

**COLONIAL COUNTRY CLUB
COMMUNITY DEVELOPMENT DISTRICT**



**JUNE 24, 2019
BOARD OF SUPERVISORS MEETING
AGENDA PACKET**



PREMIER DISTRICT
MANAGEMENT

COLONIAL COUNTRY CLUB COMMUNITY DEVELOPMENT DISTRICT

PREMIER DISTRICT MANAGEMENT, LLC

3820 Colonial Blvd. Suite 101 ▪ Fort Myers ▪ FL 33966

Telephone: (239) 690-7100 ▪ Email: info@cddmanagement.com

Board of Supervisors
Colonial Country Club CDD

June 17th, 2019

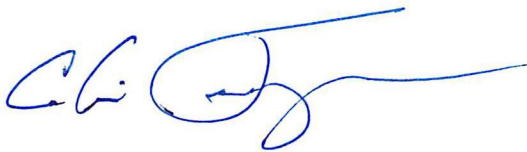
Dear Supervisors,

The regular meeting of the Colonial Country Club CDD Board of Supervisors will be held on June 24th, 2019 at 2 P.M. at the Colonial Country Club Activity Room in the Community Center on 9171 Independence Way in Fort Myers, Florida. The Public Agenda is included in Section two and the points of interest are as follows:

- As per usual, enclosed are the regular Meeting Minutes from May 20th, the Financials for May and the Field Manager Report for June.
- There will be an update of various projects including the power washing of the bulkheads, washout repairs and the Palm Tree trimming project.
- Enclosed in the Agenda Packet are pictures of the Dutchman Pipe plant per Supervisor Wahrer's request. This is a plant that typically grows on a trellis and attracts butterflies.
- Also enclosed is the NPDES sampling report for Board review.

Any supporting documents not enclosed will be distributed at the meeting. The **next meeting is scheduled for July 22nd, 2019**, if there are any questions or requests prior to the meeting, feel free to contact me.

Respectfully,



Calvin Teague
District Manager

Colonial Country Club CDD Meeting Agenda

June 24, 2019 at 2:00 PM

1. Call to Order and Roll Call
2. Approval of the Agenda Page 3
3. Audience Comments on Agenda Items
4. Approval of Meeting Minutes Pages 4-8
 - A. Regular Meeting Minutes from May 20, 2019
5. Old Business
 - A. Tree Planting Update
 - B. Bulkheads Power Washing Update
 - C. Washout Repairs Update
 - D. Wetland Palm Tree Trimming
 - E. Fence Repairs behind 9078 Shadow Glen Update
6. New Business Pages 9-10
 - A. Dutchman Pipe Plant
7. Manager's Report Pages 11-28
 - A. Financial Statements for month ending May 31, 2019
 - B. Website Compliance Update
 - C. June 3rd Workshop Follow Up
 - D. Lake Bank Repair Log Page 29
8. Field Manager Pages 30-40
 - A. Field Manager's Report for June
 - B. Project Tracking/Maintenance Log Pages 41-42
 - C. Work Orders/ Proposals
9. Attorney's Report
10. Engineer's Report Pages 43-47
 - A. NPDES Sampling
11. Supervisor's Requests/Comments
12. Audience comments
13. Adjournment

Next Meeting: July 22, 2019 at 2:00 PM

**DRAFT
MINUTES OF MEETING**

The following is a summary of the actions taken at the Colonial Country Club Community Development District (CDD) Board of Supervisors meeting.

**COLONIAL COUNTRY CLUB
COMMUNITY DEVELOPMENT DISTRICT**

A meeting of the Colonial Country Club Community Development District was held Monday May 20, 2019 at 2:00 p.m. in the Activity Room of the Community Center at 9171 Independence Way in Fort Myers, Florida.

Present and constituting a quorum were:

Antonio (Tony) DeSantis	Chairman
Joe Zajac	Vice Chairman
Sally Hefti	Assistant Secretary
Giovanna Scuderi	Assistant Secretary
Medge Wahrer	Assistant Secretary

Also present were:

Cal Teague	District Manager
Residents	

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

The Colonial Country Club Community Development District meeting was called to order and the District Manager called the roll. All were present for today's meeting.

SECOND ORDER OF BUSINESS

Approval of the Agenda

The Agenda was presented and accepted.

On MOTION by Supervisor Wahrer, seconded by Vice Chairman Zajac, with all in favor, the Agenda was approved as presented.
--

THIRD ORDER OF BUSINESS

**Audience Comments on Agenda
Items**

There being none, the next Order of Business followed.

FOURTH ORDER OF BUSINESS

Approval of the Meeting Minutes

The Regular Meeting Minutes were presented and accepted.

On MOTION by Supervisor Hefti, seconded by Supervisor Scuderi, with all in favor, the Regular Meeting Minutes from April 22, 2019 were approved as presented.

FIFTH ORDER OF BUSINESS

Old Business

A. Lake Aeration Project Update

The District Manager informed the Board that the Field Manager discovered a small air line leak. When Vertex comes out next, they are going to repair it.

B. Tree Planting Update

The District Manager reported that the trees are still set to be planted near the end of June, so that they can get planted as close to rainy season as possible.

SIXTH ORDER OF BUSINESS

New Business

A. Review of Bids for Power Washing the Bulkheads

Several contractors were contacted and asked to submit estimates but only one company submitted an estimate. The estimate included sections that were the HOA's and the Board wanted to remove those and only do the CDD's areas. The Board agreed that only the last two areas listed on the estimate are the CDD's and therefore, approved these to be done for a total of \$1,300. The Board is going to let the HOA know that they are power washing their bulkheads and see if they would like to get their bulkheads power washed as well, at their own expense.

On MOTION by Vice Chairman Zajac, seconded by Supervisor Wahrer, with all in favor, the estimate from JL23 was accepted for the two CDD property areas identified for a total of \$1,300.

B. Washout Repairs

The Board discussed a proposal from Lake and Wetlands to fix several washout areas. The estimate was for \$85 per square foot and the Board approved this contingent on the price getting negotiated down to \$60 per square foot.

On MOTION by Vice Chairman Zajac, seconded by Supervisor Wahrer, with all in favor, the estimate from Lake and Wetlands was accepted contingent on the price being negotiated down to \$60 per square foot.

C. Wetland Palm Tree Trimming

The Board received two estimates, one from Coastline Tree Service and one from Estate. The District Manager stated that the Field Manager offered to do the work for around \$1500, as he felt that the prices from the other two companies were too high. The Board wants these trees heavily trimmed, so that they don't have to be trimmed again for a few years. Therefore, they awarded the project to Coastline Tree Service as they felt they are more experienced.

On MOTION by Vice Chairman Zajac, seconded by Supervisor Scuderi, with all in favor, the estimate from Coastline Tree Service is accepted.

SEVENTH ORDER OF BUSINESS

Manager's Report

A. Financial Statements for Month Ending April 30, 2019

The financials were presented and accepted.

On MOTION by Supervisor Hefti, seconded by Supervisor Scuderi, with all in favor, the financials for month ending April 30, 2019 were accepted as presented.

B. Approval of Fiscal Year 2020 Budget/Set Public Hearing

The District Manager discussed the budget briefly and let the Board know that today they will need to approve the tentative budget. The Board approved Resolution 2019-02 adopting the tentative budget and setting a budget public hearing for August 26th.

On MOTION by Supervisor Hefti, seconded by Supervisor Wahrer, with all in favor, Resolution 2019-02 is adopted.

C. Insurance Quote

The District Manager stated the value of the fence is \$120,000. However, the insurance company won't insure it for that much. The Board has the option of accepting the

previous quote given by the insurance company if they wish. No decision was made on this topic.

D. Website Compliance Update

The District Manager notified the Board that the website should be complete by the end of July.

E. FY 2018 Audit

The District Manager discussed the Audit briefly.

On MOTION by Supervisor Wahrer, seconded by Supervisor Hefti, with all in favor, the Audit is accepted, and Chairman DeSantis is authorized to sign it.

F. June 3rd Workshop Discussion

It was discussed that the workshop will take place at 8am.

EIGHTH ORDER OF BUSINESS

Field Manager's Report

A. Field Manager's Report for May

The Field Manager's report was presented with questions and comments as follows:

- It was discussed that a homeowner put a concrete block by the lake bank for the turtles. The District Manager asked the Board if they would like a letter sent out to ask the homeowner to remove this. The Board said he can keep it there as that homeowner really likes turtles and it isn't causing any problems.
- The Board said the Field Manager can go ahead and stain the boardwalk.

B. Project Tracking/Maintenance Log

Reviewed with no comments or questions.

C. Work Orders/Proposals

A proposal from Vertex was presented, to rip out the Chinese harness as some light bulbs are out.

On MOTION by Vice Chairman Zajac, seconded by Supervisor Wahrer, with all in favor, the Vertex estimate is accepted.

NINTH ORDER OF BUSINESS**Attorney's Report**

There being none, the next Order of Business followed.

TENTH ORDER OF BUSINESS**Engineer's Report**

There being none, the next Order of Business followed.

ELEVENTH ORDER OF BUSINESS**Supervisor's Requests/Comments**

There being none, the next Order of Business followed.

