-
November						
December						
January						
February						
March						
April						
May						
June						
July						
August						
September						
<b>TOTAL</b>	-	-	-	-		-
<b>BALANCE REMAINING</b>					<b>\$ 477,410</b>	<b>\$ 1,234,580</b>

<b>TOTAL ASSESSMENTS</b>	<b>\$ 1,711,989</b>	<b>PERCENT COLLECTED</b>	<b>0.00%</b>
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<b>COLONIAL COUNTRY CLUB COMMUNITY DEVELOPMENT DISTRICT</b>
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**Cash and Investment Report**

October 31, 2018

Account Name	Bank Name	Yield	Balance
<u>General Fund</u>			
Centennial Operating Checking (6338)	Centennial	0.15%	18,829.37
Iberia Operating Checking (1859)	Iberia	0.85%	31,346.81
Iberia Money Market Account (1867)	Iberia	1.26%	436,896.03
		<i>Subtotal</i>	<i>\$ 487,072.21</i>
 <u>Debt Service Fund</u>			
Series 2013 - Revenue Fund (0001)	US Bank	0.05%	252,363.45
Series 2013 - Reserve Fund (0003)	US Bank	0.05%	595,500.50
Series 2013 - Prepayment Fund (0006)	US Bank	0.05%	1,643.75
		<i>Subtotal</i>	<i>\$ 849,507.70</i>
		<b>TOTAL</b>	<b>\$ 1,336,579.91</b>

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# Colonial Country Club CDD Reconciliation - Iberia 1859 OP

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Closing Balance from Previous Statement.....	9/28/2018	12,907.06
2 Deposits and Other Additions Totaling.....		1,833.28
21 Checks and Other Withdrawals Totaling.....		780,095.77
1 Adjustments Totaling.....		300,000.00
2 Voids Totaling.....		496,570.44
Service Charge.....		0.00
Interest Earned.....	10/31/2018	131.80
Closing Balance for this Statement.....	10/31/2018	31,346.81
Difference.....		0.00

Cash Balance from General Ledger.....	10/31/2018	24,682.71
Open Activity from Bank Register.....		(6,664.10)
Adjustment for Service Charges and Interest.....		0.00
General Ledger Reconciliation to Statement.....		31,346.81

Date	Reference	Deposit Description	Amount
✓ 10/12/2018	ACH	Direct Deposit from Tax Collector	847.03
✓ 10/30/2018	ACH	Direct Deposit from Tax Collector	986.25
Total Deposits:			<u>1,833.28</u>

Date	Check	To	Check Description	Amount
✓ 9/24/2018	0000037	Vertex Water Features	Inv #880031824 fountain repair	168.72
✓ 10/01/2018	EFT	Surepayroll	Payroll Processing Fees - OCT 2018	49.99
✓ 10/03/2018	0010019	Zajac, Joseph		184.70
✓ 10/03/2018	EFT	Surepayroll	9-24 payroll	713.10
✓ 10/05/2018	0000039	Coleman, Yovanovich & Koest	General Legal Counsel 2018-08	162.50
✓ 10/05/2018	0000040	Lake & Wetland Management Orlando-Tampa Inc.	Monthly & Quarterly Lake Maintenance - 10/2018 & Q3 2018	12,105.00
✓ 10/05/2018	0000041	Public Risk Insurance Agency	Policy #PK2FL1 0364039 17-11 Period 10/1/17-10/1/19; Business Auto and General Liability	5,000.00
✓ 10/05/2018	0000042	Roper & Roper, PA	INV 22420 - Legal Services 2018-09	462.00
✓ 10/10/2018	0000043	Premier District Management, LLC	District Management Services - OCT 2018	8,338.09
✓ 10/16/2018	0000046	COMMUNITY FIELD SERVICES, INC.	Work Orders 1231, 1236 & 1244	857.00
✓ 10/16/2018	0000047	FedEx	Shipping Charges SEP 2018	26.02
✓ 10/16/2018	0000048	Florida Department of Economic Opportunity	Special District - Annual Fee FY 2018/19	175.00
✓ 10/16/2018	0000049	US Bank	Series 2013 - Interest Payment NOV 2018	248,285.22
✓ 10/16/2018	0000050	US Bank	Series 2013 - Interest Payment NOV 2018 (transfer to US Bank Revenue Fund)	248,285.22
✓ 10/18/2018	0000051	US Bank	Series 2013 Interest Payment NOV 2018	248,285.22
✓ 10/22/2018	0000052	The News Press Media	Advertisement of Meeting Calendar and RFP - Annual Financial Audit	817.80
✓ 10/23/2018	0010023	Zajac, Joseph	BOS Payroll - OCT 2018	369.40
✓ 10/23/2018	EFT	Surepayroll	BOS Payroll - OCT 2018 Direct Deposit & Taxes	1,426.20
✓ 10/23/2018	EFT	FPL	Electricity Service 9/7/2018 - 10/08/2018	1,127.80
✓ 10/29/2018	0000054	US Bank	Extraordinary Mandatory Redemption 2018-11 - Balance Due	3,206.80
✓ 10/31/2018	EFT	Surepayroll	Payroll Processing Fees - NOV 2018	49.99
Total Checks:				<u>780,095.77</u>

