

**COLONIAL COUNTRY CLUB
COMMUNITY DEVELOPMENT DISTRICT**



**FEBRUARY 25, 2019
BOARD OF SUPERVISORS MEETING
AGENDA PACKET**



COLONIAL COUNTRY CLUB COMMUNITY DEVELOPMENT DISTRICT

PREMIER DISTRICT MANAGEMENT, LLC
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Board of Supervisors
Colonial Country Club CDD

January 21st, 2019

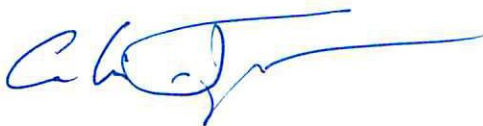
Dear Supervisors,

The regular meeting of the Colonial Country Club CDD Board of Supervisors will be held on February 25th, 2019 at 2 P.M. at the Colonial Country Club Activity Room in the Community Center on 9171 Independence Way in Fort Myers, Florida. The Public Agenda is included in Section two and the points of interest are as follows:

- As per usual, enclosed are the regular Meeting Minutes from January 28th, the Financials for January and the Field Manager Report for February.
- There will be also be an update of various projects including the Lake Aeration Project, Perimeter Fencing Repairs and storm drain markers project.
- A couple new items for discussion are tree planting options and spikerush options.

Any supporting documents not enclosed will be distributed at the meeting. The **next meeting is scheduled for March 25, 2019**, if there are any questions or requests prior to the meeting, feel free to contact me.

Respectfully,



Calvin Teague
District Manager

Colonial Country Club CDD Meeting Agenda

February 25, 2019 at 2:00 PM

- | | |
|--|-------------|
| 1. Call to Order and Roll Call | |
| 2. Approval of the Agenda | Page 3 |
| 3. Audience Comments on Agenda Items | |
| 4. Approval of Meeting Minutes | |
| A. Regular Meeting Minutes from December 17, 2018 | Pages 4-8 |
| 5. Old Business | |
| A. Lake Aeration Project Update | |
| B. Perimeter Fencing Repairs Update | |
| C. Storm Drain Markers Update | |
| 6. New Business | |
| A. Tree Planting Options | |
| B. Spikerush Options | |
| 7. Manager's Report | |
| A. Financial Statements for Month Ending December 31, 2018 | Pages 9-24 |
| B. Variable Expenses Report | Page 25-26 |
| C. Website Compliance Update | |
| 8. Field Manager | |
| A. Field Manager's Report for January | Pages 27-38 |
| B. Project Tracking/Maintenance Log | Pages 39-40 |
| C. Work Orders/ Proposals | |
| 9. Attorney's Report | |
| 10. Engineer's Report | |
| 11. Supervisor's Requests/Comments | |
| 12. Audience comments | |
| 13. Adjournment | |

Next Meeting: March 25, 2019 at 2:00 PM

DRAFT

**MINUTES OF MEETING
COLONIAL COUNTRY CLUB
COMMUNITY DEVELOPMENT DISTRICT**

A meeting of the Colonial Country Club Community Development District was held Monday January 28, 2019 at 2:00 p.m. in the Activity Room of the Community Center at 9171 Independence Way, Fort Myers, Florida.

Present and constituting a quorum were:

Antonio (Tony) DeSantis	Chair
Joe Zajac	Vice Chair
Sally Hefti	Assistant Secretary
Giovanna Scuderi	Assistant Secretary
Medge Wahrer	Assistant Secretary

Also present were:

Cal Teague	District Manager
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The following is a summary of the minutes and actions taken at the January 28, 2019 regularly scheduled meeting of the Colonial Country Club CDD Board of Supervisors.

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

The Colonial Country Club Community Development District meeting was called to order and the District Manager called the roll. All were present for today's meeting.

SECOND ORDER OF BUSINESS

Approval of Agenda

The Agenda was presented.

On MOTION by Vice Chair Zajac seconded by Supervisor Wahrer with all in favor, the Agenda was approved as presented.
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THIRD ORDER OF BUSINESS **Audience Comments on Agenda**

There being none, the next Order of Business followed.

FOURTH ORDER OF BUSINESS **Approval of the Meeting Minutes**

The Regular Meeting Minutes of the December 17, 2018 were presented.

On MOTION by Supervisor Wahrer seconded by Supervisor Hefti with all in favor, the Regular Meeting Minutes of December 17, 2018 were approved with one change to the Motion of page 4 to Vice Chair Zajac making the Motion.

FIFTH ORDER OF BUSINESS **Old Business**

A. Lake Aeration Project Update

- The District Manager reported that the compressor unit for Lakes 25, 26 and 27 has been installed. The electrician plans to have all the work completed by the end of the month. Once completed, request for inspection will be made so that the permit can be signed off on. Once this is done, FPL can install the meter. Then once the meter is installed, Vertex can finish their final setup.
- Resident complaints have been received regarding the noise as well as the aesthetics of the electrical pedestal and compressor which was placed out in the open when it could have been hidden by the bushes in close proximity. Thus, the Board asked that Vertex move the compressor and pedestal behind the bushes if possible. The HOA will then be asked to continue with the landscaping, billing the CDD upon completion.

B. Perimeter Fencing Repairs Update

The District Manager reported that CFS is scheduled to return by the first week in February to install additional rip rap along the fence line between Lakes 11 and 12 at a cost of less than \$1000 to finish this up.

On MOTION by Supervisor Hefti seconded by Vice Chair Zajac with all in favor, completion of the perimeter fence repairs were approved for an amount not to exceed \$1,000.

C. Environmental Audit Results

The Environmental Audit Inspection Report was received and presented for the Boards' review. Based on recommendations made in this report, prices will be obtained for cedars or slash pines.

SIXTH ORDER OF BUSINESS**New Business****A. Storm Drain Markers**

During last month's meeting, the Board considered installing drain markers, however, wanted the costs better defined. In conjunction with this, the District Manager reported that there are 253 roadway inlets; the approximate cost for the markers would be \$780 plus the cost of the adhesive and installation, which would be \$1,265. The total project cost would be \$2,045. The storm drain markers would be one color and aluminum. The Board wanted 300 ordered in the event replacements may be needed.

On MOTION by Supervisor Wahrer seconded by Supervisor Scuderi with all in favor, the purchase of 300 roadway drain markers for an amount not to exceed \$2,200 was approved.

SEVENTH ORDER OF BUSINESS**Manager's Report****A. Financial Statements for Month Ending December 31, 2018**

The financials for period ending December 31, 2018 were submitted. It was determined that there is no need for the check register. Chair DeSantis' report was also included.

On MOTION by Vice Chair Zajac seconded by Supervisor Wahrer with all in favor, the financials for month ending December 31, 2018 were accepted as presented.

D. Website Compliance

The District Manager updated the Board advising that the initial cost will be \$3,000 with a maintenance fee of \$100/month.

On MOTION by Supervisor Scuderi seconded by Supervisor Hefti with all in favor, proceeding with redoing the website for a not to exceed amount of \$3,000 and a maintenance fee of \$100/month was approved.

January 28, 2019

Colonial Country Club CD

109 **EIGHTH ORDER OF BUSINESS** **Field Manager's Report**

110 **A. Field Manager's Report for December**

111 Field Manager Pepin's report was presented for review with questions/comments as
112 follows:

- 113 • The spike rush widths need to be addressed.
- 114 • There will be discussion of alternatives to spike rush at next meeting and/or
115 how it can be eliminated.
- 116 • Why did the L28 washout occur?
- 117 • Confirm that the irrigation at the Butterfly Garden is functioning.
- 118 • Also remember to have plantings done in the Spring.