TWELFTH ORDER OF BUSINESS**Audience Comments**

There being none, the next Order of Business followed.

THIRTEENTH ORDER OF BUSINESS**Adjournment**

There being no further Orders of Business or discussion, Chairman DeSantis adjourned the meeting at 2:56 p.m.

The next meeting will be June 24, 2019 at 2:00 p.m.

Secretary/Assistant Secretary

Chair/Vice Chair

Photos showing what a Dutchman Pipe plant looks like:





**COLONIAL COUNTRY CLUB
COMMUNITY DEVELOPMENT DISTRICT**

Financial Report

May 31, 2019

unaudited

Prepared by:
Premier District Management

Balance Sheet
Colonial Country Club Community Development District
May 31, 2019

12

	<u>GENERAL FUND</u>	<u>SERIES 2013 DEBT SERVICE FUND</u>	<u>TOTAL</u>
<u>ASSETS</u>			
Cash - Iberia Checking Account	155,937.46	0.00	155,937.46
Due To/From 001/202	(2,500.16)	0.00	(2,500.16)
Due To/From 001/202	0.00	2,500.16	2,500.16
Investments - Money Market Account	586,340.51	0.00	586,340.51
Investments-Reserve Fund	0.00	595,395.00	595,395.00
Investments-Revenue Fund	0.00	206,759.20	206,759.20
Prepaid Items	954.00	0.00	954.00
Deposits	502.00	0.00	502.00
TOTAL ASSETS	741,233.81	804,654.36	1,545,888.17
<u>LIABILITIES AND FUND BALANCES</u>			
LIABILITIES			
Accounts Payable	95.00	0.00	95.00
TOTAL LIABILITIES	95.00	0.00	95.00
FUND BALANCES			
Nonspendable			
Prepaid Items	954.00	0.00	954.00
Deposits	502.00	0.00	502.00
Restricted			
Debt Service	0.00	804,654.36	804,654.36
Assigned			
Operating Reserves	114,866.00	0.00	114,866.00
Reserves - Boardwalk Replacement	100,000.00	0.00	100,000.00
Reserves - Erosion Control	75,000.00	0.00	75,000.00
Unassigned			
Unassigned	449,816.81	0.00	449,816.81
TOTAL FUND BALANCES	741,138.81	804,654.36	1,545,793.17
TOTAL LIABILITIES AND FUND BALANCES	741,233.81	804,654.36	1,545,888.17

Statement of Revenues, Expenditures and Changes in Fund Balance
Colonial Country Club Community Development District
For the Period Ending May 31, 2019

Operating Fund

	<u>ANNUAL BUDGET</u>	<u>YEAR TO DATE BUDGET</u>	<u>YEAR TO DATE ACTUAL</u>	<u>VARIANCE (\$)</u>	<u>YTD ACTUAL % OF BUDGET</u>	<u>MAY 31,2019 ACTUAL</u>
<u>Revenues</u>						
Interest Income	4,000	2,667	10,713	8,046	(268)	735
Interest - Tax Collector	0	0	847	847	0	0
Special Assmnts- Tax Collector	477,416	318,277	472,399	154,121	(99)	5,514
Special Assmnts- Discounts	(19,097)	(12,731)	(17,410)	(4,679)	(91)	88
Other Miscellaneous Revenues	0	0	3,999	3,999	0	3,013
Total Revenues	462,319	308,213	470,548	162,334	(102)	9,350
<u>Expenses</u>						
<u>Administrative</u>						
P/R-Board Of Supervisors	12,000	8,000	8,600	(600)	72	1,000
Payroll-Processing Fees	600	400	833	(433)	139	285
Payroll Taxes	918	612	600	13	65	83
Profserv-Arbitrage Rebate	600	400	0	400	0	0
Profserv-Dissemination Agent	1,000	667	0	667	0	0
Profserv-Engineering	10,000	6,667	189	6,477	2	0
Profserv-Field Management	14,328	9,552	9,552	0	67	1,194
Profserv-Legal Services	5,000	3,333	1,295	2,039	26	341
Profserv-Mgmt Consulting Serv	76,772	51,181	51,181	0	67	6,398
Profserv-Property Appraiser	1,779	1,186	1,779	(593)	100	0
Profserv-Special Assessment	8,357	5,571	5,571	0	67	696
Profserv-Trustee Fees	4,500	3,000	4,284	(1,284)	95	0
Auditing Services	5,500	3,667	4,475	(808)	81	4,475
Postage & Shipping	500	333	13	320	3	0
Insurance-General Liability	8,000	5,333	6,908	(1,575)	86	239
Copying & Printing	1,000	667	0	667	0	0
Legal Advertising	2,100	1,400	0	1,400	0	0
Misc-Assessmnt Collection Cost	2,669	1,779	720	1,060	27	0
Misc-Web Hosting	600	400	400	0	67	50
Annual District Filing Fee	175	117	175	(58)	100	0
Total Administrative	156,398	104,265	96,575	7,692	62	14,761
<u>Flood Control/Stormwater Mgmt</u>						
Contracts-Preserve Maintenance	25,500	17,000	19,125	(2,125)	75	0
Contracts-Lake & Wetland	68,760	45,840	45,840	0	67	5,730
Electricity-Fountain	8,000	5,333	9,240	(3,906)	116	1,243
R&M-Aeration	10,000	6,667	8,179	(1,512)	82	872
R&M-Aquascaping	3,000	2,000	0	2,000	0	0
R&M-Fountain	250	167	617	(450)	247	160
R&M-Lake	10,000	6,667	7,266	(599)	73	457
R&M-Signage	1,000	667	0	667	0	0
R&M-Preserves	46,598	31,065	11,967	19,098	26	1,829
R&M-Wash Out Repair	60,000	40,000	0	40,000	0	0
Misc-NPDES Program	3,000	2,000	4,240	(2,240)	141	0

Statement of Revenues, Expenditures and Changes in Fund Balance
Colonial Country Club Community Development District
For the Period Ending May 31, 2019

Operating Fund

	<u>ANNUAL BUDGET</u>	<u>YEAR TO DATE BUDGET</u>	<u>YEAR TO DATE ACTUAL</u>	<u>VARIANCE (\$)</u>	<u>YTD ACTUAL % OF BUDGET</u>	<u>MAY 31,2019 ACTUAL</u>
Misc-Contingency	20,000	13,333	3,546	9,788	18	0
Capital Outlay	0	0	33,660	(33,660)	0	0
Total Flood Control/Stormwater Mgmt	256,108	170,739	143,680	27,061	56	10,291
<u>Debt Service</u>						
Principal Line of Credit/Note	18,752	12,501	18,752	(6,251)	100	0
Total Debt Service	18,752	12,501	18,752	(6,251)	100	0
<u>Other Sources/Uses</u>						
Total Expenses	431,258	287,505	259,007	28,502	60	25,052
Excess Revenue Over (Under) Expenditures	31,061	20,708	211,541	133,832	(681)	(15,702)

Statement of Revenues, Expenditures and Changes in Fund Balance
Colonial Country Club Community Development District
For the Period Ending May 31, 2019

Series 2013 Debt Service Fund

	<u>ANNUAL BUDGET</u>	<u>YEAR TO DATE BUDGET</u>	<u>YEAR TO DATE ACTUAL</u>	<u>VARIANCE (\$)</u>	<u>YTD ACTUAL % OF BUDGET</u>	<u>MAY 31, 2019 ACTUAL</u>
<u>Revenues</u>						
202.361001.0000 Interest - Investments	360	240	1,237	997	(343)	168
202.363010.0000 Special Assmnts- Tax Collector	1,234,579	823,053	1,220,787	397,734	(99)	14,250
202.363090.0000 Special Assmnts- Discounts	(49,383)	(32,922)	(44,992)	(12,070)	(91)	228
Total Revenues	1,185,556	790,371	1,177,032	386,661	(99)	14,646
<u>Expenses</u>						
<u>Debt Service</u>						
202.571001.0000 Principal Debt Retirement	692,877	461,918	700,000	(238,082)	101	700,000
202.571006.0000 Principal Prepayments	0	0	10,000	(10,000)	0	5,000
202.572001.0000 Interest Expense	497,985	331,990	497,883	(165,893)	100	248,890
Total Debt Service	1,190,862	793,908	1,207,883	(413,975)	101	953,890
<u>Other Sources/Uses</u>						
202.591000.0000 Operating Transfers-Out	(982)	(655)	0	(655)	0	0
Total Other Sources/Uses	(982)	(655)	0	(655)	0	0
Total Expenses	1,189,880	793,253	1,207,883	(414,630)	102	953,890
Excess Revenue Over (Under) Expenditures	(4,324)	(2,882)	(30,851)	801,291	(713)	(939,244)

Statement of Revenues, Expenditures and Changes in Fund Balance
Colonial Country Club Community Development District
For the Fiscal Year Ending September 30, 2019