Date	Reference	Adjustment Description	Amount
✓ 10/05/2018	0000003	Transfer from Money Market Acct 1867 to Fund Operating Acct 1859	300,000.00
✓ 10/31/2018		Interest Earned	131.80
Total Adjustments:			<u>300,131.80</u>

**Colonial Country Club CDD**  
**Check Listing with Accounting Distribution from 10/01/2018 to 10/31/2018**  
**Iberia 1859 OP**

<u>Check</u>	<u>Date</u>	<u>Vendor</u>	<u>Account</u>	<u>Account Description</u>	<u>Distribution Amount</u>	<u>Check Amount</u>
EFT	10/01/2018	[Surepayroll] Surepayroll - Payroll Processing Fees - OCT 2018	001.512001.0000	Payroll-Subscription	49.99	49.99
0010018	10/03/2018	[Giovanna Scuderi] Giovanna Scuderi	001.216000.0000	Accrued Wages Payable	184.70	184.70
0010019	10/03/2018	[Joseph Zajac] Joseph Zajac	001.216000.0000	Accrued Wages Payable	184.70	184.70
EFT	10/03/2018	[Surepayroll] Surepayroll - 9-24 payroll	001.216000.0000	Accrued Wages Payable	713.10	713.10
0000038	10/05/2018	[LEAL] The Leal Law Firm, PA - Payment for Settlement of Defeo Lawsuit	001.549900.0000	Misc-Contingency	2500.00	2,500.00
0000039	10/05/2018	[COLEMAN] Coleman, Yovanovich & Koest - General Legal Counsel 2018-08	001.531023.0000	Profserv-Legal Services	162.50	162.50
0000040	10/05/2018	[Lake & Wetland] Lake & Wetland Management Orlando-Tampa Inc. - Monthly & Quarterly Lake Maintenance - 10/2018 & Q3 2018	001.534084.1001 001.534076.0000	Contracts-Lake & Wetland Contracts-Preserve Maintenance	5730.00 6375.00	12,105.00
0000041	10/05/2018	[Public Risk] Public Risk Insurance Agency - Policy #PK2FL1 0364039 17-11 Period 10/1/17-10/1/19; Business Auto and General Liability	001.545002.0000	Insurance - General Liability	5000.00	5,000.00
0000042	10/05/2018	[ROPER] Roper & Roper, PA - INV 22420 - Legal Services 2018-09	001.549900.0000	Misc-Contingency	462.00	462.00
0000043	10/10/2018	[Premier] Premier District Management, LLC - District Management Services - OCT 2018	001.549915.0000 001.531016.0000 001.531027.0000 001.531038.0000	Misc-Web Hosting Profserv-Field Management Profserv-Mgmt Consulting Serv Profserv-Special Assessment	50.00 1194.00 6397.67 696.42	8,338.09
0000046	10/16/2018	[Community Field Services, Inc.] COMMUNITY FIELD SERVICES, INC. - Work Orders 1231, 1236 & 1244	001.546042.0000 001.546123.0000	R&M-Lake R&M-Preserves	377.40 479.60	857.00
0000047	10/16/2018	[FedEx] FedEx - Shipping Charges SEP 2018	001.541006.0000	Postage And Freight	26.02	26.02
0000048	10/16/2018	[FL DEO] Florida Department of Economic Opportunity - Special District - Annual Fee FY 2018/19	001.554007.0000	Annual District Filing Fee	175.00	175.00
0000049[VOID]	10/16/2018	[US Bank] US Bank - Series 2013 - Interest Payment NOV 2018	202.572001.0000	Interest Expense	248285.22	248,285.22
0000050[VOID]	10/16/2018	[US Bank] US Bank - Series 2013 - Interest Payment NOV 2018 (transfer to US Bank Revenue Fund)	202.151000.1060	Investments-Revenue Fund	248285.22	248,285.22
0000051	10/18/2018	[US Bank] US Bank - Series 2013 Interest Payment NOV 2018	202.572001.0000	Interest Expense	248285.22	248,285.22
0000052	10/22/2018	[News Press] The News Press Media - Advertisement of Meeting Calendar and RFP - Annual Financial Audit	001.548002.0000	Legal Advertising	817.80	817.80
0010022	10/23/2018	[Giovanna Scuderi] Giovanna Scuderi - BOS Payroll - OCT 2018	001.511001.0000	P/R-Board Of Supervisors	369.40	369.40
0010023	10/23/2018	[Joseph Zajac] Joseph Zajac - BOS Payroll - OCT 2018	001.511001.0000	P/R-Board Of Supervisors	369.40	369.40
EFT	10/23/2018	[Surepayroll] Surepayroll - BOS Payroll - OCT 2018 Direct Deposit & Taxes	001.521001.0000 001.511001.0000	FICA Taxes P/R-Board Of Supervisors	165.00 1261.20	1,426.20
EFT	10/23/2018	[FPL] FPL - Electricity Service 9/7/2018 - 10/08/2018	001.543043.0000	Electricity - Fountain	1127.80	1,127.80
0000053	10/29/2018	[PI Electric] PI Electric - Deposit - Electrical Work for New Lake Aerators	001.564043.0000	Capital Outlay	3610.00	3,610.00
0000054	10/29/2018	[US Bank] US Bank - Extraordinary Mandatory Redemption 2018-11 - Balance Due	202.571006.0000	Principal Prepayments	3206.80	3,206.80
EFT	10/31/2018	[Surepayroll] Surepayroll - Payroll Processing Fees - NOV 2018	001.512001.0000	Payroll-Subscription	49.99	49.99
<b>Total Checks</b>					<b>786,591.15</b>	<b>786,591.15</b>