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120 **B. Project Tracking/Maintenance Log**

121 Reviewed with no comments.

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123 **C. Bench Painting and Cleaning Update**

124 The Board felt that this looks good.

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126 **Work Orders/Proposals**

127 None.

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129 **NINTH ORDER OF BUSINESS** **Attorney's Report**

130 There being none, the next Order of Business followed.

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132 **TENTH ORDER OF BUSINESS** **Engineer's Report**

133 There being none, the next Order of Business followed.

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135 **ELEVENTH ORDER OF BUSINESS** **Supervisor's Requests/Comments**

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- 137 • Vice Chair Zajac asked that options be explored for controlling and/or
138 replacing the spike rush.

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140 **TWELFTH ORDER OF BUSINESS** **Audience Comments**

141 There being none, the next Order of Business followed.

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143 **THIRTEENTH ORDER OF BUSINESS** **Adjournment**

144 There being no further orders of business or discussion, and

January 28, 2019

Colonial Country Club CD

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On MOTION by Supervisor Wahrer seconded by Supervisor Scuderi with all in favor, the meeting was adjourned at 3:07 p.m.

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The next meeting will be February 25, 2019 at 2:00 p.m.

Secretary/Assistant Secretary

Chair/Vice Chair

**COLONIAL COUNTRY CLUB
COMMUNITY DEVELOPMENT DISTRICT**

Financial Report

January 31, 2019

unaudited

Prepared by:
Premier District Management

Balance Sheet
Colonial Country Club CDD
January 31, 2019

	<u>GENERAL</u> <u>FUND</u>	<u>SERIES 2013</u> <u>DEBT SERVICE</u> <u>FUND</u>	<u>TOTAL</u>
<u>ASSETS</u>			
Cash - Iberia Checking Account	161,347.39	0.00	161,347.39
Due To/From 001/202	(1,066,959.75)	0.00	(1,066,959.75)
Due To/From 001/202	0.00	1,066,959.75	1,066,959.75
Investments - Money Market Account	1,740,144.38	0.00	1,740,144.38
Investments-Prepayment Account	0.00	168.95	168.95
Investments-Reserve Fund	0.00	595,654.34	595,654.34
Investments-Revenue Fund	0.00	148.88	148.88
Prepaid Items	1,908.00	0.00	1,908.00
Deposits	502.00	0.00	502.00
TOTAL ASSETS	836,942.02	1,662,931.92	2,499,873.94
<u>LIABILITIES AND FUND BALANCES</u>			
LIABILITIES			
Accounts Payable	902.35	0.00	902.35
TOTAL LIABILITIES	902.35	0.00	902.35
FUND BALANCES			
Nonspendable			
Prepaid Items	1,908.00	0.00	1,908.00
Deposits	502.00	0.00	502.00
Restricted			
Debt Service	0.00	1,662,931.92	1,662,931.92
Assigned			
Operating Reserves	114,866.00	0.00	114,866.00
Reserves - Boardwalk Replacement	100,000.00	0.00	100,000.00
Reserves - Erosion Control	75,000.00	0.00	75,000.00
Unassigned			
Unassigned	543,763.67	0.00	543,763.67
TOTAL FUND BALANCES	836,039.67	1,662,931.92	2,498,971.59
TOTAL LIABILITIES AND FUND BALANCES	836,942.02	1,662,931.92	2,499,873.94

Statement of Revenues, Expenditures and Changes in Fund Balance
Colonial Country Club CDD
For the Period Ending January 31, 2019

Operating Fund

	<u>ANNUAL BUDGET</u>	<u>YEAR TO DATE BUDGET</u>	<u>YEAR TO DATE ACTUAL</u>	<u>VARIANCE (\$)</u>	<u>YTD ACTUAL % OF BUDGET</u>	<u>JAN 31, 2019 ACTUAL</u>
Revenues						
Interest Income	4,000	1,333	4,433	3,099	(111)	1,947
Interest - Tax Collector	0	0	847	847	0	0
Special Assmnts- Tax Collector	477,416	159,139	435,384	276,246	(91)	22,247
Special Assmnts- Discounts	(19,097)	(6,366)	(17,156)	(10,790)	(90)	(670)
Other Miscellaneous Revenues	0	0	986	986	0	0
Total Revenues	462,319	154,106	424,494	270,388	(92)	23,524
Expenses						
Administrative						
P/R-Board Of Supervisors	12,000	4,000	4,800	(800)	40	1,000
Payroll-Processing Fees	600	200	315	(115)	52	50
Payroll Taxes	918	306	396	(90)	43	83
Profserv-Arbitrage Rebate	600	200	0	200	0	0
Profserv-Dissemination Agent	1,000	333	0	333	0	0
Profserv-Engineering	10,000	3,333	189	3,144	2	189
Profserv-Field Management	14,328	4,776	4,776	0	33	1,194
Profserv-Legal Services	5,000	1,667	888	778	18	205
Profserv-Mgmt Consulting Serv	76,772	25,591	25,591	0	33	6,398
Profserv-Property Appraiser	1,779	593	1,779	(1,186)	100	0
Profserv-Special Assessment	8,357	2,786	2,788	0	33	696
Profserv-Trustee Fees	4,500	1,500	0	1,500	0	0
Auditing Services	5,500	1,833	0	1,833	0	0
Postage And Freight	500	167	13	154	3	0
Insurance - General Liability	8,000	2,667	5,954	(3,287)	74	239
Printing And Binding	1,000	333	0	333	0	0
Legal Advertising	2,100	700	0	700	0	0
Misc-Assessmnt Collection Cost	2,669	890	720	170	27	0
Misc-Web Hosting	600	200	200	0	33	50
Annual District Filing Fee	175	58	175	(117)	100	0
Total Administrative	156,398	52,133	48,582	3,550	31	10,104
Flood Control/Stormwater Mgmt						
Contracts-Preserve Maintenance	25,500	8,500	12,750	(4,250)	50	6,375
Contracts-Lake & Wetland	68,780	22,920	22,920	0	33	5,730
Electricity - Fountain	8,000	2,667	4,522	(1,855)	57	1,237
R&M-Aeration	10,000	3,333	7,307	(3,973)	73	6,316
R&M-Aquascaping	3,000	1,000	0	1,000	0	0
R&M-Fountain	250	83	0	83	0	0
R&M-Lake	10,000	3,333	3,868	(535)	39	0
R&M-Signage	1,000	333	0	333	0	0
R&M-Preserves	46,598	15,533	7,427	8,105	16	1,713
R&M-Wash Out Repair	60,000	20,000	0	20,000	0	0
Misc-NPDES Program	3,000	1,000	3,520	(2,520)	117	560

Statement of Revenues, Expenditures and Changes in Fund Balance
Colonial Country Club CDD
For the Period Ending January 31, 2019

Operating Fund

	<u>ANNUAL BUDGET</u>	<u>YEAR TO DATE BUDGET</u>	<u>YEAR TO DATE ACTUAL</u>	<u>VARIANCE (\$)</u>	<u>YTD ACTUAL % OF BUDGET</u>	<u>JAN 31, 2019 ACTUAL</u>
Misc-Contingency	20,000	6,667	3,546	3,121	18	0
Capital Outlay	0	0	3,610	(3,610)	0	0
Total Flood Control/Stormwater Mgmt	256,108	85,369	69,470	15,899	27	21,931
<u>Debt Service</u>						
Principal Line of Credit/Note	18,752	6,251	0	6,251	0	0
Total Debt Service	18,752	6,251	0	6,251	0	0
<u>Other Sources/Uses</u>						
Total Expenses	431,258	143,753	118,052	25,700	27	32,035
Excess Revenue Over (Under) Expenditures	31,061	10,353	306,442	244,688	(987)	(8,511)