Operating Fund - Trend Report

	<u>October</u> <u>Actual</u>	<u>November</u> <u>Actual</u>	<u>December</u> <u>Actual</u>	<u>January</u> <u>Actual</u>	<u>February</u> <u>Actual</u>	<u>March</u> <u>Actual</u>	<u>April</u> <u>Actual</u>	<u>May</u> <u>Actual</u>	<u>June</u> <u>Budget</u>	<u>July</u> <u>Budget</u>	<u>August</u> <u>Budget</u>	<u>September</u> <u>Budget</u>	<u>Annual</u> <u>Budget</u>	<u>Year to</u> <u>Date</u> <u>Actual</u>
Revenues														
Interest Income	646	503	1,337	1,947	1,782	1,987	1,776	735	333	333	333	333	4,000	10,713
Interest - Tax Collector	847	0	0	0	0	0	0	0	0	0	0	0	0	847
Special Assmnts- Tax Collector	0	134,039	279,098	22,247	13,271	5,270	12,960	5,514	39,785	39,785	39,785	39,785	477,416	472,399
Special Assmnts- Discounts	0	(5,426)	(11,060)	(670)	(288)	(52)	(3)	88	(1,591)	(1,591)	(1,591)	(1,591)	(19,097)	(17,410)
Other Miscellaneous Revenues	986	0	0	0	0	0	0	3,013	0	0	0	0	0	3,999
Total Revenues	2,479	129,116	269,375	23,524	14,765	7,205	14,733	9,350	38,527	38,527	38,527	38,527	462,319	470,548
Expenses														
Administrative														
P/R-Board Of Supervisors	2,000	1,000	800	1,000	1,000	800	1,000	1,000	1,000	1,000	1,000	1,000	12,000	8,600
Payroll-Processing Fees	100	50	115	50	0	140	93	285	50	50	50	50	600	833
Payroll Taxes	165	83	66	83	33	72	17	83	77	77	77	77	918	600
Profserv-Arbitrage Rebate	0	0	0	0	0	0	0	0	50	50	50	50	600	0
Profserv-Dissemination Agent	0	0	0	0	0	0	0	0	83	83	83	83	1,000	0
Profserv-Engineering	0	0	0	189	0	0	0	0	833	833	833	833	10,000	189
Profserv-Field Management	1,194	1,194	1,194	1,194	1,194	1,194	1,194	1,194	1,194	1,194	1,194	1,194	14,328	9,552
Profserv-Legal Services	163	0	521	205	0	65	0	341	417	417	417	417	5,000	1,295
Profserv-Mgmt Consulting Serv	6,398	6,398	6,398	6,398	6,398	6,398	6,398	6,398	6,398	6,398	6,398	6,398	76,772	51,181
Profserv-Property Appraiser	0	0	1,779	0	0	0	0	0	148	148	148	148	1,779	1,779
Profserv-Special Assessment	696	696	696	696	696	696	696	696	696	696	696	696	8,357	5,571
Profserv-Trustee Fees	0	0	0	0	0	0	4,284	0	375	375	375	375	4,500	4,284
Auditing Services	0	0	0	0	0	0	0	4,475	458	458	458	458	5,500	4,475
Postage & Shipping	0	0	13	0	0	0	0	0	42	42	42	42	500	13
Insurance-General Liability	5,239	239	239	239	239	239	239	239	667	667	667	667	8,000	6,908
Copying & Printing	0	0	0	0	0	0	0	0	83	83	83	83	1,000	0
Legal Advertising	0	0	0	0	0	0	0	0	175	175	175	175	2,100	0
Misc-Assessmnt Collection Cost	0	360	360	0	0	0	0	0	222	222	222	222	2,669	720
Misc-Web Hosting	50	50	50	50	50	50	50	50	50	50	50	50	600	400
Annual District Filing Fee	175	0	0	0	0	0	0	0	15	15	15	15	175	175
Total Administrative	16,180	10,070	12,231	10,104	9,610	9,654	13,971	14,761	13,033	13,033	13,033	13,033	156,398	96,575
Flood Control/Stormwater Mgmt														
Contracts-Preserve Maintenance	6,375	0	0	6,375	0	0	6,375	0	2,125	2,125	2,125	2,125	25,500	19,125
Contracts-Lake & Wetland	5,730	5,730	5,730	5,730	5,730	5,730	5,730	5,730	5,730	5,730	5,730	5,730	68,760	45,840
Electricity-Fountain	1,128	1,042	1,115	1,237	1,109	1,142	1,224	1,243	667	667	667	667	8,000	9,240
R&M-Aeration	0	991	0	6,316	0	0	0	872	833	833	833	833	10,000	8,179
R&M-Aquascaping	0	0	0	0	0	0	0	0	250	250	250	250	3,000	0
R&M-Fountain	0	0	0	0	457	0	0	160	21	21	21	21	250	617
R&M-Lake	3,002	457	409	0	56	655	2,229	457	833	833	833	833	10,000	7,266
R&M-Signage	0	0	0	0	0	0	0	0	83	83	83	83	1,000	0
R&M-Preserves	480	0	5,235	1,713	2,551	160	0	1,829	3,883	3,883	3,883	3,883	46,598	11,967
R&M-Wash Out Repair	0	0	0	0	0	0	0	0	5,000	5,000	5,000	5,000	60,000	0
Misc-NPDES Program	1,395	0	1,565	560	0	720	0	0	250	250	250	250	3,000	4,240

Statement of Revenues, Expenditures and Changes in Fund Balance
Colonial Country Club Community Development District
For the Fiscal Year Ending September 30, 2019

Operating Fund - Trend Report

	<u>October</u>	<u>November</u>	<u>December</u>	<u>January</u>	<u>February</u>	<u>March</u>	<u>April</u>	<u>May</u>	<u>June</u>	<u>July</u>	<u>August</u>	<u>September</u>	<u>Annual</u>	<u>Year to</u>
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>	<u>Date</u>
Misc-Contingency	3,546	0	0	0	0	0	0	0	1,667	1,667	1,667	1,667	20,000	3,546
Capital Outlay	3,610	0	0	0	0	0	30,050	0	0	0	0	0	0	33,660
Total Flood Control/Stormwater Mgmt	25,266	8,220	14,054	21,931	9,903	8,407	45,608	10,291	21,342	21,342	21,342	21,342	256,108	143,680
<u>Debt Service</u>														
Principal Line of Credit/Note	0	0	0	0	0	0	18,752	0	1,563	1,563	1,563	1,563	18,752	18,752
Total Debt Service	0	0	0	0	0	0	18,752	0	1,563	1,563	1,563	1,563	18,752	18,752
<u>Other Sources/Uses</u>														
Total Expenses	41,446	18,290	26,285	32,035	19,513	18,061	78,331	25,052	35,938	35,938	35,938	35,938	431,258	259,007
Excess Revenue Over (Under) Expenditures	(38,967)	110,826	243,090	(8,511)	(4,748)	(10,856)	(63,598)	(15,702)	2,589	2,589	2,589	2,589	31,061	211,541

Statement of Revenues, Expenditures and Changes in Fund Balance Colonial Country Club Community Development District

For the Fiscal Year Ending September 30, 2019

Series 2013 Debt Service Fund - Trend Report

	<u>October</u> <u>Actual</u>	<u>November</u> <u>Actual</u>	<u>December</u> <u>Actual</u>	<u>January</u> <u>Actual</u>	<u>February</u> <u>Actual</u>	<u>March</u> <u>Actual</u>	<u>April</u> <u>Actual</u>	<u>May</u> <u>Actual</u>	<u>June</u> <u>Budget</u>	<u>July</u> <u>Budget</u>	<u>August</u> <u>Budget</u>	<u>September</u> <u>Budget</u>	<u>Annual</u> <u>Budget</u>	<u>Year to</u> <u>Date</u> <u>Actual</u>
Revenues														
Interest - Investments	164	154	149	154	154	139	154	168	30	30	30	30	360	1,237
Special Assmnts- Tax Collector	0	346,389	721,254	57,491	34,295	13,618	33,491	14,250	102,882	102,882	102,882	102,882	1,234,579	1,220,787
Special Assmnts- Discounts	0	(14,023)	(28,582)	(1,731)	(744)	(135)	(7)	228	(4,115)	(4,115)	(4,115)	(4,115)	(49,383)	(44,992)
Total Revenues	164	332,520	692,821	55,914	33,705	13,622	33,638	14,646	98,797	98,797	98,797	98,797	1,185,556	1,177,032
Expenses														
Debt Service														
Principal Debt Retirement	0	0	0	0	0	0	0	700,000	57,740	57,740	57,740	57,740	692,877	700,000
Principal Prepayments	0	5,000	0	0	0	0	0	5,000	0	0	0	0	0	10,000
Interest Expense	0	248,993	0	0	0	0	0	248,890	41,499	41,499	41,499	41,499	497,985	497,883
Total Debt Service	0	253,993	0	0	0	0	0	953,890	99,239	99,239	99,239	99,239	1,190,862	1,207,883
Other Sources/Uses														
Operating Transfers-Out	0	0	0	0	0	0	0	0	(82)	(82)	(82)	(82)	(982)	0
Total Other Sources/Uses	0	0	0	0	0	0	0	0	(82)	(82)	(82)	(82)	(982)	0
Total Expenses	0	253,993	0	0	0	0	0	953,890	99,157	99,157	99,157	99,157	1,189,880	1,207,883
Excess Revenue Over (Under)	164	78,527	692,821	55,914	33,705	13,622	33,638	(939,244)	(360)	(360)	(360)	(360)	(4,324)	(30,851)
Expenditures														