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# Colonial Country Club CDD Reconciliation - Iberia 1867 MM

Page: 1

Closing Balance from Previous Statement.....	9/28/2018	736,391.64
0 Deposits and Other Additions Totaling.....		0.00
0 Checks and Other Withdrawals Totaling.....		0.00
1 Adjustments Totaling.....		-300,000.00
0 Voids Totaling.....		0.00
Service Charge.....		0.00
Interest Earned.....	10/31/2018	504.39
Closing Balance for this Statement.....	10/31/2018	436,896.03
Difference.....		0.00

Cash Balance from General Ledger.....	10/31/2018	436,896.03
Open Activity from Bank Register.....		0.00
Adjustment for Service Charges and Interest.....		0.00
General Ledger Reconciliation to Statement.....		436,896.03

Date	Reference	Adjustment Description	Amount
✓ 10/05/2018	0000003		-300,000.00
✓ 10/31/2018		Interest Earned	504.39
Total Adjustments:			-299,495.61



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# Colonial Country Club CDD Reconciliation - US Bank 0001

Page: 1

Closing Balance from Previous Statement.....	9/30/2018	707.28
0 Deposits and Other Additions Totaling.....		0.00
0 Checks and Other Withdrawals Totaling.....		0.00
3 Adjustments Totaling.....		251,641.31
0 Voids Totaling.....		0.00
Service Charge.....		0.00
Interest Earned.....	10/01/2018	14.86
Closing Balance for this Statement.....	10/31/2018	252,363.45
Difference.....		0.00

Cash Balance from General Ledger.....	10/31/2018	252,363.45
Open Activity from Bank Register.....		0.00
Adjustment for Service Charges and Interest.....		0.00
General Ledger Reconciliation to Statement.....		252,363.45

Date	Reference	Adjustment Description	Amount
✓ 10/01/2018		Interest Earned	14.86
✓ 10/02/2018	0008161	Transfer from Reserve 0003 to Revenue 0001	148.88
✓ 10/02/2018	0008163	Transfer from Prepayment 0006 to Revenue 0001	0.41
✓ 10/31/2018	0008163	Adjustment to record check payments to US Bank	251,492.02
Total Adjustments:			<u>251,656.17</u>