Statement of Revenues, Expenditures and Changes in Fund Balance
Colonial Country Club CDD
For the Period Ending January 31, 2019

Series 2013 Debt Service Fund

	<u>ANNUAL BUDGET</u>	<u>YEAR TO DATE BUDGET</u>	<u>YEAR TO DATE ACTUAL</u>	<u>VARIANCE (\$)</u>	<u>YTD ACTUAL % OF BUDGET</u>	<u>JAN 31, 2019 ACTUAL</u>
<u>Revenues</u>						
202.361001.0000 Interest - Investments	360	120	621	501	(173)	154
202.363010.0000 Special Assmnts- Tax Collector	1,234,579	411,526	1,125,133	713,606	(91)	57,491
202.363090.0000 Special Assmnts- Discounts	(49,383)	(16,461)	(44,335)	(27,874)	(90)	(1,731)
Total Revenues	1,185,556	395,185	1,081,419	686,233	(91)	55,914
<u>Expenses</u>						
<u>Debt Service</u>						
202.571001.0000 Principal Debt Retirement	692,878	230,959	0	230,959	0	0
202.571006.0000 Principal Prepayments	0	0	5,000	(5,000)	0	0
202.572001.0000 Interest Expense	497,985	165,995	248,993	(82,998)	50	0
Total Debt Service	1,190,863	396,954	253,993	142,961	21	0
<u>Other Sources/Uses</u>						
202.591000.0000 Operating Transfers-Out	(982)	(327)	0	(327)	0	0
Total Other Sources/Uses	(982)	(327)	0	(327)	0	0
Total Expenses	1,189,881	396,627	253,993	142,634	21	0
Excess Revenue Over (Under) Expenditures	(4,325)	(1,442)	827,426	543,599	19,131	55,914

Statement of Revenues, Expenditures and Changes in Fund Balance
Colonial Country Club CDD
For the Fiscal Year Ending September 30, 2019

Operating Fund - Trend Report

	<u>October</u> <u>Actual</u>	<u>November</u> <u>Actual</u>	<u>December</u> <u>Actual</u>	<u>January</u> <u>Actual</u>	<u>February</u> <u>Budget</u> <u>Allocation</u>	<u>March</u> <u>Budget</u> <u>Allocation</u>	<u>April</u> <u>Budget</u> <u>Allocation</u>	<u>May</u> <u>Budget</u> <u>Allocation</u>	<u>June</u> <u>Budget</u> <u>Allocation</u>	<u>July</u> <u>Budget</u> <u>Allocation</u>	<u>August</u> <u>Budget</u> <u>Allocation</u>	<u>September</u> <u>Budget</u> <u>Allocation</u>	<u>Annual</u> <u>Budget</u>	<u>Year to</u> <u>Date</u> <u>Actual</u>
Revenues														
Interest Income	646	503	1,337	1,947	333	333	333	333	333	333	333	333	4,000	4,433
Interest - Tax Collector	847	0	0	0	0	0	0	0	0	0	0	0	0	847
Special Assmnts- Tax Collector	0	134,039	279,098	22,247	39,785	39,785	39,785	39,785	39,785	39,785	39,785	39,785	477,416	435,384
Special Assmnts- Discounts	0	(5,426)	(11,060)	(670)	(1,591)	(1,591)	(1,591)	(1,591)	(1,591)	(1,591)	(1,591)	(1,591)	(19,097)	(17,156)
Other Miscellaneous Revenues	986	0	0	0	0	0	0	0	0	0	0	0	0	986
Total Revenues	2,479	129,116	269,375	23,524	38,527	38,527	38,527	38,527	38,527	38,527	38,527	38,527	462,319	424,494
Expenses														
Administrative														
P/R-Board Of Supervisors	2,000	1,000	800	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000	4,800
Payroll-Processing Fees	100	50	115	50	50	50	50	50	50	50	50	50	600	315
Payroll Taxes	165	83	66	83	77	77	77	77	77	77	77	77	918	396
Profserv-Arbitrage Rebate	0	0	0	0	50	50	50	50	50	50	50	50	600	0
Profserv-Dissemination Agent	0	0	0	0	83	83	83	83	83	83	83	83	1,000	0
Profserv-Engineering	0	0	0	189	833	833	833	833	833	833	833	833	10,000	189
Profserv-Field Management	1,194	1,194	1,194	1,194	1,194	1,194	1,194	1,194	1,194	1,194	1,194	1,194	14,328	4,776
Profserv-Legal Services	163	0	521	205	417	417	417	417	417	417	417	417	5,000	888
Profserv-Mgmt Consulting Serv	6,398	6,398	6,398	6,398	6,398	6,398	6,398	6,398	6,398	6,398	6,398	6,398	76,772	25,591
Profserv-Property Appraiser	0	0	1,779	0	148	148	148	148	148	148	148	148	1,779	1,779
Profserv-Special Assessment	696	696	696	696	696	696	696	696	696	696	696	696	8,357	2,786
Profserv-Trustee Fees	0	0	0	0	375	375	375	375	375	375	375	375	4,500	0
Auditing Services	0	0	0	0	458	458	458	458	458	458	458	458	5,500	0
Postage And Freight	0	0	13	0	42	42	42	42	42	42	42	42	500	13
Insurance - General Liability	5,239	239	239	239	667	667	667	667	667	667	667	667	8,000	5,954
Printing And Binding	0	0	0	0	83	83	83	83	83	83	83	83	1,000	0
Legal Advertising	0	0	0	0	175	175	175	175	175	175	175	175	2,100	0
Misc-Assessmnt Collection Cost	0	360	360	0	222	222	222	222	222	222	222	222	2,669	720
Misc-Web Hosting	50	50	50	50	50	50	50	50	50	50	50	50	600	200
Annual District Filing Fee	175	0	0	0	15	15	15	15	15	15	15	15	175	175
Total Administrative	16,180	10,070	12,231	10,104	13,033	13,033	13,033	13,033	13,033	13,033	13,033	13,033	156,398	48,582
Flood Control/Stormwater Mgmt														
Contracts-Preserve Maintenance	6,375	0	0	6,375	2,125	2,125	2,125	2,125	2,125	2,125	2,125	2,125	25,500	12,750
Contracts-Lake & Wetland	5,730	5,730	5,730	5,730	5,730	5,730	5,730	5,730	5,730	5,730	5,730	5,730	68,760	22,920
Electricity - Fountain	1,128	1,042	1,115	1,237	667	667	667	667	667	667	667	667	8,000	4,522
R&M-Aeration	0	991	0	6,316	833	833	833	833	833	833	833	833	10,000	7,307
R&M-Aquascaping	0	0	0	0	250	250	250	250	250	250	250	250	3,000	0
R&M-Fountain	0	0	0	0	21	21	21	21	21	21	21	21	250	0
R&M-Lake	3,002	457	409	0	833	833	833	833	833	833	833	833	10,000	3,888
R&M-Signage	0	0	0	0	83	83	83	83	83	83	83	83	1,000	0
R&M-Preserves	480	0	5,235	1,713	3,883	3,883	3,883	3,883	3,883	3,883	3,883	3,883	46,598	7,427
R&M-Wash Out Repair	0	0	0	0	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	60,000	0
Misc-NPDES Program	1,395	0	1,565	560	250	250	250	250	250	250	250	250	3,000	3,520

Statement of Revenues, Expenditures and Changes in Fund Balance
Colonial Country Club CDD
For the Fiscal Year Ending September 30, 2019