COLONIAL COUNTRY CLUB COMMUNITY DEVELOPMENT DISTRICT

Cash and Investment Report

May 31, 2019

Account Name	Bank Name	Yield	Balance
<u>General Fund</u>			
Iberia Operating Checking (1859)	Iberia	0.85%	156,112
Iberia Money Market Account (1867)	Iberia	1.26%	586,341
		<i>Subtotal</i>	742,453
<u>Debt Service Fund</u>			
Series 2013 - Revenue Fund (0001)	US Bank	0.05%	206,759
Series 2013 - Reserve Fund (0003)	US Bank	0.05%	595,395
Series 2013 - Prepayment Fund (0006)	US Bank	0.05%	-
		<i>Subtotal</i>	802,154
		TOTAL	\$ 1,544,607

COLONIAL COUNTRY CLUB
COMMUNITY DEVELOPMENT DISTRICT

Non-Ad Valorem Special Assessments
 (Lee County Tax Collector - Monthly Collection Distributions)
Fiscal Year Ending September 30, 2019

GROSS ASSESSMENTS LEVIED					\$ 477,410	\$ 1,234,580
					27.90%	72.10%
					ALLOCATION	
Distribution	Gross Amount Received	Discounts/ (Penalties)	Collection Cost	Net Amount Received	General Fund	Debt Fund
October	-	-	-	-	-	-
November	59,541.40	(2,619.43)	-	56,921.97	16,612.05	42,929.35
	420,886.51	(16,829.48)	(1,289.78)	402,767.25	117,427.34	303,459.17
December	926,203.57	(37,046.45)	(1,289.77)	887,867.35	258,410.80	667,792.77
	74,148.11	(2,595.90)	-	71,552.21	20,687.32	53,460.79
January	79,737.44	(2,400.17)	-	77,337.27	22,246.75	57,490.69
February	47,566.08	(1,031.33)	-	46,534.75	13,270.94	34,295.14
March	18,888.04	(187.21)	-	18,700.83	5,269.76	13,618.28
April	46,450.95	(9.66)	-	46,441.29	12,959.82	33,491.13
May	19,763.57	316.89	-	20,080.46	5,514.04	14,249.53
June						
July						
August						
September						
TOTAL	1,693,185.67	(62,402.74)	(2,579.55)	1,628,203.38	472,398.82	1,220,786.85
BALANCE REMAINING					\$ 5,011	\$ 13,793

TOTAL ASSESSMENTS	\$ 1,711,990	PERCENT COLLECTED	98.90%
--------------------------	---------------------	--------------------------	---------------

Colonial Country Club Community Development District Reconciliation - Iberia 1859 OP

Run: 6/11/2019 @ 8:01 AM

Page: 1

Closing Balance from Previous Statement.....	4/30/2019	157,817.98
2 Deposits and Other Additions Totaling.....		23,093.36
14 Checks and Other Withdrawals Totaling.....		24,902.40
0 Adjustments Totaling.....		0.00
0 Voids Totaling.....		0.00
Service Charge.....		0.00
Interest Earned.....	5/31/2019	113.22
Closing Balance for this Statement.....	5/31/2019	156,122.16
Difference.....		0.00

Cash Balance from General Ledger.....	5/31/2019	155,937.46
Open Activity from Bank Register.....		(184.70)
Adjustment for Service Charges and Interest.....		0.00
General Ledger Reconciliation to Statement.....		156,122.16

Date	Reference	Deposit Description	Amount
✓ 5/15/2019	DEP	Direct Deposit - Tax Collector	20,080.46
✓ 5/29/2019	DEP	Branch Deposit	3,012.90
Total Deposits:			<u>23,093.36</u>

Date	Check	To	Check Description	Amount
✓ 3/28/2019	0050003	ADP	BOS Meeting Payroll 03/30/19 - Checks	184.70
✓ 4/26/2019	0050005	ADP	BOS Meeting Payroll 04/30/2019 - Checks	184.70
✓ 5/03/2019	EFT	ADP	Payroll Processing Fees	95.00
✓ 5/09/2019	0010082	Coleman, Yovanovich & Koester	General Legal Services	341.25
✓ 5/09/2019	0010083	Lake & Wetland Management Orlando-Tampa	Lake Maintenance - May 2019	5,730.00
✓ 5/09/2019	0010084	Premier District Management	District Management & Field Services - MAY 2019	8,338.09
✓ 5/14/2019	0010085	Berger, Toombs, Elam, Gaines & Frank	Audit Services FYE 09/30/2018	4,475.00
✓ 5/14/2019	0010086	Vertex Water Features	Invoices 14778, 14793, 14794	1,489.00
✓ 5/21/2019	EFT	FPL	04/08/2019 - 05/07/2019 Electric	1,242.86
✓ 5/23/2019	0050008	ADP	BOS Meeting Payroll 05/31/19 - Checks	184.70
✓ 5/23/2019	EFT	ADP	BOS Meeting Payroll 05/31/19 - Direct Deposit	554.10
✓ 5/23/2019	EFT	ADP	BOS Meeting Payroll 05/31/19 - Taxes	159.00
✓ 5/28/2019	0010087	Community Field Services	Work Order 1314 - Cut Back Vegetation, Work Order 1288 - Rove Palm Fronds and Dead Brush	1,829.00
✓ 5/31/2019	EFT	ADP	Payroll Processing Fees	95.00
Total Checks:				<u>24,902.40</u>

Date	Reference	Adjustment Description	Amount
✓ 5/31/2019		Interest Earned	113.22
Total Adjustments:			<u>113.22</u>

Colonial Country Club Community Development District**Check Register from 5/01/2019 to 5/31/2019
Iberia 1859 OP**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
EFT	5/03/2019	[ADP] ADP (Payroll Processing Fees)	95.00
0010082	5/09/2019	[COLEMAN] Coleman, Yovanovich & Koester (General Legal Services)	341.25
0010083	5/09/2019	[LAKE & WETLAND] Lake & Wetland Management Orlando-Tampa (Lake Maintenance - May 2019)	5,730.00
0010084	5/09/2019	[PREMIER DISTRICT] Premier District Management (District Management & Field Services - MAY 2019)	8,338.09
0010085	5/14/2019	[Berger, Toombs] Berger, Toombs, Elam, Gaines & Frank (Audit Services FYE 09/30/2018)	4,475.00
0010086	5/14/2019	[VERTEX] Vertex Water Features (Invoices I4778, I4793, I4794)	1,489.00
EFT	5/21/2019	[FPL] FPL (04/08/2019 - 05/07/2019 Electric)	1,242.86
0050007	5/23/2019	[ADP] ADP (BOS Meeting Payroll 05/31/19 - Checks)	184.70
0050008	5/23/2019	[ADP] ADP (BOS Meeting Payroll 05/31/19 - Checks)	184.70
EFT	5/23/2019	[ADP] ADP (BOS Meeting Payroll 05/31/19 - Direct Deposit)	554.10
EFT	5/23/2019	[ADP] ADP (BOS Meeting Payroll 05/31/19 - Taxes)	159.00
0010087	5/28/2019	[COMMUNITY FIELD] Community Field Services (Work Order 1314 - Cut Back Vegetation, Work Order 1288 - Rove Palm Fronds and Dead Brush)	1,829.00
EFT	5/31/2019	[ADP] ADP (Payroll Processing Fees)	95.00
<u>Total Checks:</u>			<u>24,717.70</u>

**Colonial Country Club Community Development District
Reconciliation - Iberia 1867 MM**

Run: 6/11/2019 @ 8:02 AM

Page: 1

Closing Balance from Previous Statement.....	4/30/2019	585,718.68
0 Deposits and Other Additions Totaling.....		0.00
0 Checks and Other Withdrawls Totaling.....		0.00
0 Adjustments Totaling.....		0.00
0 Voids Totaling.....		0.00
Service Charge.....		0.00
Interest Earned.....	5/31/2019	621.83
Closing Balance for this Statement.....	5/31/2019	586,340.51
Difference.....		0.00
<hr/>		
Cash Balance from General Ledger.....	5/31/2019	586,340.51
Open Activity from Bank Register.....		0.00
Adjustment for Service Charges and Interest.....		0.00
General Ledger Reconciliation to Statement.....		586,340.51
<hr/>		
Date	Reference	Adjustment Description
5/31/2019		Interest Earned
		621.83
Total Adjustments:		621.83

Colonial Country Club Community Development District Reconciliation - US Bank 0001

Run: 6/11/2019 @ 8:00 AM

Page: 1

Closing Balance from Previous Statement.....	4/30/2019	1,160,206.32
0 Deposits and Other Additions Totaling.....		0.00
0 Checks and Other Withdrawls Totaling.....		0.00
5 Adjustments Totaling.....		-953,466.63
0 Voids Totaling.....		0.00
Service Charge.....		0.00
Interest Earned.....	5/02/2019	19.51
Closing Balance for this Statement.....	5/31/2019	206,759.20
Difference.....		0.00
Cash Balance from General Ledger.....	5/31/2019	206,759.20
Open Activity from Bank Register.....		0.00
Adjustment for Service Charges and Interest.....		0.00
General Ledger Reconciliation to Statement.....		206,759.20