Run: 11/16/2018 @ 7:55 AM

# Colonial Country Club CDD Reconciliation - US Bank 0003

Page: 1

Closing Balance from Previous Statement.....	9/30/2018	595,500.50
0 Deposits and Other Additions Totaling.....		0.00
0 Checks and Other Withdrawals Totaling.....		0.00
1 Adjustments Totaling.....		-148.88
0 Voids Totaling.....		0.00
Service Charge.....		0.00
Interest Earned.....	10/01/2018	148.88
Closing Balance for this Statement.....	10/31/2018	595,500.50
Difference.....		0.00
<hr/>		
Cash Balance from General Ledger.....	10/31/2018	595,500.50
Open Activity from Bank Register.....		0.00
Adjustment for Service Charges and Interest.....		0.00
General Ledger Reconciliation to Statement.....		595,500.50
<hr/>		
<b>Date</b>	<b>Reference</b>	<b>Adjustment Description</b>
✓ 10/01/2018		Interest Earned
✓ 10/02/2018	0008161	
<b>Total Adjustments:</b>		<b>0.00</b>

Run: 11/16/2018 @ 7:55 AM

# Colonial Country Club CDD Reconciliation - US Bank 0006

Page: 1

Closing Balance from Previous Statement.....	9/30/2018	1,643.75
0 Deposits and Other Additions Totaling.....		0.00
0 Checks and Other Withdrawals Totaling.....		0.00
1 Adjustments Totaling.....		-0.41
0 Voids Totaling.....		0.00
Service Charge.....		0.00
Interest Earned.....	10/01/2018	0.41
Closing Balance for this Statement.....	10/31/2018	1,643.75
Difference.....		0.00

Cash Balance from General Ledger.....	10/31/2018	1,643.75
Open Activity from Bank Register.....		(0.28)
Adjustment for Service Charges and Interest.....		0.00
General Ledger Reconciliation to Statement.....		1,644.03

Date	Reference	Adjustment Description	Amount
✓ 10/01/2018		Interest Earned	0.41
✓ 10/02/2018	0008163		-0.41
Total Adjustments:			0.00



COMMUNITY FIELD SERVICES

# Colonial Country Club CDD

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FIELD MANAGEMENT REPORT FOR NOVEMBER 2018

Prepared for:

PREMIER DISTRICT MANAGEMENT | 3820 COLONIAL BLVD., SUITE 101 FORT MYERS, FL 33966

# Colonial Country Club CDD

## Community Field Services – Field Management Report

Site Inspection on 10/30/2018

### 1. Lake Management:

- a. Lake Maintenance:** The lakes were in overall good shape this month. Shoreline weeds are heavily being treated by Lake & Wetlands, water levels are below average for this time of year, submerged weeds are minimal and algae remains mostly present within the littoral shelves. Below is the rating sheet for November.

COLONIAL COUNTRY CLUB  
LAKE RATING SHEET FOR FIELD REPORT  
October 30th 2018 (November Inspection)

Individual Lake Ratings			Total Individual Lake Ratings															
1 = Unsatisfactory			1-5 = Unsatisfactory			37-185 = Unsatisfactory												
2 = Room for Improvement			6-10 = Room for Improvement			222-370 = Room for Improvement												
3 = Satisfactory			11-15 = Satisfactory			407-555 = Satisfactory												