Operating Fund - Trend Report

	<u>October</u>	<u>November</u>	<u>December</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>August</u>	<u>September</u>	<u>Annual</u>	<u>Year to</u>
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Date</u>
Misc-Contingency	3,546	0	0	0	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	20,000	3,546
Capital Outlay	3,610	0	0	0	0	0	0	0	0	0	0	0	0	3,610
Total Flood Control/Stormwater Mgmt	25,266	8,220	14,054	21,931	21,342	21,342	21,342	21,342	21,342	21,342	21,342	21,342	256,108	69,470
Debt Service														
Principal Line of Credit/Note	0	0	0	0	1,563	1,563	1,563	1,563	1,563	1,563	1,563	1,563	18,752	0
Total Debt Service	0	0	0	0	1,563	1,563	1,563	1,563	1,563	1,563	1,563	1,563	18,752	0
Other Sources/Uses														
Total Expenses	41,446	18,290	26,285	32,035	35,938	35,938	35,938	35,938	35,938	35,938	35,938	35,938	431,258	118,052
Excess Revenue Over (Under) Expenditures	(38,967)	110,826	243,090	(8,511)	2,589	2,589	2,589	2,589	2,589	2,589	2,589	2,589	31,061	306,442

Statement of Revenues, Expenditures and Changes in Fund Balance
Colonial Country Club CDD
For the Fiscal Year Ending September 30, 2019

Series 2013 Debt Service Fund - Trend Report

	<u>October</u> <u>Actual</u>	<u>November</u> <u>Actual</u>	<u>December</u> <u>Actual</u>	<u>January</u> <u>Actual</u>	<u>February</u> <u>Budget</u> <u>Allocation</u>	<u>March</u> <u>Budget</u> <u>Allocation</u>	<u>April</u> <u>Budget</u> <u>Allocation</u>	<u>May</u> <u>Budget</u> <u>Allocation</u>	<u>June</u> <u>Budget</u> <u>Allocation</u>	<u>July</u> <u>Budget</u> <u>Allocation</u>	<u>August</u> <u>Budget</u> <u>Allocation</u>	<u>September</u> <u>Budget</u> <u>Allocation</u>	<u>Annual</u> <u>Budget</u>	<u>Year to</u> <u>Date</u> <u>Actual</u>
<u>Revenues</u>														
Interest - Investments	164	154	149	154	30	30	30	30	30	30	30	30	360	621
Special Assmnts- Tax Collector	0	346,389	721,254	57,491	102,882	102,882	102,882	102,882	102,882	102,882	102,882	102,882	1,234,579	1,125,133
Special Assmnts- Discounts	0	(14,023)	(28,582)	(1,731)	(4,115)	(4,115)	(4,115)	(4,115)	(4,115)	(4,115)	(4,115)	(4,115)	(49,383)	(44,335)
Total Revenues	164	332,520	692,821	55,914	98,797	98,797	98,797	98,797	98,797	98,797	98,797	98,797	1,185,556	1,081,419
<u>Expenses</u>														
<u>Debt Service</u>														
Principal Debt Retirement	0	0	0	0	57,740	57,740	57,740	57,740	57,740	57,740	57,740	57,740	692,878	0
Principal Prepayments	0	5,000	0	0	0	0	0	0	0	0	0	0	0	5,000
Interest Expense	0	248,993	0	0	41,499	41,499	41,499	41,499	41,499	41,499	41,499	41,499	497,985	248,993
Total Debt Service	0	253,993	0	0	99,239	99,239	99,239	99,239	99,239	99,239	99,239	99,239	1,190,863	253,993
<u>Other Sources/Uses</u>														
Operating Transfers-Out	0	0	0	0	(82)	(82)	(82)	(82)	(82)	(82)	(82)	(82)	(982)	0
Total Other Sources/Uses	0	0	0	0	(82)	(82)	(82)	(82)	(82)	(82)	(82)	(82)	(982)	0
Total Expenses	0	253,993	0	0	99,157	99,157	99,157	99,157	99,157	99,157	99,157	99,157	1,189,881	253,993
Excess Revenue Over (Under) Expenditures	164	78,527	692,821	55,914	(360)	(360)	(360)	(360)	(360)	(360)	(360)	(360)	(4,325)	827,426

COLONIAL COUNTRY CLUB COMMUNITY DEVELOPMENT DISTRICT

Cash and Investment Report

January 31, 2019

Account Name	Bank Name	Yield	Balance
<u>General Fund</u>			
Iberia Operating Checking (1859)	Iberia	0.85%	163,734.89
Iberia Money Market Account (1867)	Iberia	1.26%	<u>1,740,144.38</u>
		<i>Subtotal</i>	<i>\$ 1,903,879.27</i>
 <u>Debt Service Fund</u>			
Series 2013 - Revenue Fund (0001)	US Bank	0.05%	302.72
Series 2013 - Reserve Fund (0003)	US Bank	0.05%	595,500.50
Series 2013 - Prepayment Fund (0006)	US Bank	0.05%	<u>168.95</u>
		<i>Subtotal</i>	<i>\$ 595,972.17</i>
		TOTAL	<u>\$ 2,499,851</u>

COLONIAL COUNTRY CLUB
COMMUNITY DEVELOPMENT DISTRICT

Non-Ad Valorem Special Assessments
 (Lee County Tax Collector - Monthly Collection Distributions)
Fiscal Year Ending September 30, 2019

GROSS ASSESSMENTS LEVIED					\$ 477,410	\$ 1,234,580
					27.90%	72.10%
					ALLOCATION	
Distribution	Gross Amount Received	Discounts/ (Penalties)	Collection Cost	Net Amount Received	General Fund	Debt Fund
October	-	-	-	-	-	-
November	59,541.40	(2,619.43)	-	56,921.97	16,612.05	42,929.35
	420,886.51	(16,829.48)	(1,289.78)	402,767.25	117,427.34	303,459.17
December	926,203.57	(37,046.45)	(1,289.77)	887,867.35	258,410.80	667,792.77
	74,148.11	(2,595.90)	-	71,552.21	20,687.32	53,460.79
January	79,737.44	(2,400.17)	-	77,337.27	22,246.75	57,490.69
February						
March						
April						
May						
June						
July						
August						
September						
TOTAL	1,560,517.03	(61,491.43)	(2,579.55)	1,496,446.05	435,384.25	1,125,132.78
BALANCE REMAINING					\$ 42,025	\$ 109,447

TOTAL ASSESSMENTS	\$ 1,711,989	PERCENT COLLECTED	91.15%
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Run: 2/15/2019 @ 12:48 PM

Colonial Country Club CDD Reconciliation - Iberia 1859 OP

Page: 1

Closing Balance from Previous Statement.....	12/31/2018	117,361.74
1 Deposits and Other Additions Totaling.....		77,337.27
11 Checks and Other Withdrawals Totaling.....		31,065.20
0 Adjustments Totaling.....		0.00
0 Voids Totaling.....		0.00
Service Charge.....		0.00
Interest Earned.....	1/31/2019	101.08
Closing Balance for this Statement.....	1/31/2019	163,734.89
Difference.....		0.00

Cash Balance from General Ledger.....	1/31/2019	161,347.39
Open Activity from Bank Register.....		(2,387.50)
Adjustment for Service Charges and Interest.....		0.00
General Ledger Reconciliation to Statement.....		163,734.89

Date	Reference	Deposit Description	Amount
✓ 1/15/2019	FY 2019 TX DIST	Tax Collector Direct Deposit	77,337.27
Total Deposits:			<u>77,337.27</u>