Date	Reference	Adjustment Description	Amount
✓ 5/01/2019	TXFR		-248,890.00
✓ 5/01/2019	TXFR		-700,000.00
✓ 5/01/2019	TXFR		-4,725.55
✓ 5/01/2019	TXFR	Tranfer from 0006 to 0001	0.04
✓ 5/02/2019		Interest Earned	19.51
✓ 5/02/2019	TXFR	Transfer from 0003 to 0001	148.88
Total Adjustments:			-953,447.12

**Colonial Country Club Community Development District
Reconciliation - US Bank 0003**

Run: 6/11/2019 @ 8:00 AM

Page: 1

Closing Balance from Previous Statement.....	4/30/2019	595,500.50	
0 Deposits and Other Additions Totaling.....		0.00	
0 Checks and Other Withdrawls Totaling.....		0.00	
2 Adjustments Totaling.....		-254.38	
0 Voids Totaling.....		0.00	
Service Charge.....		0.00	
Interest Earned.....	5/02/2019	148.88	
Closing Balance for this Statement.....	5/31/2019	595,395.00	
Difference.....		0.00	
<hr/>			
Cash Balance from General Ledger.....	5/31/2019	595,395.00	
Open Activity from Bank Register.....		0.00	
Adjustment for Service Charges and Interest.....		0.00	
General Ledger Reconciliation to Statement.....		595,395.00	
<hr/>			
Date	Reference	Adjustment Description	Amount
✓ 5/01/2019	TXFR		-105.50
✓ 5/02/2019		Interest Earned	148.88
✓ 5/02/2019	TXFR		-148.88
Total Adjustments:			-105.50

Colonial Country Club Community Development District Reconciliation - US Bank 0006

Run: 6/11/2019 @ 8:01 AM

Page: 1

Closing Balance from Previous Statement.....	4/30/2019	168.95
0 Deposits and Other Additions Totaling.....		0.00
0 Checks and Other Withdrawls Totaling.....		0.00
4 Adjustments Totaling.....		-168.99
0 Voids Totaling.....		0.00
Service Charge.....		0.00
Interest Earned.....	5/01/2019	0.04
Closing Balance for this Statement.....	5/31/2019	0.00
Difference.....		0.00
Cash Balance from General Ledger.....	5/31/2019	0.00
Open Activity from Bank Register.....		(0.28)
Adjustment for Service Charges and Interest.....		0.00
General Ledger Reconciliation to Statement.....		0.28

Date	Reference	Adjustment Description	Amount
✓ 5/01/2019		Interest Earned	0.04
✓ 5/01/2019	0008170	Principal Payment	-5,000.00
✓ 5/01/2019	TXFR	Transfer from 0001 to 0006	4,725.55
✓ 5/01/2019	TXFR	Transfer from 0003 to 0006	105.50
✓ 5/01/2019	TXFR		-0.04
Total Adjustments:			<u>-168.95</u>

Year to Date Actual - Variable Expenses (Supervisor's Report)
Colonial Country Club Community Development District
For the Period Ending May 31, 2019

Operating Fund

	<u>Annual Budget</u>	<u>Year to Date Actual</u>
<u>Revenues</u>		
001.361001.0000 Interest Income	4,000	10,713
001.361006.0000 Interest - Tax Collector	0	847
001.363010.0000 Special Assmnts- Tax Collector	477,416	472,399
001.363090.0000 Special Assmnts- Discounts	(19,097)	(17,410)
001.369900.0000 Other Miscellaneous Revenues	0	3,999
Total Revenues	462,319	470,548
<u>Expenses</u>		
<u>Administrative</u>		
001.511001.0000 P/R-Board Of Supervisors	12,000	8,600
001.512001.0000 Payroll-Processing Fees	600	833
001.521001.0000 Payroll Taxes	918	600
001.531002.0000 Profserv-Arbitrage Rebate	600	0
001.531012.0000 Profserv-Dissemination Agent	1,000	0
001.531013.0000 Profserv-Engineering	10,000	189
001.531016.0000 Profserv-Field Management	14,328	9,552
001.531023.0000 Profserv-Legal Services	5,000	1,295
001.531027.0000 Profserv-Mgmt Consulting Serv	76,772	51,181
001.531035.0000 Profserv-Property Appraiser	1,779	1,779
001.531038.0000 Profserv-Special Assessment	8,357	5,571
001.531045.0000 Profserv-Trustee Fees	4,500	4,284
001.532002.0000 Auditing Services	5,500	4,475
001.541006.0000 Postage & Shipping	500	13
001.545002.0000 Insurance-General Liability	8,000	6,908
001.547001.0000 Copying & Printing	1,000	0
001.548002.0000 Legal Advertising	2,100	0
001.549070.0000 Misc-Assessmnt Collection Cost	2,669	720
001.549915.0000 Misc-Web Hosting	600	400
001.554007.0000 Annual District Filing Fee	175	175
Total Administrative	156,398	96,575
<u>Flood Control/Stormwater Mgmt</u>		
001.534076.0000 Contracts-Preserve Maintenance	25,500	19,125
001.534084.1001 Contracts-Lake & Wetland	68,760	45,840
001.543043.0000 Electricity-Fountain	8,000	9,240
001.546003.0000 R&M-Aeration	10,000	8,179
001.546006.0000 R&M-Aquascaping	3,000	0
001.546032.0000 R&M-Fountain	250	617
001.546042.0000 R&M-Lake	10,000	7,266
001.546085.0000 R&M-Signage	1,000	0
001.546123.0000 R&M-Preserves	46,598	11,967
001.546142.0000 R&M-Wash Out Repair	60,000	0
001.549037.0000 Misc-NPDES Program	3,000	4,240
001.549900.0000 Misc-Contingency	20,000	3,546
001.564043.0000 Capital Outlay	0	33,660
Total Flood Control/Stormwater Mgmt	256,108	143,680

Year to Date Actual - Variable Expenses (Supervisor's Report)
Colonial Country Club Community Development District
For the Period Ending May 31, 2019

Operating Fund

	<u>Annual Budget</u>	<u>Year to Date Actual</u>
Total Expenses	<u>412,506</u>	<u>240,255</u>
Excess Revenue Over (Under) Expenditures	<u>49,813</u>	<u>230,293</u>



COMMUNITY FIELD SERVICES

Colonial Country Club CDD

FIELD MANAGEMENT REPORT FOR JUNE 2019

Prepared for:

PREMIER DISTRICT MANAGEMENT | 3820 COLONIAL BLVD., SUITE 101 FORT MYERS, FL 33966

Colonial Country Club CDD

31

Community Field Services – Field Management Report Site Inspection on 6/03/2019

1. Lake Management:

- a. Lake Maintenance:** The lakes were in fair to moderate shape this month. Torpedo grass is returning along the shorelines, water levels are below average for this time of year, submerged weeds are minimal, and algae is in about half of the lakes. Due to the lower water levels, turbidity (cloudiness / murkiness) has increased throughout most of the lakes. Below is the rating sheet for June.