Lake #	October 30th 2018					January Scores	February Scores	March Scores	April Scores	May Scores	June Scores	July Scores	August Scores	Sept. Scores	Oct. Scores	Nov. Scores	Dec. Scores	January Scores
	Clarity	Algae	Shoreline Weeds	Submerged Weeds	Spike Rush Width													
Lake #1	3	2	2	3	2	14	13	12	12	12	13	13	12	12	12	12		
Lake #2	3	2	2	3	2	12	13	13	13	13	13	12	12	13	12	12		
Lake #3	3	2	2	3	2	12	14	14	14	12	12	10	10	12	12	12		
Lake #4	3	2	2	3	3	14	14	14	13	12	13	13	13	14	13	13		
Lake #5	3	3	2	3	3	12	14	14	13	13	12	11	11	12	13	14		
Lake #6	3	2	2	2	1	12	14	14	13	12	12	11	11	10	10	10		
Lake #7	3	2	2	2	3	14	14	14	15	14	14	12	12	12	12	12		
Lake #8	3	2	2	2	1	14	14	14	14	13	13	12	13	14	13	10		
Lake #9	3	2	2	2	3	15	15	14	14	13	13	12	12	12	12	12		
Lake #10	3	3	3	3	1	12	13	13	14	12	12	12	12	12	12	13		
Lake #11	3	2	2	2	3	14	14	14	14	14	14	13	13	13	12	12		
Lake #12	3	2	2	3	3	15	14	15	14	14	14	14	13	14	13	13		
Lake #13	2	2	3	3	3	14	14	14	14	14	14	13	13	13	13	13		
Lake #14	3	3	2	3	1	12	12	14	14	14	14	14	13	14	12	12		
Lake #15	3	2	2	3	2	14	14	14	14	14	14	14	14	14	12	12		
Lake #16	3	2	2	2	2	13	13	14	14	14	13	14	14	12	11	11		
Lake #17	3	3	3	3	3	15	15	14	14	13	13	13	15	14	14	15		
Lake #18	3	2	2	3	2	13	13	13	14	13	13	13	12	12	12	12		
Lake #19	3	2	3	2	3	15	15	15	13	15	15	15	13	13	13	13		
Lake #20	2	3	2	3	3	13	13	14	15	12	13	13	13	13	14	13		
Lake #21	3	3	2	2	2	14	14	14	13	14	14	14	14	11	10	12		
Lake #22	3	2	2	3	3	12	14	14	14	14	14	13	13	13	13	13		
Lake #23	3	2	2	2	3	14	14	14	14	14	13	12	12	12	12	12		
Lake #24	3	2	2	3	3	13	13	13	13	13	14	12	13	13	13	13		
Lake #25	3	2	2	2	3	14	14	14	14	14	13	12	12	12	12	12		
Lake #26	3	3	2	3	3	15	15	15	15	15	15	14	14	13	14	14		
Lake #27	3	3	2	3	3	15	15	15	15	15	15	13	13	13	13	14		
Lake #28	3	2	2	3	2	13	13	13	13	13	13	13	13	13	12	12		
Lake #29	3	3	3	3	3	15	15	15	15	15	15	14	14	14	15	15		
Lake #30	3	3	3	3	3	14	14	14	14	14	13	13	13	15	15	15		
Lake #31	3	2	2	2	3	13	13	15	14	15	14	14	14	13	13	12		
Lake #32	1	2	2	3	3	14	14	14	14	12	12	12	12	14	13	11		
Lake #33	2	3	2	3	3	14	14	14	14	14	13	12	12	12	12	13		
Lake #40	3	3	3	3	2	14	13	13	13	13	13	13	12	13	12	14		
Lake #50	3	2	3	3	2	13	13	12	12	12	13	12	12	12	12	13		
Lake #60	3	2	2	3	3	12	12	12	12	12	13	13	13	13	13	13		
Lake #70	3	3	3	3	2	13	13	13	13	12	12	13	12	13	14	14		
Grand Total						501	508	511	507	494	493	473	471	473	466	468	0	0

Fountains	
Lake #	
21	Operating
22	Operating
28	Operating
50	Both Operating

Aerator Systems	
Lake #	
5, 8, 9 & 32	Operating
15 & 16	Operating: (15: 1 of 2 Diffusers Operating)
17	Down
20	Operating
23 & 24	Operating

Aerator Systems	
Lake #	
29	Operating
31	Operating
4	Operating (1 of 2 Diffusers Operating)
40	Operating
50	Operating

- b. Dissolved Oxygen (DO) Tests:** Next test is scheduled for February 2019.



**c. Littoral Plants:**

- i. Spike rush width that is too wide and needs to be treated by Lake & Wetlands is in Lakes: 1-3, 6, 8, 10, 14, 16, 18, 21, 28, 40, 50 & 70. L&W has sprayed Lakes 1, 3, 10, 21 & 70 on 10/26/18. Visible results will begin showing in 7 to 10 days after treatment. The remaining lakes will be treated during the next round of spraying.
- ii. The homeowner at 9083 Triangle Palm Lane has removed all the spike rush from the lake bank behind their home. Premier District Management is sending the homeowner a violation letter regarding the matter.



- iii. The spike rush at the north end of Lake 8 needs to be thinned out. It has filled in the entire end of the lake. We'll request Lake & Wetlands to spray some of it out.



**d. Shoreline Weeds:** Issues observed this month include:

- i. Torpedo Grass in Lakes: 1-9, 11, 12, 14-16, 18, 20-28, 31-33 & 60. Low presence. Heavy treatments observed.
- ii. Cattails in Lakes: 8. Low presence.
- iii. Spatterdock in Lakes: 11, 14 & 60. Low presence.
- iv. Lily Pads in Lakes: 11, 12 & 14. Low to medium presence.

**e. Submerged Weeds:**

- i. Limnophila present in Lakes: 31. Low presence.
- ii. Chara which is a native and beneficial plant for the lakes is topping out in Lakes: 6, 7, 8, 9, 11, 16, 21, 23 & 25. Treatments should be applied to reduce the amount of chara on the waters surface. Chara topping out on the water's surface can cause algae to form.