Date	Check	To	Check Description	Amount
✓ 12/19/2018	0010044	Scuderi, Giovanna	DEC 2018 BOS Meeting Compensation	184.70
✓ 1/03/2019	0010049	Coastline Tree Service	Flush cut dead palm trees	2,375.00
✓ 1/03/2019	0010050	Lake & Wetland Management Orlando-Tampa	January Lake Maintenance & Quarterly Preserve Area Maintenance	12,105.00
✓ 1/07/2019	0010051	Premier District Management	District Management & Field Services - JAN 2019	8,338.09
✓ 1/10/2019	0010054	Lee County Natural Resources	2019 NPDES Annual Regulatory & Surveillance Fees - Permits	560.00
✓ 1/18/2019	0010055	Community Field Services	Grounds Maintenance	454.65
✓ 1/18/2019	0010056	PI Electric	Electric Installation	3,960.00
✓ 1/18/2019	0010057	Vertex Water Features	Aeration Repair	1,087.78
✓ 1/23/2019	EFT	FPL		1,236.89
✓ 1/28/2019	EFT	Surepayroll	BOS Meeting Compensation JAN 2019 (Direct Deposit Wages & Payroll Taxes)	713.10
✓ 1/30/2019	EFT	Surepayroll	Monthly Payroll Fee	49.99
Total Checks:				<u>31,065.20</u>

Date	Reference	Adjustment Description	Amount
✓ 1/31/2019		Interest Earned	101.08
Total Adjustments:			<u>101.08</u>

Colonial Country Club Community Development District
Check Listing with Accounting Distribution from 1/01/2019 to 1/31/2019
Iberia 1859 OP

<u>Check</u>	<u>Date</u>	<u>Vendor</u>	<u>Account</u>	<u>Account Description</u>	<u>Distribution Amount</u>	<u>Check Amount</u>
0010049	1/03/2019	[COASTLINE] Coastline Tree Service - Flush cut dead palm trees	001.546123.0000	R&M-Preserves	2375.00	2,375.00
0010050	1/03/2019	[LAKE & WETLAND] Lake & Wetland Management Orlando-Tampa - January Lake Maintenance & Quarterly Preserve Area Maintenance	001.534084.1001 001.534076.0000	Contracts-Lake & Wetland Contracts-Preserve Maintenance	5730.00 6375.00	12,105.00
0010051	1/07/2019	[PREMIER DISTRICT] Premier District Management - District Management & Field Services - JAN 2019	001.549915.0000 001.531016.0000 001.531027.0000 001.531038.0000	Misc-Web Hosting Profserv-Field Management Profserv-Mgmt Consulting Serv Profserv-Special Assessment	50.00 1194.00 6397.67 696.42	8,338.09
0010054	1/10/2019	[Lee County] Lee County Natural Resources - 2019 NPDES Annual Regulatory & Sureveillance Fees - Permits	001.549037.0000	Misc-NPDES Program	560.00	560.00
0010055	1/18/2019	[COMMUNITY FIELD] Community Field Services - Grounds Maintenance	001.546123.0000	R&M-Preserves	454.65	454.65
0010056	1/18/2019	[PI Electric] PI Electric - Electric Installation	001.546003.0000	R&M-Aeration	3960.00	3,960.00
0010057	1/18/2019	[VERTEX] Vertex Water Features - Aeration Repair	001.546003.0000	R&M-Aeration	1087.78	1,087.78
EFT	1/23/2019	[FPL] FPL	001.543043.0000	Electricity - Fountain	1236.89	1,236.89
0010058	1/28/2019	[BEARPAWS] BearPaws Environmental Consulting - Preserve Audit	001.546123.0000	R&M-Preserves	750.00	750.00
0010059	1/28/2019	[VERTEX] Vertex Water Features - Aeration Repair - Lake 4/40	001.546003.0000	R&M-Aeration	1268.10	1,268.10
0010062	1/28/2019	[Giovanna Scuderi] Giovanna Scuderi - BOS Meeting Compensation JAN 2019 (paper check)	001.511001.0000	P/R-Board Of Supervisors	184.70	184.70
0010063	1/28/2019	[Joseph Zajac] Joseph Zajac - BOS Meeting Compensation JAN 2019 (paper check)	001.511001.0000	P/R-Board Of Supervisors	184.70	184.70
EFT	1/28/2019	[Surepayroll] Surepayroll - BOS Meeting Compensation JAN 2019 (Direct Deposit Wages & Payroll Taxes)	001.511001.0000 001.521001.0000	P/R-Board Of Supervisors Payroll Taxes	630.60 82.50	713.10
EFT	1/30/2019	[Surepayroll] Surepayroll - Monthly Payroll Fee	001.512001.0000	Payroll-Processing Fees	49.99	49.99
Total Checks					33,268.00	33,268.00

Run: 2/15/2019 @ 12:48 PM

Colonial Country Club CDD Reconciliation - Iberia 1867 MM

Page: 1

Closing Balance from Previous Statement.....	12/31/2018	1,738,298.93	
0 Deposits and Other Additions Totaling.....		0.00	
0 Checks and Other Withdrawals Totaling.....		0.00	
0 Adjustments Totaling.....		0.00	
0 Voids Totaling.....		0.00	
Service Charge.....		0.00	
Interest Earned.....	1/31/2019	1,845.45	
Closing Balance for this Statement.....	1/31/2019	1,740,144.38	
Difference.....		0.00	
<hr/>			
Cash Balance from General Ledger.....	1/31/2019	1,740,144.38	
Open Activity from Bank Register.....		0.00	
Adjustment for Service Charges and Interest.....		0.00	
General Ledger Reconciliation to Statement.....		1,740,144.38	
<hr/>			
Date	Reference	Adjustment Description	Amount
✓ 1/31/2019		Interest Earned	1,845.45
Total Adjustments:			1,845.45

**Colonial Country Club Community Development District
Reconciliation - US Bank 0001**

Run: 2/18/2019 @ 6:48 AM

Page: 1

Closing Balance from Previous Statement.....	12/31/2018	148.88
0 Deposits and Other Additions Totaling.....		0.00
0 Checks and Other Withdrawals Totaling.....		0.00
1 Adjustments Totaling.....		153.84
0 Voids Totaling.....		0.00
Service Charge.....		0.00
Interest Earned.....		0.00
Closing Balance for this Statement.....	1/31/2019	302.72
Difference.....		0.00

Cash Balance from General Ledger.....	1/31/2019	148.88
Open Activity from Bank Register.....		0.00
Adjustment for Service Charges and Interest.....		0.00
General Ledger Reconciliation to Statement.....		148.88

Date	Reference	Adjustment Description	Amount
✓ 2/15/2019	TXFR	Transfer From US Bank 0003 to 0001	153.84
Total Adjustments:			153.84

**Colonial Country Club Community Development District
Reconciliation - US Bank 0003**

Run: 2/18/2019 @ 6:48 AM

Page: 1

Closing Balance from Previous Statement.....	12/31/2018	595,500.50
0 Deposits and Other Additions Totaling.....		0.00
0 Checks and Other Withdrawals Totaling.....		0.00
1 Adjustments Totaling.....		-153.84
0 Voids Totaling.....		0.00
Service Charge.....		0.00
Interest Earned.....	1/02/2019	153.84
Closing Balance for this Statement.....	1/31/2019	595,500.50
Difference.....		0.00

Cash Balance from General Ledger.....	1/31/2019	595,654.34
Open Activity from Bank Register.....		0.00
Adjustment for Service Charges and Interest.....		0.00
General Ledger Reconciliation to Statement.....		595,654.34