COLONIAL COUNTRY CLUB LAKE RATING SHEET FOR FIELD REPORT June 3rd 2019																		
Individual Lake Ratings						Total Individual Lake Ratings												
1 = Unsatisfactory						1-5 = Unsatisfactory						37-185 = Unsatisfactory						
2 = Room for Improvement						6-10 = Room for Improvement						222-370 = Room for Improvement						
3 = Satisfactory						11-15 = Satisfactory						407-555 = Satisfactory						
Lake #	June 3rd 2019					January Scores	February Scores	March Scores	April Scores	May Scores	June Scores	July Scores	August Scores	Sept. Scores	Oct. Scores	Nov. Scores	Dec. Scores	June Scores 2018
	Clarity	Algae	Shoreline Weeds	Submerged Weeds	Spike Rush Width													
Lake #1	3	3	2	3	2	14	14	14	14	13	13							13
Lake #2	1	3	1	3	2	13	13	13	13	13	10							13
Lake #3	2	2	1	3	1	12	12	12	12	11	9							12
Lake #4	3	3	2	3	2	14	14	13	13	13	13							13
Lake #5	3	3	2	3	2	14	14	14	14	13	13							12
Lake #6	2	3	2	3	2	12	14	13	14	13	12							12
Lake #7	3	2	2	3	3	14	14	14	14	14	13							14
Lake #8	3	3	2	3	1	12	13	13	13	12	12							13
Lake #9	3	2	3	3	2	13	14	14	14	14	13							13
Lake #10	3	3	2	3	2	14	13	12	13	13	13							12
Lake #11	3	2	2	2	3	13	13	13	13	12	12							14
Lake #12	3	2	2	3	2	12	12	12	13	13	12							14
Lake #13	2	2	3	3	3	14	14	14	14	14	13							14
Lake #14	2	2	1	3	1	12	11	11	11	11	9							14
Lake #15	3	3	2	3	2	12	13	13	13	13	13							14
Lake #16	1	3	2	3	1	12	12	12	12	12	10							13
Lake #17	3	3	3	3	3	15	15	15	15	15	15							13
Lake #18	2	2	2	3	3	13	13	13	13	14	12							13
Lake #19	3	3	3	3	3	15	15	15	15	14	15							15
Lake #20	2	3	2	3	3	13	13	14	14	14	13							13
Lake #21	3	2	2	2	3	14	14	14	14	12	12							14
Lake #22	3	2	2	3	1	13	13	14	13	12	11							14
Lake #23	3	2	2	3	3	13	14	14	13	13	13							13
Lake #24	3	2	2	3	3	14	14	14	14	13	13							14
Lake #25	3	2	2	3	1	14	14	14	13	13	11							13
Lake #26	3	3	3	3	2	14	15	14	14	14	14							15
Lake #27	3	2	3	3	3	14	15	15	15	14	14							15
Lake #28	2	3	3	3	2	13	13	12	14	13	13							13
Lake #29	3	2	2	3	3	14	14	13	14	13	13							15
Lake #30	3	3	3	3	3	15	15	15	15	15	15							13
Lake #31	3	2	2	3	3	14	14	13	15	15	13							14
Lake #32	2	2	2	3	3	12	13	13	13	13	12							12
Lake #33	2	3	2	3	3	13	13	14	14	14	13							13
Lake #40	3	3	2	3	3	13	13	13	13	14	14							13
Lake #50	3	2	2	3	2	13	14	12	12	12	12							13
Lake #60	3	3	2	3	3	13	13	14	14	14	14							13
Lake #70	3	3	3	3	2	13	14	14	15	14	14							12
Grand Total						492	501	496	502	489	466	0	0	0	0	0	0	493
Fountains						Aerator Systems						Aerator Systems						
Lake #						Lake #						Lake #						
21	Operating					5, 8, 9 & 32	Operating					6	Operating - Move 2nd Diffuser					
22	Operating					15 & 16	Operating					29	Operating					
28	Operating					17	Operating					31	Operating					
50	Both Operating					20	Operating					4 & 40	Operating					
						23 & 24	Operating					50	Operating					
						25, 26 & 27	Operating - Small air leak											

- b. Dissolved Oxygen (DO) Tests:** Next test is scheduled for August 2019.

- i. Spike rush width that is too wide and needs to be treated by Lake & Wetlands includes:

1. Heavy treatments observed on High priority Lakes: 3, 8, 14, 16, 22 & 25. Treatments observed on Medium priority Lakes: 1, 15, 26 & 28. While the spike rush is decomposing, we may see additional algae growth occur along the littoral shelves.



2. Medium priority Lakes to address: 2, 4, 5, 6, 9, 10 & 50.

- ii. The spike rush that has filled in the entire north end of Lake 8 still needs to be thinned out. We'll ask Lake & Wetlands again to complete this task.



- iii. Despite the lack of rain, the new littorals that Lake & Wetlands planted on the west end of Lake 50 last month are still looking good.



i. Torpedo Grass in Lakes:

1. Low presence in Lakes: 1, 3-5, 7, 8, 11, 12, 14-16, 18, 20, 21, 23-25, 29 & 31-60.
2. Medium presence in Lakes: 2, 6, 10 & 22.

ii. Alligator weed in Lakes: 3. Medium presence.

iii. Climbing Hemp Vine in Lakes: 22. Low presence.

iv. Cattails in Lakes: 24, 25 & 40. Low presence.

v. Lily Pads in Lakes: 11, 12 & 14. Low to medium presence.

Alligator Weed in Lake 3



Lily Pads in Lake 11



e. Submerged Weeds: Excessive chara growth was observed in Lakes 11 & 21.

f. Algae:

- i. Low density was observed on Lakes: 3, 7, 9, 11, 12-14, 18, 22-25, 27, 32 & 50. Some of it was due to the treated spike rush that is currently decaying away.
- ii. Medium density was observed on Lakes: 21, 29 & 30.



g. Fish: No concerns reported or observed this month.

h. Trash: Minimal trash observed, no need for a clean-up.

i. Lake Aeration:

- i. During a ride around with the CDD Board it was agreed that the second air station in Lake 6 needs to be moved further north up the lake. We will contact Vertex to have them make this adjustment.

Air Station to be moved further North on Lake 6



- j. Lake Fountains:** Vertex Water Features has been approved to replace the burnt-out LED lights on Lakes 21 & 28. We were informed on 6/03/19 that the lights were ordered and will be installed upon their delivery.

k. Shoreline Landscaping / Grass Clippings:

- i. Sabal palms were observed growing along Lakes 25, 30 and the Gateway canal. We'll ask Lake & Wetlands to remove them the next time they have their ground crew in these areas.



- ii. The cordgrass along Lake 50 hasn't been cut in quite some time. There are a few buttonbush plants growing within them. I'll see if Patrick's guys can clean these up for the CDD.



l. Bulkheads / Rip Rap:

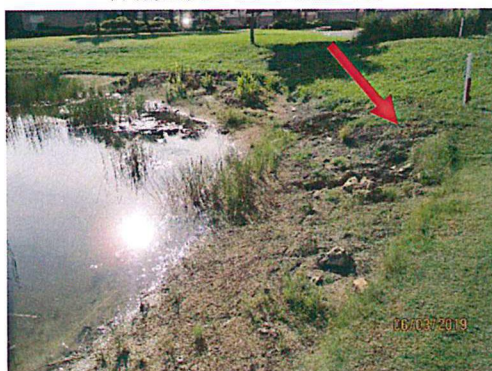
- i. Rip rap along Lake 10 needs to be treated again by Lake & Wetlands. Weeds remain present.
- ii. Bulkheads: The bulkheads on Lakes 29 & 50 are scheduled to be pressure cleaned on June 4th by JL23 Pressure Cleaning.



m. Lake Bank Erosion:

- i. A washout is occurring at the south end of Lake 25. We're going to ask Lake & Wetlands to repair the washout with additional soil and heavily planting the area with littorals.

Washout on Lake 25



Shoreline to Plant Littorals on



- ii. The washouts that were mentioned last month along the gateway canal between 10131 / 10133 Colonial Country Club Blvd. and on Lake 9 behind the utility box at 9055 Shadow Glen Way have been approved to be repaired by Lake & Wetlands.

n. Gateway Canal:

- i. Torpedo grass was observed growing along the Colonial side of the canal. Some treatments were noted.
- ii. It appears that spike rush and other plant material may have been treated further up the canal as a heavy presence of dead spike rush was observed floating in the canal.



2. Preserves:

- a. The latest quarterly clean-up along the preserve walking path was completed during the week of May 20th. The next clean-up will be completed in August 2019.



- b. Coastline Tree Service is scheduled to prune all the sabal palms within the preserve islands on June 18th. There are 75 palms that have been identified with pink tape.

- c. Dead tree material within the preserve islands have been marked and will be removed by our maintenance technician.

Sabal Palms to Prune



Dead Tree to Remove



3. Butterfly Gardens:

- a. **Boardwalk Entrance:** The plants in this area were looking healthy again this month. We plan on filling in the empty spots with new plants towards the end of the month. During that time, we'll also de-weed the plant beds.



- b. **South End of Lake 21:** The plants in this area were also looking healthy again this month. We plan on filling in the empty spots with new plants towards the end of the month. During that time, we'll also de-weed the plant beds and pavers.



4. **Storm Water Drainage System:** The last time all the storm water structures were inspected for sediment build up was conducted in January 2018 by MRI.

- a. **Roadway Catch Basins:** No visual concerns observed this month.
- b. **Dry Retention Catch Basins:** Minimal debris was found built up on the catch basin behind 9206 Independence Way.



- c. **Outfall Structures:** No visual issues observed this month.
- d. **Preserve Catch Basins:** No visual issues observed this month.
- e. **Catch Basins between Buildings:** No visual issues observed this month.
- f. **Inter-Connect Pipes:** All pipes currently submerged.
- g. **Illicit Discharges:** No new illicit discharges were found this month.
- h. **Spill Prevention:** No concerns observed this month.
- i. **Maintenance Yard Inspection:** No concerns observed this month.

5. **Perimeter / Preserve Fence:**

- a. Encroaching vegetation along the perimeter fence behind Shadow Glen was cut back on May 16th.



- b. We are currently in the process of getting an estimate to repair the perimeter fence behind 9074 to 9078 Shadow Glen. There are a couple areas where the fence has stretched and needs to be tightened back up, wire ties need replacing and multiple top rail eyes need to be replaced.