**f. Algae:** Very low to low presence of filamentous algae was observed on Lakes: 1-4, 5-9, 11-16, 18, 19, 22-25, 28 & 31, 32 & 60. 95% of the algae is within the littoral shelves.

**g. Fish:** No concerns observed this month.

**h. Trash:** Low presence of trash was observed in Lakes: 10, 20, 27 & 70.

**i. Lake Aeration:**

- i. Only 1 of the 2 diffusers in Lakes 4 & 15 were observed working again this month. More than likely the pressures need to be adjusted. Vertex will be notified again.
- ii. Lake 17: The compressor is tripping out the GFI unit so the system is currently down. Vertex will be notified again.

**j. Lake Fountains:**

- i. All CDD fountains were up and running during this inspection. All timers have been adjusted for daylight savings and all locks have been lubed. The lock for Lake 28 is a bit rusted and should be replaced.
- ii. During the week of October 22<sup>nd</sup>, we were informed that the fountain in Lake 28 had stopped working. Upon our arrival we found that the wires leading into the circuit breaker had come loose and were no longer connected. We secured the wires back into place and the system came back online.





- k. **Shoreline Landscaping / Grass Clippings:** No new concerns observed this month.
- l. **Bulkheads / Rip Rap:** No concerns observed this month.
- m. **Lake Bank Erosion:** I just wanted to show how well the old rip rap along the east side of Lake 21 is helping with erosion control. The left picture shows a small area without the rip rap and the right picture shows an area with the rip rap.



n. **Gateway Canal:**

- i. Lily pads were observed again growing along the entire canal.
- ii. Torpedo grass along the Colonial shoreline has been treated by Lake & Wetlands.
- iii. Limnophila continues to show signs of treatment. Plant material is breaking down.

**Treated Vegetation along the Shorelines**



- iv. Spatterdock was observed in several areas within the canal.



## 2. Preserves:

- a. The next quarterly dead vegetation maintenance along the walking path is scheduled for the week of November 12<sup>th</sup>.
- b. The educational preserve signs were cleaned last month.

**Before & After**



- c. The next quarterly maintenance event is anticipated for January/February 2019.
- d. Another large pine tree has died along the preserve walking path behind 9647 / 9653 Hemingway Lane. The Board might want to have it removed.



- e. The Board may want to consider having the cut tree material along the walking path placed deeper into the preserve and out of sight.





### 3. Butterfly Gardens:

#### a. Boardwalk Entrance:

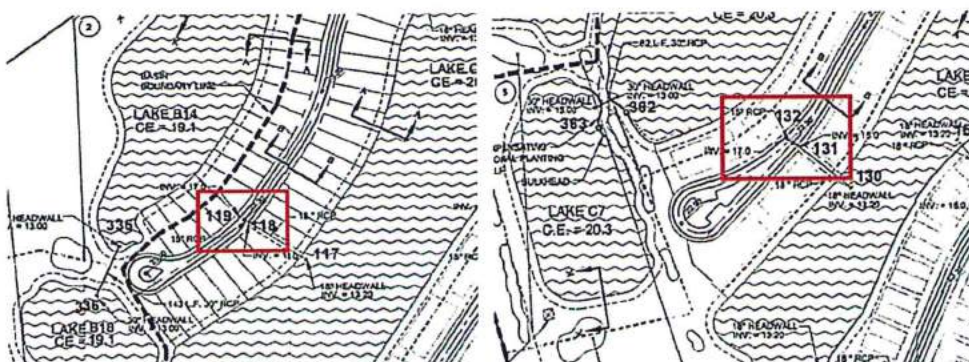
- i. All plants are looking good this month.

#### b. South End of Lake 21:

- i. Currently in the process of verifying if both butterfly gardens are receiving enough water. Once this has been completed we'll either replace the dead plants now or will wait until April of next year.

### 4. Storm Water Drainage System:

- a. **Roadway Catch Basins:** As requested we had Extreme Divers re-inspect the roadway catch basins at the end of Sky View Way and Majestic Ave. after the perimeter wall repairs were completed. The inspection showed that dirt was approximately 4 or so inches over the basin sumps so Extreme Divers went ahead and cleaned out the 4 basins.



- b. **Dry Retention Catch Basins:** No concerns observed this month.



- c. **Outfall Structures:** No issues observed this month.

- d. **Preserve Catch Basins:** The area has dried out around one of the catch basins near the Lake 21 butterfly garden and now with the area exposed we saw that sand has filled in around the basin. It's recommended that we remove the excess sand.