Date	Reference	Adjustment Description	Amount
✓ 1/02/2019		Interest Earned	153.84
✓ 2/15/2019	TXFR		-153.84
Total Adjustments:			<u>0.00</u>

**Colonial Country Club Community Development District
Reconciliation - US Bank 0006**

Run: 2/18/2019 @ 6:48 AM

Page: 1

Closing Balance from Previous Statement.....	12/31/2018	168.95
0 Deposits and Other Additions Totaling.....		0.00
0 Checks and Other Withdrawals Totaling.....		0.00
0 Adjustments Totaling.....		0.00
0 Voids Totaling.....		0.00
Service Charge.....		0.00
Interest Earned.....		0.00
Closing Balance for this Statement.....	1/31/2019	168.95
Difference.....		0.00
<hr/>		
Cash Balance from General Ledger.....	1/31/2019	168.95
Open Activity from Bank Register.....		(0.28)
Adjustment for Service Charges and Interest.....		0.00
General Ledger Reconciliation to Statement.....		169.23

Year to Date Actual - Variable Expenses (Supervisor's Report)
Colonial Country Club Community Development District
For the Period Ending January 31, 2019

Operating Fund

	Annual Budget	Year to Date Actual
Revenues		
001.361001.0000 Interest Income	4,000	4,433
001.361006.0000 Interest - Tax Collector	0	847
001.363010.0000 Special Assmnts- Tax Collector	477,416	435,384
001.363090.0000 Special Assmnts- Discounts	(19,097)	(17,156)
001.369900.0000 Other Miscellaneous Revenues	0	986
Total Revenues	462,319	424,494
Expenses		
Administrative		
001.511001.0000 P/R-Board Of Supervisors	12,000	4,800
001.512001.0000 Payroll-Processing Fees	600	315
001.521001.0000 Payroll Taxes	918	396
001.531002.0000 Profserv-Arbitrage Rebate	600	0
001.531012.0000 Profserv-Dissemination Agent	1,000	0
001.531013.0000 Profserv-Engineering	10,000	189
001.531016.0000 Profserv-Field Management	14,328	4,776
001.531023.0000 Profserv-Legal Services	5,000	888
001.531027.0000 Profserv-Mgmt Consulting Serv	76,772	25,591
001.531038.0000 Profserv-Special Assessment	8,357	2,786
001.531045.0000 Profserv-Trustee Fees	4,500	0
001.532002.0000 Auditing Services	5,500	0
001.541006.0000 Postage & Shipping	500	13
001.545002.0000 Insurance-General Liability	8,000	5,954
001.547001.0000 Copying & Printing	1,000	0
001.548002.0000 Legal Advertising	2,100	0
Total Administrative	151,175	45,708
Flood Control/Stormwater Mgmt		
001.534076.0000 Contracts-Preserve Maintenance	25,500	12,750
001.534084.1001 Contracts-Lake & Wetland	68,760	22,920
001.543043.0000 Electricity-Fountain	8,000	4,522
001.546003.0000 R&M-Aeration	10,000	7,307
001.546006.0000 R&M-Aquascaping	3,000	0
001.546032.0000 R&M-Fountain	250	0
001.546042.0000 R&M-Lake	10,000	3,868
001.546085.0000 R&M-Signage	1,000	0
001.546123.0000 R&M-Preserves	46,598	7,427
001.546142.0000 R&M-Wash Out Repair	60,000	0
001.549037.0000 Misc-NPDES Program	3,000	3,520
001.549900.0000 Misc-Contingency	20,000	3,546
001.564043.0000 Capital Outlay	0	3,610
Total Flood Control/Stormwater Mgmt	256,108	69,470

Year to Date Actual - Variable Expenses (Supervisor's Report)
Colonial Country Club Community Development District
For the Period Ending January 31, 2019

Operating Fund

	<u>Annual Budget</u>	<u>Year to Date Actual</u>
Total Expenses	<u>407,283</u>	<u>115,178</u>
Excess Revenue Over (Under) Expenditures	<u><u>55,036</u></u>	<u><u>309,316</u></u>



COMMUNITY FIELD SERVICES

Colonial Country Club CDD

FIELD MANAGEMENT REPORT FOR FEBRUARY 2019

Prepared for:

PREMIER DISTRICT MANAGEMENT | 3820 COLONIAL BLVD., SUITE 101 FORT MYERS, FL 33966

Colonial Country Club CDD

Community Field Services – Field Management Report

Site Inspection on 2/07/2019

1. Lake Management:

- a. **Lake Maintenance:** The lakes were again in overall good shape this month. Torpedo grass has been heavily treated, water levels are slightly above average for this time of year, submerged weeds are minimal and no algae concerns are present. Below is the rating sheet for February.

COLONIAL COUNTRY CLUB LAKE RATING SHEET FOR FIELD REPORT February 7th 2019																		
Individual Lake Ratings 1 = Unsatisfactory 2 = Room for Improvement 3 = Satisfactory			Total Individual Lake Ratings 1-5 = Unsatisfactory 6-10 = Room for Improvement 11-15 = Satisfactory			37-185 = Unsatisfactory 222-370 = Room for Improvement 407-555 = Satisfactory												
Lake #	February 7th 2019					January Scores	February Scores	March Scores	April Scores	May Scores	June Scores	July Scores	August Scores	Sept. Scores	Oct. Scores	Nov. Scores	Dec. Scores	February Scores 2018
	Clarity	Algae	Shoreline Weeds	Submerged Weeds	Spike Rush Width													
Lake #1	3	3	2	3	3	14	14											13
Lake #2	3	3	2	3	2	13	13											13
Lake #3	3	3	2	3	1	12	12											14
Lake #4	3	3	2	3	3	14	14											14
Lake #5	3	3	2	3	3	14	14											14
Lake #6	3	3	2	3	3	12	14											14
Lake #7	3	3	2	3	3	14	14											14
Lake #8	3	3	3	3	1	12	13											14
Lake #9	3	3	3	3	2	13	14											15
Lake #10	3	3	2	3	2	14	13											13
Lake #11	3	3	2	2	3	13	13											14
Lake #12	3	3	2	2	2	12	12											14
Lake #13	2	3	3	3	3	14	14											14
Lake #14	3	3	1	3	1	12	11											12
Lake #15	3	3	2	3	2	12	13											14
Lake #16	3	3	2	3	1	12	12											13
Lake #17	3	3	3	3	3	15	15											15
Lake #18	3	3	2	3	2	13	13											13
Lake #19	3	3	3	3	3	15	15											15
Lake #20	2	3	2	3	3	13	13											13
Lake #21	3	3	2	3	3	14	14											14
Lake #22	3	3	2	3	2	13	13											14
Lake #23	3	3	2	3	3	13	14											14
Lake #24	3	3	2	3	3	14	14											13
Lake #25	3	3	2	3	3	14	14											14
Lake #26	3	3	3	3	3	14	15											15
Lake #27	3	3	3	3	3	14	15											15
Lake #28	3	3	2	3	2	13	13											13
Lake #29	3	3	2	3	3	14	14											15
Lake #30	3	3	3	3	3	15	15											14
Lake #31	3	3	2	3	3	14	14											13
Lake #32	2	3	2	3	3	12	13											14
Lake #33	2	3	2	3	3	13	13											14
Lake #40	3	3	2	3	2	13	13											13
Lake #50	3	3	3	3	2	13	14											13
Lake #60	2	3	2	3	3	13	13											12
Lake #70	3	3	3	3	2	13	14											13
Grand Total						492	501	0	0	0	0	0	0	0	0	0	0	508
Fountains																		
Lake #																		
21	Operating																	
22	Operating																	
28	Operating																	
50	Both Operating																	
Aerator Systems																		
Lake #																		
5, 8, 9 & 32	Operating																	
15 & 16	Operating (Air Leak at Fitting)																	
17	Operating																	
20	Operating																	
23 & 24	Operating																	
Aerator Systems																		
Lake #																		
29	Operating																	
31	Operating																	
4	Operating																	
40	Operating																	
50	Operating																	

- b. **Dissolved Oxygen (DO) Tests:** Next test is scheduled for later this month by Lake & Wetlands. Test results will be in the March field report.

c. Littoral Plants:

- i. Spike rush width that is too wide and needs to be treated by Lake & Wetlands includes Lakes: 2-3, 8-10, 12, 14, 16, 18, 40, 50 & 70. L&W has been spraying the lakes and results were visible on Lakes 6, 16, 21, 22, 27, 50 & 70. All lakes listed above and then some were last treated on 1/31/19 so we expect to see more spike rush dying off within a few days.