6. Non CDD Issues / Concerns Observed: No concerns observed this month.

7. Fish/Wildlife Observations:

<input type="checkbox"/> Bass	<input checked="" type="checkbox"/> Bream	<input type="checkbox"/> Catfish	<input type="checkbox"/> Gambusia
<input checked="" type="checkbox"/> Egrets	<input checked="" type="checkbox"/> Herons	<input checked="" type="checkbox"/> Coots	<input type="checkbox"/> Gallinules
<input checked="" type="checkbox"/> Anhinga	<input type="checkbox"/> Cormorant	<input type="checkbox"/> Osprey	<input checked="" type="checkbox"/> Ibis
<input type="checkbox"/> Woodstork	<input type="checkbox"/> Otter	<input checked="" type="checkbox"/> Alligators	<input checked="" type="checkbox"/> Snakes
<input checked="" type="checkbox"/> Turtles	<input checked="" type="checkbox"/> Other Species: <u>Ducks</u>		

8. Residential Complaints / Concerns: Resident concerns or complaints for FY 2019:

Colonial Country Club CDD Concern / Complaint Log As of 6/03/19					
Reported Date:	Notified By:	Address	Issue	Action	Follow Up Action
10/6/2018	Joe Sucato	Driving Range	Reported weeds are growing around the driving range peninsula. The weeds catch the golf balls, and present a danger with gators hiding in them.	Goncalo has been contacted and requested one of the techs to please treat the spike rush and any other plant material within the driving range portion of Lake 1.	Monitor - Weeds & littorals showed signs of treatment on 10/30/18.
10/25/2018	Donna	9920 Horse Creek Way	Reported that the fountain in Lake 28 has been down for 2 days.	Inspected the fountain on 10/25 and found a tripped circuit breaker and loose wire. Tightened the wire back into the breaker and reset it and the system came back online.	None.
10/31/2018	Kurt Wulschlegler	9529 Hemingway	Concerned that 2 dead pine trees along the preserve edge could damage his lanai if they were to fall towards his home.	Confirmed that the trees are dead and that they could reach his home. Obtaining an estimate to have them removed.	Coastline Tree Service has been approved to cut down the trees.
1/28/2019	Michael Parks	N/A	Had concerns why the aerator unit was placed directly across from 9243 / 9245 Independence Way.	We're working with Vertex to have them relocate the compressor cabinet behind the bushes and to have plants installed around the electrical pedestal.	The compressor cabinet has been moved behind the existing shrubs and plants are going to be installed in front of the electrical pedestal.
3/4/2019	Tony Desantis	N/A	Reported algae is looking bad on Lake 6.	Issue was reported to Lake & Wetlands.	Monitor.
4/2/2019	Joe Sucato	Driving Range	Reported a nuisance alligator in the range lake.	Issue was reported to the Alligator Hotline. Reference #453325.	2 alligators were removed from the lake on 4/4/19.
4/5/2019	Karen Miller	11029 Mill Creek Way #408	Asked if additional littorals can be planted on the west end of Lake 50 where there is a very large brown area.	Informed Karen that we would obtain a proposal from L&W for additional littorals and we would present her request to the CDD Board.	Lake & Wetlands heavily planted the area on 5/06/19 at no charge to the community.
4/12/2019	Joe Sucato	Driving Range	Reported that they are having trouble with their boom and golf balls are going beyond it. Joe asked if we can have the littorals spray out along the homes and 18th tee boxes.	Informed Joe that we keep a 5 foot littoral shelf behind the homes and would ask L&W to make sure the plants don't exceed that width. Littorals will be sprayed out at the 18th tee box.	Areas have been treated by Lake & Wetlands.
5/6/2019	Kathryn Creger	Clubhouse	Resident reported to her that the aerator unit for Lake 31 had stopped working over the weekend.	Inspected the unit and found that the cooling fan has gone back. Informed Vertex of the issue which will be looked at during the maintenance event this month.	None.
5/6/2019	Neal	10013 Majestic Ave.	Reported that the 1/2 the lights have stopped working on the fountain in Lake 22.	Reported the issue to Vertex on 5/06/19. They will be looking at the issue during the maintenance event this month.	Monitor.

9. Completed events in May / June:

- a. Inform Lake & Wetlands of the lake concerns. Task completed on 5/08/19.
- b. Inform Vertex Water Features of any fountain / aerator concerns. Task completed on 5/07/19. Lake 31 System: Exhaust fan replaced & the system is back online.
- c. Contact Botanica Lakes regarding the remaining pallet on the canal. Task completed on 5/08/19. They are aware of the remaining pallet and said it's too hard to reach due to the water levels. The pallet was still present during this inspection.

10. Follow up & Upcoming event for June / July:

- a. Inform Lake & Wetlands of the lake concerns.
- b. Inform Vertex Water Features of any fountain / aerator concerns.
- c. Monitor Botanica Lakes effort on removing the remaining pallet on the canal.
- d. Monitor washout repairs along the gateway canal between 10131 / 10133 Colonial Country Club Blvd., on Lake 9 behind the utility box at 9055 Shadow Glen Way and on the south end of Lake 25.
- e. Inspect the bulkhead pressure cleaning project on Lakes 29 & 50.

11. Maintenance Technician Task List:

Reported on 04/08/19:

- a. Approved: Conduct the annual vegetation cutbacks along the perimeter fence behind the homes on Shadow Glen. Task completed.
- b. Approved: Prune the dahoon holly on the SE corner of Lake 70. Task completed.

Reported on 05/07/19:

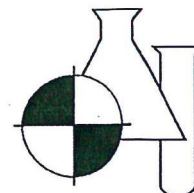
- a. Touch up the boardwalk with the left-over stain. Task pending: Work Order 1324.
- b. Clean the educational signs along the board walk. Task pending: Work Order 1324.

Reported on 06/03/19:

- a. Cut down and remove the dead trees within the preserve islands.

BENCHMARK

EnviroAnalytical Inc.



NELAC Certification #E84167

ANALYTICAL TEST REPORT

THESE RESULTS MEET NELAC STANDARDS

Submission Number : 19051357

Colonial Country Club C D D
5911 Country Lakes Dr.
Ft. Myers, FL 33905

Project Name : QUARTERLY ANALYSIS

Date Received : 05/29/2019

Time Received : 1530

Christopher Pepin

Submission Number:	19051357	Sample Date:	05/29/2019
Sample Number:	001	Sample Time:	1301
Sample Description:	Lake 10	Sample Method:	Grab

Parameter	Result	Units	MDL	PQL	Procedure	Analysis Date/Time	Analyst
AMMONIA NITROGEN	0.008 U	MG/L	0.008	0.032	350.1	06/03/2019 14:08	KM
TOTAL KJELDAHL NITROGEN	0.887	MG/L	0.05	0.20	351.2	06/03/2019 12:49	PN
NITRATE+NITRITE AS N	0.004 U	MG/L	0.004	0.016	353.2	05/30/2019 12:09	JW
ORTHO PHOSPHORUS AS P	0.007 I	MG/L	0.002	0.008	365.3	05/29/2019 17:33	CE
TOTAL PHOSPHORUS AS P	0.028 I	MG/L	0.008	0.032	365.3	06/04/2019 15:33	CE
CHLOROPHYLL A	10.4	MG/M3	0.25	1.00	445.0	05/31/2019 13:49	FM

Submission Number:	19051357	Sample Date:	05/29/2019
Sample Number:	002	Sample Time:	1211
Sample Description:	Lake 11	Sample Method:	Grab

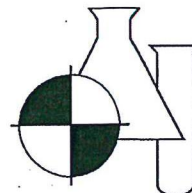
Parameter	Result	Units	MDL	PQL	Procedure	Analysis Date/Time	Analyst
AMMONIA NITROGEN	0.008 I	MG/L	0.008	0.032	350.1	06/03/2019 14:16	KM
TOTAL KJELDAHL NITROGEN	0.826	MG/L	0.05	0.20	351.2	06/03/2019 12:50	PN
NITRATE+NITRITE AS N	0.009 I	MG/L	0.004	0.016	353.2	05/30/2019 12:09	JW
ORTHO PHOSPHORUS AS P	0.002 U	MG/L	0.002	0.008	365.3	05/29/2019 17:35	CE
TOTAL PHOSPHORUS AS P	0.025 I	MG/L	0.008	0.032	365.3	06/04/2019 15:34	CE
CHLOROPHYLL A	6.03	MG/M3	0.25	1.00	445.0	05/31/2019 13:49	FM

Submission Number:	19051357	Sample Date:	05/29/2019
Sample Number:	003	Sample Time:	1140
Sample Description:	Lake 30	Sample Method:	Grab

Parameter	Result	Units	MDL	PQL	Procedure	Analysis Date/Time	Analyst
-----------	--------	-------	-----	-----	-----------	--------------------	---------

BENCHMARK

EnviroAnalytical Inc.