- e. **Catch Basins between Buildings:** No new concerns observed this month.
- f. **Inter-Connect Pipes:** All pipes currently submerged.
- g. **Illicit Discharges:** No new illicit discharges were found this month.
- h. **Spill Prevention:** No issues observed this month.
- i. **Maintenance Yard Inspection:** No issues observed this month.

## 5. Perimeter Fence:

- a. No new concerns were observed this month.
- b. The pine tree that is leaning over the fence along the Lake 11 berm is scheduled to be cut down by Coastline Tree Service on November 21<sup>st</sup>.





## 6. Non CDD Issues / Concerns Observed:

- a. The fire hydrant at the end of Sky View Way is missing its blue roadway marker.
- b. There might be a broken irrigation head next to the tee box at the end of Sky View Way. Water was shooting up like a small geyser.



## 7. Fish/Wildlife Observations:

<input type="checkbox"/> Bass	<input checked="" type="checkbox"/> Bream	<input type="checkbox"/> Catfish	<input type="checkbox"/> Gambusia
<input checked="" type="checkbox"/> Egrets	<input checked="" type="checkbox"/> Herons	<input checked="" type="checkbox"/> Coots	<input type="checkbox"/> Gallinules
<input checked="" type="checkbox"/> Anhinga	<input type="checkbox"/> Cormorant	<input type="checkbox"/> Osprey	<input checked="" type="checkbox"/> Ibis
<input type="checkbox"/> Woodstork	<input type="checkbox"/> Otter	<input checked="" type="checkbox"/> Alligators	<input type="checkbox"/> Snakes
<input checked="" type="checkbox"/> Turtles	<input checked="" type="checkbox"/> Other Species: <u>Ducks</u>		

## 8. Residential Complaints / Concerns: Resident concerns or complaints for FY 2018:

Colonial Country Club CDD					
Concern / Complaint Log					
As of 10/30/18					
Reported Date:	Notified By:	Address	Issue	Action	Follow Up Action
10/6/2018	Joe Sucato	Driving Range	Reported weeds are growing around the driving range peninsula. The weeds catch the golf balls, and present a danger with gators hiding in them.	Gonzalo has been contacted and requested one of the techs to please treat the spike rush and any other plant material within the driving range portion of Lake 1.	Monitor - Weeds & littorals showed signs of treatment on 10/30/18.
10/25/2018	Donna	9920 Horse Creek Way	Reported that the fountain in Lake 28 has been down for 2 days.	Inspected the fountain on 10/25 and found a tripped circuit breaker and loose wire. Tightened the wire back into the breaker and reset it and the system came back online.	None.

## 9. Completed events in October / November:

- a. Inform Lake & Wetlands of the lake concerns. [Completed on 10/04/18.](#)
- b. Inform Vertex Water Features of any fountain / aerator concerns. [Completed on 10/04/18.](#)

**10. Follow up & Upcoming event for November / December:**

- a. Inform Lake & Wetlands of the lake concerns.
- b. Inform Vertex Water Features of any fountain / aerator concerns.
- c. Replace the lock for the Lake 28 fountain control box.
- d. If Board Approves: Have the dead pine tree along the preserve walking path behind 9647 / 9653 Hemingway Lane cut down.
- e. Verify if the butterfly gardens at the end of Lake 21 are receiving enough water by the maintenance department.

**11. Maintenance Technician Task List:**

**Reported on 10/03/18:**

- a. Board Approved: Replace the rusted fence ties behind Shadow Glen. Task scheduled to be started on November 15<sup>th</sup>.
- b. Board Approved: Stake down the new animal holes along the Shadow Glen perimeter fence. Task scheduled to be started on November 15<sup>th</sup>.
- c. Board Approved: Cut back the vegetation and inspect the catch basins along Lakes 21 & 22 (Sky View Way side). Task scheduled to be started during the first week in December.

**Reported on 10/30/18:**

- a. Board Approval Needed: Remove the sand around the catch basin along the preserve edge adjacent to Lake 21.