Treated Spike Rush in Lakes 10 & 21



- ii. Spike rush removal behind 9083 Triangle Palm Lane update: New spike rush is continuing to grow behind the home; the bank is slowly filling back in.



- iii. Swamp lilies are continuing to spread along the eastern side of Lake 21.

Swamp Lily



d. Shoreline Weeds: Issues observed this month include:

- i. Torpedo Grass in Lakes: 1-6, 10, 15, 18, 20-24, 28, 29, 31-33 & 60. Very low to Low presence.
- ii. Cattails in Lakes: 40. Low presence.
- iii. Spatterdock in Lakes: 11, 12, 14, 16 & 60. Medium to High presence.



- iv. Lily Pads in Lakes: 11, 12 & 14. Low to medium presence.

e. Submerged Weeds: No new concerns observed this month.

f. Algae: No concerns observed this month.

g. Fish: Charlie Hennebault reported that he removed 12 dead fish from Lake 1 on 1/14/19. This was reported when one of the cold fronts was passing through.

h. Trash: Medium presence of trash was observed in the lakes. Hot spots included Lakes 16, 20, 21, 22, 25, 27, 28, 30 & 32. A clean-up is recommended.



i. Lake Aeration:

- i. The compressor unit for Lakes 15 & 16 has been replaced by Vertex however I came across a leaky pipe fitting outside the cabinet. I'll inform Vertex of this.

New Compressor



Leaky Pipe Fitting



- ii. New System Install Update for Lakes 25, 26 & 27: There is some dissatisfaction on where the electrical pedestal and aerator cabinet have been placed and we're working with Vertex and the electrician to have the compressor cabinet moved to behind the nearby shrubs. I went ahead and placed a blue flag in the ground where I believe the compressor should be placed. Once the location for the cabinet is finalized, we'll have the onsite maintenance department install several shrubs in front of the electrical pedestal to hide it from the roadway.

New Equipment



New Location for Cabinet



- j. Lake Fountains:** All fountains were observed up and running during this inspection.

- k. Shoreline Landscaping / Grass Clippings:** A dahoon holly tree on the back side of Lake 60 has fallen over and should be removed. Most of the roots have uplifted so the tree will eventually die off. Pictures are on the following page.



- l. Bulkheads / Rip Rap:** Rip rap along Lake 10 needs to be treated by Lake & Wetlands. Weeds remain present.



- m. Lake Bank Erosion:** The small washout that was found last month behind the fountain valve box on Lake 28 was filled in by our maintenance technician however it's already starting to wash out again. I believe irrigation and storm water surface runoff between the homes is causing the washout and I'd like to try and correct it by putting down filter fabric and some of the rip rap we're having delivered for the fence project.

New Gully



Surface Runoff from Homes to Bank



n. Gateway Canal:

- i. Lily pads were observed again growing along the entire canal.
- ii. Limnophila continues to show signs of treatment. Plant material is breaking down.
- iii. Spatterdock was observed in several areas within the canal.

2. Preserves:

- a. The next quarterly clean-up along the preserve walking path is scheduled to take place during the week of February 18th, 2019.
- b. The quarterly maintenance event was completed last month by Lake & Wetlands. Treatment consisted of herbicide application and selective removal of FLEPPC category I & II exotic/nuisance species within designated areas. Treatment of melaleuca, Brazilian pepper, climbing cassia, torpedo grass, West Indian marsh grass, wetland night shade, and primrose was L&W's main focus. The next quarterly maintenance event is anticipated for April/May 2019.
- c. The metal benches along the preserve boardwalk have been painted and look great!

Before & After



3. Butterfly Gardens:

- a. **Boardwalk Entrance:** Someone has pruned all the plants and left the cut vegetation within the gardens. Patrick Tohill is going to have his crew pickup the cut debris for us.



- b. South End of Lake 21:** The butterfly gardens at the south end of Lake 21 are certainly not receiving enough water right now as many of the plants have died and need to be removed. The large firebushes are also stressed and are starting to wilt. Patrick informed us on February 8th that irrigation is working however they aren't aware of what that area runs off of. We sent Patrick an aerial of the area showing where the valve box is approximately located at.



4. Storm Water Drainage System:

- a. Roadway Catch Basins:** No concerns observed this month.
- b. Dry Retention Catch Basins:** Minor debris was observed on the catch basin behind 9206 Independence Way.



- c. Outfall Structures:** No issues observed this month.
- d. Preserve Catch Basins:** Some of the rip rap around the catch basin behind 9192 Independence Way has fallen covering up a portion of the grate. We recommend restacking the rip rap back up against the bank.

Rip Rap over catch basin behind 9192 Independence Way



- e. **Catch Basins between Buildings:** No concerns observed this month.
- f. **Inter-Connect Pipes:** All pipes currently submerged.
- g. **Illicit Discharges:** No new illicit discharges were found this month.
- h. **Spill Prevention:** Storm drain markers have been ordered for all 253 roadway catch basins and will be installed as soon as they come in. Production and delivery time is approximately 4 to 5 weeks.

Example: “No Dumping” Marker



- i. **Maintenance Yard Inspection:** No issues observed this month.
5. **Perimeter / Preserve Fence:** Vegetation is beginning to encroach out of the preserve and into the perimeter fence along Shadow Glen Way. No action is required yet, but we do recommend cutting the vegetation back just before the rainy season.



6. **Non CDD Issues / Concerns Observed:** The perimeter fence running along Colonial Country Club Blvd. from the guardhouse to round-a-bout hasn't been maintained for quite some time now. There are 4 major locations where the fence is no longer standing and needs to be replaced and vegetation along the entire fence line needs to be cut back. The fence is on a Master Association parcel so I assume the maintenance / repairs would fall under their responsibility. Pictures are on the following page.