NELAC Certification #E84167

AMMONIA NITROGEN	0.008 U	MG/L	0.008	0.032	350.1	06/03/2019 14:18	KM
TOTAL KJELDAHL NITROGEN	0.694	MG/L	0.05	0.20	351.2	06/03/2019 12:51	PN
NITRATE+NITRITE AS N	0.004 U	MG/L	0.004	0.016	353.2	05/30/2019 12:10	JW
ORTHO PHOSPHORUS AS P	0.002 U	MG/L	0.002	0.008	365.3	05/29/2019 17:36	CE
TOTAL PHOSPHORUS AS P	0.033	MG/L	0.008	0.032	365.3	06/04/2019 15:34	CE
CHLOROPHYLL A	7.13	MG/M3	0.25	1.00	445.0	05/31/2019 13:49	FM

Submission Number: 19051357

Sample Date: 05/29/2019

Sample Number: 004

Sample Time: 1234

Sample Description: Lake 60

Sample Method: Grab

Parameter	Result	Units	MDL	PQL	Procedure	Analysis Date/Time	Analyst
AMMONIA NITROGEN	0.008 U	MG/L	0.008	0.032	350.1	06/03/2019 14:20	KM
TOTAL KJELDAHL NITROGEN	0.891	MG/L	0.05	0.20	351.2	06/03/2019 12:52	PN
NITRATE+NITRITE AS N	0.004 U	MG/L	0.004	0.016	353.2	05/30/2019 12:12	JW
ORTHO PHOSPHORUS AS P	0.006 I	MG/L	0.002	0.008	365.3	05/29/2019 17:37	CE
TOTAL PHOSPHORUS AS P	0.037	MG/L	0.008	0.032	365.3	06/04/2019 15:35	CE
CHLOROPHYLL A	10.1	MG/M3	0.25	1.00	445.0	05/31/2019 13:49	FM

Dale D. Dixon
 Dale D. Dixon / Laboratory Director

06/06/2019

Date

Tülay Tanrisever / Kara Peterson - QC/QA Officers

DATA QUALIFIERS THAT MAY APPLY:

A = Value reported is an average of two or more determinations.
 B = Results based upon colony counts outside the ideal range.
 H = Value based on field kit determination. Results may not be accurate.
 I = Reported value is between the laboratory MDL and the PQL.
 J1 = Estimated value. Surrogate recovery limits exceeded.
 J2 = Estimated value. No quality control criteria exists for component.
 J3 = Estimated value. Quality control criteria for precision or accuracy not met.
 J4 = Estimated value. Sample matrix interference suspected.
 J5 = Estimated value. Data questionable due to improper lab or field protocols.
 K = Off-scale low. Value is known to be < the value reported.
 L = Off-scale high. Value is known to be > the value reported.
 N = Presumptive evidence of presence of material.
 O = Sampled, but analysis lost or not performed.

Q = Sample held beyond accepted hold time.
 T = Value reported is < MDL. Reported for informational purposes only and shall not be used in statistical analysis.
 U = Analyte analyzed but not detected at the value indicated.
 V = Analyte detected in sample and method blank. Results for this analyte in associated samples may be biased high. Standard, Duplicate and Spike values are within control limits. Reported data are usable.
 Y = Analysis performed on an improperly preserved sample. Data may be inaccurate.
 Z = Too many colonies were present (TNTC). The numeric value represents the filtration volume.
 ! = Data deviate from historically established concentration ranges.
 ? = Data rejected and should not be used. Some or all of QC data were outside criteria, and the presence or absence of the analyte cannot be determined from the data.
 * = Not reported due to interference.
 Oil & Grease - If client does not send sufficient sample quantity for spike evaluation surface water samples are supplied by the laboratory.

NOTES:

MBAS calculated as LAS; molecular weight = 340.
 PQL = 4xMDL.
 ND = Not detected at or above the adjusted reporting limit.
 X = Value exceeds MCL.
 G1 = Accuracy standard does not meet method control limits, but does meet lab control limits that are in agreement with USEPA generated data. USEPA letter available upon request.

COMMENTS:

Chlorophyll A lab filtered on 05/30/19 at 1027.

For questions or comments regarding these results, please contact us at (941) 723-9986.

Results relate only to the samples.

Benchmark EnviroAnalytical, Inc

1711 12th Street East
Palmetto, FL 34221
941-723-9986
941-723-6061

Client Name: **Colonial Country Club CDD**

5911 Country Lakes Drive
Ft. Myers FL 33905
Cpepin@cddmanagement.com

Project Name: Colonial Country Club CCD Quarterly Analysis

Sample in February, May, August, November Profile 841

Laboratory Submission # :

19051357

Station ID	Sample Matrix ²	Sample Type ¹	Parameters, Preservative ⁴ , Container Type ³			Laboratory Sample #
			Chlorophyll a (445.0) 5/30/19 @ 10:27	NH ₃ (350.1) TKN (351.2) NO ₃ -NO ₂ (353.2) TP (365.3) Trophic State (Calc.)	Ortho-Phosphorus (Field Filtered) (365.3)	
			1 x 500mL Opaque Plastic	1 x ½ Pint Plastic	1 x ½ Pint Plastic	
			Plain	1:4 H ₂ SO ₄ pH<2	Plain	
Lake 10	FSW	G	Date & Time: 5/29/19	1301	.	1
Lake 11	FSW	G	Date & Time: .	1211	.	2
Lake 30	FSW	G	Date & Time: .	1140	.	3
Lake 60	FSW	G	Date & Time: .	1234	.	4

¹ Sample Type¹ is used to indicate whether the sample was a grab (G) or whether it was a composite (C)² Sample Matrix² is used to indicate whether the sample is being discharged to drinking water (DW), groundwater (GW), surface water (SW), fresh surface water (FSW), saline surface water (SSW), soil, sediment (SDMT), or sludge (SLDG)³ Container Type³ is used to indicate whether the container is plastic (P) or glass (G)⁴ Sample must be refrigerated or stored in wet ice after collection. The temperature during storage should be less than or equal to 6°C (42.8°F).



Under "Preservative" list any preservatives that were added to the sample container

Instructions:¹ Each bottle has a label identifying sample ID, premeasured preservative contained in the bottle, sample type, client ID, and parameters for analysis² The following information should be added to each bottle label after collection with permanent black ink: date and time of collection, sampler's name or initials, and any field number or ID³ All bottles not containing preservative may be rinsed with appropriate sample prior to collection⁴ The client is responsible for documentation of the sampling event. Please note special sampling events on the sample custody form

Laboratory Sample Acceptability

pH < 2 BEA Temperature: 4.80c

BEAS Temperature:

1 Collector: 	Date: 5/29/19	Time: 1530	Received By: 	Date: 5-29-19	Time: 1530
2 Relinquished By:	Date:	Time:	Received By:	Date:	Time:
3 Relinquished By:	Date:	Time:	Received By:	Date:	Time:
4 Relinquished By:	Date:	Time:	Received By:	Date:	Time:

Benchmark EnviroAnalytical, Inc

1711 12th Street East
Palmetto, FL 34221
941-723-9986
941-723-6061

Client Name: **Colonial Country Club CDD**

5911 Country Lakes Drive
Ft. Myers FL 33905
Cpepin@cddmanagement.com

Project Name: Colonial Country Club CCD Quarterly Analysis
Field Data and Ambient Weather Conditions

Laboratory Submission # :

19051357

Station ID	Date	Time	Overall Depth (ft)	Sample Depth (ft)	Temperature (°C)	Specific Conductance (µmhos/cm)	D.O. (mg/L)	D.O. (Percent Saturation)	pH (s.u.)	Turbidity (NTU)
Lake 10	5/29/19	1259	2	1	30.96	689	8.17	110.0	8.12	4.02
Lake 11		1207	2	1	30.69	870	11.00	147.7	8.14	2.34
Lake 30		1138	1	0.5	31.16	491	12.21	163.7	8.31	3.93
Lake 60		1232	2	1	30.83	921	10.15	136.7	8.30	3.20

Station ID	Date	Time	Weather Conditions		
			Wind Direction & Velocity (MPH)	Cloud Cover (%)	Air Temperature (°C)
Lake 10	5/29/19	1253	8 N	5	31
Lake 11		1206	8 SSE	5	28
Lake 30		1138	8 SE	5	28
Lake 60		1230	8 SSE	5	31

Signature of Collector:

Kristin Hunley
slzalia

Date:

5/29/19

TROPIC STATE (submission number 19051357)

LAKE 10

Trophic Class	TI	Chl (ug/L)	P (ug/L)
Oligotrophic	<30-40	0-2.6	0-12
Mesotrophic	40-50	2.6-20	12-24
Eutrophic	50-70	20-56	24-96
Hypereutrophic	70-100+	56-155+	96-384+

LAKE 11

Trophic Class	TI	Chl (ug/L)	P (ug/L)
Oligotrophic	<30-40	0-2.6	0-12
Mesotrophic	40-50	2.6-20	12-24
Eutrophic	50-70	20-56	24-96
Hypereutrophic	70-100+	56-155+	96-384+

LAKE 30

Trophic Class	TI	Chl (ug/L)	P (ug/L)
Oligotrophic	<30-40	0-2.6	0-12
Mesotrophic	40-50	2.6-20	12-24
Eutrophic	50-70	20-56	24-96
Hypereutrophic	70-100+	56-155+	96-384+

LAKEE 60

Trophic Class	TI	Chl (ug/L)	P (ug/L)
Oligotrophic	<30-40	0-2.6	0-12
Mesotrophic	40-50	2.6-20	12-24
Eutrophic	50-70	20-56	24-96
Hypereutrophic	70-100+	56-155+	96-384+

Trophic Index (TI) , Chlorophyll (Chl) , Phosphorus (P, both micrograms per liter)