**Colonial Country Club CDD**  
Project Finance Tracker

Fiscal Year 2019  
Updated: 11/01/18

PROJECTS / MAINTENANCE TASKS	DATE APPROVED	COST APPROVED	Paid to Date	VENDOR / PDM HOURS	APPROVED BY	FINAL DATE PAID	INVOICE / WORK ORDER
<b>R&amp;M - Aeration 546003.0000</b>			<b>\$10,000.00</b>				
New Aerator Systems for Lakes 6, 25, 26 & 27	09/24/18	\$30,049.54		Vertex	Board		
New Electrical Service for Aerator Systems	09/24/18	\$7,220.00	\$3,610.00	P.I. Electric	Board		56730-DEP
	<b>Totals:</b>	\$37,269.54	\$3,610.00				
		<b>Balance:</b>	<b>\$6,390.00</b>				
<b>R&amp;M-Lake 546042.0000</b>			<b>\$5,000.00</b>				
Remove the debris and pine straw off the catch basins located behind: 9019 Shadow Glen, 9343 Independence Way & 9335 Independence Way.	08/07/18	\$73.00	\$73.00	CFS	Tony / Board	10/3/2018	WO 1231 - Completed
Remove the dead pine tree on the north end of Lake 27 adjacent to 10072 Oakhurst Way. At the same location prune any low branches that interfere with the lawn mowers passing by. Remove the 7-8 foot palm tree top from Lake 28 behind 11029 Iron Horse Way.	09/26/18	\$58.00	\$58.00	CFS	Board	10/3/2018	WO 1236 - Completed
Trimming of the weeds & grass along Lake 11 bank.	09/26/18	\$276.00	\$276.00	CFS	Board	10/3/2018	WO 1244 - Completed
Remove vegetation around the catch basins between the condo buildings on Lakes 21 & 22.	10/22/18			CFS	Board		WO 1253
Replacement of dead plants at the Lake 21 butterfly garden.	10/22/18			CFS	Board		WO 1255
	<b>Totals:</b>	\$407.00	\$407.00				
		<b>Balance:</b>	<b>\$4,593.00</b>				
<b>R&amp;M-Preserves: 546123.0000</b>			<b>\$46,598.00</b>				
Remove all of the dead vegetation from the preserve edge behind the homes at 10010 to 10022 Oakhurst Way. Move dead vegetation out of sight for homeowners, Phase 2. Removed the recently cut branches from the common area behind 11027 Millcreek. Return to 9096 Shadow Glen & cut back the missed willow tree along fence.	08/07/18	\$319.50	\$319.50	CFS	Tony / Board	10/3/2018	WO 1231 - Completed
De-weed the 2 butterfly gardens. Trim the firebush. Remove the pile of branches that have been placed along side the walking path behind 9976 Horse Creek Road. Remove the tree top that has fallen around the educational preserve sign near the walking path entrance across from 10015 Colonial Country Club Blvd.	09/26/18	\$130.50	\$130.50	CFS	Board	10/3/2018	WO 1236 - Completed
Quarterly dead vegetation maintenance along the preserve walking path. November 2018	10/01/18			CFS	Board		WO 1235
Fence repairs along preserve / Shadow Glen. Fixing animal holes and rusted out fence ties.	10/22/2018			CFS	Board		WO 1254
Leaning Tree Removal along Lake 11 Preserve Fence	10/29/2018	\$495.00		Coastline Tree Service	Board		
	<b>Totals:</b>	\$945.00	\$450.00				
		<b>Balance:</b>	<b>\$46,148.00</b>				
<b>R&amp;M Washout Repair: 546142.0000</b>			<b>\$60,000.00</b>				

Totals: \$0.00 \$0.00  
 Balance: \$60,000.00

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R&M - Fountain: 546032.0000 \$250.00

Totals: \$0.00 \$0.00  
 Balance: \$250.00

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Misc - Contingency: 549900.0000 \$20,000.00

Totals: \$0.00 \$0.00  
 Balance: \$20,000.00

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R&M - Signage: 546085.0000 \$1,000.00

Totals: \$0.00 \$0.00  
 Balance: \$1,000.00

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Budget Line Item	Budget	Approved	FY 2019 Actuals	Difference
R&M - Aeration 546003.0000	\$10,000	\$37,269.54	\$3,610	\$6,390
R&M-Lake 546042.0000	\$5,000	\$407.00	\$407	\$4,593
R&M-Preserves: 546123	\$35,000	\$945.00	\$450	\$34,550
R&M Washout Repair: 546142.0000	\$60,000	\$0.00	\$0	\$60,000
R&M - Fountain 546032.0000	\$250	\$0.00	\$0	\$250
Misc - Contingency: 549900.0000	\$6,762	\$0.00	\$0	\$6,762
R&M - Signage: 546085.0000	\$1,000	\$0.00	\$0	\$1,000
<b>Totals</b>	<b>\$118,012</b>	<b>\$38,621.54</b>	<b>\$4,467</b>	<b>\$113,545</b>

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