7. Fish/Wildlife Observations:

<input type="checkbox"/> Bass	<input checked="" type="checkbox"/> Bream	<input type="checkbox"/> Catfish	<input type="checkbox"/> Gambusia
<input checked="" type="checkbox"/> Egrets	<input checked="" type="checkbox"/> Herons	<input checked="" type="checkbox"/> Coots	<input type="checkbox"/> Gallinules
<input checked="" type="checkbox"/> Anhinga	<input checked="" type="checkbox"/> Cormorant	<input type="checkbox"/> Osprey	<input checked="" type="checkbox"/> Ibis
<input type="checkbox"/> Woodstork	<input type="checkbox"/> Otter	<input checked="" type="checkbox"/> 2 Alligators	<input checked="" type="checkbox"/> Snakes
<input checked="" type="checkbox"/> Turtles	<input checked="" type="checkbox"/> Other Species: <u>Ducks</u>		

8. Residential Complaints / Concerns: Resident concerns or complaints for FY 2019:

Colonial Country Club CDD Concern / Complaint Log As of 2/08/19					
Reported Date:	Notified By:	Address	Issue	Action	Follow Up Action
10/6/2018	Joe Sucato	Driving Range	Reported weeds are growing around the driving range peninsula. The weeds catch the golf balls, and present a danger with gators hiding in them.	Goncalo has been contacted and requested one of the techs to please treat the spike rush and any other plant material within the driving range portion of Lake 1.	Monitor - Weeds & littorals showed signs of treatment on 10/30/18.
10/25/2018	Donna	9920 Horse Creek Way	Reported that the fountain in Lake 28 has been down for 2 days.	Inspected the fountain on 10/25 and found a tripped circuit breaker and loose wire. Tightened the wire back into the breaker and reset it and the system came back online.	None.
10/31/2018	Kurt Wulschleger	9529 Hemingway	Concerned that 2 dead pine trees along the preserve edge could damage his lanai if they were to fall towards his home.	Confirmed that the trees are dead and that they could reach his home. Obtaining an estimate to have them removed.	Coastline Tree Service has been approved to cut down the trees.
1/28/2019	Michael Parks	NA	Had concerns why the aerator unit was placed directly across from 9243 / 9245 Independence Way.	We're working with Vertex to have them relocate the compressor cabinet behind the bushes and to have plants installed around the electrical pedestal.	

9. Completed events in January / February:

- Inform Lake & Wetlands of the lake concerns. [Task completed on 1/8/19.](#)
- Inform Vertex Water Features of any fountain / aerator concerns. [Task completed on 1/8/19.](#)
- Monitor the plants at the butterfly gardens. [Latest concerns and communications with Patrick Tohill mentioned in Section 3.](#)

- d. Replace 2 fountain control box locks with new heavy-duty outdoor locks. Task completed. Control boxes for Lake 28 & Lake 50 East have been replaced.



10. Follow up & Upcoming event for February / March:

- a. Inform Lake & Wetlands of the lake concerns.
- b. Inform Vertex Water Features of any fountain / aerator concerns.
- c. Monitor the plants at the butterfly gardens.

11. Maintenance Technician Task List:

Reported on 12/10/18:

- a. Board Approved: Cut back the vegetation from the perimeter fence between Lake 11 & 60. Task completed. The Board asked if bougainvillea could be planted along the damaged portion of the fence and after some research it's not recommended to plant bougainvillea in wet soil. The fence line is currently saturated and in the summer months it will be under water. The fencing itself is still in good shape and won't let any animals through.



- b. Board Approved: Move the cut pieces of pine trees along the preserve walking path deeper into the preserve out of sight. Task completed.

Reported on 01/07/19:

None.

Reported on 02/07/19:

- a. Board Approval Needed: Conduct a trash clean-up around all the lakes and along the boardwalks.
- b. Board Approval Needed: Remove the fallen over dahoon holly tree on the Lake 11 bank.
- c. Board Approval Needed: Restack the fallen rip rap around the catch basin behind 9192 Independence Way.

Colonial Country Club CDD							
Project Finance Tracker							
Fiscal Year 2019							
Updated: 2/08/19							
PROJECTS / MAINTENANCE TASKS	DATE APPROVED	COST APPROVED	Paid to Date	VENDOR / PDM HOURS	APPROVED BY	FINAL DATE PAID	INVOICE / WORK ORDER
R&M - Aeration 546003.0000			\$10,000.00				
New Aerator Systems for Lakes 6, 25, 26 & 27	09/24/18	\$30,049.54		Vertex	Board		
New Electrical Service for Aerator Systems	09/24/18	\$7,220.00	\$7,570.00	P.I. Electric	Board	1/15/2019	56730-DEP & 56730-FE
Replace old air stations on Lakes 4 & 40.	12/17/18	\$1,268.10	\$1,268.10	Vertex	Board	1/22/2019	Invoice I2914
New compressor & fan for Lakes 15 & 16.	12/17/18	\$1,087.78	\$1,087.78	Vertex	Board	1/15/2019	I2817
	Totals:	\$39,625.42	\$9,925.88				
		Balance:	\$74.12				
R&M-Lake 546042.0000			\$5,000.00				
Remove the debris and pine straw off the catch basins located behind: 9019 Shadow Glen, 9343 Independence Way & 9335 Independence Way.	08/07/18	\$73.00	\$73.00	CFS	Tony / Board	10/3/2018	WO 1231 - Completed
Remove the dead pine tree on the north end of Lake 27 adjacent to 10072 Oakhurst Way. At the same location prune any low branches that interfere with the lawn mowers passing by. Remove the 7-8 foot palm tree top from Lake 28 behind 11029 Iron Horse Way.	09/26/18	\$58.00	\$58.00	CFS	Board	10/3/2018	WO 1236 - Completed
Trimming of the weeds & grass along Lake 11 bank.	09/26/18	\$276.00	\$276.00	CFS	Board	10/3/2018	WO 1244 - Completed
Remove vegetation around the catch basins between the condo buildings on Lakes 21 & 22.	10/22/18	\$189.00	\$189.00	CFS	Board	11/28/2018	WO 1253 - Completed
Replacement of dead plants at the Lake 21 butterfly garden.	10/22/18			CFS	Board		WO 1255 - Pending April
Inspection & debris cleaning of 4 roadway catch basins at the end of Sky View Way & Majestic Ave.	10/15/18	\$2,625.00	\$2,625.00	Extreme Divers	Tony	11/1/2018	22545
	Totals:	\$3,221.00	\$3,221.00				
		Balance:	\$1,779.00				
R&M-Preserves: 546123.0000			\$46,598.00				
Remove all of the dead vegetation from the preserve edge behind the homes at 10010 to 10022 Oakhurst Way. Move dead vegetation out of sight for homeowners, Phase 2. Removed the recently cut branches from the common area behind 11027 Millcreek. Return to 9096 Shadow Glen & cut back the missed willow tree along fence.	08/07/18	\$319.50	\$319.50	CFS	Tony / Board	10/3/2018	WO 1231 - Completed
De-weed the 2 butterfly gardens. Trim the firebush. Remove the pile of branches that have been placed along side the walking path behind 9976 Horse Creek Road. Remove the tree top that has fallen around the educational preserve sign near the walking path entrance across from 10015 Colonial Country Club Blvd.	09/26/18	\$130.50	\$130.50	CFS	Board	10/3/2018	WO 1236 - Completed
Quarterly dead vegetation maintenance along the preserve walking path. November 2018	10/01/18	\$1,524.00	\$1,524.00	CFS	Board	11/19/2018	WO 1235 - Completed
Fence repairs along preserve / Shadow Glen. Fixing animal holes and rusted out fence ties.	10/22/2018	\$841.15	\$841.15	CFS	Board	11/28/2018	WO 1254 - Completed
Leaning Tree Removal along Lake 11 Preserve Fence	10/29/2018	\$495.00	\$495.00	Coastline Tree Service	Board	11/26/2018	Invoice 504
General Preserve Audit	12/5/2018	\$750.00	\$750.00	BearPaws Environmental	Board	1/22/2019	Invoice 03
Hemingway Dead Pine Trees Removal	12/05/18	\$2,375.00	\$2,375.00	Coastline Tree Service	Board	12/20/2018	Completed - Invoice 572
Remove the cut tree material along the preserve walking path deeper into the preserve preferably out of sight.	12/05/18	\$508.00	\$508.00	CFS	Board	1/23/2019	WO 1260 - Completed

